

HUNTINGTON CITY COUNCIL MINUTES
December 19, 2018

Huntington City Council met in its regular scheduled council meeting December 19, 2018 at the city office building located at 20 South Main Street. Meeting started at 6:30 p.m. with Mayor Leonard Norton presiding. Mayor Norton asked that there be order kept and everyone that spoke to use the microphone and established the following were in attendance:

Mayor:	Leonard Norton
Council:	Lesa Miller, Kelly Oveson, Joe Ward, Gloria Wilson
Recorder:	Jenene Hansen
Treasurer:	Ronni Torre
PZ Administrator:	Gary Arrington

Council member Wilson extended a word to open the meeting and council member Oveson led those present in the Pledge of allegiance.

Agenda Item – 1 – MOTION: Fill Mid-term vacancy on Huntington City council – In harmony with Utah Code, interview and appoint a person from the submitted and qualified nominees to fill the subject vacancy. The appointment will expire on December 31, 2019.

Due to the vacant Councilmember position of Leonard Norton, Huntington City sought applicants to fill the Councilmember vacancy by placing an advertisement in the local newspaper. **Mayor Norton** thanked those who applied and submitted applications for the councilmember position and explained the process the council will follow to fill the vacancy. The following people filled out an application and applied for the City Council position: Gerald R. Livingston, David L. Emery, Robert (Bob) Hill, Dan S. Hunter, Tom Kay. Robert (Bob) Hill was not in attendance. Each applicant introduced themselves and then answered the questions asked by the council members. City council members Lesa Miller, Kelly Oveson, Joe Ward, and Gloria Wilson voted by paper ballot. Treasurer Ronni Torre collected the ballots and announced the votes to Recorder Jenene Hansen, all four council members voted for Gerald R. Livingston. **Recorder Jenene Hansen** announced that it was a unanimous vote for Gerald R. Livingston.

Recorder Jenene Hansen administered the oath of office for Gerald R. Livingston.

Agenda Item – 1 – MOTION: Approval of November 14, 2018 Council minutes

COUNCIL MEMBER OVESON MOVED TO APPROVE THE NOVEMBER 14, 2018 MINUTES; MOTION SECONDED BY COUNCIL MEMBER WARD AND CARRIED.

Agenda Item – 2 – MOTION: Business License

NONE

Agenda Item – 3 - MOTION: Change the number on the resolution for copy fees to 16-2018 from 14-2018

Recorder Jenene Hansen explained that there was a duplicate number on resolution 14-2018 so we will change the copy fee resolution number to be 16-2018.

COUNCIL MEMBER WILSON MOVED TO CHANGE THE RESOLUTION NUMBER; SECONDED BY COUNCIL MEMBER OVESON. ROLL CALL VOTE: COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER OVESON – AYE, COUNCIL MEMBER WARD – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item – 4 – Approval for Sam # (System for Award Management)

Treasurer Ronni Torre explained that in order to apply for federal grants we have to belong to SAM; we had to send a notarized letter signed by the Mayor stating that Ronni can be the administrator. SAM has changed the

rules so we need City Council to approve Ronni as the administrator for the SAM account. The SAM number will also be needed if we apply for CDBG and USDA grants.

COUNCIL MEMBER WARD MOVED TO APPROVE RONNI TORRE TO BE THE ADMINISTRATOR FOR SAM; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED.

Agenda Item – 5 – MOTION: Contract with Pelorus for the city audit committee

Treasurer Ronni Torre reported that the State is going to require that Cities have a CPA on staff; their suggestion for smaller cities who don't have the budget for a CPA is to get an audit committee. I have talked to Doug our auditor from Smuin Rich & Marsing about this and he agreed that this will soon be a requirement. Pelorus our current software provider has been contacted, they will set up a contract with prices for either quarterly, twice a year or annual meetings and we can decide how we want to do it. Two of the city council members will be on the audit committee along with Kyle from Pelorus. The committee will go over financials and report back to City Council. We will put this on the agenda when we get the contract.

COUNCIL MEMBER WARD MOVED TO TABLE THIS UNTILL WE GET THE CONTRACT; MOTION SECONDED BY COUNCIL MEMBER OVESON AND CARRIED.

Agenda Item – 6 - Discussion of adding a new link to our website

The city received an e-mail request to add a new link to our website, the link will have resources to help people find the best providers for different things such as Internet, cable, and Utilities available in our area. It was decided to take a look at this but hold off for now.

