

# Five County Association of Governments

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**TO:** Representatives of all Kane County entities

**FROM:** Gary Zabriskie, Director of Community & Economic Development

**DATE:** September 12, 2012

**SUBJECT:** **Public Meeting** is scheduled **Thursday, September 20, 2012 at 10:00 a.m.** to consider re-opening the current (2012) Prioritized One-Year Capital Improvement List for Kane County entities for the Utah Permanent Community Impact Fund Board (CIB), **adding an additional project and re-prioritizing the list.**

Local Capital Improvement Lists were solicited late last fall from Kane County as well as all cities, towns and Special Service Districts within Kane County for inclusion on both the One-Year (short range) and Year 2-5 (mid-range) Consolidated Capital Improvement Lists that are submitted annually to the Utah Permanent Community Impact Fund Board (CIB).

Submission of projects by local entities for inclusion on these lists was voluntary. Inclusion of a specific project on the One-Year (and in certain circumstances on the Year 2-5 List) is, however, a prerequisite for applying to the CIB for project funding.

The official Consolidated CIB Project List for Kane County entities (County, cities, towns and SSDs) was compiled from information received from the entities that responded to our several solicitation(s) late last fall and into early winter. The One-Year List was prioritized, and then closed, by those in attendance at a February 28, 2012 Kane County CIB Project Prioritization meeting held in Kanab City. Two projects on the list were given an "A" priority, two were given a "B" priority, etc., on down the alphabet.

A copy of the official Prioritized One-Year Capital Improvement List, as submitted to the CIB, is attached to this e-mail as a PDF file. Please note that the "submission dates" shown on the list were "best guess" estimates and applicants were/are not bound by those dates.

Since the time of the prioritization and closing of the One-Year List, a request has been made to re-open it in order to add a project which was unanticipated to be applied for this year. The Long Valley Sewer Improvement District is requesting a project be added to the list. They are planning an October application to the CIB. A copy of their request letter is attached as a PDF file.

To reiterate, unless an emergency exists, a project must be listed on the One-Year Prioritized CIB List in order to be considered for funding by the CIB Board. To re-open and amend the list requires a consensus agreement by representatives of CIB eligible entities within the County, especially those that participated in last February's list prioritization meeting.

The list can be opened, amended and re-prioritized if the consensus of participants at this scheduled meeting is to do so. Please also note that if the list is opened, any entity within Kane County can request adding or deleting a project for their jurisdiction.

If the list is amended, it will be submitted to the Utah Permanent Community Impact Fund Board as the official amended list.

**A public meeting will be held at the Kane County Administration Building, in the Commission Chambers, 76 N. Main, Kanab. It will be held on Thursday, September 20, 2012 at 10:00 a.m.**

All entities that had representatives attend last February's Kane County CIB List prioritization meeting are especially invited to participate in this meeting.

**I wish to make your participation in this meeting (which should not take longer than ½ hour or so) convenient, so I am providing a toll-free conference telephone number you are encouraged to use to participate.** Below are the dialing instructions to participate via telephone conference call. While I will have the "in-person" meeting available at the anchor location shown above, you are invited to participate via telephone, if it is more convenient for you.

**Call toll free: 1-800-444-2801**

**When prompted for session ID code, please enter: 8143271**

The phone call session will be active about 5 minutes prior to the 10:00 a.m. start of the meeting).

I look forward to meeting with you either in person at the meeting, or over the telephone. If you have any other questions, please contact me by e-mail: [gzabriskie@fivecounty.utah.gov](mailto:gzabriskie@fivecounty.utah.gov) or phone me at: (435) 673-3548, extension #126.