

**San Juan County Work Meeting**  
**Hideout Community Center - Conference Room**  
**Agenda**  
**December 18, 2018**

**Present:** Bruce Adams - Commission Chairman  
Rebecca Benally - Commission Vice Chairman  
Phil Lyman - Commissioner  
Kelly Pehrson - CAO  
John David Nielson - Clerk

**Attendees:** Jerry McNeely, Glen Gurney, Jim Hook, Walter Bird, Mike Hansen,  
Natalie Randall, Tara Benally, David Carpenter

**Jim Hook - Bluff Airport**

Jim Hook came to talk about the Bluff Airport and transferring the lease of the airport from the county to the Town of Bluff. Kelly discussed an interlocal agreement that is being worked on that would spell out the duties of the County and the Town of Bluff. Glen Gurney commented on a lease that he has with the county at the Bluff Airport

**Jerry McNeely - SJC Liaison**

Jerry attended the AOG meeting, met with SITLA, and Lance Porter. He also met with Grand County Water and Sewer. He also met with the Forest Service.

**Mike Hansen - Rural Community Consultants**

Mike from Rural Community Consultants, did the resource management plan and updated the general plan. He discussed with the commission how the general plan was updated and discussed economic factors within the county.

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**Attendees:** Jerry McNeely, Glen Gurney, Jim Hook, Walter Bird, Mike Hansen, Natalie Randall, Tara Benally, David Carpenter, John Fellmeth, Kirk Bengel, Ryan Collins, Ben Musselman

A motion to approve the December 4, 2018 minutes was made by Commissioner Lyman and 2nd by Commissioner Benally. Voting was unanimous.

**Public Hearing -**

**A motion to go into public hearing was made by Commissioner Lyman and 2nd by Commissioner Benally. Voting unanimous.**

John Fellmeth explained that the county is considering making adjustments to the General Fund budget by an amount of \$300,000 to Legal Defense line item. This will increase the General Fund budget from \$13,468,671 to \$13,768,671.

Public Comments -

Ryan Collins - San Juan Record

Ryan asked whether the adjustment to Legal Defense was for a specific legal team. John explained that the adjustment was made to the Legal Defense item in general.

After no other public comments, Commissioner Adams asked for a motion to close the Public Hearing.

**A motion to close the public hearing was made by Commissioner Lyman and 2nd by Commissioner Benally. Voting was unanimous.**

Commissioner Lyman made a motion to accept the recommended budget adjustments. Commissioner Benally 2nd the motion. Voting was unanimous.

John Fellmeth also mentioned that there are recommended adjustments to other funds. He suggested that adjustments to other funds be made ... 37, 596 adjustment (health) 972404 to

1010000 ... general capital projects ... adjustment from 0 to 10,000 ... road capital fund from 13,000 to 520,000

A motion by Commissioner Lyman was made to make adjustments to the Health Fund, General Capital Projects, and Road Capital Fund budgets in the amounts proposed by John Fellmeth. Commissioner Benally 2nd the motion. Voting was unanimous.

Lastly, John requested that the commissioners consider and approve the recommended 2019 budget. He explained that the approved budget will need to be in balance and to do this an adjustment from surplus funds will be made to transferred to cover budgeted shortfalls in the general and related funds.

Budgeted shortfalls are as follows:

- General Fund - \$446,607
- B-Road Fund - \$231,242
- Health Fund - \$12,665
- EMS Fund - \$7,220
- Capital Projects Fund - \$86,500
- Road Capital Fund and Landfill Fund are budgeting a surplus
- Tort Liability Fund - \$154,500
- Library Fund - \$113,577

John also pointed out that the budget as presented includes a 2% cost of living increase. A motion to approve the 2019 budget was made by Commissioner Lyman and 2nd by Commissioner Benally. Voting was unanimous.

### **Walter Bird - SJC Personnel**

Walter came to the commission to request that the county hire a new Sheriff's Office Dispatcher and a new Corrections Officer. He suggested that the county hire Samantha Gill as the new Dispatcher. Gionvani Black was recommended to be hired as the new Corrections Officer. There were 3 interviews for each position. A motion to hire Samantha Gill and Giovanni Black was made by Commissioner Benally and 2nd by Commissioner Lyman. Voting was unanimous.