Agenda Item – 7 – Discussion on the Youth City Council program

Mayor Norton explained that he had a discussion with Courtney Justice and she is willing to help supervise the Youth City Council. Next month we will appoint a City Council member to take that over and help get that set up again.

Agenda Item – 8 – MOTION: Approval or changes to Huntington City Code Title 3

Recorder Jenene Hansen explained that we will add the Renewal of Permanent Business Licenses to our city code. The new ordinance will require businesses to provide their business certifications for the annual Business license renewal. We have also increased the late payment and penalty fees for business license renewals. Both of these changes will be effective with the 2020 business license renewals. There are still a few more things in Title 3 that need to be finished so we will table Title 3 and Title 4.

COUNCIL MEMBER WILSON MOVED TO TABLE TITLE 3 AND TITLE 4; MOTION SECONDED BY COUNCIL MEMBER OVESON AND CARRIED.

Council member Oveson explained that he would like to move forward and have the council review Title 5 Public safety - Chapter 1: Appointment of Fire Chief. If we can get this signed off next month we can have the fire department work on the by-laws and then we can get a fire chief appointed. Title 5 Chapter 1 is assigned for next month.

Agenda Item – 9 – MOTION: Ordinance 2-2018 Renewal of Permanent Business Licenses

This ordinance is requiring the business owner to provide information in order to renew the business license.

COUNCIL MEMBER OVESON MOVED TO APPROVE ORDINANCE 2-2018; MOTION SECONDED BY COUNCIL MEMBER WARD AND CARRIED.

ROLL CALL VOTE: COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER OVESON – AYE, COUNCIL MEMBER WARD – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item – 10 – MOTION: Ordinance 3-2018 To Increase penalty for Late Payment on Business Licenses.

This ordinance will increase the late penalties from 10% to 20% if not paid by January 15th and from 10% to 50% if not paid by February 15th.

COUNCIL MEMBER WILSON MOVED TO APPROVE ORDINANCE 3-2018; MOTION SECONDED BY COUNCIL MEMBER LIVINGSTON AND CARRIED.

ROLL CALL VOTE: COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER OVESON – AYE, COUNCIL MEMBER WARD – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item – 11 – Public Comments

NONE

Agenda Item – 12 – Mayor’s Report

Mayor Norton thanked the city council for their help at the Christmas party. Tomorrow there is a meeting with Castle Valley Special Service District, we will go over road projects for next year and should find out if we are approved. Working on a speed limit sign on the North end of town.

Agenda Item – 13 – Departmental Reports (Fire department, Maintenance department)

Mike Gordon thanked Scott Gordon for fixing the old dump truck. City workers are digging the trench at the North of town.

Agenda Item – 14 – Council’s Reports

Council member Miller reported that she attended the LEPC meeting at the sheriff’s department; there was a presentation on fentanyl, it is extremely deadly and it is working its way to Carbon and Emery County. **Council member Oveson** thanked everyone for their support this year. Troup 394 volunteered to rotate the flags for the year and the flags look good and are in better shape. Rodeo grounds is quiet; we will relocate the stalls in the spring. **Council member Ward** thanked the cemetery workers, we are getting bids for the repairs on the Miner’s Memorial. **Council member Wilson** thanked the guys for putting up the Christmas lights. MECCA Bike Club is going to put a plaque out on the wedge that will have a picture of Lamar Guymon on it; they are going to approach the City for a donation. Rec board meeting tomorrow night to approve their budget. **Council Member Livingston** reported that his relative from Michigan commented on how nice our city looks.

Agenda Item – 15 – Zoning Administrator Report

Zoning Administrator Gary Arrington reported that this year was a good year for building in Huntington. More houses were built here than anywhere in the County, Cleveland and Elmo is right behind us; people are confident in living here. County Commissioners were asking cities if they are happy with our building inspector and as far as I know Trenton Bennett is doing a good job.

Agenda Item – 16 – City Claims and Review of Financials

COUNCIL MEMBER MILLER MOVED TO PAY THE BILLS; MOTION SECONDED BY COUNCIL MEMBER OVESON AND CARRIED.

UPON PROPER MOTION AND FULL APPROVAL OF THE CITY COUNCIL THE MEETING ADJOURNED AT 7:30 P.M.

Jenene Hansen
Huntington City Recorder