

**ST. GEORGE CITY COUNCIL MINUTES
REGULAR MEETING
FEBRUARY 14, 2019, 8:00 AM
DIXIE TECHNICAL COLLEGE**

PRESENT:

**Mayor Jon Pike
Councilmember Jimmie Hughes
Councilmember Michele Randall
Councilmember Joe Bowcutt
Councilmember Bette Arial
Councilmember Ed Baca
City Manager Adam Lenhard**

OTHERS PRESENT:

**Financial Planning and Budget Manager Deanna Brklacich
Support Services Director Marc Mortensen
Leisure Services Director Shane McAfee
Police Chief Richard Farnsworth
Community Development Director John Willis
Fire Chief Robert Stoker
Human Resources Director Sharon Hokanson
Energy Services Director Laurie Mangum
City Attorney Shawn Guzman
Communications and Marketing Director David Cordero
Water Services Director Scott Taylor
Public Works Director Cameron Cutler
Administrative Services Director Trevor Coombs
Economic & Housing Development Director Shirlyne Quayle
City Recorder Christina Fernandez
Assistant Budget Manager Chad Moultrie**

OPENING:

Mayor Pike called the meeting to order and welcomed all in attendance. The invocation was offered by Councilmember Randall and The Pledge of Allegiance was led by Mayor Pike.

SALE OF CITY PROPERTY:

Consider the sale of City property (Fire Station 2) located at 150 North Main Street.

City Manager Adam Lenhard explained the proposal is to sell the property to Brooks Pace who plans to convert the property into a brewery. A conditional use permit was approved by the Planning Commission recently. The property would be sold for \$490,000.

City Attorney Shawn Guzman outlined the type of brewery they plan to have and the license that would apply.

City Manager Adam Lenard spoke about the replacement of the fire station.

MOTION: A motion was made by Councilmember Randall to sell fire station 2 for \$490,000.

SECOND: The motion was seconded by Councilmember Bowcutt.
VOTE: Mayor Pike called for a roll call vote, as follows:

Councilmember Randall – aye
Councilmember Bowcutt – aye
Councilmember Arial – aye
Councilmember Baca – aye

The vote was unanimous and the motion carried.

DISCUSSION REGARDING THE FISCAL YEAR 2019-2020 BUDGET:

Administrative Services Director Trevor Coombs presented a PowerPoint presentation covering the following topics: Administrative Services Department a.k.a. Finance & Utility Billing Administrative Services Department Organizational Structure; What We've Accomplished in FY18/FY19 TD – Utilities; Total Utility E-Bills; Utility Payment – Trend by Method of Payment Over 7 years; What We've Accomplished in FY18/FY19 TD – Finance; and Currently Working on FY19/FY20.

City Attorney Shawn Guzman presented a PowerPoint presentation covering the following topics: Legal Services Mission Statement; Organization Chart 2019; Number of Attorneys vs. Other Cities; Legal Services Budget; Claims Management; Liability, Property & Worker's Compensation; Liability and Property Insurance Structure; Insurance Coverages/Premiums; Number of Liability Claims 2018; Liability Claims Paid 2012-2018; Worker's Comp Claim by Numbers 2012-2018; Number of Worker's Comp Claims 2012-2018; City Prosecutor/Criminal Cases; Criminal Cases Filed 2012-2018; Criminal Cases Filed 2012-2017; Criminal Caseload Goals; Civil Division; Accomplishments; and Challenges.

Councilmember Hughes arrived during Mr. Guzman's presentation.

Human Resources Director Sharon Hokanson thanked the Council for their support. She mentioned that staff received renewal rates for SelectHealth; things look good. During this past year, their part time staff member became full time. This year, she would like to hire an additional full time position and offer more online training to City employees.

Communications and Marketing Director David Cordero provided and reviewed a handout containing an overview of his department including Accomplishments, Ongoing (current fiscal year), More Happening Ahead (2019-20 fiscal year), and Opportunities and Challenges.

