

MINUTES

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
STEERING COMMITTEE MEETING
November 14, 2018 - 1:30 p.m.
Five County Association of Governments
Office Conference Room
1070 West 1600 South, Building B
St. George, Utah**

MEMBERS IN ATTENDANCE

Commissioner Jim Matson, Chair
Commissioner Mike Dalton
Mayor Nolan Davis
Carolyn White, Excused
Commissioner Jerry Taylor
Commissioner Dale Brinkerhoff
Mary Ann Kemp
Mayor John Bramall
Mike Olson for Frank Lojko

REPRESENTING

Kane County Commission Representative
Beaver County Commission Representative
Beaver County Mayor Representative
Beaver County Schools Representative
Garfield County Commission Representative
Iron County Commission Representative
Iron County Schools Representative
Washington Co. Mayor Representative
Dixie State University

OTHERS IN ATTENDANCE

Courtney Sinagra
Jordan Katcher
Clayton Wilson
Jeff Sanders
Chris Chesnut
Bryan Thiriot
Gary Zabriskie
Allison McCoy
Nathan Wiberg

Senator Orrin Hatch's Office
Permanent Community Impact Board
Utah Department of Transportation
Utah Department of Transportation
Utah Department of Transportation
Five County Association of Governments
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MEMBERS NOT IN ATTENDANCE

Mayor Robert Houston
Mayor Jeff Stock
Frank Houston
Mayor Maile Wilson-Edwards
Lisa Livingston
Commissioner Victor Iverson
Terry Hutchinson
Donna Law

Kane County Mayor Representative
Garfield County Mayor Representative
Garfield County Schools Representative
Iron County Mayor Representative
Kane County Schools Representative
Washington Co. Commission Representative
Washington Co. Schools Representative
Southern Utah University

Commissioner Jerry Taylor led the group in the Pledge of Allegiance. Commissioner Jim Matson, Chair, called the meeting to order at 1:30 p.m.

I. MINUTES OCTOBER 10, 2018 STEERING COMMITTEE MEETING - REVIEW AND APPROVE

Commissioner Jim Matson, Chair, acknowledged that a quorum was present to conduct business. He presented minutes of the October 10, 2018 Steering Committee meeting for discussion and consideration of approval.

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MOTION WAS MADE BY COMMISSIONER MIKE DALTON, SECONDED BY COMMISSIONER JERRY TAYLOR, TO APPROVE MINUTES OF THE OCTOBER 10, 2018 MEETING AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

II. 2019 STEERING & FINANCE COMMITTEE / SOUTHWEST UTAH PUBLIC HEALTH/ HUMAN SERVICES COUNCIL / SOUTHWEST UTAH BEHAVIORAL HEALTH CONSOLIDATED MEETING SCHEDULE DRAFT

Mr. Bryan Thiorit provided copies of the draft meeting schedule for 2019 for discussion and consideration of approval. The schedule coordinates meetings for the Five County AOG Steering Committee, Human Services Council, Southwest Public Health and Southwest Behavioral Health that are held on the second Wednesday of each month. Steering Committee members requested that venue sites throughout the region change. Proposed meeting dates and locations for 2019 were reviewed as follows: **1) January 9th--** Cedar City; **2) February 13--** Kanab; **3) March 13--** Minersville; **4) April 10--** Bryce Canyon; **5) May 8--** Mt. Carmel; **6) June 12--** Beaver; **7) July 10--** Escalante; **8) August 14--** Panguitch; **9) September 11--** Milford; **10) October 9--** Glendale; **11) November 13--** St. George and **12) December 11--** St. George. It was noted that Public Health and Behavioral Health host a combined meeting in December that is held in St. George. Commissioner Brinkerhoff complimented staff for efforts in developing the schedule.

MOTION WAS MADE BY COMMISSIONER DALE BRINKERHOFF, SECONDED BY COMMISSIONER JERRY TAYLOR, TO ACCEPT THE COMBINED MEETING SCHEDULE FOR 2019 AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

III. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FIRST PUBLIC HEARING FOR THE FIVE COUNTY AOG APPLICATION

Commissioner Jim Matson entertained a motion to enter into the public hearing.

MOTION WAS MADE BY MS. CAROLYN WHITE, SECONDED BY MAYOR JOHN BRAMALL, TO ENTER INTO THE FIRST CDBG PUBLIC HEARING FOR THE FIVE COUNTY AOG APPLICATION. MOTION CARRIED BY UNANIMOUS VOTE.

