

GARDEN CITY LIBRARY
BOARD OF DIRECTORS MEETING

NOVEMBER 14, 2018

The regular meeting of the Garden City Library Board of Directors was held on November 14, 2018 at the Garden City Offices located at 69 North Paradise Parkway, Building A, Garden City, Utah. Chairperson Marcia Solum called the meeting to order at 1:10 p.m.

Board Members present were:

Marcia Solum
Debbie Forakis
Carmen Madsen

Doris Mellor
Ronda Menlove

Natalie Ottley
Cathie Rasmussen

Board Member excused was:

Sharai Hardinger

The minutes of the October 10, 2018 Board Meeting were presented. Debbie Forakis made the motion to approve the minutes as presented. Doris Mellor seconded the motion. All in favor and motion carried.

Cathie Rasmussen presented the Library Operations for the month of October, 2018 as follows:

- *There were 436 patrons that visited the Library of which 185 were children.
- *Two new non-resident Library cards were issued.
- *Total circulation was 1,089.
- *One volunteer with three hours for October.
- *General Revenue was \$254.55 and Book/Video sales was \$6.50 with a total of \$261.05.
- *Cathie has ordered some books for the City Christmas party to give to the children.
- *Cathie also reported that she has received books from the grant that we qualified for.

Payment Vouchers were presented for approval of payment as follows:

Follett School Solutions - \$1,319.45
Library Credit Card for October - \$984.17
Library Credit Card for September - \$655.92

Cathie reported that the Library is doing a readathon this month and the wrap up Party will be on December 8th at 12:00. Cathie also reported that she had sent a list of qualifications for a Senior Services employee to Bill Cox. Ronda Menlove will follow up with Bill regarding the services for Senior Citizens.

Discussion ensued regarding story hour and it is apparent that Cathie Rasmussen needs help. The children love the crafts so just reading to them would not be as effective as doing the crafts. There is the possibility of separating the toddlers from the other children but she would need help to do that. Perhaps some of the mother's of the children could help with the crafts. Ronda Menlove made the suggestion that the employee that will help with the senior services could also help Cathie with story hour. It is noted that the story hour is very successful because of the activities that Cathie does for the children. Cathie inquired as to getting a big area carpet for story hour but they are expensive. Ronda feels that if Cathie needs the carpet, she should just get it. Debbie Forakis suggested that we could advertise for a volunteer to help with the Library for two hours each week to help with craft projects and children management. Doris Mellor will mention it to the quilters. We can put the advertisement on the Rich County Times and distribute some flyers.

Cathie Rasmussen stated that she has extended the food drive into December where patrons can donate food in order to pay off fines that they have accumulated. Cathie also would like to get the light fixed outside of the Library on the West. Marcia Solum will talk with Ken Hansen and see if the City could get that fixed.

In reference to the Amazon.smile, Friends of the Garden City Library is not on the national registry for non-profit organizations so that is why we have not been able to use Amazon.smile. Debbie Forakis will work on this so that we can get on the Registry and then we can reapply.

Cathie Rasmussen reported that we have received letters from two of the individuals that are willing to be on the Board of Directors. She will send invites to Julie Hart and Barbara Turnbow to attend the Board Meeting in December.

Marcia Solum reported that Craig Shaw from Bear Lake Timeshare called and said that he has 12-15 coffee tables that the Library could have for the Rummage Sale. Ronda Menlove will contact Janet Jensen and see if we could store the tables in her garage.

There being no further business to be brought before the Library Board, Marcia Solum made the motion to adjourn. Natalie Ottley seconded the motion and adjournment was at 1:50 p.m.