



**Provo-Orem Transportation Improvement Project
Executive Committee Meeting Notes**

Thursday, November 8, 2018

4:30 – 5:30 p.m.

Meeting called to order at 4:39 pm

Mountainland Association of Governments
Downstairs Conference Room
586 East 800 North, Orem, Utah 84097

EXECUTIVE COMMITTEE MEMBERS:

Rob Clayton, Utah Department of Transportation, Region 3 Director
Steve Meyer, Utah Transit Authority, Interim Executive Director
Jamie Davidson, Orem City Manager
Michelle Kaufusi, Provo City Mayor
Andrew Jackson, Mountainland Association of Governments, Executive Director
Bill Lee, Utah County Commissioner

EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE:

Wayne Parker for Michelle Kaufusi, Provo City
Jamie Davidson, Orem City
Brent Schvaneveldt for Rob Clayton, UDOT
Andrew Jackson, MAG
Steve Meyer, UTA (by phone)

Other Attendees:

Reed Snyder, UTA
Janelle Robertson, UTA (conducting)
Richard Brunst, Orem City Mayor
Karen Ritchie, WSP

1. Safety First Minute

Janelle Robertson

a. If you have a call while driving, pull over.

2. Action Items

a. Motion to approve September 13, 2018 meeting minutes made by Steve Meyer and seconded by Andrew Jackson of MAG that includes the votes and actions that were taken at the September 13 meeting; motion passes unanimously:

Andrew Jackson, MAG - ~~Aye~~

Wayne Parker for Michelle Kaufusi, Provo City - ~~Aye~~

Jamie Davidson, Orem City - ~~Aye~~

Brent Schvaneveldt for Rob Clayton, UDOT - ~~Aye~~

Steve Meyer, UTA - ~~Aye~~

No suggested edits.

b. Motion to approve Change Orders Under \$200k that affect remaining contingency made by Wayne Parker for Michelle Kaufusi, Provo City and seconded by Andrew Jackson of MAG; motion passes unanimously.

Andrew Jackson, MAG - Yes

Wayne Parker for Michelle Kaufusi, Provo City - Yes

Jamie Davidson, Orem City – Yes
Brent Schvaneveldt for Rob Clayton, UDOT – Yes
Steve Meyer, UTA – Yes

c. FYI Change Orders Under \$200k with no impact to remaining contingency; no action required.

Question: Richard Brunst, Orem City Mayor – Do you have any more paving to do or is it done?

Answer: Janelle Robertson, UTA – Trail paving is left to do, but that can be done in colder weather

3. Construction Update

Janelle Robertson

- a. Stations are coming together
- b. Center lane focus
- c. Punch List walk throughs will begin tomorrow
- d. Operation of exclusive lanes will begin on December 3, 2018
- e. Bus driver re-training will be taking place over the next few weeks

Question: Richard Brunst, Orem City Mayor – Have you taught the drivers how to drive in the snow?

Answer: Janelle Robertson, UTA – Yes, but it will be interesting to see how it goes

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4. Schedule Update

Janelle Robertson

- a. Substantial completion scheduled for December 19, 2018
- b. Final completion for May 31, 2019
- Community celebration is tentatively scheduled for some time the week of January 7-10, 2019

Question: Richard Brunst, Orem City Mayor – Do you feel like that is where you should be?

Answer: Janelle Robertson, UTA – You always want a little bit more than that as a project manager and the number may be bigger once the reconciliation is complete.

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Question: Richard Brunst, Orem City Mayor – Are the ROW negotiations done yet?

Answer: Janelle Robertson, UTA – No, we still have Woodbury and Carillon Square to go, but a deal with the Garff's was agreed upon and Boyer closed last week

Question: Jamie Davidson, Orem City – Do you have a target date to wrap the ROW up?

Answer: Janelle Robertson, UTA – We are hoping to have them wrapped up by the end of next year, but, if any go to court, who knows?

Question: Brent Schvaneveldt, UDOT – Is there potential for a delay claim from the contractor?

Answer: Janelle Robertson, UTA – There is potential, but we are pushing back since UTA feels that most of the delays have been because UVTC has been understaffed

5. Budget Update:

Janelle Robertson

- a. Budget reconciliation is taking place
- b. Remaining contingency is \$613,000

6. Next Meeting: December 13, 2018; 4:30 pm

- a. Can it be conducted by phone? Yes
- b. Set up a call-in number

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7. Other Discussion Items:

- a. UVX project won the Joint Vision award at the UDOT Conference earlier today
- b. UVU reporting that there were 1,000 less spaces-parking passes purchased this year, which equals two parking lots - 9,400 ridership
- e. Rise in FrontRunner ridership as well (over 20,000)

Provo-Orem TRIP Executive Committee

Page 2 of 3

c.

- d. Make sure there is a continuing resolution in place that covers the time period for FTA to join the community celebration

8. Motion to adjourn at 5:12 pm made by Jamie Davidson, Orem City and seconded by Brent Schvaneveldt for Rob Clayton of UDOT; motion passes unanimously.

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