### **John David Nielson - SJC Clerk**

John David came to the commission to request permission to purchase new election equipment from ES&S which had been discussed during the December 4th Commission Work Meeting. He explained that the cost of the new equipment would be \$48,237. John David also mentioned that funds from the state would reimburse the county in the amount of \$45,018. A motion to approve the purchase was made by Commissioner Benally and 2nd by Commissioner Lyman. Voting was unanimous.

John David also requested permission to purchase new accounting software from Pelorus in 2019 which was discussed during the December 4th Commission Work Meeting. A motion to approve the purchase was made by Commissioner Benally and 2nd by Commissioner Lyman. Voting was unanimous.

Lastly, John David presented for approval several Beer License renewals for 2019. A list of requested renewals is attached to the meeting minutes. A motion to approve the Beer License renewals was made by Commissioner Lyman and 2nd by Commissioner Benally. Voting was unanimous.

### **Ben Musselman - SJC Road Department**

Ben came to the commission with a MOU between the Navajo Nation NDOT and San Juan County Road Department to sign the updated agreement. A motion to allow the chairman to sign the MOU was made by Commissioner Benally and 2nd by Commissioner Lyman. Voting was unanimous.

Ben also presented the Road Operations and Maintenance Plan Resolution for approval. A motion to approve the resolution was made by Commissioner Lyman and 2nd by Commissioner Benally. Voting was unanimous.

Ben gave to the commission for approval to approve and agreement with State Parks and Recreation. The agreement allowed for a \$12,000 grant to purchase a side-by-side that will be apart of the trail maintenance program. A motion to sign the agreement was made by Commissioner Benally and 2nd by Commissioner Lyman. Voting was unanimous.

Ben also mentioned a UDOT cattle guard agreement for deer fencing which obligates the county to install cattle guards in the amount of \$13,000.

Ben presented an cooperative agreement with the City of Monticello to allow the City On-Call employee to use a county vehicle to plow and sand roads during winter storms.

### **Kelly Pehrson - SJC CAO**

Kelly presented a resolution to allow the Monticello Cemetery District to increase the tax rate and revenue. A motion to approve the resolution allowing an increase in tax revenue for the Monticello Cemetery District was made by Commissioner Lyman and 2nd by Commissioner Benally. Voting was unanimous.

Kelly also mentioned that Jaimie Harvey requested to be put on the Mental Health Board. Commissioner Benally asked that spot be left open to allow others from Monument Valley or Navajo Mountain time to apply for the board position.

Kelly presented a request to transfer the Bluff Airport and any other existing leases and/or agreements to the Town of Bluff. A motion to approve the transfer of the Bluff Airport including any existing leases and/or agreements to the Town of Bluff was made by Commissioner Benally and 2nd by Commissioner Lyman. Voting was unanimous.

Kelly also requested that the commissioners sign the updated USU agreement that they have with San Juan County. A motion to sign the agreement was made by Commissioner Benally and 2nd by Commissioner Lyman. Voting was unanimous.

Kelly presented an interlocal agreement between the county and the Town of Bluff for approval. He discussed some of the items mentioned within the agreement and recommended that the commission approve the interlocal agreement between the Town of Bluff and the county along with any corrections. Commissioner Benally made a motion to approve the interlocal agreement and was 2nd by Commissioner Lyman. Voting was unanimous.

Kelly recommended that the commission approve the 2018 general plan that was presented by Mike Hansen.

**Commission Reports:**

**Commissioner Benally** - Commissioner Benally attended the UNTF Business Development meeting. She explained

She attended the Western Caucus Meeting and suggested that the county maintain a presence at these meetings. She also commented that the counties need more support from the state. She will attend the Early Childhood Coalition, the event for Sheriff Eldredge. She expressed appreciation to have been able to serve the county on commission and encouraged honest collaboration, respect and working together with the Navajo Nation. She also expressed appreciation to the county employees

**Commissioner Lyman** - Commissioner Lyman expressed appreciation to Commissioner Benally for the work that she has done in working for the county. He went to Price for a 7 county coalition meeting and a meeting with USU. He also traveled to Panguitch for a meeting with UAC. He expressed appreciation to the other commissioners for their work and leadership and to Kelly for the work that he does for the commission and to all the county employees.

**Commissioner Adams** - Commissioner Adams expressed his appreciation to Commissioners Benally and Lyman and for the work that they have done. He also expressed his appreciation to Kelly and to the staff of San Juan County. He also reported on a CIB meeting that he attended where funding was approved for the purchase of a home by Mental Health