I. CALL TO ORDER
Mayor Riding called the meeting to order at 5:00 p.m.

CLOSED SESSION
DISCUSSION OF THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL


STAFF: David R. Brickey, City Manager; Korban Lee, Assistant City Manager; Chris Trevino, Interim Fire Chief.

MOTION: Councilmember Whitelock moved to go into a Closed Session to discuss the character, professional competence, or physical or mental health of an individual. The motion was seconded by Councilmember Lamb.

A roll call vote was taken
The motion passed 6-0.

The Council recessed the meeting at 5:03 p.m. and convened a Closed Session at 5:05 p.m.

DISCUSSION OF THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL

- Personnel matter: 5:05 p.m. to 5:30 p.m.

Councilmember McConnehey stepped out of the Closed Session at 5:08 p.m. and returned at approximately 5:14 p.m.

The Council recessed the Closed Session at 5:25 p.m. and convened a work session at 5:40 p.m.

II. 5:00 P.M. WORKSHOP
BUSINESS LICENSING
Korban Lee addressed commercial business license fees and development fees.

The Council and staff discussed potential options for the increase of business license fees.

Korban Lee suggested that the Council determine how they wished to proceed regarding implementing business license fees. Some possibilities were:

- A base fee of $100.00
- A per-employee fee of $5.00 or $6.00
- No per-employee fee at all
- Disproportionate fee of 5% to 25%
- Fee cap of $2,000
- 2-3-year phase in for those businesses who were asked to pay a substantially higher fee than had been paid in previous years

STRATEGIC PLANNING DATE AND LOCATION FOR 2019
The City Council wished to determine the agenda for the 2019 Strategic Planning meeting rather than having it determined by staff. It was agreed that Mayor Pro Tem Anderson would gather topics of interest from the various Councilmembers by the end of December 2018 and that the meeting would take place on January 25, 2019 at 8:00 a.m. Staff would determine a location for the meeting.
III. **PLEDGE OF ALLEGIANCE**
The Pledge of Allegiance was led by Brian Clegg.

IV. **PRESENTATIONS**
**PRESENTATION FROM COMCAST REGARDING A DONATION FOR COMCAST CARES DAYS**
This presentation was rescheduled.

**UPDATE FROM BRIAN ATKINSON, HORROCKS ENGINEERING, REGARDING A REQUESTED TEMPORARY CLOSURE FOR THE BANGERTER INTERCHANGE PROJECT AT 6200 SOUTH**
Brian Atkinson of Horrocks Engineering explained that his firm was consulting with UDOT regarding the Bangerter Highway Interchange project. He sought the Council’s input regarding a road closure on 6200 South. The road could either be closed for three consecutive weekends or for one solid week. The Council agreed that it would be best to get the work completed earlier by closing the intersection for an entire week. The matter would be placed on the agenda for the December 12 City Council consent calendar.

Councilmember McConnehey left the meeting at 6:42 p.m.

V. **COMMUNICATIONS**
**CITY MANAGER/STAFF COMMENTS/REPORTS**
Brian Clegg-
- Addressed the good job that public works staff had done on keeping the roads clear during the recent snow storm.

Chris Trevino-
- Pointed out that due to the recent property tax increase, the Fire Department was now fully staffed.

**CITY COUNCIL COMMENTS/REPORTS**
Councilmember Anderson-
- Explained that his son had recently had the opportunity to go on a police ride-along. Afterward he commented on how many calls involved domestic violence. He expressed hope that everyone would learn how to express differing opinions with assaulting the people they love.

Councilmember Jacob –
- Expressed appreciation to the public works staff for their good work keeping the streets clear of snow.
Councilmember Lamb –
- Expressed his appreciation to those staff members who had worked recently on public outreach involving the Wild West Jordan playground. He was excited about the future park.

Dave Naylor pointed out that he anticipated the park re-opening some time in mid May 2019.

Councilmember Burton –
- Recently had the opportunity to attend several meetings involving elected officials from other municipalities, from Salt Lake County and also members of the State legislature. The State predicted that cities would be receiving fewer state funds than in the past. Some big changes were anticipated for the next legislative session.

Mayor Riding –
- Had the opportunity to work with the City’s Employee Association earlier in the week by wrapping more than 300 gifts purchased for needy West Jordan school children—primarily coats and boots. He pointed out that there were seven Title I schools in the City and that it was heartwarming to see for efforts made for needy children.

VI. CITIZEN COMMENTS

David Foltz, West Jordan resident, stated that he was on the Bridlewood Villas Home Owner’s Association. He stated that he and his fellow board members were concerned about the senior living apartments planned directly south of Bridlewood (agenda item 9b). He stated that he and his fellow home owners paid over $30,000 annually for water. He indicated that they already experienced water pressure problems in the summer and expected those problems to increase with the addition of more housing units in the area. Additionally, he expressed concern about the right-of-way on 1980 West. His organization had signed a contract promising to maintain the ROW until the property was developed. He asked that a driveway be placed at the new senior living complex on 9400 South.

Michael Holland, West Jordan resident, asked for some financial assistance regarding the $30,000 in impact fees and permits that the City was asking he and his wife to pay to build in the area.

Mayor Riding asked David Brickey to contact Mr. Holland about his situation. Mr. Brickey stated that Mr. Holland had prepared a letter for the record and once the City had prepared a written response, the response would be shared with the entire City Council.

Gale Lemmon, West Jordan resident, wished to address the senior living project. He felt that the Planning Commission had made an error when they calculated the number of residential units allowed on the property in question.
Steve Jones, West Jordan resident, expressed concern with traffic being diverted into residential areas when the 6200 South Bangerter Highway intersection was closed for a week as discussed earlier in the meeting. Regarding Ranked Choice Voting, he felt it was a very confusing system and he did not wish to see people’s second choice elected to fill these important positions. He stated it was not the system that our country was founded upon.

Tom McOmie and Jared Smith were the president and vice president of the City of West Jordan’s Employee Association. He explained how great it was to deliver gifts to the seven Title I schools that Mayor Riding had mentioned earlier in the meeting. He had asked the school to let the Association know how many coats and boots were needed and he was a bit nervous to learn how great the need was. He had been unsure if the employees could provide that much but they did. Even though some employees struggled financially themselves, it was cool to see them help the community in this way. He also wished to thank the City Council for their service. Finally, he pointed out that employee morale had increased.

Mike Vaughn, West Jordan resident, expressed concern about the retention pond planned in the Senior Living Complex. He pointed out that his residence was next door to the proposed site but was 4’ below the pond itself. He was concerned that he and his neighbors at Bridlewood Villas would experience flooding as a result.

