



BOARD OF EDUCATION MEETING

92 Lodestone Way – Tooele, Utah

Tuesday, January 22, 2019

Public Session was held in the boardroom at the district office.

Board Members Present:

Julia Holt, Scott Bryan, Maresa Manzione, Camille Knudson, Melissa Rich, Alan Mouritsen

Excused: Kathy Taylor

Administration Present:

Superintendent Rogers, Deb Bushek, Terry Christensen, Marie Denson, Bryce Eardley, Mark Ernst, Mat Jackson, Doelene Pitt, Lark Reynolds, Diane Valdez, Patricia Walker, Steve West

Excused: JoAn Coon, Patricia Walker

President Manzione conducted the meeting. Notice of the time, place, and agenda had been given to the Transcript Bulletin and to each member of the governing body more than two days before the meeting. The agenda was also published on the Utah Public Access Website. Support documentation for this meeting can be reviewed at: <https://www.boarddocs.com/ut/tooelesd/Board.nsf/Public>

The meeting did not follow the sequence of the agenda. The guest presenters were invited to present their information following the consent items.

1. Executive Session, 6pm. (Closed to the Public)

1.1 Personnel / Negotiations / Property / Litigation

President Manzione called the meeting to order at 6:10pm in the executive conference room calling for a vote to convene into executive session.

MOTION:

Enter Executive Session held in the Executive Conference Room at the District Office to discuss:

- Pending or reasonably imminent litigation
- Character, professional competence, or physical or mental health of an individual, and
- Purchase, Exchange or Release of Real Property.

Motion by Scott Bryan, second by Julia Holt.

Final Resolution: Motion Carries

Vote by Name:

Yea Julia Holt

Yea Scott Bryan

Yea Maresa Manzione

Yea Camille Knudson
Yea Melissa Rich

2. Business Meeting, 7pm (Start of Public Meeting)

2.1 Welcome and Pledge of Allegiance

President Manzione called the business meeting to order in the boardroom at 7:03pm and led the Pledge of Allegiance.

2.2 New Board Members' Oath of Office

Camille Knudson (District 5) and Melissa Rich (District 6) were elected to the Board of Education during the November's elections. Business Administrator Lark Reynolds administered the Oath of Office for each of them and they took their seat as a member of the Toole County School District Board of Education.

2.3 Elections for Board of Education Leadership

Every two years the board conducts elections for the president and vice president positions. President Manzione opened the floor for nominations.

MOTION 1:

I nominate Maresa Manzione as the President of the Board of Education January 2019 - December 2020.

Motion by Scott Bryan, second by Julia Holt.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

MOTION 2:

I nominate Camille Knudson as Vice President of the Board of Education January 2019 - December 2020.

Motion by Alan Mouritsen, second by Scott Bryan.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

2.4 Board of Education Committee Assignments

President Manzione presented proposed committee assignments for the next two years. She said she would entertain any comments or recommended changes.

Member Bryan questioned the need for a boundary committee at this time. If it becomes necessary to form said committee, it can be appointed at that time. President Manzione did not have a problem with eliminating that assignment.

Member Knudson questioned if the assignment for negotiations needed to have a backup appointed. Superintendent Rogers expressed that in the past, not having an alternate hasn't been a problem. If a problem were to present itself, he would take it to the board.

The policy development and review committee is a new assignment this year and Member Bryan questioned the reason for this committee. President Manzione expressed that there are many policy changes each year coming from legislation and she would like a committee that can start reviewing some of the policies that have fallen by the wayside. Following discussion, President Manzione appointed Member Bryan as the chairman of the committee.

The other new assignment is the student advisory board. President Manzione thought it would be beneficial to get a student perspective and would like a committee to meet quarterly with students.

MOTION:

Approve the Board of Education Committee Assignments for the period January 2019 - December 2020 as discussed.

Motion by Melissa Rich, second by Camille Knudson.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

3. Recognition / Good News

3.1 District Recognition for the Month of January – Stansbury Park Elementary

- Tate Fawson, 4th Grade, District Student of the Month
- Andrea Reynolds, 4th Grade Teacher, District Certified Employee of the Month
- Terri Fillmore, Lunchroom Manager, District Support Professional Employee of the Month
- Lindsey Wilson, Volunteer of the Month

3.2 Stansbury Park Elementary School Presentation

Tate Fawson, 4th grade student, wrote a play for the Veterans' Day assembly at Stansbury Park Elementary. With the help of his parents and grandparents, it became a play that was performed for the student body and special guests. Tate and his family even created and found costumes to enhance the play. The students in the play spent their own time practicing and learning their parts. They performed the five-minute play for the Board of Education and those in attendance.

