

**TOWN OF MANILA REGULAR MEETING
TOWN OF MANILA MEETING ROOM
145 E HWY 43
DECEMBER 13, 2018 AT 6:30 P.M.**

MINUTES

REGULAR MEETING CALLED TO ORDER: Mayor David Coombs called the regular meeting to order at 6:33 P.M.

PRESENT: Mayor David Coombs, Council Member Gretchen Northcott, Council Member Randall Browning, Council Member Greg Scott, Council Member William Rylander, & Marlena Connor, Town Clerk

GUESTS: Kathy Golightly, Jeff McCarty with Sunrise Engineering, Tyler Tholl with Union Wireless, Ryan Schmitt with Union Wireless, Pricilla Paredes with Union Wireless

CONSENT CALENDAR: Council Member Randall Browning moved to approve the consent calendar consisting of payroll hour listing, budget worksheet, invoice register, transaction register, revenue analysis & December minutes. Council Member Greg Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT & RYLANDER

UNION TELEPHONE FIBEROPTICS PROPOSAL: Mayor David Coombs invited the employees of Union Wireless to explain what their plans are. Ryan Schmitt passed out maps to the council members & explained that they currently have copper facilities throughout the Town of Manila that supplies phone service & DSL service. The aging of the copper system is not allowing the speeds of the DSL to be offered to the businesses & the residents, so Union is putting in a FTTP (fiber to the premise) design throughout the town. Union will be able to offer higher, more reliable, & faster speeds for internet service. The design that Union has right now basically follows existing roads, or alley ways (town rights of way) is what they are looking at following, & a lot of it is following the existing copper lines that already exist. The plan is to bury all of the new cable, there may be some exceptions when residents order services where there are tight quarters, they may need to do some aerial feeds. The map is the back bone that lays out the town, it allows the businesses & residents to order the services if they'd like. There are some sections that they will have to bore under the roads. They are waiting for a permit from BLM from Mountain View to McKinnon. Mayor David Coombs said that he had talked to Randy Asay, County Commissioner & when Randy worked for Union he had ran conduit down 2nd North. Union will install the fiber optics around 3 feet deep. Pricilla Paredes stated that the design is preliminary at this point. Council Member Randall Browning moved to allow Union to continue moving forward getting the proper permits & licensing required. Council Member William Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT & RYLANDER

Mayor David Coombs said that he would get the required paperwork to Union as soon as possible.

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CATHY GOLIGHTLY FIRE DEPARTMENT VEHICLES/BUSINESS: Cathy Golightly brought an ordinance from Fire Recovery USA, they will do the billing for the fire department call outs & keep 20% of the billing. The council said that they like it but they want the name changed from the Town Council of the Manila Fire Department to the Manila Town Council. Cathy stated that after a call out every fire fighter will have to do an incident report and send a copy in with the billing. Council Member Gretchen Northcott said that the ordinance will have to have a public hearing & be published in the news paper. Council Member Randall Browning told Cathy Golightly to go through the ordinance & highlight everything that needs to be changed & send it back to the company to make the changes. The billing is not broke down per firefighter; it is per event/callout. Cathy said from what she gathered the fire department could still bill for the roll over that happened during the summer.

2018 FINANCIAL AUDIT: The Town Council went over the audit, there were a few errors that Gretchen had found & had changed. There were no findings, & the town is in a good financial position. The assets had increased by a million dollars. The only thing that doesn't look really good is the landfill fund, & the Council is still working on that. Council Member Gretchen Northcott said that she would like to have the Town Clerk, Marlena Connor move money from the checking account to a PTIF account to generate better interest returns on the town's money. Council Member Gretchen Northcott moved to approve the audit. Council Member Greg Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT & RYLANDER

NICK KISER'S MYLARS: Mayor David Coombs said that Planning & Zoning had already approved Nick Kiser's mylars, & sent them to the town council for approval on combining 11 separate lots into 1 individual lot. Once it is recorded at the county as a single lot, he can go back to Planning & Zoning & start working on getting permits to start work. Council Member William Rylander moved to approve Nick's mylars & the combining of the lots. Council Member Gretchen Northcott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT & RYLANDER

EXECUTIVE SESSION: Council Member Randall Browning moved to go into an executive session due to pending litigation. Council Member Gretchen Northcott seconded the motion. All were in favor. Council went into executive session at 7:25 P.M.

ROLL CALL: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

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RECONVENE: Council Member Greg Scott motioned to go back into the regular council meeting. Council Member William Rylander seconded the motion. All were in favor. The motion carried. Council went back into regular meeting at 8:02 P.M.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT & RYLANDER

ADJOURNMENT: Council Member Randall Browning moved to adjourn the meeting. Council Member Gretchen Northcott seconded the motion. All were in favor. The motion carried. Mayor David Coombs adjourned the meeting at 8:03 P.M.

DAVID COOMBS, MAYOR

MARLENA CONNOR, TOWN CLERK

APPROVED 01-10-2019