



PROVO MUNICIPAL COUNCIL

Redevelopment Agency of Provo

Regular Meeting Agenda

5:30 PM, Tuesday, January 08, 2019

Room 200, Municipal Council Chambers

351 W. Center Street, Provo, UT 84601

Decorum

The Council requests that citizens help maintain the decorum of the meeting by turning off electronic devices, being respectful to the Council and others, and refraining from applauding during the proceedings of the meeting.

Opening Ceremony

Roll Call

Prayer

Pledge of Allegiance

Approval of Minutes

1. November 13, 2018 Council Meeting
2. November 20, 2018 Board of Canvassers Meeting
3. December 11, 2018 Council Meeting

Presentations, Proclamations, and Awards

4. A presentation of gifts to the outgoing Council Chair and Vice Chair.
5. A presentation of the Popular Annual Financial Report. (19-007)

Public Comment

Action Agenda

6. The election of Municipal Council officers; chair and vice-chair. (19-001)
7. A resolution acknowledging the election of the Chair and Vice-chair of the Provo Municipal Council for calendar year 2019. (19-001)

Redevelopment Agency of Provo

8. The election of Redevelopment Agency of Provo officers; chair and vice-chair. (19-001)

9. A resolution acknowledging the appointment of the Chair and Vice-Chair of the Redevelopment Agency of Provo City for calendar year 2019. (19-001)

Action Agenda

10. A resolution of intent to establish a permit parking program in the Pleasant View Neighborhood. (18-083)

Adjournment

If you have a comment regarding items on the agenda, Please contact Councilors at council@provo.org or using their contact information listed at: <http://provo.org/government/city-council/meet-the-council>

Materials and Agenda: agendas.provo.org

Council meetings are broadcast live and available later on demand at youtube.com/user/ProvoCityCouncil

To send comments to the Council or weigh in on current issues, visit [Open City Hall](#).

The next scheduled Regular Council Meeting will be held on 1/22/2019 5:30:00 PM at 1/22/2019 5:30:00 PM in the Council Chambers, 351 West Center Street, Provo, unless otherwise noticed. The Work Session meeting start times is to be determined and will be noticed at least 24 hours prior to the meeting time, but typically begins between 1:00 and 4:00pm.

Notice of Compliance with the Americans with Disabilities Act (ADA)

In compliance with the ADA, individuals needing special accommodations (including auxiliary communicative aides and services) during this meeting are invited to notify the Provo Council Office at 351 W. Center, Provo, Utah 84601, phone: (801) 852-6120 or email evanderwerken@provo.org at least three working days prior to the meeting. The meeting room in Provo City Center is fully accessible via the south parking garage access to the elevator.

Notice of Telephonic Communications

One or more Council members may participate by telephone or Internet communication in this meeting. Telephone or Internet communications will be amplified as needed so all Council members and others attending the meeting will be able to hear the person(s) participating electronically as well as those participating in person. The meeting will be conducted using the same procedures applicable to regular Municipal Council meetings.

Notice of Compliance with Public Noticing Regulations

This meeting was noticed in compliance with Utah Code 52-4-202 and Provo City Code 14.02.010. Agendas and minutes are accessible through the Provo City website at agendas.provo.org. Council meeting agendas are available through the Utah Public Meeting Notice website at utah.gov/pmn, which also offers email subscriptions to notices.

Network for public access is "Provo Guest", password "provoguest".

Please Note – These minutes have been prepared with a time-stamp linking the agenda items to the video discussion. Electronic version of minutes will allow citizens to view discussion held during council meeting.



PROVO MUNICIPAL COUNCIL

Board of Canvassers

Regular Meeting Minutes

5:30 PM, Tuesday, November 20, 2018
Room 200, Municipal Council Chambers
351 W. Center Street, Provo, UT 84601

Roll Call

THE FOLLOWING MEMBERS OF THE COUNCIL AND ADMINISTRATION WERE PRESENT:

- | | |
|---|-------------------------------|
| Council Member David Harding | Council Member Gary Winterton |
| Council Member George Handley | Council Member George Stewart |
| Council Member David Sewell | Mayor Michelle Kaufusi |
| Council Member Vernon K. Van Buren | Council Attorney Brian Jones |
| Council Executive Director Cliff Strachan | CAO Wayne Parker |

Excused: Council Member David Knecht
Conducting: Council Chair Gary Winterton

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Prayer

Cliff Strachan

Pledge of Allegiance

Cliff Strachan

Action Agenda

- 1. Resolution 2018-41 finding & promulgating results of a special bond election held in the City on the issuance by the City of up to \$69,000,000 of general obligation bonds to finance certain police, fire, & other city facilities; & related matters. (18-098) (0:01:48)**

On Tuesday, November 20, 2018, the Provo City Municipal Council convened as the Board of Canvassers to certify the results of the 2018 Special Bond Election. Amanda Ercanbrack, Provo City Recorder and Election Official, presented the following results:

Provo Police, Fire & City Facility Bond	
Times Cast	25,252/42,141 (59.92%)
For	11,867
Against	11,445
<hr/> Total Votes	<hr/> 23,312

The bond passed by 422 votes, this was not within recount range.

12
13 Mr. Stewart thanked Wayne Parker, Mayor Kaufusi, and especially the Police and Fire Departments for
14 their efforts. He said this bond would not have passed without their hard work. This was a win for Provo
15 Public Safety.

16
17 Chair Winterton opened public comment, there was no response.

18
19 Mr. Harding acknowledged that a tremendous amount of trust had been bestowed upon the city to
20 move this project forward. He said this was humbling. The need for new facilities was great. He wanted
21 tax payers to know that they would do their best to provide the best value for the citizens' tax money.
22 The new facilities would position Provo well for decades to come.

23
Motion: Council Member George Stewart moved to approve Resolution 2018-41. Seconded
by Council Member George Handley.

24
Roll Call Vote: The motion was approved 6:0 with Council Members Harding, Handley, Sewell,
Stewart, Van Buren, and Winterton in favor.

25
26 Mayor Kaufusi read the following statement:

27
28 *We are excited to see the response of Provo voters to the serious needs of our police, fire, and city*
29 *facilities. We appreciate their trust in us and will work hard to develop a facility that will serve Provo*
30 *residents for decades to come. We are committed to being cost-effective and careful with the tax dollars*
31 *that are entrusted to us. We will seek citizen input as we move forward in designing the building and*
32 *redeveloping the current site. I want to thank everyone who participated in this election. I know that for*
33 *a lot of you this was a difficult decision. Thank you for the me and energy each of you invested in this*
34 *important matter of civic business. Although views differed on what we should do about the situation,*
35 *I'm grateful that there was nearly universal recognition of the city's needs. And I'm grateful that the*
36 *election results mean we can now address those needs and prepare for Provo City's bright future.*

37
38 Mr. Parker reviewed the next steps:

- 39
- 40 • Acquire the necessary property on the City Center block
 - 41 • Request for Proposals (one for Fire Station 2 and one for City Center block)
 - 42 • Calendar for next few years
 - 43 • Select architectural firm
 - 44 • Select general contractor

45
46 He said there was a redevelopment opportunity on the City Center block, but they were still a few years
47 out before this could be seriously considered. A citizen committee would be formed to help identify key
48 outcomes of a redevelopment project.

49
50 Mr. Winterton asked how much time the city would have to use the funds from the bonds. Mr. Parker
51 said it was about three years from the time the bonds are sold.

52
53 Mr. Van Buren asked if any steps had been taken to improve the voting process. The 2018 General
54 Election was conducted via mail, but many people still chose to register and vote on election day, this
55 resulted in excessive wait times. Chair Winterton invited Ms. Ercanbrack to address Mr. Van Buren's

56 question. She explained that Amelia Powers, Utah County Clerk Elect, would be meeting with Council
57 leadership in the coming days and could address many of their concerns in person. Ms. Ercanbrack
58 previously met with Ms. Power’s assistant, Justin Anderson, at a Central Utah Recorder’s Association
59 meeting and was impressed by his willingness to listen to the various cities concerns; she was optimistic
60 the new clerk would be quick to address many of the problems with the current election process.

61
62 Chair Winterton said Vote by Mail was helping voter turnout, but he doubted they would ever be able to
63 have election night results like they did in previous years.

64
65 Mr. Stewart asked if it was possible to change the postmark deadline for ballots. Mr. Jones thought this
66 would be up to the Legislature.

67
68 Even though Provo City typically contracted with Utah County for the election, Mr. Handley wondered if
69 Provo City could communicate with the constituents about the facilities and services available on
70 election day. He was concerned that those who walked away from the service centers this year would
71 not return next year unless they knew the process had been improved.

72

Adjournment

73 The meeting was adjourned by unanimous consent at 5:58 p.m.



2018 PAFR



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To the Citizens Of Provo City

We are proud to present the City of Provo's Popular Annual Financial Report (PAFR) for the fiscal year ended June 30, 2018. This report gives readers a summary of the City's financial standing. The purpose of the PAFR is to illustrate the City's financial information in a clear, concise manner giving all readers, both financial and non-financial, the understanding of where the revenue comes from and where dollars are being spent. Most importantly, it is essential that our citizens understand the key services that the City provides to make Provo a safer and more enjoyable place in which to work, live, and play.

