

Southwest Educational Development Center  
Executive Board Meeting  
520 West 800 South Cedar City, Utah 84720  
January 16, 2019 9:30 A.M.

Present:

**Beaver District**

Ray Terry

**Garfield District**

Tracy Davis

**Iron District**

Shannon Dulaney - Telephone

**Kane District**

Ben Dalton - IVC

**Millard District**

**Washington District**

**SUU**

Shawn Christiansen

**State School Board**

**Charter Schools**

John Tripp

**SEDC**

Joe B. Wright

Selene Corbridge

**Welcome:** Superintendent Ray Terry called the meeting to order at 9:40 AM and welcomed everyone in attendance.

**Visitors:** James Gilbert, Gilbert & Stewart, Chris Haught, SEDC's Autism/Media/Technology, McKay Thompson, SEDC's Systems Specialist.

**Excused:** Dave Styler, Millard School District, Larry Bergeson, Washington School District, Mark Huntsman, State School Board, Michelle Boulter, State School Board.

**Motion: Approval of Minutes:**

Minutes of the Executive Board of the Southwest Educational Development Center meeting held Wednesday, December 12, 2018 were approved on a motion made by Superintendent Shannon Dulaney, seconded by Superintendent Ben Dalton and passed unanimously by all board members. Superintendent Dave Styler and Superintendent Larry Bergeson excused.

**Motion: Approval of Check Register Report:**

The check register report for expenses between December 13, 2018 and January 11, 2019, was approved on a motion made by Superintendent Ben Dalton. Seconded by Superintendent Tracy Davis and passed unanimously by all board members. Superintendent Dave Styler and Superintendent Larry Bergeson excused.

**James Gilbert – Gilbert & Stewart:**

**SEDC's 2018 Audit Report:** Mr. James Gilbert provided each board member with a copy of SEDC's 2018 Audit Report. He explained the financial statements in depth page by page. Mr. Gilbert talked about the Deposits and Investments reports that was mentioned in last year's meeting. After that meeting that report has been submitted. SEDC purchased a Treasurer's Bond last year. As long as SEDC is insured with Utah Risk Management a new Treasurer's Bond will not be needed to be purchased. But in two years SEDC will need to check with Risk Management. Mr. Gilbert wanted to welcome Mr. Wright to SEDC. Mr. Gilbert believes that Mr. Wright not only has great leadership skills, but his understanding of financial systems will benefit SEDC as well. The Board asked for clarification on the fund balance that SEDC has accumulated. SEDC could run for a full year with the fund balance in savings. Superintendent Terry noted that this fund balance was by design of

previous directors and Boards as the state funding for Regional Service Centers has been somewhat volatile in the past. The Board thanked Mr. Gilbert for the detailed information.

**Motion: Approval of Audit:**

The 2018 Financial Audit performed by Gilbert & Stewart for the Board of the Southwest Educational Development Center was approved on a motion made by Superintendent Tracy Davis, seconded by Superintendent Shannon Dulaney. It passed unanimously by the Board members. Superintendent Dave Styler and Superintendent Larry Bergeson excused.

**Superintendent Dulaney left the meeting.**

**Informal Introduction of McKay Thompson – Systems Specialist:**

Mr. McKay Thompson stepped in to the meeting briefly to be introduced to the Board. Mr. Thompson is happy to be working at SEDC.

**Chris Haught – Autism/Media/Technology:**

**Yearly Report:** Mrs. Haught thanked the Board and Mr. Wright for being so awesome. Mrs. Haught gave the Board a [five-page document](#) of many of the responsibilities she does in the region. Mrs. Haught took the Board through the pages in detail. The Southern Utah Media Specialist Conference was a huge success. More Media Specialist attended than ever before. SUU was a great host and SEDC appreciates their support of this event.

There will be a change in venue for the Autism Conference this year. It will be held at Cedar High School on Saturday, March 30. The conference has outgrown the previous site.

The Sterling Scholar winners and runners up will be receiving better scholarships from Deseret Management Corporation and an unnamed contributor.

