

November 14, 2018

 Westpointe Training & Education Center, Rooms  
 215 & 217

8:00 a.m.

**Attendance:** Trustees: Chair Clint Ensign, Vice-Chair Maria Farrington, Jim Wall, Shawn Newell, Brady Southwick, Lori Chillingworth, Kim Wilson, Junior Martinez and President Deneece Huftalin

**Excused:** Trustees Tim Miller, Linda Luchetti

**Guests:** Regent Cristina Ortega, Executive Cabinet Members: Dr. Clifton Sanders-Provost for Academic Affairs, Dr. Chuck Lepper-VP for Student Affairs and Enrollment Management, Dennis Klaus-VP for Finance and Administration, CFO, Alison McFarlane-VP for Institutional Advancement, Tim Sheehan-VP for Government and Community Relations, Dr. Roderic Land-Special Assistant to the President, CDO and Jessie Winitzky-Stephens - Assistant VP for Strategy and Analysis

SLCC Representatives: Ed Engh – Faculty Senate President, Dr. Craig Ferrin-Faculty Association President, David Brower – Staff Association President, Nancy Michalko-Executive Director of Development & Foundation, Michael Navarre-Assistant VP, Institutional Marketing and Communications, Chris Lacombe-General Counsel & Risk Management, Debra Glenn-Assistant VP & Controller, Rick Bouillon-Associate VP for Workforce & Economic Development, Sandra Lehman, Executive Assistant to President Huftalin and secretary to the Board of Trustees

Guy Douros and Will Pollard-Technical Support

Agenda	Discussion Summary and Action
I. BOARD BUSINESS <ul style="list-style-type: none"> <li data-bbox="171 1214 652 1298">A. Oath and introduction of new Trustee, Kim R. Wilson</li> <li data-bbox="171 1330 652 1436">B. Comprehensive Campaign Update &amp; Report on Progress</li> <li data-bbox="171 1805 652 1848">C. Mission Fulfillment</li> </ul>	<p>Chair Ensign opened the meeting and welcomed Regent Ortega and new trustee, Kim R. Wilson. He read Mr. Wilson's bio and administered the oath of office.</p> <p>Nancy Michalko updated trustees on the comprehensive campaign fundraising status. She said that they are in the process of selecting campaign cabinet members. She also said that the new database system would help staff immensely. She shared a video and information about the employee donation campaign that has averaged approximately \$40,000 but that should increase this year. Trustee Farrington reminding everyone the large goal set for the campaign and said it is attainable. There may be a bit of a slowdown in 2019 and she asked everyone to keep that in mind and work even harder. She reiterated her personal commitment and asked trustees to renew their commitment in whatever capacity they can.</p> <p><b>MISSION FULFILLMENT:</b> Jessie Winitzky-Stephens reminded everyone about the information that was presented at the last meeting. She said that they are working on the industry component that they will share in the future. Trustee Southwick added that the committee has been meeting and the data is very complicated but they continue to meet and work and will report in the future.</p>

<p>D. ACCT Conference Debrief</p>	<p>Chair Ensign asked those who attended the ACCT Leadership Congress to share their thoughts. Trustee Newell said the conference was impressive and that SLCC is very progressive compared to other community colleges. It was a good experience and helpful in his role as a trustee. Trustee Chillingworth added that it was also informative in helping her to understand her role and she enjoyed the opportunity. Trustee Farrington added that she is now even more convinced in and supportive of what SLCC is doing around workforce and curriculum. She also said that there were good sessions on the progress of Latinos and how community colleges are helping to promote that. She was impressed with the session about connecting students to social and community resources available. Chair Ensign agreed that resources that may help students in other aspects of their lives also aids in their college experience. He would like more information on what SLCC can do at the retreat. VP Sheehan who also attended the conference said that he has already been meeting with VP Lepper to investigate ways to implement similar resource information for SLCC students and Dr. Lepper will present it at the retreat.</p>
<p>E. December Trustee Retreat Agenda Items</p>	<p>President Huftalin reported on ideas for the retreat agenda:</p> <ol style="list-style-type: none"> <li>1. Campaign flow and movement ahead</li> <li>2. Scholarships – how allocated, where does it go</li> <li>3. Middle school outreach, how to involve families</li> <li>4. Legislative relationships</li> <li>5. Faculty vision</li> <li>6. Social services – how to help students access</li> <li>7. Faculty showcases</li> </ol> <p>She asked trustees to let her know if they have other items they wish to cover at the retreat.</p>
<p>II. CONSENT CALENDAR</p> <p>A. Investment Report for September, 2018</p> <p>B. Minutes of Previous Meeting, October 10, 2018</p> <p>C. <u>Executive Session</u>: Approval to hold an Executive Session or Sessions in connection with the meeting of the SLCC Board of Trustees to be held January 9, 2019 to consider matters permitted by the Utah Open &amp; Public Meetings Act.</p> <p>D. Personnel Report for October, 2018</p>	<p>Trustee Southwick moved to approve the consent calendar items; the motion was seconded by Trustee Newell and carried unanimously.</p>