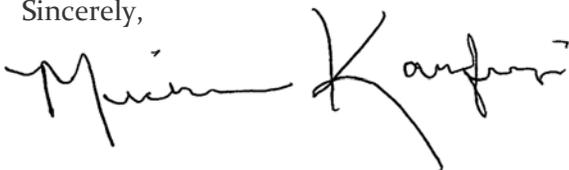
The PAFR summarizes the financial activities of the City and is drawn from a more detailed report called the Comprehensive Annual Financial Report (CAFR). The CAFR includes financial statements that were prepared in conformance with Generally Accepted Accounting Principles (GAAP) and audited by Hansen, Malmrose, Bradshaw and Erickson, P.C., an independent auditing firm. The 2018 CAFR has received an unmodified (clean) opinion. The numbers contained within the CAFR were acquired by applying the basis of accounting principles as prescribed by the Governmental Accounting Standards Board (GASB).

Although the numbers used in the PAFR come from an audited source, we have presented them in a condensed, easy to understand, non-GAAP format. GAAP reports deal with the presentation of segregated funds as well as full disclosure of all material financial and non-financial events in notes to the financial statements, while non-GAAP reports do not contain such notes. Citizens who wish to review audited GAAP basis financial statements can refer to the City of Provo's CAFR, which is available from the Finance Department or on the City of Provo's website at provo.org.

As a municipality, we want to continue awareness, accountability, and transparency of the City's financial information. We anticipate that after reading the PAFR, community members will be reassured that public dollars are being used to build a better, safer, and stronger Provo. With the help of all departments, the City, in 2018 has accomplished many goals set within the 2030 vision. All of these positive achievements have helped to increase growth and success in our City. We look forward to the future and growth of the City.

We are honored to serve the citizens of Provo and hope you enjoy reviewing the 2018 PAFR. We welcome any input, questions, and comments you may have regarding this report. You may contact the Finance Division at 801-852-6505.

Sincerely,



Michelle Kaufusi
Mayor



Government Finance Officers Association

Award for
Outstanding
Achievement in
Popular Annual
Financial Reporting

Presented to

**Provo City Corporation
Utah**

For its Annual
Financial Report
for the Fiscal Year Ended

June 30, 2017

Christopher P. Morrell
Executive Director/CEO

**GFOA Outstanding Achievement Award
for the 2017 PAFR**

Provo At a Glance



22
public schools in Provo



23.6
Median Age in Provo
**As of 2016*



35.4
Miles of Pathways/
Trailheads



42.5%
Adults over 25 with
Bachelor's degree or higher
**As of 2017*



40.8%
Homeownership
**As of 2017*



54
Parks in Provo



2,790
People per square mile



33,517
students at BYU

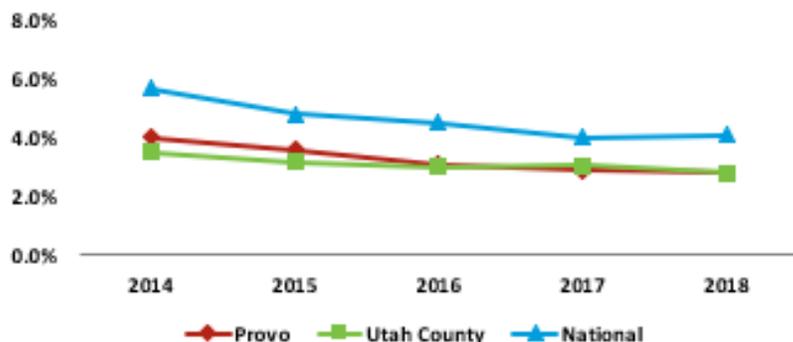
The City of Provo was incorporated in 1851 and is located in a metropolitan area that has a dynamic and diverse economy. The City has been given numerous awards as one of the finest cities to live and do business in the United States.

The City has a diverse manufacturing and industrial base. Major industries include retail business, light manufacturing, software development, and a university community. This diversity stabilizes the unemployment rate and offers a broad range of employment opportunities.

Provo City's estimated population in 2018 was 123,336.

Provo's economy continues to outperform the national economy. The City closely monitors the current economic environment and plans and budgets for the future accordingly. You can view the City's budget at provo.org.

Annual Average Unemployment



Source: Bureau of Labor Statistics

Top 10 Provo Employers

- 1) Brigham Young University
- 2) Utah Valley Regional Medical Center
- 3) Vivint, Inc.
- 4) RBD Acquisition Sub, Inc.
- 5) Central Utah Medical Clinic
- 6) Chrysalis Utah, Inc.
- 7) Nu Skin International Inc.
- 8) Qualtrics, LLC
- 9) Results Customer Solutions, LLC
- 10) UHS of Provo Canyon, Inc.

Meet the Elected Officials

City Council



Left to right:
David Harding (vice-chair), Kay Van Buren,
George Handley, George Stewart, Dave Knecht,
Gary Winterton (chair), Dave Sewell

Not pictured: Cliff Strachan (Executive Director)

Mayor



Michelle Kaufusi



City Administration

Chief Administrative Officer.....	Wayne Parker
Chief Deputy Mayor's Office	Isaac Paxman
Chief Deputy Economic Development.....	Dixon Holmes
City Attorney	Robert West
Police Chief.....	Rich Ferguson
Fire Chief	James Miguel
Parks and Recreation.....	Scott Henderson
Library Services	Gene Nelson
Energy.....	Travis Ball
Community Development.....	Gary McGinn
Redevelopment.....	David Walter
Public Works	David Decker
Administrative Services.....	John Borget
Customer Service.....	Karen Larsen

Key Services Of Provo City

Mayor—The Mayor’s Office enforces laws applicable to those residing or conducting business in Provo, executes policies adopted by the Municipal Council, prepares and submits the annual city budget, and recommends for adoption such measures as may be deemed necessary or proper for the efficient operation of the City.

Community Development—Community Development is responsible for regulating land development that takes place within the city. Zoning, planning, and building work together to provide the City with an aesthetically pleasing, clean, and safe environment.

Economic Development—Economic Development is responsible for encouraging economic growth in Provo City by bringing new businesses to Provo and encouraging growth in existing businesses.

Administrative Services—Administrative Services is comprised of the Finance, Human Resources, and Information Systems divisions within the General Fund. Administrative Services is also responsible for the administration of the Justice Court and for facility maintenance throughout the City of Provo.

Attorney’s Office—The Attorney’s Office provides the City with a broad range of legal services, including criminal prosecution, litigation, claims and risk management, and safety. The Attorney’s Office also initiates and defends civil lawsuits on behalf of Provo City, reviews contracts, participates in negotiations, and provides legal opinions.

Parks and Recreation—The Parks and Recreation department oversees the maintenance of all parks throughout Provo. The recreation center, the gun range, Peaks Ice Arena, and the Covey Center are also managed by this department, as well as all youth and adult recreation programs.

Police—The Police Department provides response to community-initiated calls for service and enforces all laws. The department provides proactive policing and service to the community including animal control, community-based pollution, and crime prevention.

Fire—The Fire Department is responsible for the delivery of emergency and support services in the following areas: fire prevention and education, inspection services, fire suppression, emergency medical treatment and ambulance transport, rescue services, and hazardous materials response.

Library—The Provo City Library provides the community with a center for information, instruction, learning, leisure, and cultural opportunities. The library has over 215 thousand items in adult and children’s circulation, along with access to thousands of online eBooks and audiobooks.

Energy—The Energy Department provides reliable electricity with superior customer service at a competitive price to the residents and businesses in Provo.

Public Works—The Public Works Department is responsible for maintaining streets in Provo, garbage collection, water resources and reclamation, storm drain maintenance, airport administration, and fleet management.

Redevelopment—The Redevelopment Agency undertakes programs and projects to revitalize Provo’s central business district and the surrounding central-city neighborhoods.

Customer Service—The Customer Service Department provides residents with a way to report issues and acquire information from the City. The department also provides other services such as issuing passports and accepting utility payments.

Significant Events of Provo City

UVX: From 2017–2018, the State constructed a bus rapid transit system for the Provo-Orem area, connecting the two Frontrunner stations, BYU and UVU, and commercial centers.

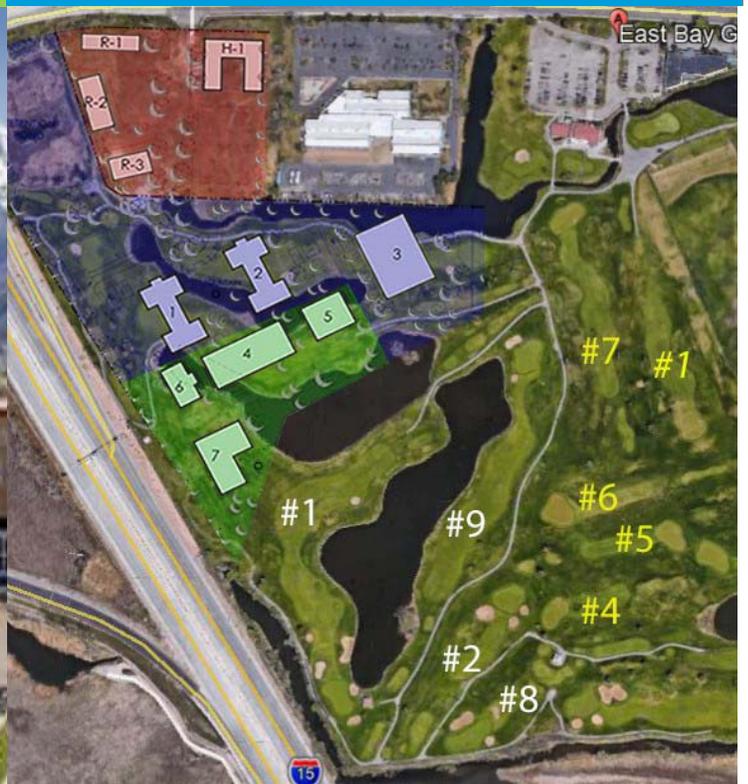


Duncan Aviation chose Provo as its full service western expansion to perform maintenance, repair, and overhaul business aircraft. They will invest over \$80 million and create about 450 jobs.