There was no one else who wished to speak.

VII. CONSENT ITEMS
   a. Approve the minutes of October 24, 2018, October 30, 2018, and November 7, 2018 as presented

   b. Approve Ordinance 18-39, amending the 2009 West Jordan Municipal Code Title 1 ‘Administration,’ Chapter 13 ‘Public Meetings,’ Section 1 ‘City Council Meetings’

   c. Approve Ordinance 18-40, amending the 2009 West Jordan Municipal Code Title 2, Chapter 2, providing an option to appoint up to two alternate members of the Planning Commission, and enacting other similar revisions

   d. Approve Resolution 18-191, authorizing the Mayor to execute an Interlocal Cooperation Agreement between West Jordan City and Salt Lake County for the installation of traffic signal radar detection equipment at 7000 South 3200 West, 8800 South 4000 West, and 4800 West Old Bingham Highway for an amount not to exceed $91,500.00
e. Approve Resolution 18-192, approving a Customer Requested Work Agreement with Rocky Mountain Power (Work Order No. 6559344) to complete overhead to underground conversion of electric service at 4351 West 7800 South for the 7800 South 4000 West – Airport Road project, in an amount not to exceed $79,653.00

f. Approve Resolution 18-193, accepting the 2018 Biennial Moderate-Income Housing Report as required by the State of Utah

g. Approve Resolution 18-194, authorizing the Mayor to execute an Easement between the City of West Jordan and Rocky Mountain Power regarding an Overhang on Dannon Way

h. Approve Resolution 18-195, authorizing the Mayor to execute an Agreement between the Salt Lake Valley Emergency Communication Center (VECC) and the City of West Jordan regarding reimbursement of a new 911 Fire Alerting System

i. Approve Resolution 18-196, authorizing the Mayor to execute Contract Modification No. 2 to the Construction Engineering Management Agreement between the UDOT, West Jordan City and Aecom Technical Services Inc. for additional construction management services for the 5600 West 7800 South to 8600 South Project, in an amount not-to-exceed $47,387.52

j. Approve Resolution 18-197, authorizing the Mayor to execute an Engagement Agreement between the City of West Jordan and Stoel Rives, LLP for legal services

k. Approve Resolution 18-198, declaring items from the Police Department that are no longer of any value or use as surplus property, and authorize the disposition

The Council pulled items 7b and 7c for further discussion.

MOTION: Councilmember Anderson moved to approve all Consent Items except for 7b and 7c. The motion was seconded by Councilmember Burton.

A roll call vote was taken

<table>
<thead>
<tr>
<th>Councilmember</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Councilmember Anderson</td>
<td>Yes</td>
</tr>
<tr>
<td>Councilmember Burton</td>
<td>Yes</td>
</tr>
<tr>
<td>Councilmember Jacob</td>
<td>Yes</td>
</tr>
<tr>
<td>Councilmember Lamb</td>
<td>Yes</td>
</tr>
<tr>
<td>Councilmember McConnehey</td>
<td>Absent</td>
</tr>
<tr>
<td>Councilmember Whitelock</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Mayor Riding 

Yes

The motion passed 6-0.

VIII. CONSENT ITEM DISCUSSION

APPROVE ORDINANCE 18-39, AMENDING THE 2009 WEST JORDAN MUNICIPAL CODE TITLE 1 ‘ADMINISTRATION,’ CHAPTER 13 ‘PUBLIC MEETINGS,’ SECTION 1 ‘CITY COUNCIL MEETINGS’

First modification: City Code § 1-13-1(A), City Council Meetings, currently required the City Council to adopt an annual meeting schedule that set forth the dates upon which the City Council would meet for the year in January. This text amendment would change the code to require the annual meeting schedule to be adopted in December. The goal of the amendment was to ensure that a new meeting schedule was in place before the prior year’s schedule expired at the end of the calendar year. He suggested removing the references to specific months in the ordinance, leaving the Council with more scheduling flexibility.

Second Modification: City Code § 1-13-1(A), City Council Meetings, currently required City Council Meetings to be held “not less than two (2) times per month.” Utah Code § 10-3-502(1)(b) only required one regular meeting to be held per month. This text amendment changed the City Code to mirror the Utah Code. This change did not alter the Council’s ability to hold more than one City Council meeting per month. It simply allowed for the flexibility to only hold one Council meeting in months, such as November and December, that had holidays that might interfere with a general two meeting per month schedule.

Third Modification: City Code § 1-13-1(C), City Council Meetings, established 6:00 P.M. as the time when City Council meetings would begin. This text amendment would change the time when City Council meetings began to 5:30 P.M. The earlier convening time would allow for more regular work sessions to be held.

Councilmember Burton explained that Councilmember McConnehey had wished to discuss this item but was then called away from the meeting. Therefore, he asked Councilmember Burton to share his thoughts on the agenda item. He explained that Councilmember McConnehey was concerned that if the annual meeting schedule was set in December, any incoming councilmembers would not have input on the dates.

The Council and staff discussed clarifying questions.

MOTION: Councilmember Jacob moved to approve Consent Item 7b, omitting reference to ‘December’ and ‘January’. The motion was seconded by Councilmember Burton.

A roll call vote was taken
The motion passed 6-0.

APPROVE ORDINANCE 18-41, AMENDING THE 2009 WEST JORDAN MUNICIPAL CODE TITLE 2, CHAPTER 2, PROVIDING AN OPTION TO APPOINT UP TO TWO ALTERNATE MEMBERS OF THE PLANNING COMMISSION, AND ENACTING OTHER SIMILAR REVISIONS

Councilmember Burton explained that he had reached out to Planning Commission Chair David Pack to get the Commission’s input on the idea of naming alternates. He learned that the Planning Commissioners were unanimously opposed to the idea, feeling that it would result in a lack of continuity on the Commission unless the alternates attended every single meeting. If they attended, they would need to be compensated. Councilmember Burton indicated that if the current Commissioners were opposed to the idea, he was opposed as well.

Scott Langford explained that the proposed Ordinance provided the Council with some options if they had a Planning Commission that was less engaged than the City’s current Commission was. If absences became a problem, it was difficult for projects to move forward. He also pointed out that serving as an alternate was an effective way to prepare for serving as a regular Commissioner. It often took new Commissioners some time to get their bearings and become knowledgeable about land use issues. If they had the opportunity to first serve as an alternate, they would be better prepared to contribute once they were named as a regular Planning Commissioner.