Community Development Director John Willis presented a PowerPoint presentation covering the following topics: Community Development Dept; Building Division; Business License; Code Enforcement; and Planning and Zoning.

Economic & Housing Development Director Shirlyne Quayle presented a PowerPoint presentation covering the following topics: Projects Under Construction; Projects on the Radar; Memberships & Sponsors; and Housing.

Support Services Director Marc Mortensen presented a PowerPoint presentation covering the following topics: Facilities: Employees; New Tracking/Inventory Software; Current Projects; SHAC Schedule; Proposed Projects; and Proposed Projects (City Campus); Technology/GIS: Employees; Technology: By the Numbers; Current Projects; Proposed Projects; and Proposed Equipment; Golf: Employees; Current Projects; Proposed Projects; Central Valley G.C.; Green Fee Comparison; and Proposed Rate Increases.

Public Works Director Cameron Cutler presented a PowerPoint presentation covering the following topics: Public Works Divisions; Airport Division; Engineering Division; Fleet Division; Streets Division; SunTran Division; Public Works Capital Projects; PWCP: Roadway Projects; 2000 S, 3430 E, 2450 S Improvements; 700 South Re-Striping; 1450 South Re-Alignment to 3650 South (Washington); Dixie Dr Mathis Bridge State Funding Match; 1450 East Connection: Foremaster to 900 S and Riverside Dr; PWCP: Intersection Projects; 2000 North Snow Canyon Parkway Roundabout; PWCP: Drainage Projects; City Creek Storm Drain Piping; City Creek Storm Drain Piping; 400 East Storm Drain Rehabilitation/Repair; 1130 North Storm Drain Improvements; and Dixie Dr 540 N Culvert – Capacity Increase.

Police Chief Rich Farnsworth presented a PowerPoint presentation covering the following topics: Staffing; C.A.R.T. (Child Abduction Response Team); C.I.T. - Crisis Intervention Team; Lexipol Policy Manual; Evidence Room; Training Needs; Fleet/Vehicle Concerns; Body Camera; 2019-2020 Project; Planning for the Future; Pending Expansion; and Future Budgets: Animal Shelter 1981 vs. 2016, and Future Technologies.

Budget and Financial Planning Manager Deanna Brklacich presented a PowerPoint presentation covering the following topics: Introduction to Impact Fees; Impact Fee Process; Scope of Work City of St. George; Culinary & Secondary Water; Sanitary Sewer; Storm Drain; Transportation; Fire; Police; Parks, Recreation & Open Space; Summary of Existing Fee Schedule; Summary of Existing Fee Schedule: Commercial; and Impact Fee Analysis.

Fire Chief Robert Stoker presented a PowerPoint presentation covering the following topics: Call Data; Donations; Staffing; SAFER Grant; Proposed Staffing Budget Changes; Station 9; Special Operations; and What's Happening Ahead?

Energy Services Director Laurie Mangum presented a PowerPoint presentation covering the following topics: Last Year's Projects; New Staff; Aging Staff; Generations; Transmission & Distribution; and Sub Station. Following her PowerPoint presentation, Ms. Mangum spoke about the cost of service study she and her staff recently completed; there may be a need to increase rates as the cost of providing the reliable electric service continues to rise.

Water Services Director Scott Taylor presented a PowerPoint presentation covering the following topics: 2018 Water Services Department Summary; WWTP 10yr Average Influent; Projects Completed (or will be completed in FY2019); Technology-Based Phosphorus Effluent Limits (TBPEL); Nutrient Removal Variance; Water Treatment Plant Expansion; SGWRF Plant Expansion; Secondary Irrigation; Gunlock

Water Treatment Plant; Gunlock Arsenic Treatment Plant; City Creek to Ledges Pipeline; Entrada/Ledges Pipeline; Sand Hollow Regional Line Connection to Little Valley Area; and Summary of Projects – FY2020.