East Bay: Woodside Capital purchased and began revitalizing the East Bay Shopping Center earlier in 2018. New tenants for 2019 include ROSS Dress for Less and others.

Medical School: Wasatch Educational acquired 21 acres of Provo's East Bay Golf Course to build a proposed medical school. The school will eventually bring 1,500 jobs to Provo once it's in operation.



Statement of Net Position

The City's governmental activities' increased \$5.6 million in total net position, which represents a 1.63% increase from the prior year's net position. The City's business-type activities' increased \$20.1 million in total net position, which represents a 7.68% increase from the prior year's net position. The City, as a whole, increased total net position by \$25.7 million, which is a 4.26% increase from the prior year. The full Statement of Net Position can be located in our CAFR, located at provo.org.

Statement of Net Position		Governmental Activities		Business-Type Activities		Total	
		2018	2017	2018	2017	2018	2017
	Current assets	\$ 96,438,104	\$ 92,472,376	\$ 73,386,718	\$ 63,828,450	\$ 169,824,822	\$ 156,300,826
	Capital assets, net	347,665,503	348,413,999	269,246,695	250,933,520	616,912,198	599,347,519
	Other non-current assets	22,765,466	23,672,180	9,522,859	8,350,045	32,288,325	32,022,225
	Total Assets	466,869,073	464,558,555	352,156,272	323,112,015	819,025,345	787,670,570
	Deferred Outflows	15,523,966	12,364,090	2,673,038	2,489,507	18,197,004	14,853,597
	Current liabilities	23,805,787	21,306,374	18,368,956	12,469,397	42,174,743	33,775,771
	Non-current liabilities	89,081,144	100,148,351	51,697,726	50,187,296	140,778,870	150,335,647
	Total Liabilities	112,886,931	121,454,725	70,066,682	62,656,693	182,953,613	184,111,418
	Deferred Inflows	23,473,456	14,989,160	2,500,347	816,387	25,973,803	15,805,547
	Net Position						
	Net investment in capital assets	282,888,781	281,052,297	225,102,007	215,012,358	507,990,788	496,064,655
	Restricted	8,044,231	8,636,372	1,173,400	1,176,737	9,217,631	9,813,109
	Unrestricted	55,099,640	50,790,091	55,986,874	45,948,347	111,086,514	96,738,438
	Total net position	\$ 346,032,652	\$ 340,478,760	\$ 282,262,281	\$ 262,137,442	\$ 628,294,933	\$ 602,616,202

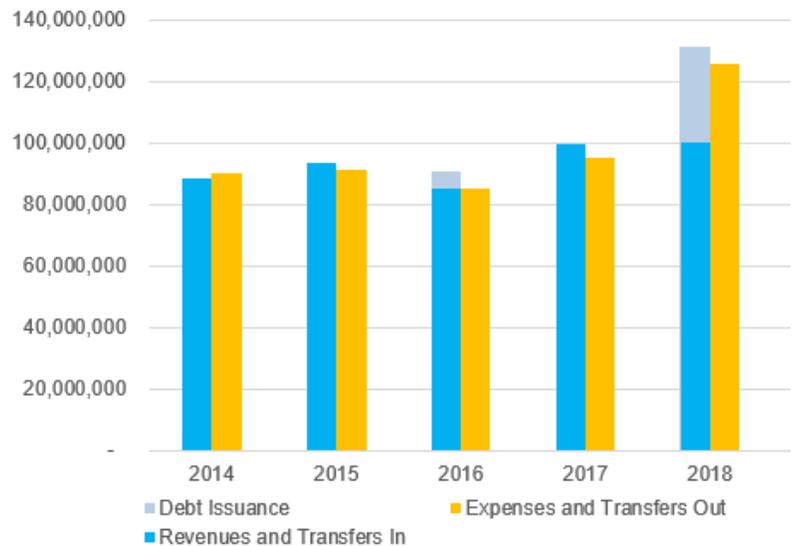
Unrestricted net position represents the available funds the City has at a point in time to *pay for emergencies, shortfalls, or other unexpected needs* in both the Governmental and Business-Type Activities. Unrestricted net position allows management to *track the City's financial position over time*. The city's unrestricted net position increased during this fiscal year primarily due to the lack of new debt and expenditure of funds related to restricted cash projects.

Statement of Activities

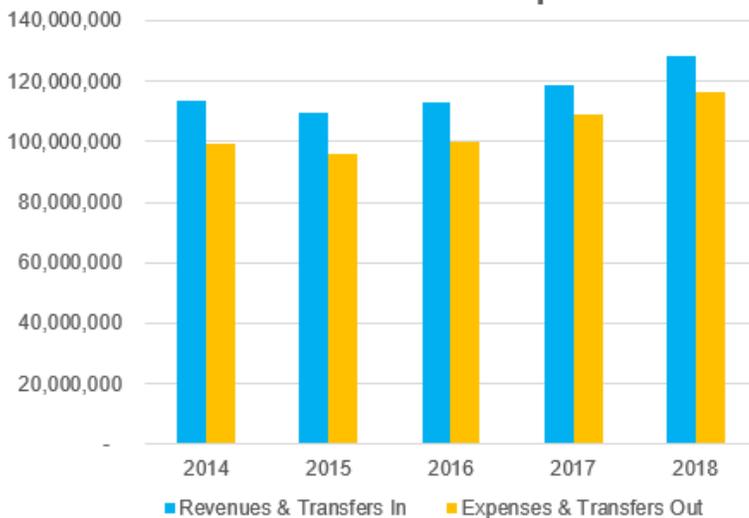
Functions of Governmental Activities

- General Government
- Fire
- Police
- Streets
- Parks & Recreation
- Engineering
- Library
- Debt Service
- Housing Consortium
- Redevelopment
- Community Development
- Economic Development
- Arts Council
- Trust & Agency

GOVERNMENTAL ACTIVITIES Revenues and Expenses



BUSINESS-TYPE ACTIVITIES Revenues and Expenses



Functions of Business-Type Activities

- Airport
- Energy
- Golf
- Water
- Wastewater
- Utility Transportation
- Sanitation
- Storm Drain

As shown in the graphs above, both the Governmental and Business-type activities show trends of increasing revenues. Expenditures have been consistently lower than revenues for both Governmental and Business-type activities. The increase in Governmental activities expenditures in 2018 was a result of spending more on public safety and refunding the Rec Center bond. Although refunding the Rec Center bond had upfront costs, doing so will save the City money over the duration of the bond.

The full, disclosed Statement of Activities can be located in our CAFR located at provo.org.

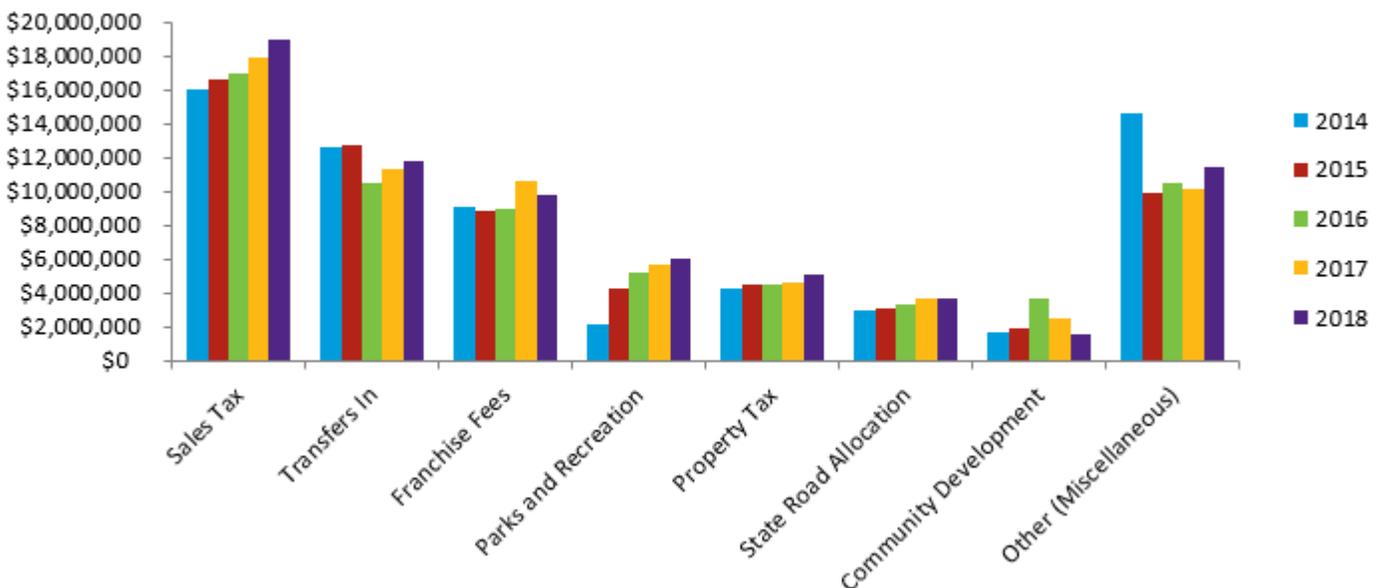
Where General Fund Money Comes From

The General Fund is the general operating fund of the City and supports day-to-day operations. By law, the City may only have one general fund. For data on all city funds, please view the CAFR at provo.org. The General Fund is comprised of the following departments:

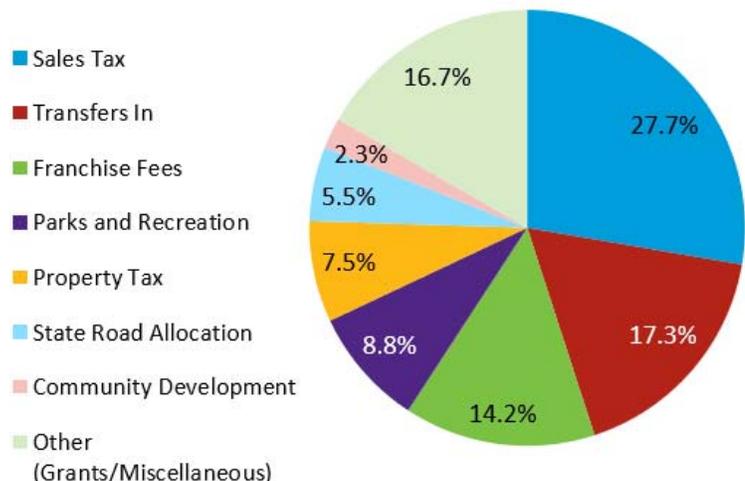
- General City Departments
- Justice Court
- Emergency Response
- Trust & Agency
- Mtn. Vista
- B&C Roads
- Covey Center

Below is five-year comparison of the General Fund total revenues and transfers in:

General Fund Total Revenues & Transfers In



As shown above, **sales tax continues to increase**, which is a good indicator Provo’s economy is continuing to grow. Admission revenues in the Recreation Center have continued to trend toward significant increases over prior years.



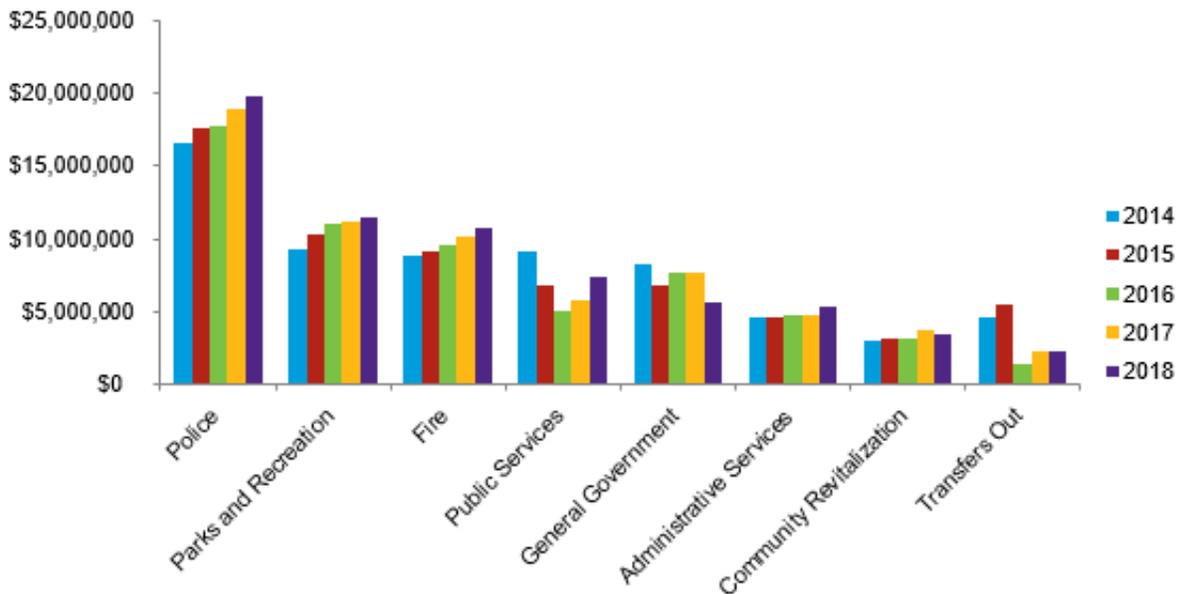
General Fund Revenues

The largest source of revenue for the General Fund was sales tax (27.7%), followed by transfers in from other funds (17.3%).

Where General Fund Money Goes

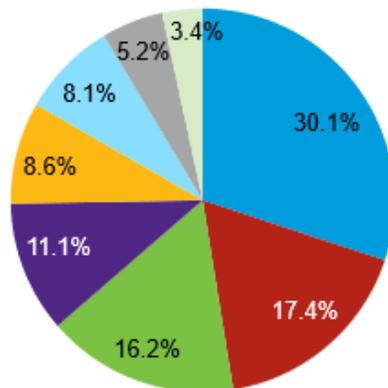
Below is a five-year comparison of General Fund expenditures and transfers out. Expenditures in all departments increased in fiscal year 2018, with the exceptions of General Government and Community Revitalization. Increases are due primarily to rising personnel and overhead costs.

General Fund Total Expenditures & Transfers Out



General Fund Expenditures

- Police
- Parks and Recreation
- Fire
- Public Services
- General Government
- Administrative Services
- Community Revitalization
- Transfers Out



General Fund Full-Time Equivalent (FTE) Summary by Department

Police Department	172
Parks and Recreation	146
Fire Department	80
Administrative Services.....	36
Public Services.....	33
General Government	36
Community Revitalization	30
Justice Court	10

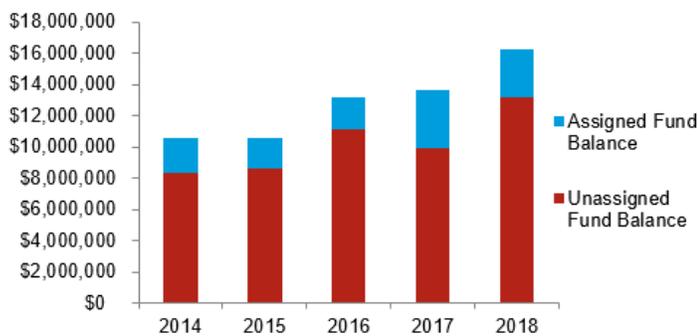
The General Fund's largest department continues to be the Police Department (30.1%) followed by Parks and Recreation (17.4%) and the Fire Department (16.2%).

General Fund Fund Balance

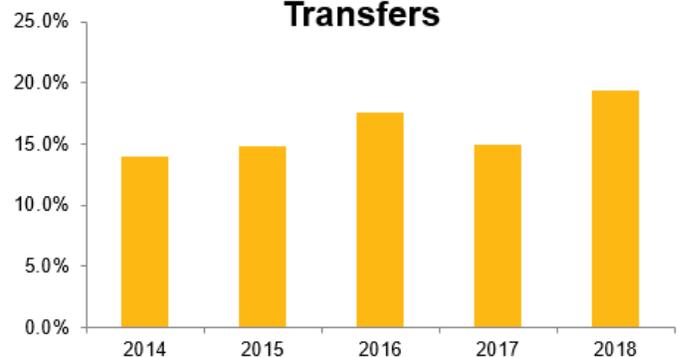
Fund balance is the difference between the General Fund's assets and liabilities. It is the net worth of the City. The **"unassigned" fund balance** is an indication of the amount of available resources the City has at a point in time to fund emergencies, shortfalls, or other unexpected needs.

The ratio depicted below is determined by dividing the amount of unassigned fund balance by the general fund revenue and subsidy transfers. The Municipal Council has established a goal to have unassigned general fund balance between 20%-25%.

General Fund Fund Balance



Ratio of Unassigned Fund Balance to Revenues and Transfers



Unassigned fund balance increased by \$3.2 million or 32.8%, which was caused by revenues exceeding the budget due to a strong local and national economy, as well as by funds that were budgeted and not spent. See our complete disclosed information in our CAFR, Basic Financial Statements located at provo.org.