Councilmember Anderson asked Korban Lee to weigh in on his experience working for Sandy City which had two alternate Planning Commissioners. Korban Lee responded that the benefits Scott Langford mentioned were very apparent in Sandy. With alternates in place, there was always a quorum and new members were better prepared to work on the Commission when they had experience as an alternate, having attended all the previous meetings.

MOTION: Councilmember Burton moved to deny Ordinance 18-40. The motion was seconded by Councilmember Whitelock.

A roll call vote was taken
The motion passed 4-2.

MOTION: Councilmember Jacob moved to take a five-minute recess. The motion was seconded by Councilmember Whitelock and passed unanimously.

The Council recessed at 7:40 p.m. and reconvened at 7:47 p.m.

IX. **PUBLIC HEARING**

RECEIVE PUBLIC COMMENTS ONLY REGARDING A GRANT APPLICATION FROM THE CULTURAL ARTS SOCIETY OF WEST JORDAN REQUESTING MONETARY FUNDS AND BUILDING USAGE IN CITY HALL FOR THE REMAINDER OF FY18-19, IN AN AMOUNT NOT TO EXCEED $70,000.

Korban Lee explained that the Cultural Arts Society of West Jordan was asking for a grant in the amount of $32,231.08.

The figure came from 1) West Jordan City budgeted appropriations for the Arts Council and Youth Theater, less budgeted revenues for the Arts Council and Youth Theater totaling $41,150, 2) plus earned revenue year to date of $14,182.85, 3) minus expenditures and encumbrances incurred thus far that fiscal year of $23,101.77.

The attached spreadsheet provided a more detailed summary.

In exchange for the grant appropriation, the Cultural Arts Society of West Jordan would provide the following services to the West Jordan Community between now and the end of the fiscal year:

* At least one theater arts show
* One youth theater show
* One band concert
* One symphony concert
* Two visual art shows
* One literary arts activity

Furthermore, the Cultural Arts Society of West Jordan would seek additional funding through other government sources, private grants, and public donations. Each show,
concert, and activity would make extensive use of volunteers from throughout the community and would promote the arts education and cultural arts opportunities throughout West Jordan.

By providing the specific services noted above, it was anticipated that the Cultural Arts Society of West Jordan would: 1) Provide a service that was determined by the West Jordan City Council to provide for the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of the inhabitants of West Jordan; 2) Deliver to the community of West Jordan tangible and intangible benefits through their proposed services; and 3) By nature of using volunteers and seeking funds from other entities, provide the services above at a cost less than what West Jordan City would incur were it to try to provide the same community services directly.

Therefore, it was the recommendation of the Administration that the City provide this grant to the Cultural Arts Society of West Jordan.

In addition to the grant, it was the desire of the Cultural Arts Society of West Jordan to enter into a lease agreement with West Jordan City for use of City facilities. The details of that lease agreement were still being worked out.

If this was amenable to the City Council, staff would prepare a budget amendment outlining the above grant and would begin drafting a lease agreement.

Councilmember Burton inquired as to ownership of equipment and use of City facilities now that the Arts Council was a separate entity from the City. He also wondered about the future of the Schorr Gallery.

Korban Lee anticipated the City entering into a lease or facility-use agreement with the Arts Council.

Regarding the Schorr Gallery, David Brickey explained that the City Council would need to determine that at some point. He indicated that the Arts Council had expressed an interest in continuing to use it to display art, so the lease agreement would need to address that. He also confirmed that the musical instruments were owned by the City and would need to be surplussed. However, the City Council could determine what they wished to do with the instruments once they were surplussed.

Councilmember Jacob asked if the City was required to make grant funds available to all interested parties or if there was a legal process that needed to be followed.

Rob Wall responded that the City needed to receive “fair value” for any goods or services provided, and that a public hearing would need to be held for residents to weigh-in on the issue.
Councilmember Lamb pointed out that for the current fiscal year, the City had already included the specified funds in the budget. The City would need to determine whether or not they would continue to provide grant funds on an annual basis.

Mayor Riding opened the public hearing.

There was no one who wished to speak, and Mayor Riding closed the public hearing.

RECEIVE PUBLIC COMMENTS ONLY REGARDING THE PRELIMINARY DEVELOPMENT PLAN FOR WEST JORDAN SENIOR LIVING LOCATED AT 1922 WEST 9400 SOUTH, R-3-20 (SHO) ZONE

Ray McCandless explained that the property was located at 1980 West 9400 South adjacent to the Bridlewood Villas and Jordan Villas senior housing developments and the Willowcove Apartments. The applicant was requesting Preliminary Development Plan approval of a proposed 60-unit senior housing development. The property was vacant and was designated as Very High Density Residential (10.1 + dwelling units per acre) on the Future Land Use Map.

The surrounding zoning and existing land uses were as follows:

<table>
<thead>
<tr>
<th></th>
<th>Future Land Use</th>
<th>Zoning</th>
<th>Existing Land Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>North</td>
<td>Medium Density Residential</td>
<td>PRD (MF)(ZC)</td>
<td>Bridlewood Villas – Senior Housing</td>
</tr>
<tr>
<td>South</td>
<td>South Jordan City</td>
<td>R-2.5</td>
<td>Single-Family Residential</td>
</tr>
<tr>
<td>East</td>
<td>Very High Density Residential</td>
<td>R-3-20(PD)</td>
<td>Willowcove Apartments</td>
</tr>
<tr>
<td>West</td>
<td>High Density Residential</td>
<td>PRD MF6.6</td>
<td>Jordan Villas – Senior Housing</td>
</tr>
</tbody>
</table>

On September 25, 2018, the Design Review Committee reviewed the proposed site plan, subdivision and development plan and voted 5-0 to forward a favorable recommendation to the Planning Commission to approve the request as submitted.

The Planning Commission held a public hearing on October 16, 2018. After receiving public comment, the Planning Commission closed the public hearing (as noted in the attached meeting minutes) and tabled the item (6-0 vote) until November 6, 2018 to allow staff to research the zoning history on the property based on a comment raised about whether the property was actually zoned R-3-20(SHO) (Multi-family residential, 20 dwelling units per acre, Senior Housing Overlay).

Staff researched the zoning history on the property and found that on February 1, 1983 the City’s zoning map showed this property as R-1-10 (single-family residential 10,000 sq. ft. minimum lot area). On February 21, 1983, the zoning map showed the property as R-3-20, however, staff could not find any Council action formalizing the R-3-20 zoning. The property showed as R-3-20 on the zoning map until 1994, when the City changed over to a computerized mapping system. The zoning map was reviewed, and the City
Council adopted the new zoning map in its entirety (Ordinance 874) which established the R-3-20 zoning on the property. The R-3-20 zoning remained in effect until July 31, 2013 when the property was rezoned from R-3-20 (PD), (Multi-family Residential 20 units per acre maximum density – Performance Development Overlay) to R-3-20 (SHO), (Ordinance 13-26) to accommodate a senior apartment development that was approved but never constructed. A zoning determination letter including the detailed analysis of the zoning history was included as Exhibit G.

