Minutes of the Regular Trenton Town Council Meeting held on Tuesday January 8, 2019 at 7:30 p.m., in the Trenton Town Hall, 17 East Main, Trenton, Utah.

Present: Mayor Lynn Payne

 Councilmembers Rachelle Ludwinski

Kim Hatch

Stacey Wangsgard

Clerk Macall Smith

Guests: Will Honsvick, Donny Merrill, Dee Andrew, Andrew Sparks, Alice Sparks, Paul Wangsgard and Dave Weigman.

Mayor Payne welcomed those in attendance and called the meeting to order at 7:30 p.m.

# Approval of Agenda

COUNCILMEMBER WANGSGARD MOTIONED THAT THE MEETING AGENDA BE APPROVED AS OUTLINED. COUNCILMEMBER LUDWINSKI SECONDED THE MOTION, WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

# Approval of Meeting Minutes

Mayor Payne noted that he didn’t mention Paul Wangsgard as a driver for the snowplow in the last section of the minutes and Councilmember Ludwinski stated that accounting needed to be changed to account in the section dealing with the parks. Mayor Payne asked for a motion to approve the December 11, 2018 Regular Town Council meeting minutes with the noted corrections. COUNCILMEMBER WANGSGARD MOTIONED TO APPROVE THE DECEMBER 11, 2018 REGULAR MEETING MINUTES WITH THE NOTED CORRECTIONS. COUNCILMEMBER LUDWINSKI SECONDED THE MOTION WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

# Public Comment

There was no public comments at this time.

***1st public Hearing regarding CDBG Funding***

Mayor Payne opened the public hearing at 7:35 p.m.

He stated that this hearing is being called to consider potential projects for which funding may be applied under the 2019 Community Development Block Grant Program. Mayor Payne asked that those persons who are in attendance specifically for this Public Hearing please sign the attendance roll including name, address, & phone number. Approximately $630,000 is expected to be available in the Bear River Region for DCGB projects, $450,000 of which will be available for projects to be rated and ranked. All of the allocated funds must meet a HUD National Objective and benefit low/moderate income individuals. Projects displacing low/moderate income persons are not likely to receive funding. CDGB funds can be used for projects such as: affordable housing, community infrastructure projects such as water or sewer lines, durable equipment purchases such as for fire stations. See the “Eligible Grant Activities” handout for more details. In the past Trenton has received grants for redeveloping some of the springs that are part of our water system as well as the interconnect system for emergencies. The Capital Investment Plan shows which projects the board has identified as being needed in the community.

Anyone with questions, comments or suggestions throughout the hearing please identify yourself by name before you speak. The clerk will include your names in the minutes and we would like to specifically respond to your questions and suggestions during this hearing. He stated that if a question posed can’t be answered, a written response will be sent out within 15 days

Clerk Smith read the items listed on the Capitol improvements list.

Mayor Payne open the meeting for public comment:

Paul Wangsgard asked if this was a meeting to see if everyone wanted to apply for this grant. Councilmember Ludwinski explained that this hearing was to solicit ideas for funding for projects that Trenton could apply for, so if anyone had ideas for projects this is their opportunity to present ideas.

Dee Andrew asked if the paper just read were projects that were going to be done.

Mayor Payne stated that Trenton didn’t have the money to do all of the projects but that the ones listed were potential projects in the future.

Dee Andrew asked if the public would be made aware of these projects before they were done.

Mayor Payne stated that if they attended the meeting, they would be aware of the projects.

Councilmember Ludwinski said that the projects noted were discussed at last months meeting. She explained that they didn’t say they were going to do everything on the list just that these were some ideas for the future.

Mayor Payne used the example of the Town Hall. He stated that currently the town had no plans to build a new one but that if an opportunity came up that made it possible it would be on the Capitol improvements list and the opportunity could be pursued.

Dee Andrew asked if the list were going to be part of the newsletter, because everyone doesn’t come to these meetings. He stated that this is the first meeting he has been to in three years.

Mayor Payne stated that they would put a copy of the current one in an upcoming newsletter.

Paul Wangsgard wondered if adding drain ditches to the list of capitol projects.

Mayor Payne replied that at last month’s meeting he was given the name of an individual in Lewiston to contact that was very knowledgeable regarding drain ditches. He continued by saying that he hasn’t had the chance to contact this individual but that he wanted to look into the issue prior to the town taking any action. He also stated that if there was a particular drain that was a problem the town could go ahead and look into dealing with it.

Dee Andrew stated that when the drain districts went broke the responsibility of maintain the drain ditches reverted back to the land owners. He continued by stating that Cody Craw has a book showing all the drain districts.

Mayor Payne stated that he would begin sorting out the issue over the next few months.

There was no further public comment. COUNCILMEMBER WANGSGARD MOVED TO CLOSE THE PUBLIC HEARING ON CDBG FUNDING AT 7:46 P.M. WITH COUNCILMEMBER LUDWINSKI SECONDING THE MOTION ALL COUNCILMEMBERS IN ATTENDANCE VOTING IN FAVOR.

