

MINUTES of the regular City Council meeting of Wellsville City held Wednesday, January 2, 2019, at the Wellsville City Offices at 75 East Main. City officials present were Mayor Thomas G. Bailey, Councilwomen Kaylene Ames and Denise Lindsay, Councilmen Carl Leatham, and Perry Maughan. City Manager/Recorder Scott Wells was also present. A copy of the Notice and Agenda was mailed to the Mayor and Council members and emailed and faxed to the Herald Journal on December 28, 2018. The meeting was called to order at 6:00 p.m. by Mayor Thomas G. Bailey.

Others Present: Jennifer Leishman

Opening Ceremony: Perry Maughan

City Councilman Gary Bates was excused from this meeting.

The Council reviewed the agenda. Carl Leatham made a motion, seconded by Perry Maughan, to approve the agenda as presented.

YEA 3

NAY 0

Kaylene Ames
Carl Leatham
Perry Maughan

The Council reviewed the minutes of the December 19, 2018 regular City Council meeting. There was a word change on line 156. After discussion, Kaylene Ames made a motion, seconded by Perry Maughan, to approve the minutes of the December 19, 2018 regular City Council meeting as presented.

YEA 3

NAY 0

Kaylene Ames
Carl Leatham
Perry Maughan

Payroll is approved through the budget, therefore, the checks approved in the City Council minutes aren't in numerical order from City Council meeting to City Council meeting as the City uses the same checking account for payroll and accounts payable. After review and discussion, Carl Leatham made a motion, seconded by Perry Maughan, to approve the City's account payables bills for payment, represented by check number 22919 through 22945.

YEA 3

NAY 0

Kaylene Ames
Carl Leatham
Perry Maughan

There was no one in attendance for citizen input.

At 6:15 p.m., conduct two public hearings in the following order:

First, receive public input, then consider for possible adoption of Resolution 2019-01 authorizing an interfund loan from Storm Water Funds to the FY2018-2019 General Fund for the purchase of certain real property. City Manager Scott Wells reviewed the resolution with the City Council. The Storm Water Fund is loaning \$105,000 to the General Fund to purchase property from Cache County School District.

At 6:17 p.m., the public hearing was closed.

After discussion, Carl Leatham made a motion, seconded by Kaylene Ames, to adopt **RESOLUTION 2019-01, A RESOLUTION AUTHORIZING AN INTERFUND LOAN FROM STORM WATER FUNDS TO THE FY2018-2019 GENERAL FUND FOR THE PURCHASE OF CERTAIN REAL PROPERTY.**

YEA 3

NAY 0

Kaylene Ames
Carl Leatham
Perry Maughan

Councilwoman Denise Lindsay arrived at the meeting at 6:19 p.m.

Second, receive public input, then consider for possible adoption of Resolution 2019-02 amending the Wellsville City Employee Handbook and guidelines to increase the amount reimburse for use of personal vehicles of official City business. City Manager Scott Wells stated that this resolution is reimbursing City employee at the rate that the State sets. The employee will use a computerized mileage system to calculate mileage.

At 6:21 p.m., the public hearing was closed.

After discussion, Denise Lindsay made a motion, seconded by Perry Maughan, to adopt **RESOLUTION 2019-02, A RESOLUTION, AMENDING THE WELLSVILLE CITY EMPLOYEE HANDBOOK AND GUIDELINES TO INCREASE THE AMOUNT REIMBURSED FOR USE OF PERSONAL VEHICLES ON OFFICIAL CITY BUSINESS.**

YEA 4

NAY 0

Kaylene Ames
Carl Leatham
Denise Lindsay
Perry Maughan

The City Council discussed Resolution 2019-03 setting government records access and management (GRAMA) records request fees for Wellsville City. City Manager Scott Wells stated that there is a change of verbiage in this resolution. The City Council reviewed the GRAMA request fee schedule. Mr. Wells stated that the GRAMA request fee schedule is similar to Hyrum City's GRAMA request fee schedule. After discussion, Carl Leatham made a motion, seconded by Denise Lindsay, to continue this discussion at a future City Council meeting.

YEA 4

NAY 0

Kaylene Ames
Carl Leatham
Denise Lindsay
Perry Maughan

The City Council discussed for possible approval the option of having a streetlight installed in the middle of the block at 450 East. City Manager Scott Wells stated that he has not heard from Del Olson. Mr. Wells stated that he spoke with Jim Knight from Smithfield. There are two existing poles located in the middle of the block that could be used. The cost of the arm, which is called a cobra head, is approximately \$600. This will cover the cost of the light and installation. Mr. Wells stated that he asked about a LED light, which they do make, but is not sure of the cost. Mr. Wells stated that he would like to install the cobra head with the LED light. Mr. Wells stated that Jim Knight told him to put the order in and he will contact Mr. Wells to discuss installation. Perry Maughan stated that as he drove around Wellsville City, there are other places that a street light would be useful. Mr. Wells stated that he would like to add 2 to 3 streetlights per year to the budget. After discussion, Perry Maughan made a motion, seconded by Carl Leatham, to approve a streetlight installed in the middle of the block at 450 East, and to have further discussion concerning other intersections that may be in need of streetlights.