On November 6, the Planning Commission opted not to reopen the public hearing and approved the Preliminary Site Plan, and Preliminary Subdivision and forwarded a favorable recommendation to the City Council to approve the Preliminary Development Plan.

Councilmember Dirk Burton organized a town meeting to address resident’s concerns about the proposed development. City staff and the developer were present to answer questions. The town meeting was held on November 14, 2018 at the Bridlewood Villas clubhouse (1898 West 9270 South).

There were no specific findings of fact listed in the Zoning Ordinance for Preliminary Development Plans located within a Senior Housing Overlay (SHO) District; however, the following information was presented for the City Council’s consideration in determining whether or not the Preliminary Development Plan, as submitted, would create a development that was in harmony with the stated purpose and intent of the R-3-20 zoning district and the Senior Housing Overlay (SHO) district (Chapter 6, Article H. Senior Housing Overlay District).

“Overall Intent: The purpose of the senior housing overlay district (SHO) is to establish locations for the development of appropriate living arrangements, both assisted and independent, for residents fifty-five (55) years and older. The SHO district provides standards for development which recognizes and accommodates the varied housing and lifestyle needs and desires of seniors, including decreasing mobility, changing health and the alternative needs of the senior person. The SHO district promotes independence and a high quality of life to meet the physical and social needs of seniors by encouraging specialized design features, and convenient access to community and civic centers, support services, mass transit stations and stops, recreational facilities, and shopping centers.”

General Plan
The goals and policies of the General Plan supported the development of senior housing. Several examples of these goals were as follows:

- Increase housing opportunities for active seniors and the elderly (page 70).
- Provide housing that served different life cycle stages, including the active seniors, elderly, disabled, and others requiring specialized facilities or locations (Page 71).
• Encourage the development of senior and affordable housing (Page 174).

The Future Land Use Map designated this property as Very High Density Residential with a recommended density range of 10.1 and up dwelling units per acre. The R-3-20(SHO) district allowed up to 20 dwelling units per acre which was consistent with the Future Land Use Map.

R-3 Zone
Per section 13-5B-1, the purpose of the multiple-family residential (R-3) zone was to “provide an attractive setting for multiple-family, two-family and single-family dwellings, and associated uses as defined in this article”. The proposed development was consistent with the intent of the R-3 zone.

SHO Overlay
According to City Code, section 13-6H-1, the purpose of the senior housing overlay district (SHO) was to establish locations for the development of appropriate living arrangements, both assisted and independent, for residents fifty-five (55) years and older. The SHO district provided standards for development which recognized and accommodated the varied housing and lifestyle needs and desires of seniors, including decreasing mobility, changing health and the alternative needs of the senior person. The SHO district promoted independence and a high quality of life to meet the physical and social needs of seniors by encouraging specialized design features, and convenient access to community and civic centers, support services, mass transit stations and stops, recreational facilities, and shopping centers. The proposed development met the intent of the SHO Overlay as it supported the lifestyle and housing needs of seniors.

Section 13-6H-12 contained the requirements for submittal of a development plan in the SHO district. According to this section, the development plan shall provide pertinent information relative to public improvements, density, universal design concepts being utilized in the development, development standards and compliance therein, and design criteria.”

The Preliminary Site Plan and Preliminary Subdivision Plat were approved by the Planning Commission on November 6, 2018 as previously stated. The Planning Commission determined that the proposed development was consistent with the general plan and met all building height, setbacks, parking, landscaping requirements and was appropriate and compatible with other land uses in the area. The Planning Commission also determined that the two proposed accesses off 1980 West were appropriate and adequately served the site.

Sixty dwelling units were proposed. According to the Salt Lake County records, the property was 2.98 gross acres in size. The preliminary subdivision plat showed 2.93 acres including a .05-acre alpha parcel on the west side of 1980 West. A survey done by the applicant showed 2.95 acres including the alpha parcel. Section 13-2-1C stated the following: “In the case of density or acreage calculation, any numerical computation or
measurements shall be rounded to the nearest tenth (a decimal of "5" in the hundredth position shall be rounded up). Given this, 60 dwelling units were allowed on this property.

Although not specific to Preliminary Development Plan approval, the following information was provided for the City Council’s reference:

**Pedestrian access**

Pedestrian connections were provided from the sidewalk in front of the building and from the parking area behind the building. A circular drive was shown behind the building which would serve as a loading and service area. Pedestrian ways and driveways were designed to promote safety and convenience throughout the site as shown on the site plan. The nearest bus stop was located at the southwest corner of Redwood Rd. and 9400 South, approximately a quarter mile from the subject property.

**Unit count and size**

| One-bedroom units (690 square feet) | 18 |
| Two-bedroom units (880 square feet) | 42 |
| **Total** | **60** |

**Building Setbacks:**

<table>
<thead>
<tr>
<th></th>
<th>Required</th>
<th>Provided</th>
<th>Distance from nearest building/dwelling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front Yard (West)</td>
<td>30’</td>
<td>30.51</td>
<td>107’</td>
</tr>
<tr>
<td>Side Yard (North)</td>
<td>30’</td>
<td>100.14</td>
<td>110’</td>
</tr>
<tr>
<td>Corner Side Yard (South)</td>
<td>20’</td>
<td>138.69</td>
<td>215’</td>
</tr>
<tr>
<td>Rear Yard (East)</td>
<td>30’</td>
<td>96.51</td>
<td>107’</td>
</tr>
</tbody>
</table>

The building was centered on the property and was appropriately located on the site with respect to open spaces and other buildings in the area. The proposed building met all required setback requirements. There were no topographic concerns on the site.

**Building height/ design:**

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Maximum Building Height:</td>
<td>30’</td>
</tr>
<tr>
<td>Proposed Building Height:</td>
<td>30’</td>
</tr>
</tbody>
</table>

The proposed building met the maximum building height requirement of the R-3-20(SHO) Zoning District. The building height was not out of character with other buildings in the area. The proposed building was 30’ high which was similar in height to the buildings in the Willowcove Apartment Complex to the East which were 2½ stories. It was not anticipated that the building height would adversely affect the neighboring single-family residential development.