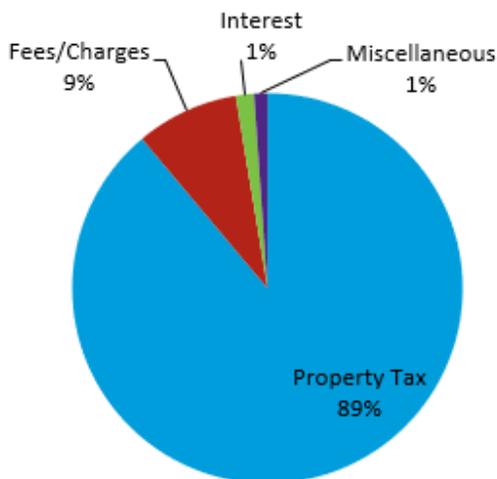


Library Fund

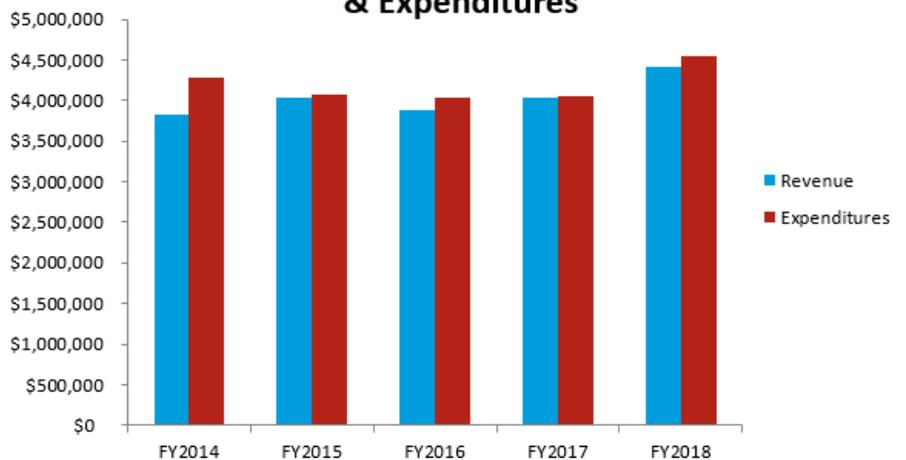


The Library Fund is the largest single special revenue fund within Provo City. The Provo City Library is funded primarily by property tax dollars. The Library was founded over 100 years ago with the goal of being a community center for information, instruction, leisure, and cultural opportunities. In one year, the Library checks out over 1.5 million items, which includes newer formats such as downloadable e-books and audiobooks. During fiscal year 2018 the library had nearly 80,000 people attend the 1,412 programs held for children, teens, and adults. The Library also opened the Basement Creative Lab, an audiovisual production studio space, available free to Provo residents.

Library Revenue



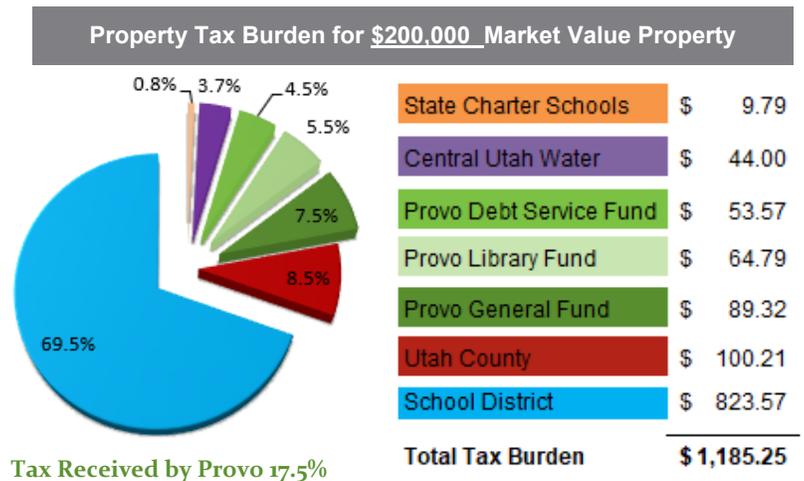
Library Fund Revenues & Expenditures



Property Tax Summary

The City of Provo receives a portion of the property taxes collected on all real property located within the City. These tax dollars support public safety services such as those provided by police and fire departments, as well as many other critical government functions.

The majority of the real estate taxes paid by Provo City residents are allocated to the Provo School District. Certain rounding has occurred for ease of presentation.



Top Ten Property Taxpayers for Provo City (amounts expressed in thousands)

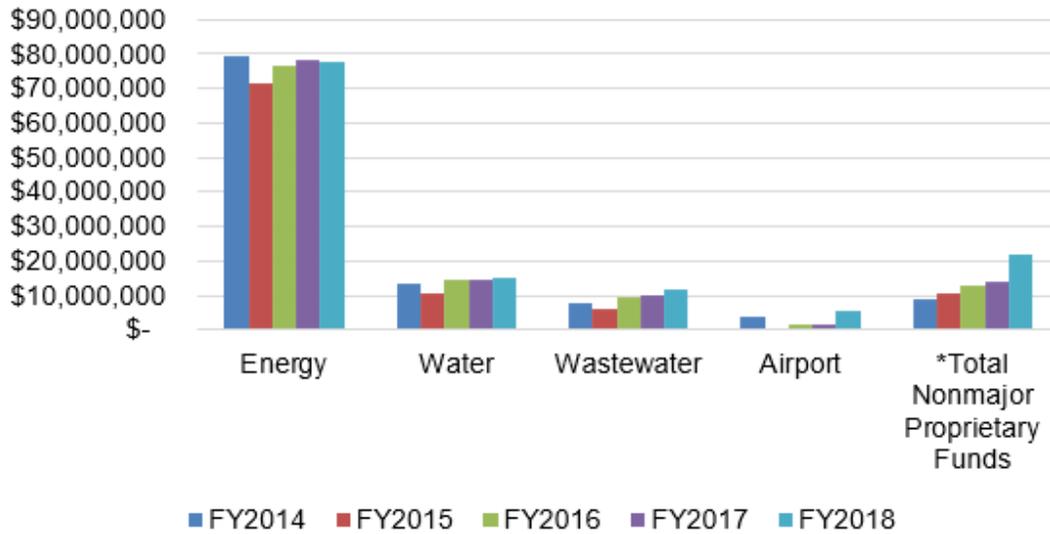
Tax Payer	Type of Busi-	2018 Assessed Valuations	% Total of Valuation
SIR Properties Trust (formerly Novell)	Technology	\$ 85,061	1.98%
Nu Skin International Inc	Retail	82,826	1.93%
Brixton Provo Mall LLC	Retail	49,600	1.15%
Central Utah Investment Company LLC (et al)	Investments	44,216	1.03%
Union Pacific Railroad Company	Transportation	35,661	0.83%
IHC Hospitals Inc	Health Care	31,617	0.73%
Timpanogos Land Holdings LLC	Real Estate	31,187	0.72%
Questar Gas	Utilities	29,940	0.70%
Esnet Riverwoods Properties LLC	Retail	27,959 *	0.65%
B+F Timpanogos Tech Center	Technology	25,045	0.58%
	Subtotal	443,112	10.29%
	All Others	3,859,398	89.71%
		\$ 4,302,510	100.00%

Assessed value is the portion of property value that is taxed. Amounts listed are for the collections year ending December 31, 2017. Source: Utah County Auditor

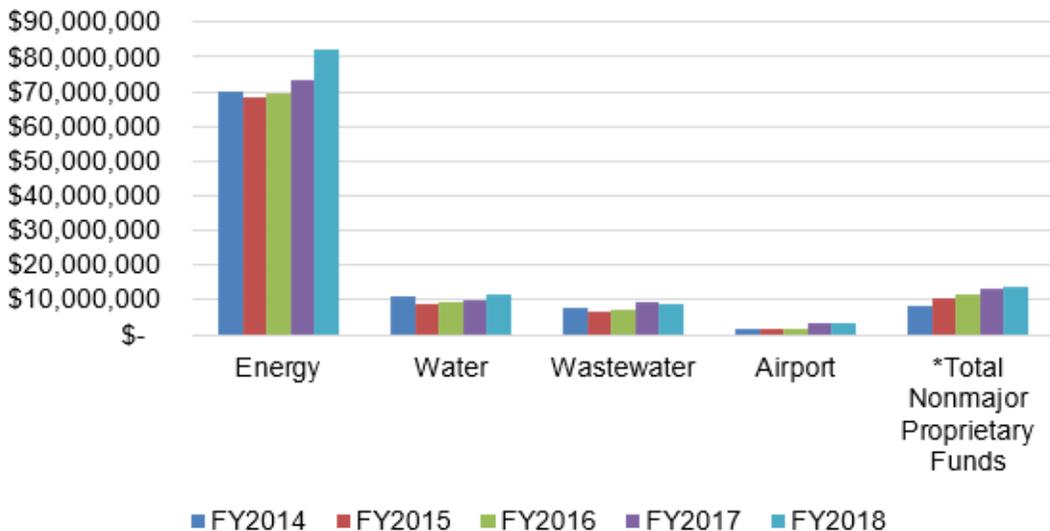
Enterprise Funds

Enterprise funds are used to account for those City operations that are financed and operated in a manner **similar to private business**. Readers interested in more details should read the Comprehensive Annual Financial Report (CAFR) available at provo.org.

