

Park City Fire Service District
Administrative Control Board - Regular Open Meeting Minutes
Park City Fire District Headquarters
September 4, 2012

Called to order by Chairman Walker at 5:05 p.m.

Commissioners Present: Chairman Dianne Walker, Commissioner Jim Bacon, Commissioner Robbie Beck, Commissioner Michael Howard, and Commissioner Liza Simpson.

Commissioners Absent: None.

Fire District Personnel Present: Chief Paul Hewitt, AC Bob Zanetti, BC Bob Evans, BC Patrick Harwood, Administrative Captain Eric Hales, Captain Dave Marsella, Captain Chris Pendleton, FF Sean Briley, Patti Berry, Traci Madson, and Bill Pyper.

Public Present: Bill Silva

I. Approval of Previous Meeting Minutes: Chairman Walker called for a motion to approve the minutes of August 1, 2012. Commissioner Simpson moved to approve the minutes, seconded by Commissioner Beck, passed by all.

II. Closed Executive Session: Chairman Walker called for a motion to move into a Closed Executive Session to discuss: the character, competence, or health of an individual; deployment of security personnel, devices, or systems; collective bargaining issues; pending or reasonably imminent litigation; purchase, exchange, lease, or sale of real property; investigative proceedings regarding allegations of criminal misconduct. Commissioner Simpson made the motion, seconded by Commissioner Beck, passed by all. The Closed Executive Session took place until 5:50 p.m., at which time the Open Meeting reconvened. Commissioner Simpson left the meeting at this point to attend another meeting.

III. Public Input: None.

IV. Commission Reports:

- A. Correspondence: The Fire District received several thank-you emails related to the recent Fox Bay fire in Wasatch County. Chief Hewitt reported that Traci is keeping a folder containing all of the thank-you cards, letters, emails, and phone messages.
- B. Financials: All of the bills have been reviewed and signed.
- C. Other:

V. Old Business:

- A. None.

VI. New Business:

- A. Commissioner Beck asked about the City's RDA, which expires next year after 15 years. The City is asking to extend it another 14 years. Chief Hewitt gave a report on the history of the RDA and what the money is used for.

VII. Staff Reports and Input:

- A. The Fire District currently has a crew in Idaho helping fight the Mustang fire.
- B. Chief Hewitt reported on the recent Fox Bay fire; the Fire District's crews helped save many structures from that fire.
- C. Captain Hales reported that the Fire District will be helping Park City High School put on an EMT class. Fifty students will participate, and this will be part of the students' school curriculum. They will be able to take the State EMT test by the time they graduate high school.
- D. BC Evans reported that the crews were able to make modifications to the training tower, and by doing the work themselves saved the Fire District over \$7,000. The new modifications include an attic module.
- E. AC Zanetti gave an update on the new engine that is currently being specked.
- F. Eric Hintze was awarded Firefighter of the Year at the Elk's barbecue on August 18th.
- G. Captain Brandon Moore received the KSL High Five award for going above and beyond and responding on an accident while off duty.

VIII. Adjournment: Chairman Walker called for a motion to conclude the meeting, moved by Commissioner Bacon, seconded by Commissioner Howard, passed by all. The meeting concluded at 6:00 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held October 3, 2012, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson