



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, August 28, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)
 - 3.0 **REPORTS/PRESENTATIONS/RECOGNITIONS**
 - 3.1 **Proclamation Recognizing Butlerville Days Chairman & Committee**
 - 3.2 **Standing Monthly Reports**
 - 1. Monthly Financial Report – City Treasurer David Muir
(The finance department will provide a report of the city budget as of July 31, 2012)
 - 2. Unified Fire Report – Assistant Chief Mike Watson
(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of July as well as other informational items from the Unified Fire Authority)
 - 4.0 **ACTION ITEMS**
 - 4.1 Consideration of **Resolution No. 2012-46** Declaring Certain Property Surplus
 - 4.2 Consideration of **Resolution No. 2012-47** Amending the Valley Police Alliance Interlocal Agreement
 - 5.0 **CONSENT CALENDAR**
 - 5.1 Approval of July 31, 2012 City Council Minutes
 - 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, August 27, 2012, at 1:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 27TH DAY OF AUGUST 2012

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, August 28, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah. **The Council will adjourn the work session at 6:50 p.m. in order to convene a Community Development and Renewal Agency Meeting.**

- 6:00 p.m.**
1. **Review of Business Meeting Agenda**
 2. **Public Relations Report (10:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. Valley Journal
(A review of the upcoming articles for future editions)
 3. **Public Works Report (20:00)**
 - a. Fort Union/Union Park Avenue Project
(Staff will report on a pre-construction meeting held this past week)
 - b. Big Cottonwood Canyon Trail
(Staff will report on the bid opening for this final phase of the project)
 4. **Planning Department Report (60:00)**
 - a. August 22nd Board of Adjustment Meeting
(Staff will update the Council on the Board of Adjustment meeting decision concerning the Cottonwood Corporate proposal and the implications of that decision)
 - b. Mountview Park
(Staff will provide an analysis of final punch list items as well as park winterization plans and a general review of park operations for the season)
 - c. General Plan Analysis
(Staff will present their analysis about a possible general plan update and review. Council directed staff to review the general plan to determine where the plan is still working and what areas need to be changed or updated. This will be the first of several reviews over the coming weeks relative to updating the city's General Plan)
 5. **Public Safety Reports (30:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)

b. Police Department

(Report from Assistant Chief Brenneman on noteworthy events of the week)

1. Alcohol Policy Board

(Chief Russo has been appointed to the state alcohol policy board and will report on a recent meeting)

2. Special Event Forms

(Chief Russo will discuss the implementation of a Special Events Form for applicants desiring to sponsor a special event such as a race or other event that would require city resources)

6. City Manager Report (40:00)

a. Business License Fee Study Update

(The City has conducted a required analysis of costs associated with licensing businesses. A timeline for discussion will be developed.)

b. Utah Local Government Trust BBQ

(The Trust, which insures many local government agencies treated the staff to lunch)

c. City Events

(A discussion of plans for the staff Christmas Party, as well as consideration of Meet the Candidates will be held)

d. Agreements with Canyons School District

(The city and school district have been negotiating transfer of property as well as a partnership in the new Butler auditorium)

7. Mayor/City Council Reports (60:00)

a. Council of Governments 9-1-1 Committee – Mayor Cullimore

(This committee is exploring ways to consolidate the delivery and management of 9-1-1 services in Salt Lake County by combining the operations of the Sheriff dispatch and the Valley Emergency Communication Center operations)

b. 6675 South Traffic Calming Meeting – Councilman Peterson

(Councilman Peterson will report on a meeting held August 10 with neighbors in the vicinity of 6675)

c. Movies in the Park – Councilman Peterson

(Councilman Peterson will report on the August 17th Movies in the Park at Mill Hollow Park)

d. Historic Committee – Councilman Peterson

(The August Historic Committee meeting will be reported)

e. Conference of Mayors – Mayor Cullimore

(A discussion of agenda items the county mayors addressed on Thursday, August 30 will be reviewed)

f. Wasatch Front Regional Council – Mayor Cullimore

(The monthly meeting of this transportation planning board was held August 30)

g. Sanitation Control Board – Councilman Bracken

(The monthly meeting held August 22 will be reported)

h. Youth City Council Meeting – Councilman Bracken

(Councilman Bracken will report on the meeting held August 23)

8. Calendar of Events (10:00)

a. Utah League of Cities and Towns Annual Conference – September 12-14 at the Sheraton Hotel

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
10. **ADJOURN**