

OPEN HIGH SCHOOL BOARD OF TRUSTEES MEETING MINUTES

OHSU Office 9067 S. 1300 W. #303 West Jordan, UT 84088



August 3, 2012

ATTENDANCE

Meeting called to order at 10:09 AM by Jen Christensen.

In Attendance: Jen Christensen, John Dougall, Kelley Broadbent, Bart Barker

Excused: Gwendolyn Smith, David Wiley

Others in Attendance: DeLaina Tonks (Director), Kim Dohrer (AW), Kara Finley (AW)

DISCUSSION ITEMS

Annual Open Meetings Act Training

The Board was reminded to complete the online training.

REPORTING ITEMS

Spencer Research Grant

DeLaina Tonks discussed that the Spencer Research Grant was not awarded.

NROC Case Study Results

DeLaina Tonks reviewed the NROC Case Study results and the pilot profile. The results from the study indicated OHSU had the highest results which was attributed to the schools high-touch teaching model and technology.

DIRECTOR REPORT

Marketing Update – Intrepid Marketing Plan

Intrepid has done a wonderful job getting OHSU into the market. The school has been featured on radio programs and will be doing television spots with three different stations in August. The OHSU 4th Birthday Party went well and there were a lot of students and prospective students in attendance. The school will follow up with the prospective students to encourage them to enroll. Advertorials will be placed in local journals in August to help generate leads.

Enrollment Update

Currently 305 students are confirmed and it is expected that an additional 75-115 students will enroll in the next month.

Faculty/Staffing

The new receptionist will start the day before orientation.

Miscellaneous

Accreditation is scheduled for November 15th and the Board is invited to participate. The Powerspeak language courses are going to have some revisions. Teachers are coordinating enrichment activities for the coming school year and the activities will be engaging and interesting for the students.

Bart Barker arrived at 10:24 AM and formed an official Board Quorum.

CONSENT ITEMS

July 6, 2012 Board Meeting & Closed Session Minutes

Kelley Broadbent made a motion to approve the July 6, 2012 Board Meeting & Closed Session Minutes; Bart

Barker seconded the motion. Motion passed unanimously.

Ratify One Year First Digital Contract (expires June 30, 2012)

Bart Barker made a motion to Ratify the One Year First Digital Contract (expires June 30, 2012); Kelley Broadbent seconded the motion. Motion passed unanimously.

New Hires

Kelley Broadbent made a motion to approve the new hire, Hailey Arvidson, as the receptionist; Bart Barker seconded the motion. Motion passed unanimously.

VOTING ITEMS

Performance Pay and Metrics

Jen Christensen reviewed how the performance pay metrics were created and evaluated. Kelley Broadbent made a motion to approve the Director Performance Pay and Metrics; John Dougall seconded the motion. Motion passed unanimously.

Parent and Student Handbook

DeLaina Tonks reviewed the changes that were made to the handbook, including the grace periods and timelines. Bart Barker made a motion to approve the Parent and Student Handbook with the understanding that the Board will approve major changes and the Director can complete procedural changes; John Dougall seconded the motion. Motion passed unanimously.

Staff Grievance Policy & Parent Grievance Policy

DeLaina Tonks discussed the proposed grievance policies and the steps to resolve any issues that may arise. The Board discussed the procedures and how a grievance would be brought to the full Board. Kelley Broadbent made a motion to approve the Staff Grievance Policy and the Parent Grievance Policy; Bart Barker seconded the motion. Motion passed unanimously.

CALENDAR ITEMS

Student/Parent Orientation – August 16, 17, 20, 21, 22, & 28

First Day of School – August 29

Utah State Board of Education Meeting – September 7

Board Meeting – September 14 at 10:00 AM

ADJOURN

Kelley Broadbent made a motion to adjourn the Board Meeting; John Dougall seconded the motion. Motion passed unanimously.

Meeting adjourned at 10:47 AM.