PearDeck implementation plans as well as the Digital Citizenship resources were discussed by Mrs. Haught. The Board discussed how this model could be used to expand to other content areas. The Board members present were interested in cooperatively working together as a region to develop common focus standards, scope and sequences, and assessments that could utilize PearDeck and MasteryConnect as platforms.

Mr. Wright commended Mrs. Haught for everything she does for SEDC and the region. He noted that Chris frequently asks questions that results in positive and innovative discussions. The Board thanked Mrs. Haught for all she does.

**Joe B. Wright – SEDC Executive Director's Report:**

**bSWATT Update:** Mr. Wright updated the Board on items that were discussed at bSWATT on Monday, January 14, 2019. PrinterLogic attended bSWATT and presented a demonstration for the group. Most districts are currently happy with their printer configurations, but the demonstration was educational about the current options.

Edu-roam should be in use by the end of summer 2019. A question was asked; "Can a district opt out of using Edu-roam?" Each district will need to agree to the terms of the agreement and do have the autonomy to "opt out", though we hope all will participate. EduRoam will not be like a guest network. It will be filtered, but it is hoped that administrators and teachers will have the same type of access that they would experience at their home sites.

SEDC has invited the Tech Directors to attend the ICS West Conference in Las Vegas, NV., on April 10, 2019. SEDC will be taking a vehicle or two and will be happy to take those wanting to attend from our region.

This is a free conference. Superintendent Terry asks that Mr. Wright contact Mr. David Lund at Risk Management for permission to drive a Utah State vehicle to Nevada, for insurance reasons. Beaver School District has a letter from State Risk for travel outside of Utah. Mr. Wright will follow up on this request.

A Substitute Teacher System was discussed. Kane had requested that SEDC explore the options that are currently available for an automated system to assign substitute teachers and the possibility of SEDC writing some software for this purpose. The bSWATT discussed what each district is currently doing. Beaver SD recently adopted a software option. Kane plans to have a demonstration of this software. If needed or wanted, SEDC could go out for an RFP for the smaller districts to lower costs.

Needs Assessment was discussed for Millard, Beaver, Garfield and Kane Districts. Peardeck was discussed in detail. Mr. Wright would like the districts to start using Mr. McKay Thompson. He would like to see Mr. Thompson out in the district three times a week.

**URSA Board Meeting & Conference Update:** Mr. Wright electronically shared his meeting notes with the Board. Superintendent Sam Ray gave a brief presentation regarding SOEP student requirements to the URSA Board, and Mr. Wright emphasized this information. This year's Rural Schools Conference will be held in Price, Utah on July 10, 11 and 12. One of the keynote speakers is John Hatti. SESC and the Carbon County Travel Council are preparing many events that attendees can participate in during the evenings of the conference. The NESS funding discussion from the USBE and URSA Board meeting was discussed by the Board as well.

**Counselors Meeting:** Mr. Wright was invited to the Tri-County high school counselors meeting last week in Beaver. They meet three times a year and he feels it was a great meeting with valuable information. He expressed his appreciation for the invitation and applauded the effort to coordinate and share.

**Principal PLC Topics:** Principals in three districts have expressed interest in participating in a Regional Principals PLC. Those are Iron, Millard, and Kane. As Superintendent Dulaney and Styler were not able to attend the meeting, this topic was tabled and will be discussed with those three districts at another time.

**SEDC Strategic Plan:** Tabled until next meeting.

**Action Items:**

**Legislative Luncheon – Feedback:** Mr. Wright would like feedback on the meeting. Superintendent Terry noted that many felt it was not productive and had no substance. There was a lack of attendance. Mr. Wright asked if a change in time or date would be beneficial. The Board would like to stay with the meeting at lunch time. Superintendent Dalton recommended a brief training on education funding and sharing how each district is using their funds. The formal-mailed invitation was a nice touch.