3.3 Tooele Education Foundation Recognizes "Cargill"

Representatives from Cargill, Dave Gibby, Andrew Hall, Matt Potter and Ryan Dougherty, presented a generous check for \$134,000 to the education foundation. Cargill is in total support of building an environmental education facility in Ophir and dedicated \$100,000 to this cause. The remaining \$34,000 is for continuing environmental programs and education for the students.

In return, Mr. Spindler and Mr. Dalton presented Cargill with a bell of their own in appreciation for their support and being a bell ringer for the foundation.

3.4 Board's Donation to the Tooele Education Foundation

The Board of Education recently attended the Utah State Board Association's Annual Winter conference. Their competitive nature kicked in and they won the basketball shooting contest. For this win they were awarded \$300 from the VCBO Architectural Firm and President Manzione presented the check to the foundation.

Mr. Spindler said that the foundation will earmark these funds for the Mr. and Ms. Super Amazing Pageant at Tooele High School.

4. Open Forum (Limited to three minutes per individual and a total of 30 minutes for all comments. To speak, sign up at the clerk's desk prior to the start of the open forum.)

4.1 Patron Comments

- Renee Milne, Principal at Northlake Elementary: Ms. Milne said she emailed the board and administration regarding the discussion this evening for considering West Elementary as a magnet school. She appreciated their time to read and consider her questions and comments.
- Bonnie Houze:
 - Ms. Houze emailed each of the board members recently and she only heard back from one. She expressed her disappointment with no response from the others.
 - The survey of the preferred option for the 2020-2021 district calendar didn't allow for comments. Employees should be able to provide input for the calendars.
 - Recommended the board consider a product offered by Advanced Armor Technology for the secondary schools. She encouraged them to contact the company and see a demonstration.
- John Wright: As an avid supporter of the baseball programs in Tooele, he stated that he supports the district purchasing the Dow James Baseball Field for Tooele High School. He explained that the maintenance of a ball field is time consuming and described some of the details to properly maintain it.

5. Consent Items (Routine items not requiring public discussion by the Board may be adopted by one single motion. A Board member may request to remove an item from the consent agenda for individual discussion and consideration.)

5.1 Minutes

5.2 Expenditure Report

5.3 Revenue Reports

5.4 Disbursements

5.5 Personnel Decisions

5.6 Amended Trustland Plans

5.7 150 Mile Contests

5.8 Surplus

5.9 Revised Policy 5055, Definition of Students at Risk and Academic Failure, First Read

MOTION:

Approve the consent items.

Motion by Julia Holt, second by Melissa Rich.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

6. Information, Discussion, or Calendar Items

6.1 Business Administrator's Report

a. Requests for Proposal:

Mr. Reynolds updated the board on the RFP's that are in motion. A few months ago, the board approve an analysis services and it is about to close. The other item discussed in the Superintendent's Executive Staff Meeting is issuing an RFP to explore the options of contracting out for substitute teaching services.

Mr. Christensen explained that based on a survey with current subs, they would like to be provided benefits. While the district cannot provide that benefit, a vendor may be able to.

b. Cash Flow:

Mr. Reynolds expressed that he is nervous "if we hit the ground running" on the new high school project before the bond is approved by the taxpayers. It was his recommendation to slow down on the cash flow perspective. He presented the board with a capital cash flow projection to explain his concerns.

Member Bryan inquired if there is a possibility we could issue the bonds a year earlier than our first projections and pay interest only for those years to help the cash flow. President Manzione said she would like to see those numbers and look at the initial numbers again that were presented a few months ago.

President Manzione appreciated this information and stated that it warrants further consideration. It was agreed to continue this conversation at the board work session in April.

c. Bond Proceeds

There are leftover proceeds from the \$16 million bonds issued in 2017 and Mr. Reynolds informed the board that they will need to approve the use of the remaining bond proceeds for additional projects. The board would like to see the recommendations from administration. The recommendation may include the architectural work on the new secondary schools and use the funds for the Vernon Elementary School.

6.2 Blended Learning

Technology Specialists, Thane St. Clair and Esther Barney, presented to the board the vision for the district's blended learning and the desired outcomes. Digital teaching and learning is a blended learning approach in classrooms. This is learning that comes through a mix of traditional face-to-face instructional time and digital instructional tools.

The quickly changing world of today demands a broader focus in classrooms to prepare students for the future. It is the district's vision to align our instruction with the broader focus. By integrating technology, teachers can continue to empower students with the skills necessary for a successful future – no matter what changes and advancements may come.

Ms. Barney shared the following desired outcomes for the district:

- Teachers who integrate technology daily in effective and efficient ways through sound pedagogy.
- Students who are good digital citizens and proficient in the 4 C's (critical thinking, collaboration, communication and creativity).
- Increased student achievement in all academic areas, particularly ELA, utilizing data driven instruction.

Mr. St. Clair informed the board that almost all the district schools now have Google accounts for both staff and students, except for Anna Smith, Ibapah and Vernon Elementary Schools. With this technology, the number of active classes using Google had increase dramatically.

6.3 Assessment, Accountability and Research Director's Report

Debra Bushek, Director of Assessment, Accountability and Research advised the board that the Utah State Board of Education (USBE) recently published 2018 school accountability report cards. School Report Cards are available for review on the USBE Data Gateway (<https://utahschoolgrades.schools.utah.gov>).

The redesigned interactive school report card was developed over the past 18 months and has been created to assist in evaluating academic performance of Utah schools. New features include reporting of test participation rates, consistent attendance rates and providing a five-point rating descriptor for each of the following indicators of performance: achievement, growth, English learner progress, and post-secondary readiness. Viewers can drill down for more information within each indicator including how well a school performed compared to the district and state averages. Schools also can report two additional self-selected indicators of school performance. Noteworthy is that the Utah Legislature, having revised the accountability system in 2017, allowed USBE to suspend assigning letter grades for the 2018 report cards.

Performance results on SAGE, one of the proficiency tests used to measure school accountability were released in September and can be accessed on the USBE Data Gateway at <https://datagateway.schools.utah.gov/Assessment/SAGE/2018>.

Preliminary lists of statewide school report card performance can be found on USBE's Accountability webpage <https://www.schools.utah.gov/assessment/resources>.

Accountability results caveat to consider: Small schools and schools with unstable full-year enrollment are subject to extreme volatility in scores/grades from year to year.

6.4 Stansbury Park Area Director's Report - PULLED

This item was pulled from the agenda prior to the meeting. The director presenting had to go out of town unexpectedly.

6.5 Family Community Resource Center Report

Items reviewed by the Homeless Liaison Christy Johnson included:

- The homeless program has been reassigned to Social Services. This allows collaboration with the school counselors.
- The homeless liaison has been relocated to a portable at West Elementary and joins with the Family Community Resource Center
- The center has been issued a district van.
- The number of children classified as homeless is increasing.
- A donation collection bin is now located at the center.
- Several schools are participating with the weekend meal kits.

7. Action Items

7.1 Human Sexuality

Chantel Cowan, Curriculum Director advised the board that the Human Sexuality Curriculum Committee met on December 4, 2018. The committee reviewed the following materials and found them to be appropriate for use.

- Updated Video for Grade 5 Maturation
- Fertilization Video for Health
- PBS Crash Course Videos for Health II on the Female and Male Reproductive Systems.
- Dean Vaughn Total Retention System for Medical Terminology: Dean Vaughn's system provides a way for student to memorize and remember medical terms. Although Human Sexuality content is not taught, due to the nature of some of the terms (like semen), approval is being sought.
- Body Structures and Functions 12th edition by Ann Senisi Scott and Elizabeth Fong printed by Cengage Learning for Medical Terminology and Intro to Health Science: This text would be used as a reference book in both Medical Terminology and Intro to Health Science.

MOTION:

Approve the recommended materials to be used in the appropriate classrooms.

Motion by Scott Bryan, second by Melissa Rich.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

7.2 Calendar for School Year 2020-2021

Doelene Pitt, Assistant Superintendent, prepared three options of the calendar for the school year 2020-2021. The options were made available on a survey for the staff and parents to indicate their preferred calendar. There were over 4,200 participants and overwhelming the preferred option was three.

The fall break for option three is scheduled for a Monday and Tuesday and traditionally this has been on Thursday and Friday. Ms. Pitt advised the board that this was done to avoid having so many Friday's off. This has traditionally been the same time as UEA Conference, however, that conference most likely will not be held. If the board would like to change it to the traditional Thursday/Friday, they were advised it would not have an adverse effect on the calendar and number of days in the quarter.

Ms. Pitt has reviewed the results with the committee and it was their recommendation to approve the option 3 calendar for school year 2020-21.

