

# Minutes of Regular, Work and Closed Session

## Board of Education Ogden City School District 1950 Monroe Boulevard, Ogden Utah

---

A Regular and Work Session of the Board of Education of Ogden City School District was held Thursday, January 3, 2019, beginning at 5:00 PM in the Board Room. The following were present when the meeting convened:

**Members:**

Jennifer Zundel, Vice President  
Douglas B. Barker  
Don E. Belnap  
Nancy Blair  
Susan Richards  
Sunni Wilkinson  
Joyce Wilson

**Staff:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant

### 1. Regular Session, Board Room

a. Welcome

Presenter: Jennifer Zundel, Board Vice President

b. Pledge of Allegiance

Presenter: Jer Bates, Public Information Officer

c. Oath of Office for New Board Member - Sunni Wilkinson

*"I do solemnly swear that I will support, obey, and defend the Constitution of the United States and the Constitution of this State, and that I will discharge the duties of my office with fidelity."*

Business Administrator Zane K. Woolstenhulme administered the constitutional oath of office to Sunni Wilkinson, who replaced board member Jeffrey Heiner. Mrs. Wilkinson will serve the patrons and students of voting district 4, with a term of four years, beginning January 1, 2019.

d. Board Member Remarks by Sunni Wilkinson

e. Elections of Board President and Vice President

As provided in Utah Code Annotated § 53G-4-203(1): "A local school board shall elect a president and a vice president whose terms of office are for two years or until their successors are elected."

Vice President Zundel opened nominations for the office of board president. Board member Susan Richards nominated Don E. Belnap as the board president, beginning January 2019 through January 2021. Seconded by Nancy Blair. The nominations were closed at this point. The voting was unanimous to elect Don E. Belnap as board president for the term of January 2019 through January 2021.

Vice President Zundel opened nominations for the office of board vice president. Board member Doug Barker nominated Joyce Wilson as board vice president, to serve a term beginning January 2019 through January 2021. Seconded by Nancy Blair and the nominations were closed. The voting was unanimous to elect Joyce Wilson as board vice president, beginning January 2019 through January 2021.

f. Closing Remarks ~ New Board President Don E. Belnap and Vice President Joyce Wilson

Mr. Belnap addressed the board and shared his thoughts on board leadership. Mrs. Wilson thanked the board for the opportunity to serve on board leadership and welcomed new board member, Sunni Wilkinson.

The regular session adjourned at 5:09 PM in order to move to work session.

### 2. Work Session, Board Room

The Board of Education of Ogden City School District met in a work session at 5:09 PM on Thursday, January 3, 2019, in the board room. President Belnap asked board member Jennifer Zundel to continue conducting the meeting. The following were present when the meeting convened:

**Members:**

Don E. Belnap, President  
Joyce Wilson, Vice President  
Douglas B. Barker  
Nancy Blair  
Susan Richards  
Sunni Wilkinson  
Jennifer Zundel

**Staff:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant  
Ken Crawford, Support Services

a. *Discussion:* Construction Update

Presenter: Ken Crawford, Support Services

Mr. Crawford gave a presentation to the board regarding ongoing construction projects. He first discussed progress on the Mound Fort Innovation Center. The Innovation Center will be open in August for the start of the 2019-20 school year. He reviewed estimated construction costs with the board for a total of \$3,946,692. He then discussed progress on the Ben Lomond Health and PE Facility. Bid opening will take place on January 24, 2019, and groundbreaking will be held in February following board approval. The project will take approximately two years to complete. He reviewed estimated construction costs with the board for a total estimated base bid of \$27,330,143 and \$28,774,152 with additional alternates. Construction soft costs are additional at approximately \$3,100,000 for an estimated total of approximately \$32 million. Lease Revenue Bonds will provide approximately \$29,000,000; we will need to come up with the additional \$3,000,000. Discussion ensued regarding construction costs and questions from board members.

b. *Approval:* Architect Recommendations for Bond Projects

Presenter: Ken Crawford, Support Services

Mr. Crawford requested approval for the recommendation of architectural services for four bond projects that were approved in the 2018 Bond election. The school district recommended the following architects be assigned and approved for the projects listed below:

- Horace Mann Elementary – MHTN Architects
- Wasatch Elementary – Design West
- T.O. Smith Elementary – Naylor Wentworth Lund
- Polk Elementary – FFKR

If, for some reason, one of the above listed firms are unable to do the project, the district recommends VCBO be approved as an alternate to fill any vacancy for the bond projects. Furthermore, it was requested these above-named firms, as well as Bott Pantone, NJRA, GSBS, and SH Architecture, be approved and included in an architectural services pool for a period of 18 months for smaller projects that arise during that time period. Board members asked questions regarding architectural fees and Mr. Woolstenhulme responded.

**MOTION:** Board member Joyce Wilson moved to approve the Architect Recommendations for Bond Projects as presented, seconded by Douglas B. Barker. The motion carried unanimously.

Board Member Zundel called for a brief recess at 6:18 PM. The board reconvened at 6:25 PM.

c. *Discussion:* Self-Funded Insurance and Reference-Based Pricing

Presenter: Zane K. Woolstenhulme, Business Administrator

Mr. Woolstenhulme introduced Phyllis Merrill of MBA Benefit Administrators who gave a presentation to the board regarding self-funded insurance programs and to introduce the board to the concept of reference based repricing, its pros and cons, and how that fits into a self-funded health insurance program. She explained the benefits of using Mountain Star facilities as they have contracted pricing with ELAP. IHC facilities do not have the same contract pricing and employees may be balance-billed when using these facilities. Board members asked questions and Ms. Merrill responded.

**MOTION:** Motion was made by Board member Susan Richards to adjourn to a recommended closed session for the discussion of the character, professional competence, or physical or mental health of an individual. Seconded by Don E. Belnap and carried on the following individual vote: Douglas B. Barker, aye; Don E. Belnap, aye; Nancy Blair, aye; Susan Richards, aye; Sunni Wilkinson, aye; Joyce Wilson, aye; and Jennifer Zundel, aye.

The meeting was adjourned for the foregoing purpose at 7:07 PM.

3. **Closed Session, Room 200**

The Board of Education of Ogden City School District met in closed session at 7:21 PM on

Thursday, January 3, 2019, in Room 200. The following were present when the meeting convened:

**Members:**

Don E. Belnap, President  
Joyce Wilson, Vice President  
Douglas B. Barker  
Nancy Blair  
Susan Richards  
Sunni Wilkinson  
Jennifer Zundel

**Staff:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant

- a. Closed session as a strategy session to discuss the character, professional competence or physical or mental health of an individual.

I, Don E. Belnap, certify that I am the member of the Board of Education of the Ogden School District who presided at the closed meeting of the board held on January 3, 2019. I hereby affirm, pursuant to Utah Code § 52-4-206(6), that the sole purpose of holding this closed meeting was to discuss the character, professional competence, or physical or mental health of an individual.

I certify under criminal penalty of the State of Utah that the foregoing is true and correct.

Executed on \_\_\_\_\_

\_\_\_\_\_  
Don E. Belnap, President

\_\_\_\_\_  
Business Administrator

**MOTION:** Motion was made by Susan Richards to adjourn the closed session, seconded by Joyce Wilson, and carried unanimously.

Note: A copy of related materials and an audio recording of the meeting can be found at [www.ogdensd.org](http://www.ogdensd.org)

The Closed Session was adjourned at 7:53 PM.

\_\_\_\_\_  
President

\_\_\_\_\_  
Business Administrator