The elevation drawing provided showed that a variety of materials would be used on the building, adding interest and variety to the structure.
No significant impacts were anticipated to neighboring development with respect to the building height or location. The building and site layout would provide a convenient and functional living environment for its residents.

The applicant had provided a lighting plan showing that the pedestrian walkways would be adequately lit and that the light would not spill over onto adjoining properties.

Elevators were being installed for ease of access to all upper floors. The building and all accesses would be ADA compliant.

Parking Requirements:
The parking calculation included guest parking and parking for employees.

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<tbody>
<tr>
<td>Resident</td>
<td>1.25 spaces per unit</td>
<td>75</td>
</tr>
<tr>
<td>Guest</td>
<td>1 space per 8 units</td>
<td>7.5</td>
</tr>
<tr>
<td>Employee</td>
<td>1 space per employee on max shift</td>
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</table>

<table>
<thead>
<tr>
<th>Total provided</th>
<th>Total required</th>
</tr>
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<tbody>
<tr>
<td>90</td>
<td>90</td>
</tr>
</tbody>
</table>

The site plan showed that 90 parking spaces were required where 90 spaces were provided, meeting the parking requirement for the proposed use. The parking requirement for this use was met.

Landscaping Requirement:

Total required: 40%
Total provided: 40%

The minimum on site landscape requirement was met.

Site Access:
The site was accessed from two proposed driveways on 1980 West Street as shown on the site plan. There had been some discussion as to whether access could be moved to 9400 South. The Engineering Department had indicated that the preferred location for the driveways were on 1980 West as it was a local street. 9400 South was a collector street where access was limited, and the driveway might not meet spacing requirements from the intersection.

Utilities:
The Engineering Department had determined that the City would have the ability to service the property with water, sewer, streets and storm drainage. The Police and Fire
Departments would review any proposed developments at the time of subdivision application to ensure full serviceability.

The Preliminary Development Plan met zoning and subdivision requirements of the 2009 City Code and was consistent with the goals and objectives of the General Plan.

Councilmember Burton inquired how many units would be permitted if parcel A was not included.

Ray McCandless responded that the number of allowable units would decrease by just one unit.

Bill Baranowski, Traffic Engineer, explained that the area was part of a “safe school” route. Additionally, to place a driveway/entrance on 9400 South would violate the City’s standard for collector roads, of which 9400 South was one.

Councilmember Burton asked if all residents in the development had to be 55 years of age or older.

Ray McCandless responded that the requirement was for at least one resident in each unit to be at least 55 years old, with very few exceptions.

Councilmember Burton asked what would happen to the excess water if the planned detention pond were to overflow.

Nate Nelson responded that the pond would be designed to constantly drain. If the accumulated water reached a particular depth, any overflow would go into the City stormwater system. The pond was planned for the lowest point on the property.

Councilmember Burton inquired about when the parking strip currently being maintained by the Bridlewood HOA would be turned over to the owners of the new apartments.

Ray McCandless responded that it made sense to make that change upon issuance of the certificates of occupancy.

Councilmember Burton asked staff to address the concerns regarding water pressure which were raised earlier in the meeting by a nearby resident.

Dave Murphy responded that the water pressure in the area should be near 80 psi. Any seasonal differences in water pressure would be related to pipe size. Most pipes in the area were 8” which should be adequate. If water pressure was down in the summer, the culprit most likely was a closed valve somewhere which could be investigated by the water department.
Councilmember Anderson asked if there was a backup of traffic at the ingress/egress on 1980 West, would residents still be able to exit the project. Bill Baranowski stated that the traffic study did not suggest there would be such a problem.

Mayor Riding opened the public hearing.

Mike Jensen, West Jordan resident, expressed appreciation to Councilmember Burton for listening to the resident's concerns and asking the questions they wished to have answered. He was concerned about the impact that the proposed project would have on their small community. He recommended installing speed bumps along the major streets of Bridlewood, posting signs prohibiting parking in certain areas, and prohibiting right-hand turns out of Bridlewood.

Gary Howland, developer, stated that a great deal of research had been conducted concerning the parking situation. Studies showed that only 50-55% of residents in senior housing owned vehicles. They had yet to find any senior housing that had parking issues. There was a huge shortage of senior housing and this project would help mitigate that.

Keith Rasband, West Jordan resident, stated that he and his neighbors had been told that there would be no parking in an area that now depicted a small parking area. He was concerned about parking, increased traffic in the area, and the lack of outdoor lighting.

Keith Wilkinson, West Jordan resident, asked that the developer and City Council look at the project from the viewpoint of seniors living in the area. He suggested they imagine trying to negotiate the area in with a cane, walker, or a wheelchair, particularly in the winter with snow and ice present.

There was no one else who wished to speak, and Mayor Riding closed the public hearing.

RECEIVE PUBLIC COMMENTS ONLY REGARDING AMENDING THE WEST JORDAN GENERAL PLAN HOUSING ELEMENT TO INCORPORATE THE UPDATED MODERATE-INCOME HOUSING PLAN

Larry Gardner explained that the State of Utah Code Section 10-9a-408 stated: “the legislative body of each city shall biennially review the moderate-income housing plan element of its general plan and its implementation; and prepare a report setting forth the findings of the review.” The Moderate-Income Housing report was attached for City Council review. The report must be reviewed and approved by the City Council before submission to the Department of Workforce Services, Division of Housing and Community Development.

The report provided general information about what the City had done since the last report to further moderate-income housing within its boundaries.

The proposed biennial report met all State requirements and provided all necessary information for the Division of Housing and Community Development to conduct a
review for compliance.

Some potential barriers to moderate income housing in West Jordan were:
- Lot and house size requirements
- Cap and Grade ordinance
- Prohibition of attached units in single-family developments
- Prohibition of accessory dwelling units in single-family zones
- Impact fees

Estimates indicated that West Jordan’s annual population growth rate was almost 10% per year. It was anticipated that the City would be home to 119,000 residents by 2020, over 135,000 by 2030, and more than 180,000 in 2060. The City’s population was expected to exceed that of Provo in 2028.

Fifty percent of income brackets in West Jordan fell between $35,000 and $150,000.

West Jordan added 3878 new housing units between 2010 and 2016. The total estimated number of dwelling units in 2023 was expected to be 37,642 and over 42,000 by 2030.

73% of housing units in West Jordan were within the moderate-income range of 80% or less.

Councilmember Lamb inquired what the State considered to be affordable housing. Larry Gardner responded that affordable housing was not the same as moderate income housing and that the State had not yet mandated affordable housing. There was also a difference between affordable housing and available housing. His presentation that evening was regarding moderate income housing only.

Mayor Riding opened the public hearing.