MOTION:

Approve option 3 for school year 2020-21 and move the fall break to the Thursday and Friday Oct 15/16.

Motion by Scott Bryan, second by Camille Knudson.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

MOTION (10pm):

Extend the meeting beyond the 10pm curfew by 15 minutes.

Motion by Alan Mouritsen, second by Scott Bryan

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

7.3 Consideration of West Elementary Magnet School

West Elementary is the host of the German DLI program for the district. It was explained by Bryce Eardley, Tooele Area Director, that West Elementary currently has 440 students and requires 18 FTE (24.4:1 student to teacher ratio). In 2019-20, West will require 19 FTE (23:1) and West does not have the student population to support the required teachers.

Mr. Eardley explained that although collaboration between DLI partner teachers is common, non-DLI teachers find it difficult to collaborate with DLI teachers due to the difference in pacing. At most DLI schools, there are at least two non-DLI teachers per grade who can collaborate; but at West, there is only one. Only having one non-DLI classroom per grade level presents challenges.

It was recommended that West Elementary become a German DLI-magnet school, where all students enrolled at the school would participate in the DLI program. Two options were presented for the board's consideration:

- Option 1:
Starting the 2019-20 school year, West Elementary would become a German DLI-magnet school. All students enrolled at the school would participate in the German DLI program.
- Option 2:
Starting the 2019-20 school year, West Elementary will begin phasing out non-DLI classes on its way to becoming a German DLI-magnet school.

The benefits for a magnet school are:

- Students in non-DLI classes would have the opportunity to be taught in smaller class sizes.
- Students in non-DLI classes would have the opportunity to build relationships with more students and to have more positive peer models for both academic and behavior success.
- Classes with extreme concentrations of poor behavior or very low academics would be improved.
- Teachers of non-DLI classes would be able to collaborate with other teachers who follow a similar pacing.
- Teachers taken from West would be helpful in balancing FTE needs throughout the district.
- West would have additional space for district needs including preschool or special education classes.

Implementing either of the recommended options would require a hearing. If approved, it would affect the boundaries for West, Northlake, Settlement Canyon and Sterling Elementary Schools. The board would like to hear from the patrons if they support this concept.

MOTION:

Approve to hold a hearing for consideration of making West Elementary a DLI magnet school. The hearing will be held February 12 at 6pm.

Motion by Camille Knudson, second by Alan Mouritsen.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

MOTION (10:15pm):

Extend the meeting beyond 10:15 by 10 minutes.

Motion by Alan Mouritsen, second by Camille Knudson

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

7.4 Memorandum of Understanding with Tooele County for Development

President Manzione said that we have members of the Romney Group present as well as Commissioner Milne. They were present to discuss an MOU with the Tooele County's Redevelopment Agency to establish a business park on Sheep Lane.

Josh Romney provided a recap of a project they are working on for Tooele County. They recently purchased 900 acres directly across from what is known as the Miller Sports Track. The plan is to develop an industrial business park. They believe this is a viable opportunity and it would provide opportunity for the county's workforce to remain here for employment.

Suzie Becker with Zions Public Finance reviewed a financial analysis with the board. The current value of the 900 acres is \$14,844 and the district receives roughly \$25 annually from taxes on the property. With no change on the property, in a 20-year period the district will receive a total of about \$500. With the vision of the Romney Group, Ms. Becker estimated that in 25 years the park would be valued at \$1.5 billion. Based on a proposed percentage of 80 percent of the tax increment, the district would receive a total of \$16.4 million over a proposed 20-year tax increment period. At the end of the 20-year period the district would receive \$13.6 million annually in property tax.

Mr. Romney advised the board that the project won't happen without the tax increment. They don't have the money for the infrastructure.

Tooele County Commissioner Milne addressed the board and stated that the growth is coming, and it is disheartening that the workforce cannot be supported in our county. He sees this as a great opportunity with the Romney Group and he can see the vision that Larry Miller had with the race park. There is a lot of hope for our county.

Historically RDA's have been presented for one business at a time and Member Bryan said that they seem to live their commitment and leave when the RDA is up. He inquired if the individual business will expect RDA's to establish their company here. Commissioner Milne stated that it is his perspective that this project being discussed tonight will be the only RDA.

President Manzione stated that we (the board) have not been complimentary of past tax incentive projects, but as she has listened to the Romney Group, this feels completely different. The county needs more growth commercially for the district to sustain competitive wages and afford the anticipated growth of families to Tooele.