Leisure Services Director Shane McAfee presented a PowerPoint presentation covering the following topics: Successes; Needs Assessment Master Plan; Successes - Arts & Events; Successes – Recreation/Other Areas; Recreation Facility Use and Programming; Tonaquint Cemetery Section 7 Installation; T.J. Concession Stand; Projects at Thunder Junction; Parks Division Tech Crew Projects; Snake Hollow Bicycle Skills Park; Parks Division Tech Crew Projects; Volleyball Courts at The Fields Phase VI; Challenges; Park and Trail Master Plan; Acreage of Parks Maintained Areas Since Fiscal Year 2017-2018; Community Gardens & Thunder Junction Parking; Bear Claw Poppy Trailhead; Ongoing Projects/Efforts; To Be Thinking About; Future Projects; Tonaquint Cemetery Cremation Garden; Black Hill View Park Playground Replacement; JC Snow Park Improvements; Bloomington Hills North Park Playground Replacement and New Pavilion; Centennial Trail Replacement; Art Museum/Opera House Water Feature Replacement – Budget TBD; Metal Roof For Concession Stand at Sandtown Park; Warning Track at the Canyons Complex; Infield Lip Renovation at the Canyons Complex; Replace Infields at Sports Fields; Downtown Cemetery Improvements; and Replacement of the Fences Soccer Field with Artificial Turf at The Fields.

City Manager Adam Lenhard and Budget and Financial Planning Manager Deanna Brklacich presented a PowerPoint presentation covering the following topics: FY2019 General Fund Budget \$73.18 Million; Annual Challenges; 2019 Budgeted Revenues \$73.2 Million; General Fund Revenues 3-Year Comparison; Sales Tax Revenues; Sales Tax Distribution Diagram; 5-Year Comparisons of Distribution Formulas for St. George Sales Tax; City of St. George Analysis of All Local Options Sales Tax Remittance based on SIC Code; Fiscal Year Monthly Average Sales Tax Remittance by Industry 2015 to 2019 (2019 is for 4 Months to Dec. 2018); Property Tax; 2018 Property Tax Distribution St. George District (Tax Rate is .010046); Property Tax Revenues Projected by the Certified Tax Rate Compared to Actual (2019 Estimates); Property Tax Rate Distribution Comparison (St. George District) Tax Year 2008 to 2018; 2018 Property Tax Percentage of Total Levy Rate by Taxing Agency and by Budget Type; Number of Building Permits Issues by Category Comparison of January through December 2011 to 2018; Value (in \$Million) of Building Permits Issued by Category Comparison of January through December 2011 to 2018; General Fund - FY19 Expenditures Budget by Service; General Fund – Salaries & Benefits History; FY19 Budget: General Fund Personnel Costs and FY19 Budget: All City Depts. Personnel Costs; All Full-Time Employees Distribution of Comp Ratios and All Full-Time Employees Years of Service; General Fund Expenditures – Amount by Service Type; General Fund Expenditures – Percent by Service Type; General Fund – Top 10 Revenue Sources to Total Salaries & Benefits; and 2018-19 Allocation of General Fund Budgeted Dollars.

ADJOURN TO A CLOSED SESSION:

MOTION: A motion was made by Councilmember Randall to adjourn to a closed session to discuss property.

SECOND: The motion was seconded by Councilmember Arial.
VOTE: Mayor Pike called for a roll call vote, as follows:

Councilmember Hughes – aye
Councilmember Randall – aye
Councilmember Bowcutt – aye
Councilmember Arial – aye
Councilmember Baca – aye

The vote was unanimous and the motion carried.

ADJOURN:

MOTION: A motion was made by Councilmember Randall to adjourn.
SECOND: The motion was seconded by Councilmember Arial.
VOTE: Mayor Pike called for a vote, as follows:

Councilmember Hughes – aye
Councilmember Randall – aye
Councilmember Bowcutt – aye
Councilmember Arial – aye
Councilmember Baca – aye

The vote was unanimous and the motion carried.