Enterprise Funds: Revenues 5-Year Comparison



Enterprise Funds: Expenses 5-Year Comparison



**Includes the Sanitation, Storm Drain, Utility Transportation, & Golf Course funds in FY2014-FY2017. The Ice Sheet fund was added to the other nonmajor funds in the FY2018 calculations because the City assumed responsibility for the Peaks Ice Arena that year.*

Enterprise Fund FTE Summary by Department

Energy.....69	Water.....35	Wastewater.....30	Airport.....4
Sanitation.....19	Storm Drain.....13	Golf.....14	Ice Sheet.....15

Debt Summary

Citywide

At fiscal year end, the City had \$120.8 million in long-term debt outstanding which represents a 0.96% increase from the prior year. Provo City has employed a variety of financing techniques for capital improvements, as described below:

General Obligation Bonds: These bonds allow municipalities to borrow money to fund capital improvements and infrastructure. Repayment of General Obligation Bonds is guaranteed by the “full faith and credit” of the City.

Revenue Bonds: Revenue bonds are secured by the issuer pledging specific revenues either from the projects being financed and/or other dedicated revenue sources such as franchise fees of utility service revenue.

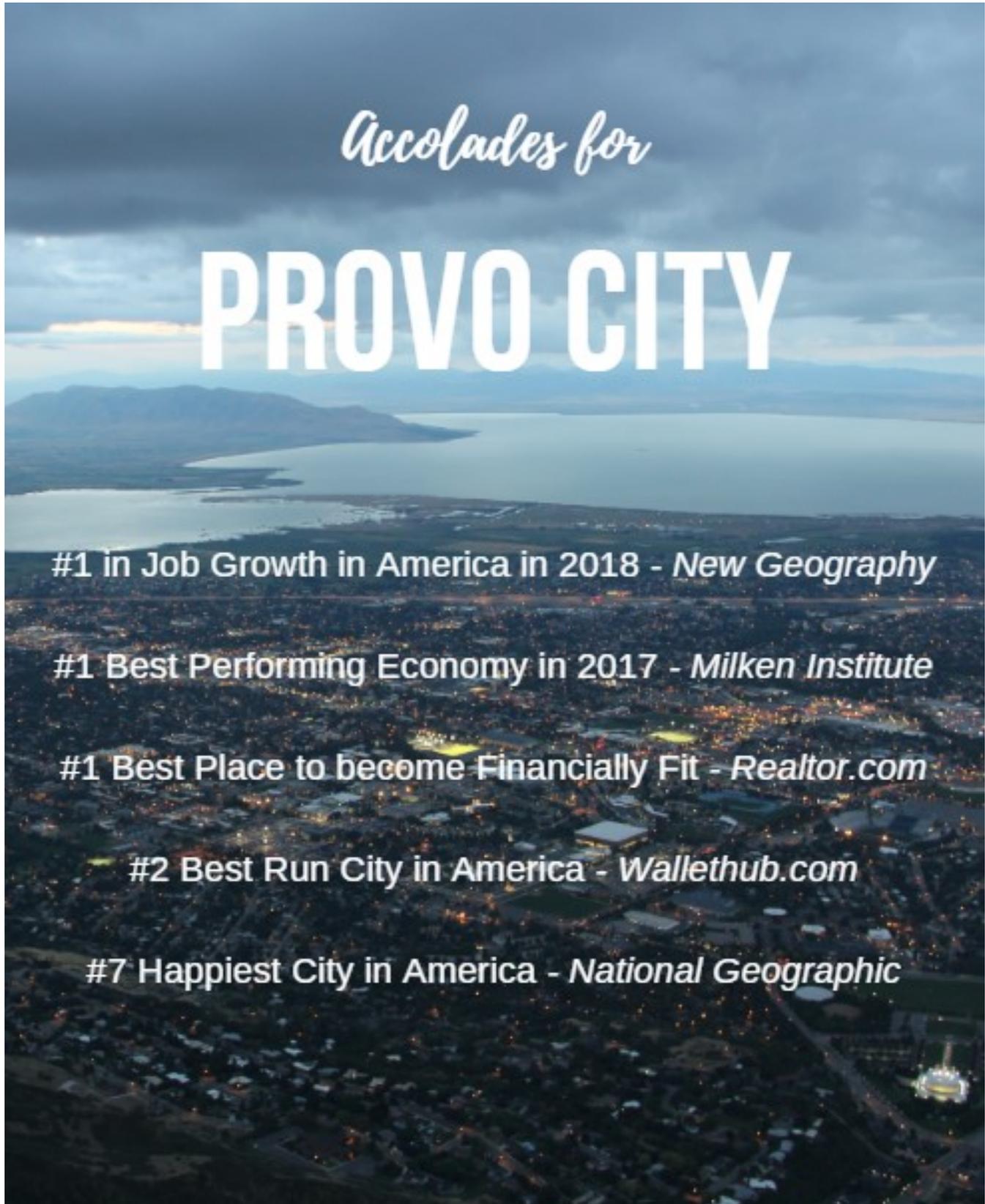
Capital Leases: The City uses capital leases to purchase vehicles and equipment.

Debt Activity (in \$000s)	Balance at 6/30/2017	Net Debt Added (Issued)	Net Debt Repaid (Retired)	Balance at 6/30/2018
Compensated Absences	8,414	11,772	(11,336)	8,850
Capital Leases	6,793	-	(996)	5,797
General Obligation Bonds:	34,867	30,077	(29,533)	35,411
General Revenue Bonds	25,702	10	(2,144)	23,568
Energy Revenue Bonds	18,743	-	(780)	17,963
Water Revenue Bonds	11,208	-	(452)	10,756
Wastewater Revenue Bonds	9,347	-	(376)	8,971
Stormwater Revenue Bonds	4,559	-	(601)	3,958
Sales Tax Revenue Bonds	-	5,529	(22)	5,507
Total: \$	119,633	\$ 47,388	\$ (46,240)	\$ 120,781

Over the course of 2018, the City refunded the Rec Center bond, (general obligation bond), which will save the City money in the long run. More information regarding the City’s debt can be found in the Long-Term Debt note in the CAFR located at provo.org.

Historical Debt (in \$000s)	2018	2017	2016	2015	2014	2013
General Obligation Bonds	\$ 35,411	\$ 34,867	\$ 36,555	\$ 38,213	\$ 41,039	\$ 42,850
General Revenue Bonds	23,568	25,702	27,738	29,765	31,699	31,250
Utility Revenue Bonds	41,648	43,857	46,013	48,302	6,257	11,153
Sales Tax Revenue Bonds	5,507	-	-	-	-	-
Capital Leases	5,797	6,793	5,500	462	919	1,370
Notes Payable	-	-	-	43	188	327
Compensated Absences	8,850	8,414	7,828	7,558	7,467	7,347
Total: \$	120,781	\$ 119,633	\$ 123,634	\$ 124,343	\$ 87,569	\$ 94,297

Top Rankings



Accolades for

PROVO CITY

#1 in Job Growth in America in 2018 - *New Geography*

#1 Best Performing Economy in 2017 - *Milken Institute*

#1 Best Place to become Financially Fit - *Realtor.com*

#2 Best Run City in America - *Wallethub.com*

#7 Happiest City in America - *National Geographic*

Contact Us:

General - 801.852.6000

Finance - 801.852.6505



PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: BMUMFORD
Department: Council
Requested Meeting Date:

SUBJECT: The election of Municipal Council officers; chair and vice-chair (19-001)

RECOMMENDATION: No formal action required.

BACKGROUND: Per Provo City Code Section 2.50.020, the Council is required to elect a Chair and Vice-chair. The current (2018) Council Chair conducts the Council Meeting until after the election process is completed for the new (2019) Council Chair. In addition to Provo City Code, the Municipal Council Rules help to establish and clarify the process for the election of the new Chair and Vice-chair.

Once upon the item for Chair election, the Chair asks for nominations from Council Members for a new Chair (no second is required for a nomination). By Provo City Code, no discussion shall be had regarding the nomination. When all nominations have been made, the Chair then calls for a separate vote on each nominee in the order of their nomination. As soon as any nominee receives four or more votes, that nominee is elected as the new Chair and more votes are held. If no nominee receives four or more votes in the first round of voting then subsequent rounds of voting will continue until a majority vote is accomplished.

The current Chair then repeats the process for the office of Vice-chair.

FISCAL IMPACT: None

PRESENTER'S NAME: Gary Winterton

REQUESTED DURATION OF PRESENTATION: 5 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 19-001

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: BMUMFORD
Department: Council
Requested Meeting Date: 01-08-2019

SUBJECT: A resolution acknowledging the election of the Chair and Vice-chair of the Provo Municipal Council for calendar year 2019. (19-001)

RECOMMENDATION: Approve the resolution as written.

BACKGROUND: Provo City Code Chapter 2.50 (Municipal Legislative Code) and the Council Rules clarify and establish the procedure for Council Chair elections. Immediately following the conclusion of the Leadership election for Chair and Vice-chair, the Council will consider a resolution acknowledging the election of the Municipal Council Chair and Vice-chair for the calendar year. The new Chair and Vice-char then exchange seats with the outgoing leadership. The newly elected Chair assumes leadership and conducts the remainder of the Council Meeting. The Chair shall occupy the center seat and the Vice-chair shall occupy the seat to the left of the Chair.