It was expressed by President Manzione that there needs to be a campaign to educate the local taxpayers on the benefits this project could mean to the county.

Commissioner Milne said the county pledges absolute support stating that the district can't educate our workforce of tomorrow and make sure we remain vibrant on a shoestring budget.

Mr. Romney said that we will be here for 20-25 years and the overall success of the county is important to us. They are willing to commit to a campaign and make this project work and believe this is vital for the county and school district to be successful.

Member Bryan verified the purpose of the proposed resolution is to agree to negotiate in good faith an interlocal agreement in support of the community reinvestment project area for the Tooele port. There is no dollar commitment at this time and those percentages will be worked out in the future.

MOTION:

Move we approve the MOU with Tooele County RDA for development.

Motion by Alan Mouritsen, second by Camille Knudson.

Final Resolution: Motion Carries

Yea: Camille Knudson, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

Nay: Julia Holt

7.5 Purchase of Dow James Baseball Field

Superintendent Scott Rogers and Steve West have been working with Tooele City Mayor Debbie Winn and Councilman Scott Wardle to look at the possibility of Tooele City selling Dow James Baseball Field to Tooele County School District.

Tooele City and the district agreed on a proposed cost of \$1,070,000 for the sale of this property. The district would not be able to purchase the property and construct a baseball field complex in the future for this amount of money. Administration believes this is a great opportunity for the district and Tooele High School.

This purchase price would include all the improvement on the complex.

With the purchase of the Dow James field, it would give the district the opportunity to have a dedicated field for the Tooele High School baseball team for practice and to play games. The district would be in total control of the Dow James baseball complex.

It was the administration's recommendation to approve the purchase of the Dow James Baseball Field Complex and authorize the staff to move forward with the final purchase agreement for the proposed amount of \$1,070,000.

MOTION:

Approve the purchase of the Dow James Baseball Field Complex and authorize the staff to move forward with the final purchase agreement for the proposed amount of \$1,070,000.

Motion by Scott Bryan, second by Julia Holt.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

7.6 Revised Policy 4025, Nepotism, First Read

Proposed changes to the nepotism policy were presented by Superintendent Rogers.

MOTION:

Approve for a second reading and add step family members to both definitions.

Motion by Scott Bryan, second by Julia Holt.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

7.7 Revised Policy 5005, Tobacco/Nicotine Free District, First Read

With the implementation of SB132 and HB229, the district's director of counseling and social services, Marianne Oborn, explained that the tobacco policy requires some modification.

The local mental health agency has discontinued offering tobacco cessation classes to our youth as they have seen a decreased success in the course and attendance. With the change in student's learning from face-to-face to digital, in partnership with the local mental health agency, we have found alternate programs that have deeper levels of teaching that we believe can help students. We also believe that by giving options to the schools, they can individualize the need to the student.

The other change in policy is the addition of the word "nicotine." There has been an increase in students "vaping" as they do not see it as a problem or in some instances illegal. Vapes do contain nicotine the same as tobacco, so for clarification the term "nicotine" has been added to the policy.

It was recommended the board approve the update of the district's tobacco/nicotine policy.

MOTION:

Approve revisions to Policy 5005, Tobacco-Nicotine Free District to include spelling out the acronym CMT.

Motion by Julia Holt, second by Alan Mouritsen.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

7.8 Revised Policy 4030, Employee-Bullying, Abusive Conduct, Hazing and Cyber-bullying, Second Read

The board has expressed in previous readings that the policy is too lengthy and confusing to follow. It was pointed out by President Manzione that the district will not comply with Utah Code if this language is not approved.

MOTION:

Approve changes to policy 4030 for implementation.

Motion by Scott Bryan, second by Melissa Rich.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

7.9 Revised Policy 6032, Student Prohibition of Bullying, Cyber-bullying, Harassment, Hazing and Retaliation, Second Read

The board has expressed in previous readings that the policy is too lengthy and confusing to follow. It was pointed out by President Manzione that the district will not comply with Utah Code if this language is not approved.

MOTION:

Approve the changes for Policy 6032 for implementation.

Motion by Scott Bryan, second by Julia Holt.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen

8. Adjourn (10pm Curfew)

8.1 Adjourn

Meeting adjourned at 10:25pm.

MOTION:

Adjourn

Motion by Scott Bryan, second by Alan Mouritsen.

Final Resolution: Motion Carries

Yea: Camille Knudson, Julia Holt, Scott Bryan, Maresa Manzione, Melissa Rich, Alan Mouritsen