**Aspire Updates/New SIS RFP:** Mr. Wright informed the Board that bSWATT had also discussed the possible changes in Aspire in their meeting. USBE will be updating Aspire this year. Some of the larger districts in the state are going out with an RFP for a new system. Those in attendance want to stay with Aspire as long they can, but do not want to get caught without a system. After a short discussion, SEDC will invoice those districts and charters using Aspire on student counts for the updated hardware and software that are housed at SEDC. Mr. Wright will contact USBE to find out what their plans are with Aspire.

**Potential for New Endorsement Program – Secondary Math for SPED:** Mr. Wright has been contacted by the other service centers to potential host a SPED Math Endorsement program. The Board was not sure there was a high need in this region for the endorsement. Mr. Wright will put this information out and see if there is interest. Mr. Wright inquired of the Board if there districts continued to be willing to pay the fees for

their teachers to take this endorsement, some are willing. Others stated that it was more of a departmental decision by directors in the districts.

**SUU Grant:** Dr. McKenzie at SUU contacted Mr. Wright and wanted him to share this information with the Board. She has a new grant this year and will be writing a grant for next year for scholarships for teachers who are on a ARL for SPED. Dr. McKenzie pays the teachers tuition while they are doing their student teaching. This grant is from the state because of the need for SPED teachers. There are ten enrolled this year and Dr. McKenzie would like to expand the number to 15 next year. The ten teachers this year are current students at SUU. Superintendent Davis asked if there were opportunities for current teachers who are interested/willing to become dually certified to participate. Mr. Wright will look into this with Dr. McKenzie. Dr. McKenzie would like to partner with SEDC in providing some inservice sessions for the student-teachers and their cooperating teachers during the student teaching experience. The Board was supportive of this partnership.

**RSC's Behavioral & Mental Health Proposal:** The proposal has gone to the Juvenile Justice Oversight Committee. Representative Snow feels like this proposal is what should have been happening since the changes to statute. Mr. Wright would like the Board to know that this is not new money. The intention is for a reallocation of the funds from the savings that the Juvenile Justice System has seen because of Representative Snow's bills.

**Update on Instructional Coach Position for Kane & Garfield:** Garfield and Kane are still in need of an Instructional Coach. They would be willing to share a person. Superintendent Dalton reported that the funds he hoped to use for this position were not as significant as he had hoped. Superintendent Davis is still interested in some kind of partnership.

**SEDC Spring Art Show:** SUMA is very interested in hosting a regional art show for the high schools every other year. They cannot put this in their schedule every year. Mr. Wright will contact Dixie State to see if they are interested in hosting the show every other year as well. A show could not be scheduled this year but is scheduled for January of 2020. Mr. Wright will update the Board when he has more information.

**FMLA Update:** Mr. Wright reported that he had contacted SEDC's legal counsel, Ms. Heidi Alder for a statement to replace the FMLA Policy. Ms. Alder did some more reviewing and found that as an interlocal agency, SEDC (though they do not have 50 or more employees) is still required to comply with FMLA. Ms. Alder has changed her recommendation on the policy and is recommending no changes at this time.

**Michelle Boulter & Mark Huntsman - State School Board:** Not in attendance.

**Shawn Christiansen - SUU Dean of Education:**

Dean Christiansen talked about Licensing and not having the ARL-APT process any longer. Board members want to know if SUU would be willing to help individuals in rural schools gain degrees in our region. SUU would like to be proactive and would work with the state to find more flexible options. Sometimes rural schools need to make teachers. Concurrent enrollment was also discussed. Concurrent enrollment is under a different Dean and College. The Board would like to have Dean Patrick Clark from SUU attend one of our Board meetings to discuss Concurrent Enrollment. Mr. Wright will contact Mr. Clark.

**February's Meeting Schedule and Location:**

The meeting will be held at the State Capital at 1:00 pm., on Thursday, February 14, 2019.

**Board Dialogue:** None

**Meeting Adjourned:** Superintendent Dalton moved to adjourn the meeting. Superintendent Davis seconded the motion. 12:43 pm.