There was no one else who wished to speak, and Mayor Riding closed the public hearing.

**RECEIVE PUBLIC COMMENTS ONLY REGARDING POTENTIAL INCREASES TO THE WATER, WASTEWATER, AND STORMWATER FEES: A DISCUSSION OF A RATE STUDY WILL BE PROVIDED BY RAFTELIS ON BEHALF OF THE FINANCE DEPARTMENT**

Dave Zobell reminded the City Council that in June and July of 2018, the Council directed staff to have a rate study conducted and to provide a longer-term plan for utility rates in West Jordan. He introduced Todd Christiano of Raftelis, which was the firm that completed the study.

David Brickey expressed his appreciation for Mr. Christiano and the work he had performed for West Jordan, stating that he had exceeded the expectations of the RFP.

Mr. Christiano presented his findings to the Council. He explained that his firm’s primary objectives were to 1) Develop financial plans for the water, wastewater, and
stormwater funds for the 6-year study period, (FY 2019-2024); 2) Develop water, wastewater, and stormwater cost-of-service analyses to ensure equitable recovery of costs from customer classes; and 3) Cost-of-service water, wastewater, and stormwater rates, along with rate alternatives.

It was pointed out that water costs from the wholesaler (Jordan Valley Water Conservancy District) had increased by 50% in the past eleven years although fees charged to residents had not increased proportionately.

There were three options to design water rates: financial plan increase, cost of service, and fixed charge recovery.

Councilmember Anderson expressed concern that commercial water rates were being tiered unnecessarily.

Mr. Christiano mentioned the possibility of phasing in rate changes to allow time for customer’s budgets to be adjusted.

Regarding waste water in multi-housing complexes, there was a fixed charge based on the number of units—not on the volume of wastewater used.

Councilmember Anderson pointed out that although JVWCD had increased the cost of providing water to West Jordan every year for the past ten years, prior City Councils only passed the increase along to the customers in six of ten years. He also inquired why the District appeared to charge different cities different rates for their water.

David Brickey responded that the District rewarded cities for doing a better job of managing their water usage.

Mayor Riding opened the public hearing.

Steve Jones, West Jordan resident, pointed out that the rate study did not appear to account for use of water during non-peak hours. He felt the residents should be provided with more specific information regarding the fixed costs of water service.

Aisza Wilde, West Jordan Chamber of Commerce, expressed appreciation for Raftelis and their expertise on the subject at hand. She explained that she had reached out to several large businesses in West Jordan who each expressed a great deal of concern regarding increasing water rates. For example, she stated that Boeing was seriously considering manufacturing a new plane at their West Jordan location but would choose to build it elsewhere if West Jordan utility rates were going to be ‘unpredictable.’ She asked the Council to carefully consider the potential impact on economic development and growth within the City. She also expressed concern about the rate increases returning to zero in 2023-2024 as recommended in the study. She also felt that the cost for service model in the study would be detrimental to the City’s major employers.
Mack King, Finance Manager of Dannon Yogurt, asked the Council to carefully consider the effect their decision would make on businesses. He stated that all three options regarding water rates would result in Dannon’s rate increasing by 50% or more. Regarding the proposed increases to sewer rates, one option would result in an 18% rate increase while the other two options would double their current rate. He expressed appreciation to the Council for attempting a longer-range plan than had been in place thus far.

There was no one else who wished to speak, and Mayor Riding closed the public hearing.

The Council and staff discussed clarifying questions.


Eric Okerland explained that several budget adjustments were needed to reflect new or revised activities since the development of the 2018-2019 budgets:

- The Police Department had received $2,907 as processing fees from other jurisdictions for M-Vac filter processing, warranting a corresponding $2,907 increase to Police Department operating expenditures.

- The Police Department had received reimbursement in the amount of $791 from the G.R.E.A.T. Foundation for the lodging and travel expenses incurred by one of WJPD’s new school resource officers during a training event in Tempe, Arizona; warranting a corresponding $791 increase to Police Department operating expenditures.

- The Police Department surplussed and sold several firearms and received $5,910 from the sale, warranting a corresponding $5,910 increase to Police Department operating expenditures.

- The Police Department had been awarded Justice Assistance Grants (JAG) in the aggregate amount of $102,174 and planned to expend the grant funds before the end of the current fiscal year, warranting a corresponding $102,174 increase to Police Department operating expenditures.

- The Police Department had received a State Asset Forfeiture Grant in the amount of $4,400, warranting a corresponding $4,400 increase in Police Department operating expenditures.

- The Police Department had received a donation of $3,000 from the Walmart Foundation, warranting a corresponding $3,000 increase in Police Department operating expenditures.
• The City had incurred an unexpected increase in the custodial contract related to its facilities, warranting a $28,000 increase to the Facilities Division operating expenditures.

• The Risk Manager had been assigned responsibility for the emergency management program that had been previously managed through the Fire Department. Associated with this assignment was additional pay and benefits in the aggregate amount of $11,992, warranting a corresponding $11,992 increase in Human Resource Department personnel expenditures. These expenditures would be funded by an EMPG grant.

• The City initiated a utility rate study that was performed by Raftelis. The expenditures for the study and the associated budget increases were proposed to be allocated as follows: Water Fund $24,000, Wastewater Fund $23,000, Stormwater Fund $23,000. The expenditures would be funded from reserves.

• The landscape maintenance contract with A to Z Landscaping, Inc. executed in August 2018 resulted in higher-than-expected costs related to the portion of the contract associated with the Highlands Special Assessment Area, warranting a $49,265 increase in Special Assessment Fund operating expenditures. The expenditures would be funded from reserves.

This action would result in a net increase to the Special Assessment Fund of $35,220, since the currently budgeted contribution to reserves of $14,045 would be eliminated and the use of prior year reserves would be established at $35,220.

• The final allocations for the Community Development Block Grant activities were slightly different from the amounts that were included in the original budget, warranting a $67,233 increase in CDBG Fund expenditures. These additional expenditures would be funded by grant revenues.

• The Fire Department wished to acquire a replacement fire engine through a capital lease arrangement, requiring a $675,000 increase in Fleet Fund capital expenditures and a $107,000 increase in Fleet Fund operating expenditures (for the first-year lease payment). Lease proceeds would serve as the immediate funding source for the capital outlay in the Fleet Fund.

The Fire Department would divert existing budget for SCBA equipment to pay the first-year lease payment of $107,000. The Fire Department would also divert the remainder ($28,000) of its existing budget for SCBA equipment to the Public Works Department as funding for the custodial contract adjustment.