YEA 4

NAY 0

Kaylene Ames
Carl Leatham
Denise Lindsay

Perry Maughan

The City Council discussed related parties that Wellsville City has business dealings with for City Council approval. City Manager Scott Wells asked the City Council if any of them had any other names. The City Council answered no. Mr. Wells stated that he would like to add the following names:

Marshall Lindsay
Earl Bates

Lindsay Landscaping
Bates Electric

After discussion, Kaylene Ames made a motion, seconded by Perry Maughan, to approve these two names and businesses as related parties that Wellsville City has business dealings with.

YEA 4

Kaylene Ames
Carl Leatham
Denise Lindsay
Perry Maughan

NAY 0

The City Council discussed what they would like the Trust to discuss with the City Council in regards to liability for Wellsville City. City Manager Scott Wells stated that in the previous City Council meeting, it was discussed about having participants of the Sham Battle sign a release form. Councilman Gary Bates suggested that there might be other areas of Wellsville City that also need a release form or signage to release Wellsville City of any liability. Mr. Wells stated that the trust did a risk assessment for all of the properties owned by Wellsville City, similar to an OSHA inspection. Jason Watterson, representing the Trust, performed that inspection. Mr. Watterson stated that he is willing to come any time to discuss liability issues with Wellsville City. Mr. Wells stated that he spoke with Mr. Bates about what has been done already, and stated that this was his concern and that it has been taken care of. Perry Maughan stated that Wellsville City needs to be careful what they open themselves up to and what they ask for. Mr. Maughan stated that as far as signage for the parks, Wellsville City has enough signs. Mr. Wells stated that he has scheduled Mr. Watterson to attend the next City Council meeting. Mr. Wells stated that he agrees that Wellsville City has too many signs, but it may relieve Wellsville City of some liability. Kaylene Ames stated that she is concerned about the potential injury at the Sham Battle. Denise Lindsay stated that she agrees with Ms. Ames. Mr. Wells stated that Mr. Watterson could advise Wellsville City and give some general information. Mr. Wells stated that the City Council could ask Mr. Watterson for suggestions for this kind of event. Mr. Maughan stated that he agrees that Wellsville City and the participants of the Sham Battle need to be aware. Mr. Maughan stated that the Trust could recommend that Wellsville City does three things, Wellsville City doesn't do any of them, someone gets hurt, and the Trust will come back on Wellsville City. Mr. Wells stated that there are pros and cons to a liability waiver. Mayor Thomas G. Bailey stated that Wellsville City shouldn't mention the Sham Battle to Mr. Watterson. Mr. Wells stated that they have already discussed the Sham Battle. Mr. Maughan stated that the City Council should hear what he has to say about release waivers. Mr. Wells stated that the focus will be on participants of the Sham Battle. After discussion, Perry Maughan made a motion, seconded by Kaylene Ames, to have Jason Watterson from the Trust speak at the next City Council meeting for 10 minutes concerning release waivers.

YEA 4

Kaylene Ames
Carl Leatham
Denise Lindsay
Perry Maughan

NAY 0

Department Reports:

Carl Leatham – 1) Has been asked by a few people about consistency with business licenses – need to enforce business license regulation. People are operating businesses on property that doesn't belong to them to parking equipment along the street. Would like to see Wellsville City put some money behind enforcement. City Manager Scott Wells has no problem sending letters – will talk to the front office staff about tracking business licenses.

Mayor Thomas G Bailey – 1) Discussed Christmas Party for 2019 – Kaylene Ames spoke to Sam Winward and he stated that his reception center will hold 50 people along with catering the event. Mayor Bailey stated that Wellsville City could always use the Council Chambers as a backup. Asked City Manager Scott Wells to schedule the reception center for December 10, 2019 and contact Iron Gate Grill.

2) Asked about a program for the Christmas Party – asked City Manager Scott Wells to ask Sam Winward if his group could provide a ½-hour program and report back next City Council meeting.

Perry Maughan – 1) With this cold weather – if you have had problems in the past with freezing pipes, leave a drizzle running in the middle of the home, but not on the outside wall. Will post a reminder in the office and at the post office.

Kaylene Ames – 1) Art Smith has resigned from the Shade Tree & Beautification Committee – Perry Maughan suggested Chad Poulsen.

Denise Lindsay – 1) Asked about the effort to recruit for the Youth Council – no history – great idea.

2) Website – signing a contract - \$3,000 to set it up, \$6,000 to install previous information. City Manager Scott Wells stated that he has the money to set up the website in this fiscal year, and will have to wait to install the previous information in the next fiscal year.

City Manager/Recorder's Report:

Scott Wells – 1) Received an email from Garrett Johnson wanting to design a Wellsville City flag – the City Council approves – Carl Leatham will follow up with Garrett Johnson.

2) Jail Diversion Group will be here on Friday to shovel the snow at the Park 'n Ride.

At 7:06 p.m., Denise Lindsay made a motion, seconded by Perry Maughan, to adjourn the meeting.

YEA 4

Kaylene Ames
Carl Leatham
Denise Lindsay
Perry Maughan

NAY 0


Thomas G. Bailey
Mayor


Scott E. Wells
City Manager/Recorder