



MINUTES
Springville City Arts Commission Meeting - November 13, 2018

Commissioners in attendance: Daryl Tucker, Patrice Bolen, Polly Dunn, Debbie Allred

Excused: Julie Alborn, Ginny Ackerman

Staff in attendance: Museum Director Dr. Rita Wright

City Council Representative: Jason Miller

CALL TO ORDER

Mr. Tucker called the meeting to order at 7:05 p.m. and welcomed Jason Miller and Rita Wright.

INVOCATION

The invocation was offered by Chair Tucker.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MINUTES

Minutes from the October 10, 2018 meeting were reviewed. Polly Dunn proposed the minutes be approved after corrections and Debbie Allred seconded. The vote carried.

CHAIR'S REPORT

Schedule for the next year was proposed for every other month from January, then setting Sept 30 for the grant deadline, and meeting quarterly was also discussed. Debbie Allred proposed we accept it as written & Polly Dunn seconded. Schedule was approved.

Discussed early submission of grants for review giving more time for tax implications and forms. Need to get call for grants out earlier to encourage new applicants by using social media, Facebook page, email and have grant winners submit photos of events. Rita Wright suggested we work with Trevor so we follow the City's style guide and make submission to council earlier for approval.

Chair Tucker reminded us the Commission is not autonomous and we need to tighten up our procedures for gaining approval for expenditures; Council approval protects commissioners. Patrice Bolen asked if receipts should be submitted after an event and Chair Tucker said that should be added to the guidelines.

OTHER BUSINESS

Polly Dunn reported on her conversation with Michael Bahr of the Shakespeare Festival about holding performance-based (acting, fighting, etc.) workshops for students. They're in discussion about costs, dates and locations (we're on their shortlist—they have other obligations). Rita Wright suggested we check the calendars of the City, Library, and Museum to prevent overlap. Performances will probably be held in the high school. Publicity (KUED, flyers, City newsletter) and expenses to be determined.

ADJOURNMENT

Polly proposed adjournment and Debbie Allred seconded. Meeting was adjourned at 7:50 p.m.