NOTE–The Police Department would make a proposal at the December 5, 2018 City Council meeting to add five (5) additional police officers. The proposal would add $388,483 (as calculated by the Police Department) to the current budget for the second
half of the fiscal year and would add an annual base of approximately $460,000 (as
determined from the supplemental requests [green sheets] submitted for new officers in
the most recent budget process) to future budgets.

This amount would escalate annually in relation to step increases, cost-of-living
increases, etc. every year into the future. Unless the City Council was willing to increase
property tax revenues, the costs would need to be funded from reserves, since the City
did not currently have revenue sources to cover the costs. Because of the projected cost
associated with this request, the Finance Department could not support the proposal for 5
additional police officers.

Regardless of this last request, the Finance Department would continue to support the
City Council’s expectation of providing accurate and timely information relevant to any
budget decision the Council made.

Chief Wallentine expressed his appreciation (and that of the F.O.P.) to the Council for the
high value they placed on the Police Department. He explained that a study group had
been formed to examine the future growth needs of the Police Department. He stated that
comparing the number of officers per thousand residents was not the only metric by
which to measure staffing levels, although it was helpful. Valley Emergency had
recently added an additional channel for WJPD’s radio traffic due to high volume. He
stressed the importance of having a sufficient number of highly qualified and dedicated
police officers on staff.

The Council and staff discussed clarifying questions.

Mayor Riding opened the public hearing.

Steve Jones, West Jordan resident, stated that the police department had been
experiencing a staffing shortage for several years. He felt that law enforcement was an
essential service that needed to be a high priority.

There was no one else who wished to speak, and Mayor Riding closed the public hearing.

X. BUSINESS ITEMS
DISCUSSION AND POSSIBLE ACTION REGARDING ORDINANCE 18-12, AMENDING THE 2009 WEST JORDAN MUNICIPAL CODE TITLE 13 ‘ZONING REGULATIONS,’ SECTION 13-13 ‘LANDSCAPE REQUIREMENTS’ ADDING REQUIREMENTS FOR LANDSCAPING ADJACENT TO FUTURE AND EXISTING ARTERIAL STREETS, CITY-WIDE APPLICABILITY
Larry Gardner pointed out that at the last joint City Council and Planning Commission
meeting, there was a discussion to make ordinance changes to improve the appearance
along arterial streets. This ordinance amendment would address the landscaped area
between the back of sidewalk and the property line of the adjacent development.
The proposed ordinance addressed the ten-foot landscaped area between the back of sidewalk and the adjacent property line. Next to new or redeveloped residential developments, the landscaped area would be dedicated to the City which would require perpetual maintenance by the City from the day it was dedicated. Adjacent to commercial, office, manufacturing, multi-family and institutional areas, the landscaped area would be owned and maintained by the adjacent property owner. The proposed landscaped area would also serve as a Public Utility Easement (PUE) which allowed for the installation of non-city utilities such as electricity, gas, cable, etc. The actual arterial street cross section (addressing the right-of-way road widths, sidewalks and park-strip widths) was under the direction of the Public Works and Engineering Departments and was not being affected by this proposed amendment. The proposed amendment to 2009 City Code was:

C. Adopted Streetscape Plans: A streetscape plan is required in those cases where a wall is required between a development and an arterial or collector street. The plan shall show in detail the landscape treatment of the space between the wall and the street curb line. A streetscape plan is also required for all commercial, office, manufacturing, institutional and multi-family residential developments abutting arterial streets.

1. Where an adopted streetscape plan is in place, the developer shall follow such plan.

2. Where no adopted streetscape plan is in place, the developer shall coordinate with city staff and receive approval from the planning commission through the subdivision or site plan process on development of a streetscape plan and on the installation of the irrigation system and plant materials. (2001 Code § 89-6-708; amd. 2009 Code; Ord. 10-09, 2-24-2010; Ord. 11-01, 3-23-2011; Ord. 13-17, 4-24-2013; Ord. 16-54, 12-21-2016)

3. Streetscape plan for new, expanded and redeveloped areas along arterial streets.

a. Adjacent to residential developments. Unless part of a previously approved master plan, development plan or streetscape plan, single family and two-family residential developments adjacent to arterial streets shall contain a minimum ten foot (10’) landscaped area, with plants arranged and approved by the City’s Parks Department and the City’s Urban Forester. The required ten-foot landscaped area shall be installed by the developer following provisions contained in chapter 13 of this Title from the back of sidewalk to the adjacent property line. The required street wall shall be installed beyond the landscaped area adjacent to the property line. The required ten-foot landscaped area adjacent to single family and two family residential shall be dedicated to the City.

b. Adjacent to commercial, office, industrial, institutional and multi-family developments. Unless part of a previously approved master plan, development plan or streetscape plan, commercial, office, industrial, institutional and multi-family developments adjacent to arterial streets shall contain a minimum ten foot (10’) landscaped area. The required ten-foot landscaped area shall be installed between the
back of sidewalk to the adjacent development line (parking area, building area etc.) along the entire area adjacent to the arterial street. Decorative or retaining walls no greater than two feet (2’) in height may be installed in this area. Decorative boulders may be installed in this area. The required ten-foot landscaped area adjacent to commercial, office, industrial and multi-family shall be installed and maintained by the commercial, office, industrial, institutional and multi-family development. This area may be counted as part of the developments overall landscaping percentage requirement. The Landscaped area shall comply with the provisions governing landscaping in chapter 13 of this title.

Section 13-7-D-7B, required that prior to making a positive recommendation to the City Council for a Zoning Ordinance text amendment, the Planning Commission must make the following findings:

**Criteria 1:** The proposed amendment conforms to the general plan and is consistent with the adopted goals, objectives and policies described therein;

**Discussion:** The General Plan supports improved street appearance in both residential areas and along all arterial streets stating:

**Residential Goals and Policies Page 28**

**GOAL 2. ESTABLISH COMMUNITY PRIDE THROUGH CREATION OF ATTRACTIVE, WELL-DESIGNED, AND MAINTAINED NEIGHBORHOODS.**

Policy 1. Develop and implement standards and policies to promote, develop, and maintain attractive residential areas.

Implementation Measures

1. Develop a sense of neighborhood identity through design regulations. Focal points for improved design standards should include, but not be limited to, schools, parks, community centers, gateways to the city, and commercial areas, or a combination of these elements.