FISCAL IMPACT: None

PRESENTER'S NAME: Gary Winterton

REQUESTED DURATION OF PRESENTATION: 5 min

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 19-001

1 RESOLUTION 2019- .
2

3 A RESOLUTION ACKNOWLEDGING THE ELECTION OF THE CHAIR
4 AND VICE-CHAIR OF THE PROVO MUNICIPAL COUNCIL FOR
5 CALENDAR YEAR 2019. (19-001)
6

7 WHEREAS, pursuant to Provo City Code Section 2.50.020(2), the Municipal Council is
8 required to elect a Council Chair and Council Vice-Chair for calendar year 2019; and
9

10 WHEREAS, in a duly noticed public meeting held on January 8, 2019, the individuals
11 listed below were nominated and elected by majority vote to each position.
12

13 NOW, THEREFORE, be it resolved by the Municipal Council of Provo City, Utah, as
14 follows:
15

16 PART I:
17

18 A. The election of _____ as Chair and _____ as Vice-Chair of the Municipal
19 Council of the City of Provo, Utah for calendar year 2019 is hereby acknowledged.
20

21 B. Each election shall be subject to acceptance by the persons named herein.
22

23 PART II:
24

25 This resolution shall take effect immediately.
26

27 END OF RESOLUTION.

1 RESOLUTION 2019-.

2
3
4 A RESOLUTION ACKNOWLEDGING THE APPOINTMENT OF THE
5 CHAIR AND VICE-CHAIR OF THE REDEVELOPMENT AGENCY OF
6 PROVO CITY FOR CALENDAR YEAR 2019. (19-001)
7

8 WHEREAS, pursuant to the bylaws of the Redevelopment Agency of Provo City
9 Corporation (the "Agency"), the positions of Chair and Vice-Chair must be appointed at the
10 beginning of each calendar year by the Governing Board of the Agency; and
11

12 WHEREAS, in a duly noticed public meeting held January 8, 2019, the individuals listed
13 below were nominated and appointed by majority vote to each position.
14

15 NOW, THEREFORE, be it resolved by the Governing Board of the Redevelopment
16 Agency of Provo City, Utah as follows:
17

18 PART I:
19

20 A. The appointment of Board Member _____ as Chair and Board Member _____
21 as Vice-Chair of the Redevelopment Agency of Provo City for calendar year 2019 is hereby
22 acknowledged.
23

24 B. Each appointment shall be subject to acceptance by the persons named herein.
25

26 PART II:
27

28 This resolution shall take effect immediately.
29

30 END OF RESOLUTION.

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: BMUMFORD
Department: Council
Requested Meeting Date:

SUBJECT: A resolution acknowledging the appointment of the Chair and Vice-Chair of the Redevelopment Agency of Provo City for calendar year 2019. (19-001)

RECOMMENDATION: Approve the resolution as written.

BACKGROUND: The same process for election of Redevelopment Agency Chair and Vice-chair is followed with exception to the seating clarification found in code for the Municipal Council Chair and Vice-chair:

Provo City Code Chapter 2.50 (Municipal Legislative Code) and the Council Rules clarify and establish the procedure for Council Chair elections. Immediately following the conclusion of the Leadership election for Chair and Vice-chair, the Council will consider a resolution acknowledging the election of the Municipal Council Chair and Vice-chair for the calendar year. The new Chair and Vice-chair then exchange seats with the outgoing leadership. The newly elected Chair assumes leadership and conducts the remainder of the Council Meeting. The Chair shall occupy the center seat and the Vice-chair shall occupy the seat to the left of the Chair.

FISCAL IMPACT: None

PRESENTER'S NAME: David Knecht

REQUESTED DURATION OF PRESENTATION: 5 mins

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 19-001

1 RESOLUTION 2019-.

2
3 A RESOLUTION OF INTENT TO EXPAND THE PERMIT PARKING AREA
4 IN THE PLEASANT VIEW NEIGHBORHOOD. (18-086)

5
6
7 WHEREAS, Provo City Code Section 9.80.070 establishes the designation process for a
8 permit parking area; and

9
10 WHEREAS, residents have petitioned the Municipal Council to expand the existing
11 permit parking area in the Pleasant View area on 500 East and Sumac Lane to include 650 East
12 and Andrus Lane, as shown in the attached Exhibit A; and

13
14 WHEREAS, on September 11, 2018, the Municipal Council held a public hearing to
15 determine the level of public interest in the proposed program and forwarded the proposal to the
16 City Parking Committee for review; and

17
18 WHEREAS, the Parking Committee has determined that the proposed permit parking
19 area meets the designation criteria set forth in Provo City Code Section 9.80.60 and has issued a
20 preliminary recommendation for the program; and

21
22 WHEREAS, on January 8, 2019, the Municipal Council held a duly noticed public
23 hearing to receive public comment and ascertain the facts regarding this matter, which facts and
24 comments are found in the hearing record; and,

25
26 WHEREAS, after considering the facts presented to the Municipal Council, the Council
27 finds: (i) the process for creating a permit parking area in the Foothills Neighborhood should
28 proceed, and (ii) such action reasonably furthers the health, safety and general welfare of the
29 citizens of Provo City.

30
31 NOW, THEREFORE, be it resolved by the Municipal Council of Provo City, Utah, as
32 follows:

33
34 PART I:

35
36 It is the intent of the Provo Municipal Council to expand the Permit Parking Area in
37 accordance with the Parking Committee's recommendation as described in Part II.

38
39 The Municipal Council will hold a public hearing on February 5, 2019, on the proposal
40 described herein and may at that time enact an ordinance creating the proposed Permit Parking
41 Area. Notice of the hearing shall be given as required by city ordinance.

42
43 PART II:

44
45 The details of the program, taking into account the proposal included in the petition and the
46 recommendations of the Parking Committee, shall be as described in Exhibit B.

47

48 PART III:

49

50 This resolution shall take effect immediately.

51

52 END OF RESOLUTION.

Parking Permit Area Proposal and Petition

I. Current Parking Circumstances

Provide a brief description of the current parking circumstances in the area:

Since April 2018, the number of BYU student employees at the University Services Building using 650 East and Andrus Lane for parking has increased. BYU and the Pleasant View Neighborhood have had an unwritten understanding that BYU employees, full or part-time, will not use the neighborhood for employment related parking. The process by which BYU acts to further this understanding is at the discretion of BYU. With student employee turnover, training and reminders to student employees about parking in the neighborhood is a constant impact on the BYU supervisors in the USB. The problem is cyclical with the last chronic use of the neighborhood for BYU employee parking occurring in 2016. The implementation of a permit parking program on 650 East and Andrus Lane will get BYU out of the "policing where their employees park" business and reduce the frictional expectations of residents adjacent to BYU looking for BYU to take action. The parking enforcement on public streets will be solely the responsibility of Provo City Parking Enforcement working with the Pleasant View Neighborhood.

BYU provides A-frame signs at the intersections of University Parkway and 500 East, Sumac Lane, and 650 East at the beginning of Fall and Winter semester semesters and during major BYU events (e.g., BYU Women's Conference, BYU Education Week). The signs request that students and event attendees refrain from using the neighborhood streets for parking. This voluntary action by BYU is greatly appreciated by the Pleasant View Neighborhood. BYU also places the temporary signs in the Wasatch Neighborhood.

The posting of parking restriction signs on 650 East (between University Parkway and the dead end at 1900 North) and Andrus Lane will provide the same level of commuter, BYU student and BYU event attendee parking control as has been demonstrated on 500 East and Sumac Lane since 2004.

II. Description of the Proposed Permit Program

What are the boundaries of the area?

The Pleasant View Neighborhood requests the expansion of the existing permit parking program on 500 East and Sumac Lane to include 650 East (abuts both Pleasant View and University Neighborhoods) and Andrus Lane (see map).

What would the parking time restrictions be?

This permit program expansion will:

- A. Implement by signage, two hour maximum parking (except by permit) from 7 am to 4 pm on weekdays on the west side of Andrus Lane and 650 East.
- B. Implement by signage, no parking on the east side of 650 East. (Note: Provo City already has posted no parking signs on the east side of Andrus Lane. The width of both 650 East and Andrus Lane strongly suggests no parking on one side of the street for safety.)

What, if any, time restriction exemptions would you include?

Please describe any other aspects of the parking permit program that you would like to propose:

The existing Pleasant View Neighborhood permit parking program on 500 East and Sumac Lane was implemented by a resolution of the Provo City Municipal Council in August 2004 under the 2002 version of Provo City Code 9.80. The 2002 version of City Code 9.80 (residential parking control) was amended in 2007 as currently enacted. For fourteen years, the permit parking program, as currently enforced, has been effective in controlling the use of the neighborhood streets as a BYU student commuter or employment related parking lot. An essential component of this program is that neighbors place notices on violating vehicles that warn the operator of a potential ticket. These notes and the existing signs have proven so effective that Provo City Parking Enforcement has been requested for 14 years NOT to regularly patrol the neighborhood and to respond only to specific violations - only once in 14 years has a vehicle repeatedly and blatantly ignored notes from neighbors.