E. Government Funding Report-Major Grants Requested/Received	
<p>III. President's Report: Dr. Deneece Huftalin, President</p> <p>A. President Huftalin</p> <p>1. Public Safety Report</p> <p>2. VPFA Search</p>	<p>President Huftalin invited those who have not had the opportunity to tour the Westpointe facility to do so directly following the meeting.</p> <p>She said that the recent violent tragedy at the University of Utah serves as a reminder to re-assess what we are doing regarding safety measures and to learn where we might improve. President Huftalin said that SLCC has a non-academic program review process that rotates every few years where external reviewers are engaged to assess and provide action plans regarding departmental functions. Emergency Management conducted one in 2017. She also meets with the emergency management team and Shane Crabtree to evaluate SLCC's program to train around communications, responses, and recovery. Discussion followed about what kinds of resources are available to students.</p> <p>President Huftalin announced for those who did not know yet that Vice President for Finance and Administration CFO, Dennis Klaus is retiring at the end of the year. She updated trustees on the search for his replacement. Both Chair Ensign and Vice-Chair Farrington thanked VP Klaus for the professional way he carried out his duties and VP Klaus thanked all of the trustees for the leadership they have provided over the years and for helping make SLCC such a wonderful place to work.</p>
B. Student Life & Leadership Report – Trustee Junior Martinez	Trustee Martinez reported on the First Generation celebration that was a huge success and Trustee Farrington commended them on the event and how welcome students are made to feel while attending SLCC. Trustee Martinez also reported on other upcoming events and meetings student leaders are involved in; Trustees thanked him for his leadership.
<p>C. Business Services Report – VP Dennis Klaus</p> <p>1. Information: Triple I Fund Report</p> <p>2. Information: Auxiliary Enterprises Report</p> <p>3. Information: Service Enterprises Report</p>	<p><b>BUSINESS REPORT:</b></p> <ol style="list-style-type: none"> <li>VP Klaus presented the Triple I fund report explaining where the funds are generated from and investments that have helped it grow over the years.</li> <li>He explained the Auxiliary Enterprises report provided to trustees saying that losses experienced in the past have been almost eliminated with recent changes in outsourcing the bookstore and by not subsidizing food services.</li> <li>The Service Enterprises report is doing well and was provided to trustees.</li> </ol>

<p>D. Governmental Relations Report – VP Tim Sheehan</p> <ol style="list-style-type: none"> <li>1. Information: Herriman Project and Legislative Game Plan</li> <li>2. Information: Annual Open &amp; Public Meetings Act Training, GUEST: General Counsel, Chris Lacombe</li> </ol>	<p>VP Sheehan updated trustees on the Herriman building request and process. More information will be available by the next meeting.</p> <p>General Counsel Chris Lacombe provided training on the Open &amp; Public Meetings Act that is required of board members annually.</p>
<p>IV. ADJOURNMENT</p>	<p>ADJOURNMENT: Trustee Chillingworth moved to adjourn the meeting at 9:30 a.m.; the motion was seconded by Trustee Vice-Chair Farrington and carried unanimously.</p>
<p> TOUR of Westpointe Facility (9:10 – 9:30)</p>	

*Approved at the January 16, 2019 SLCC Board of Trustee Meeting.*

January 16, 2019  
date

/s/ *Sandra Lehman*  
Sandra Lehman, Executive Assistant to  
President Deneece G. Huftalin