5. Require street-side tree planting in new subdivisions using trees from the City approved tree list.

6. Continue to administer and refine development standards requiring buffers between incompatible uses. Buffers may include a combination of landscaping and open space, and where appropriate, permanent walls and fences. Separation and buffering between incompatible uses should occur most frequently at rear property lines, occasionally at side lot lines, but discouraged at street lines. The preferred buffers between arterial streets
and residential neighborhoods should consist of the following: A frontage road and generous landscaping islands between the neighborhood and the arterial street; or, a landscape buffer between the sidewalk and subdivision wall that is wide enough to accommodate large canopy trees, bushes, and shrubs, adding visual interest and relief.

**Goals and Policies for Transportation Page 82**

GOAL 6. IMPROVE THE AESTHETIC QUALITY OF THE CITY’S STREETS.

Policy 1. Improve the appearance of streets by encouraging landscaping and better urban design.

**Implementation Measures**

1. Adopt streetscape standards that encourage low maintenance and water efficient landscaping.

2. Encourage landscaped berming and increased setbacks on high volume roads.

**Finding:** The proposed amendment conformed to the General Plan and was consistent with the adopted goals, objectives and policies described therein.

**Criteria 2:** The proposed amendment is appropriate given the context of the request and there is sufficient justification for a modification to this title;

**Discussion:** The proposed amendment is the desire of both the Planning Commission and City Council.

**Finding:** The proposed amendment was appropriate given the context of the request and there was sufficient justification for a modification to this title;

**Criteria 3:** The proposed amendment will not create a conflict with any other section or part of this title or the general plan; and

**Discussion:** The proposed amendment will have a city-wide impact along all new, expanded or redeveloped areas along arterial streets with no particular area singled-out. Staff has not found, at this point, any conflicts with any other sections of the 2009 City Code.

**Finding:** The proposed amendment would not create a conflict with any other section or part of the Municipal Code or the General Plan.

**Criteria 4:** The proposed amendment does not relieve a particular hardship, nor
does it confer any special privileges to a single property owner or cause, and it is only necessary to make a modification to this title in light of corrections or changes in public policy.

**Discussion:** The draft ordinance as written will have city-wide implication and will not relieve a particular hardship or grant special privileges to any one person or entity.

**Finding:** The proposed amendment did not relieve a particular hardship, nor did it confer any special privileges to a single property owner or cause, and it was only necessary to make a modification to this title(s) in light of corrections or changes in public policy.

The Council and staff discussed clarifying questions, particularly regarding water conservation.

**MOTION:** Councilmember Whitelock moved to approve Ordinance 18-12, amending the 2009 West Jordan Municipal Code Title 13 ‘Zoning Regulations,’ Section 13-13 ‘Landscape Requirements’ adding requirements for landscaping adjacent to future and existing arterial streets. The motion was seconded by Councilmember Burton.

A roll call vote was taken

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<tr>
<th>Councilmember</th>
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<td>Councilmember Anderson</td>
<td>Yes</td>
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<td>Councilmember Burton</td>
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<td>Councilmember Jacob</td>
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<td>Councilmember Lamb</td>
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<td>Councilmember McConnehey</td>
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<td>Councilmember Whitelock</td>
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<td>Mayor Riding</td>
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The motion passed 6-0.

**DISCUSSION AND POSSIBLE ACTION REGARDING RANKED CHOICE VOTING FOR THE 2019 MUNICIPAL ELECTION**

Councilmember Burton explained that he had invited Carrie Butler, of Action Utah, a non-partisan community engagement network, to address the Council regarding Ranked Choice Voting. She stated that Action Utah supported Ranked Choice Voting for three reasons. First, they felt it would increase voter turnout, which was lower in Utah than in municipalities in other states around the country. Second, Ranked Choice Voting was known for increased civility among candidates. Third, Ranked Choice Voting was less expensive, as it eliminated the need for a primary election. It also allowed voters to register a second preference, if one’s first choice was not elected. Ms. Butler stated that statistics showed that a large majority of voters in two cities that had implemented RCV preferred that method to traditional elections.
Councilmember Anderson found the concept of RCV intriguing but expressed concern about the fact that the Salt Lake County Clerk did not intend to participate.

Kory Holdaway who had previously made a presentation to the Council regarding the RCV pilot program, explained that since he had last addressed the Council, the Utah Association of Counties was hoping to influence the Salt Lake County Clerk and convince her to reconsider her decision. If the Council decided to adopt the resolution declaring their intent to participate in Ranked Choice Voting but it turned out that logistically the City was unable to obtain the correct equipment or was unable to participate as planned, they could return to the traditional voting system.

Councilmember Anderson inquired how much it would cost the City to have an election in the traditional matter.

Melanie Briggs, City Clerk, responded that the budget for the previous election was roughly $160,000 for both the primary and general elections.

Councilmember Burton asked if it there would be a delay in obtaining election results under the RCV model. He also wondered if RCV would be conducted by mail. Ms. Butler responded that according to the other states that had participated, it had taken longer to obtain election results.

Kory Holdaway explained that the ballot verification process would not change but that the tabulation process would change, and that the necessary software would need to be in place. Rep. Marc Roberts was sponsoring a bill to provide funding for any City that adopted the resolution to participate in RCV. Those funds would be available for administering the election and for off-setting any increased costs.

Councilmember Burton wished to confirm that the City could use the funds to educate the residents about RCV and if a decision was made not to go forward with the pilot program, the City could still change its mind and choose not to participate. Mr. Holdaway stated that was correct.

David Brickey stated that if the Council chose to place the resolution to participate in the pilot program on the December 12th City Council agenda, the City Attorney’s office would need to add language regarding the ‘exit’ clause. Councilmember Burton agreed that would be necessary if he were to support the resolution.

Kory Holdaway mentioned that additional language could also be added, specifying that there should be no additional costs to the City.

Mayor Riding responded that it would be placed on the agenda for the following City Council meeting.
XI. REMARKS
Councilmember Whitelock inquired about a couple that addressed the Council during the Citizen Comment portion of a previous meeting. She asked that staff get in touch with her and let her know if there had been a resolution to that situation.

David Brickey responded that Scott Langford would get in touch with Councilmember Whitelock about the situation.

He asked that if each councilmember would stop and visit with him briefly before departing, there would be no need for an additional closed session.

XII. CLOSED SESSION
DISCUSSION OF THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, AND STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, INCLUDING ANY FORM OF A WATER RIGHT OR WATER SHARES

There was no additional closed session held.

XIII. ADJOURN
MOTION: Councilmember Burton moved to adjourn. The motion was seconded by Councilmember Jacob and passed unanimously 6-0.

The meeting adjourned at 12:05 a.m. on December 6, 2018.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

JIM RIDING
Mayor

ATTEST:

MELANIE S. BRIGGS, MMC
City Clerk

Approved this 9th day of January 2019