There are two major benefits from how the Pleasant View Neighborhood permit parking program currently operates:

1. Initial sign creation and installation has been the only cost for the program. There are no ongoing costs associated with regular patrols by Provo City Parking Enforcement.
2. Residents and their guests are not constrained by a chronic concern about the display of permits. The permit parking program, as currently functioning in the Pleasant View Neighborhood, has placed no additional restrictions on the residents. The constant impedence of finding and displaying permits is a compelling negative in any permit parking program. Importantly, there have been no tickets ever issued to a resident or their guest. Tickets to residents or their guests is a compelling negative in any permit parking program.

III. Petition

**Along with the above information, please submit a petition which shows the names of residents in the proposed permit parking area who favor the proposal. The petition must include at least the following information:

- A statement at the top of each page summarizing your proposal
- The signature and name of each person signing the petition
- The address of each person signing the petition

DATE: 4 September 2018

TO: Provo City Municipal Council

FROM: R. Paul Evans
Chair, Provo City Pleasant View Neighborhood

RE: Permit Parking Program Request on 650 East and Andrus Lane - Updated 4 September 2018

ATT: Petition
Petition signatory map

Attached is the completed petition requesting a permit parking program on 650 East and Andrus Lane. The petition is signed by each resident of 650 East and Andrus Lane in the Provo City Pleasant View neighborhood. The position of the Provo City University neighborhood (abuts 650 East) on this petition is being considered by the University neighborhood. The initial petition contained the minimum number of signatures in order to get the process moving forward - the neighborhood had attempted for over a month to follow the correct process.

The parking permit program request and petition was the result of continued conversations among residents on 650 East and Andrus Lane. Four residents on 650 East and Andrus Lane were instrumental in the initial conversations about the parking problems. A draft of the permit parking program request was sent to neighborhood vice chairs in the Pleasant View neighborhood and University neighborhood in mid July. Responses and suggestions were received from the Pleasant View neighborhood vice chairs. A draft of the permit parking program request was sent to residents on 650 East and Andrus Lane in mid July soliciting responses and suggestions. Suggestions were implemented in the final language submitted to the Provo City Municipal Council. A continuing daily log of vehicles parked on 650 East and Andrus Lane beginning in June is available and facilitated the identification of vehicles regularly using the streets for employment related parking. The log as of 11 September 2018 will be provided to the Municipal Council at the 11 September 2018 Municipal Council meeting.

The completed petition (attached) contains signatures from each of the residents on 650 East and Andrus Lane (one signature for each household). There are 11 single family home residences on 13 parcels. The attached map of petition signatories has a number assigned to each parcel. The last column in the petition relates the assigned property number to each signature - two signatories each own two parcels. Signatures were collected between 25 August and 30 August. Each signatory received a printed copy of the petition and this correspondence.

Please replace references in the initial permit parking program request stating Sumac Avenue with the correct local street, Lambert Lane (see attached map).

This request for the expansion/implementation of the Provo City Pleasant View neighborhood permit parking program to include 650 East and Andrus Lane is supported by 100% of the residents (11 homes). As operated for the last 14 years, the establishment of signs has been sufficient to mitigate parking issues without Parking Enforcement patrol on 500 East and Lambert Lane. It is anticipated that the same one time relatively low cost (signs and placement; no patrol) investment implemented on 500 East and Lambert Lane will effect the same level of parking control on Andrus Lane and 650 East.

Petition by residents of a distinct area in the Provo City Pleasant View Neighborhood to Expand an existing Permit Parking Program

Petition summary and background

Since April 2018, the number of BYU student employees at the University Services Building and BYU related visitors/students using 650 East and Andrus Lane for parking has increased. BYU and the Pleasant View Neighborhood have had an unwritten understanding that BYU employees, full or part-time, will not use the neighborhood for employment related parking. The process by which BYU (Provo City University Neighborhood) acts to further this understanding is at the discretion of BYU. With student employee turnover, training and reminders to student employees about parking in the neighborhood is a constant impact on the BYU supervisors in the USB. The problem is cyclical with the last chronic use of the neighborhood for BYU employee parking occurring in 2016. The implementation of a permit parking program on 650 East and Andrus Lane will get BYU out of the "policing where their employees, students, and visitors park" business and reduce the frictional expectations of residents adjacent to BYU looking for BYU to take action. The parking enforcement on public streets will be solely the responsibility of Provo City Parking Enforcement working with the Pleasant View Neighborhood.

Petitioned Action

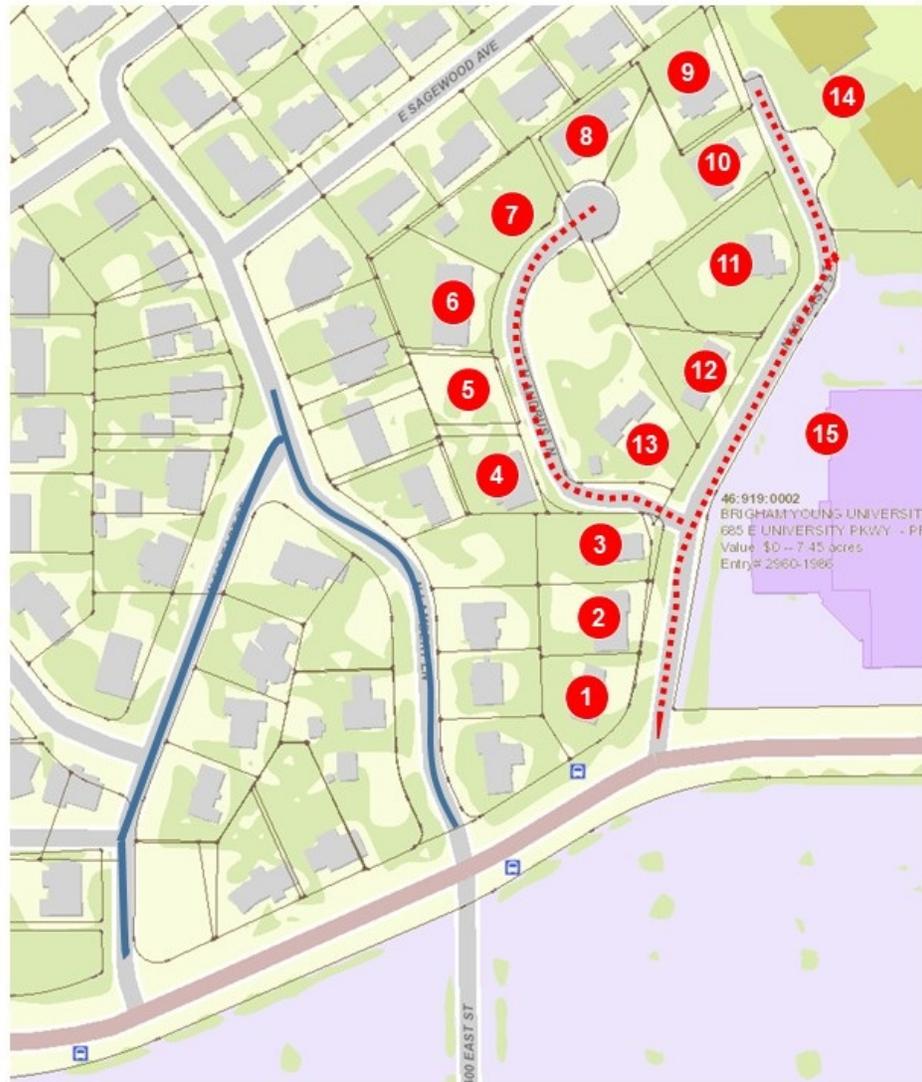
This permit program expansion will:

- A. Implement by signage, two hour maximum parking (except by permit) from 7 am to 4 pm on weekdays on the west side of Andrus Lane and the west side of 650 East.
- B. Implement by signage, no parking on the east side of 650 East.

Property Map #

Printed Name	Signature	Address	Date	
CHARLOTTE ENGLAND	<i>Charlotte England</i>	1375 Andrus Ln.	8/25/18	4,5
Joyce Ridge	<i>Joyce Ridge</i>	1801 No. 650 E	8/28/18	12
Jaelyn Evans	<i>Jaelyn Evans</i>	1815 N. 650 E.	8/28/18	11
Jacob Price	<i>Jacob Price</i>	1835 N 650 E	8/28/2018	10
Mark Elkins	<i>Mark Elkins</i>	1805 ANDRUS LANE	8-28-2018	6,7
MARK ELKINS	<i>Mark Elkins</i>	1755 ANDRUS LN	8/28/18	3
Ginger Means	<i>Ginger Means</i>	1875 N. 650 E.	8/28/18	9
TERESA SHEPHERD	<i>Teresa Shepherd</i>	1733 N 650 E	8-28-18	2
Jill Williams	<i>Jill Williams</i>	1727 N. 650 E	8-28-18	1
Collin Lewis	<i>Collin Lewis</i>	1877 Andrus Lane	8/28/18	8
JAMES ANDRUS	<i>James Andrus</i>	1745 N 650 E.	8/30/18	13
				14
				15

Map of petition signatories for Permit Parking Program expansion in the Provo City Pleasant View Neighborhood



- Existing Pleasant View Neighborhood Permit Parking Program
- Proposed Expanded Permit Parking Program
- ① Property (same number on petition)