COUNCILMEMBER WANGSGARD MOVED TO OPEN THE PUBLIC HEARING TO RECEIVE IMPUT REGARDING ORDINANCE 01-19-01 DRINKING WATER SOURCE PROTECTION ORDINANCE AT 7:46 P.M. COUNCILMEMBER LUDWINSKI SECONDED THE MOTION WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

Councilmember Ludwinski read the ordinance aloud. The Council discussed the reason and purpose behind the ordinance. Mayor Payne explained that the reason behind this ordinance was to provide protection for the town’s spring. It was stated that all landowners surrounding the spring were asked to sign an agreement protecting the springs and all but one land owner agreed to sign the agreement. As a result of the one landowner the only way to protect the town was to pass this ordinance. Paul Wangsgard asked about spreading fertilizer and how that is affected by this ordinance. Councilmember Ludwinski stated that the ordinance prevents the spreading of contaminants. Fencing of the spring was discussed.

COUNCILMEMBER WANGSGARD MOVED TO CLOSE THE PUBLIC HEARING AT 8:03 P.M. WITH COUNCILMEMBER LUDWINSKI SECONDING THE MOTION AND COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

***Ordinance 01-19-01 Water Source Protection Ordinance***

 COUNCILMEMBER LUDWINSKI MOVED TO APPROVE ORDINANCE 01-19-01 WATER SOURCE PROTECTION ORDINANCE.

***Assignment of Councilmember Duties- Mayor Payne***

Mayor Payne tabled this motion until next month when a new Councilmember would be appointed to the council.

***Town Council meeting schedule 2019***

The council determined to continue holding town council meetings on the first Tuesday of the month at 7:30 p.m.

***Business License review***

The Council reviewed businesses that were licensed last year. The council discussed the purpose of having this review and how to deal with expired licenses. The determined to have Clerk Smith send out a letter to last years reminding them of the need to renew their license. The Council discussed a late fee. The council determined to send out a letter letting business license holder know that they have until March 1st to renew their license or they will be charged a late fee.

***Adam Andrew, Andrew Handyman, Business License***

Clerk Smith explained that Mr. Andrew would like to add his brother to his license and renew it for 2019. The council felt that the addition of an individual didn’t need to have an approval from the council.

***John Nelson, Starlite Cabinetry, Business License***

John nelson applied for a business license for 2019, his license lapsed in 2018. COUNCILMEMBER LUDWINSKI MOVED TO APPROVE THE LICENSE FOR JOHN NELSON FOR STARLITE CABINETRY WITH COUNCILMEMBER WANGSGARD SECONDING THE MOTION. ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

***Review of Trenton Town Fees***

The Council reviewed the fees charged by the town. They made changes to the fee charged for a water hook-up, stating that the down payment for a water hook-up would be $1500 with the remaining amount of the cost plus 20% being due prior to the turning the water on and determined that they would like to add a $500 fee added to the Zoning Clearance fee for a building that has been started prior to obtaining a Zoning Clearance. COUNCILMEMBER LUDWINSKI SO MOVED WITH COUNCILMEMBER WANSGARD SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE. They determined to send out a letter to those who fall into this category stating that they have 60 days to come into compliance or be charged the $500 fee. COUNCILMEMBER LUDWINSKI MOVED TO APPROVE THE TRENTON TOWN FEE SCHEDULE AS DISCUSSED WITH COUNCILMEMBER WANGSGARD SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

***Parks update***

Councilmember Hatch stated that the new playground has been installed but that the wood chips will not be put in until spring. She stated that the cost of the playground was around $15,000, of that amount $10,000 will be reimbursed by the RAPZ grant that was awarded last spring. The Mayor asked Councilmember Hatch to get a bid for repair/replacement of the sidewalks on Main Street between Center Street and 100 West.

***Planning and Zoning update***

Planning and Zoning met this month. Ed and Janet Cottle attended the meeting, where they discussed with the Commission the requirements for a Subdivision. The Commission is going to look into some training from the county. Councilmember Wangsgard stated that she has discussed the abandon trailer of Ms. Sparks with the attorneys and they are moving forward on the issue.

***Road updates***

The Mayor gave an overview of what would be happening with the roads in the next few months. Dee Andrew asked if the Council was aware of all the right of ways in town. He suggested that they look into this issue.

Mayor Payne asked that Drainage Districts be added to the February meeting.

#### Adjournment

There being no further business to come before the Council, COUNCILMEMBER WANGSGARD MOVED TO ADJORN THE MEETING AT 9:02 PM WITH COUNCILMEMBER LUDWINSKI SECONDING THE MOTION WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

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Macall Smith, Town Clerk/Recorder

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Lynn Payne, Mayor

Approved\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_