

**BOARD OF TRUSTEES MEETING MINUTES
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT**

Wednesday, November 14, 2018, 6:00pm

2001 South State Street, Council Chambers, N1-110
Salt Lake City, UT 84190

Trustees Present:

Joe Smolka
Dan Peay
Sean Clayton
Kelly Bush

Trustees Excused:

Paulina Flint
Richard Snelgrove

Staff Present:

Bart Barker, MSD General Manager
Mark Anderson, MSD Attorney
Cathy Jensen, MSD CFO
Jared Steffey, County Public Works Fiscal Administrator
Ina Oviatt, MSD Office Manager
Scott Baird, County Public Works Department Director

1. Call to order—Joe Smolka, Chair
2. Pledge of Allegiance
The Pledge of Allegiance was recited.

3. Public comments
There were no public comments.

4. Approval of minutes for the October 10, 2018 meeting (Possible Action)
It was moved by Trustee Peay and seconded by Trustee Clayton that the October 10, 2018 Board meeting minutes be approved as presented. The motion carried with Trustees Smolka, Peay, Clayton and Bush each voting “aye”.

5. Review of carry-over capital projects (Discussion and Possible Action)

Jared Steffey reviewed capital projects that are included in the District's 2018 Budget totaling approximately \$15,000,000, of which only approximately \$2,300,000 has been spent. Unspent funds that are earmarked for capital projects will be carried forward in the 2019 Budget. Mr. Steffey responded to questions from, and agreed to email specific information to, the Trustees.

Mr. Barker reviewed a list of MSD capital projects that are the subject of grant applications and discussed a change to Highway U-111 in Herriman. The change will affect the main flow of traffic in the area. This is an intergovernmental project, including an unincorporated area for which the MSD is responsible. Herriman and South Jordan are writing letters of support.

Mr. Steffey discussed the District's \$20,700,000 Budget. He suggested that it would be a good idea for each of the County departments to prepare a projection for the last quarter of the year. Class B and Class C road funds have yet to be received. In January, the MSD will receive an invoice for December work performed by the County.

6. 2019 legislative update (Discussion and Possible Direction)

State Senator Karen Mayne will sponsor a metro township cleanup bill, including a provision that will clarify the status of metro townships in relation to cities and towns, all of which are municipalities. The bill will also allow a metro township to elect a Mayor Pro Tem to act in place of the Mayor if the Mayor is absent or is unable or unwilling to serve, including representing a metro township on the MSD Board. Salt Lake County Mayor Ben McAdams has requested that the clean-up bill remove the Salt Lake County Mayor from being the MSD Executive. With that change in the law, the MSD wouldn't be legally tied to the County.

7. Follow-up discussion of 2018 Justice Court budget (Discussion and Possible Action)

Jared Steffey has reviewed the Justice Court's revenue and budget numbers and has worked with Steve Calbert to get more concrete numbers. Mr. Steffey pulled out Justice Court numbers for Millcreek. The MSD would be responsible for \$1,200,000. The old amount for Millcreek would be \$331,500.00 and the new amount would be \$469,625.00. Total justice court fine revenue is expected to be \$801,125. The amount needed to cover the funding gap would be \$443,459.58. Mr. Calbert thinks that he will ultimately come in with a shortfall of \$75,000 to \$90,000. There was a discussion concerning how to help the Justice Court recoup the remaining funding gap.

8. Tentatively adopt the MSD's Tentative 2019 Budget (Discussion and Action)

Mr. Barker and Mr. Steffey reported that no property tax revenues are reflected in the 2019 Budget, and storm water fee revenues have been reduced because the fees will be in place only the second half of the year. The Trustees expressed concerns about the timing of the imposition of a property tax. Trustee Bush stated that an

effective public information campaign should precede any imposition of a property tax. Trustee Clayton suggested that the Board wait a year. Trustee Bush agreed with that suggestion. Mr. Barker suggested sending out an education mailer and having meetings within the communities served by the MSD to prepare the residents for the possible imposition of a property tax. Mr. Steffey ran through numbers respecting the recapture of funds from the Public Works Operations budget to help balance the 2019 Budget.

Trustee Clayton made a motion to tentatively adopt the Tentative 2019 Budget. Trustee Bush seconded the motion. The motion carried unanimously, with Trustees Smolka, Bush, Clayton and Peay voting “aye”.

- 9. Consideration of a resolution authorizing the signing of an Interlocal Agreement between the MSD and Salt Lake County for cost sharing for the 2018 through 2023 Utah Pollutant Discharge Elimination System (UPDES) media campaign (Storm Water Coalition Funding) (Discussion and Possible Action)

Trustee Clayton moved that Resolution 2018-11-1 be adopted. Trustee Bush seconded the motion, which carried unanimously with Trustees Smolka, Bush, Clayton and Peay each voting “aye”.

- 10. Consideration of requests for budget adjustments (Discussion and Possible Action).

Mr. Steffey discussed required 2018 Budget adjustments as follows:

Increase the 3500 South sidewalk project between 7640 West and 7690 West (EFCCB160003) by \$175602, from 119,546 to \$295,148, to preserve a \$90,000 grant from UDOT. Reduce the 7200 West bridge on the Utah-Salt Lake Canal (CB150002) from \$135,207 to \$0. Reduce the 7200 West project between SR201 and 3500 South (CJ3090002) from \$40,395 to \$0.

The Trustees were encouraged to consider re-encumbering \$553,132 in capital project funding. The projects were budgeted in prior years but, because of accounting changes, the prior encumbrances have been cancelled. Recommended budget adjustments would encumber the funding in 2019 for the following capital projects:

Project Number	Description	Amount
CI6120012	Emigration Canyon Slope Stabilization	\$13,403.86
MC140013	Millcreek Canyon Bike Lanes	\$32,826.00
TB140001	8400 West Pedestrian Overpass	\$171,210.25
CJ_080019	Wood Hollow at Redwood Road Culvert	\$55,021.00
CJ213004	4700 South Environmental	\$280,670.00

Trustee Clayton moved to approve the suggested Budget adjustments. Trustee Bush seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton and Peay voting “aye.”

- 11. Other Metro Township, Unincorporated County Community Councils and Greater Salt Lake Municipal Services District business (Discussion)

There was no discussion.

12. Closed session to discuss imminently threatened litigation

Chair Smolka moved to go into a closed session to discuss imminently threatened litigation. Trustee Bush seconded the motion. The motion carried with Trustees Clayton, Bush, Smolka and Peay each voting “aye”, and Chair Smolka declared the meeting to be closed.

13. Adjourn

After the Board returned to open session, Trustee Bush moved and Trustee Peay seconded that the meeting be adjourned. The motion carried with Trustees Smolka, Bush, Clayton and Peay voting “aye”, whereupon the meeting was declared to be adjourned.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District this ____ day of _____, 2019.

Joe Smolka, Chair

ATTEST:

Cathy Jensen, Clerk