Mr. Nate Wiberg, Five County Community Planner, reported that the purpose of the public hearing is to provide information for citizens about the Community Development Block Grant program and to allow for discussion of possible applications for the 2019 funding cycle. CDBG grant monies must be spent on projects benefitting low to moderate income individuals. The Five County Region anticipates receiving approximately \$813,000 for the new program year. Eligible activities for the CDBG program are identified in the CDBG Application & Policies and Procedures Manual. Interested parties can review these at any time from a copy at the Five County AOG office or online at the Department of Workforce (DWS) website. Several eligible CDBG activities include planning, administration, construction of public works and facilities such as water and sewer lines, fire stations, acquisition of real property, provision of public services such as food and homeless shelters, etc. For over 30 years, the Five County AOG has been pre-approved annually to receive CDBG grant funds for the purpose of administering the CDBG program throughout the Five County region, developing capital improvement lists, updating the Consolidated Plan, provide technical planning assistance, and write & update affordable housing plans. As part of the approval of the 2019 Rating and Ranking Criteria which happened in August, 2018,

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the Steering Committee approved \$90,000 for administration of the CDBG program throughout the Five County Region as well as to accomplish activities listed above. He asked for questions, comments and/or suggestions for the Five County AOG 2019 CDBG application.

Chairman Matson noted that no comments, questions and/or suggestions were provided and called for a motion to close the public hearing.

MOTION WAS MADE BY MAYOR NOLAN DAVIS, SECONDED BY MS. MARY ANN KEMP, TO CLOSE THE PUBLIC HEARING. MOTION CARRIED BY UNANIMOUS VOTE.

IV. FISCAL YEAR 2018 FIVE COUNTY AOG AUDIT REPORT

Ms. Allison McCoy, Five County Chief Financial Officer, introduced Mr. Steve Quinn with Hafen, Buckner, Everett and Graff, the accounting firm that conducted the audit. Mr. Quinn reviewed the report including individual cost categories and compliance letters indicating that the audit had no material findings. He explained that the management letter has not yet been signed but that the report is in final format and no significant problems were found. Page nine contains a government wide statement that is the equivalent of a balance sheet reflecting capital assets, debt, pension information, etc. He referenced the income sheet and noted that most of the money comes from federal sources even though some flows through the state of Utah agencies. Beginning on page 45 income statements are broken down by individual program categories. Page 43 contains the balance sheet for the Revolving Loan Fund which is a fiduciary program. It was noted that information on the SUPAC program has not changed for quite a while and the program appears to be inactive. Page 19 of the report is the beginning of footnotes which indicate there is not much change from year to year. Page 24 illustrates bank balances and some risk is noted on the amount insured under FDIC. Monies are spread out between three banks, but most of the money is held at one bank. Ms. Allison McCoy reported that the largest amount is held in the Revolving Loan Fund which is with Bank of American Fork. It is possible that the bank would collateralize any extra funds in this account. Notes receivable are mostly from the RLF program. Mr. Gary Zabriskie indicated that in the past several months eight RLF loans closed totaling \$422,000. When the account balance went below \$1 million, the amount earned in interest dropped. He also noted that he is in the process of rewriting the RLF plan which will be presented to the Revolving Loan Administration Board as well as the Steering Committee for approval and final adoption. Any changes in accounts and return on investment can be incorporated into the new plan. Mr. Quinn explained that note 10 is in reference to the state retirement plan pensions. Additional information on the state retirement pension contributions and liabilities is contained on pages 34 and 35 of the report. The government auditing standards report had no significant deficiencies or instances of non compliance. He reviewed several other reports and noted no deficiencies or non compliance issues, no material weaknesses identified in internal controls, and an unmodified opinion on federal programs was concluded. In conclusion, no audit findings were reported, and the Association of Governments qualifies as a low-risk audit.

Commissioner Jim Matson, Chair, entertained a motion to approve the F 2018 Audit report.

MOTION WAS MADE BY MAYOR JOHN BRAMALL, SECONDED BY MAYOR NOLAN DAVIS, TO APPROVE THE FY 2018 FIVE COUNTY ASSOCIATION OF GOVERNMENTS AUDIT REPORT AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

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V. RURAL ONLINE INITIATIVE UPDATE

No one was in attendance to provide an update.

VI. PROPOSED 2019 CONGRESSIONAL BRIEFING COMBINED FIVE COUNTY AOG AND SIX COUNTY AOG

A. SELECTION OF REPRESENTATIVE TO MEET WITH SIX COUNTY AOG TO DECIDE VENUE, DATE & TIME

No discussion presented.

B. DISCUSS FUNDING CONTRIBUTION FROM EACH COUNTY TO HOST CONGRESSIONAL BRIEFING

Commissioner Jim Matson reported that commissioners have previously discussed participation with the Six County AOG to host congressional briefings. Counties have determined that this is something they would like to participate in jointly. Commissioner Dale Brinkerhoff indicated that funding will be the responsibility of individual counties and not the Five County AOG. The cost of participation as previously discussed will be \$1,000 from each county. Five County AOG staff will provide some assistance in terms of coordination of this effort.

MOTION WAS MADE BY COMMISSIONER JERRY TAYLOR, SECONDED BY MAYOR JOHN BRAMALL, FOR EACH OF THE FIVE COUNTIES TO PROVIDE \$1,000 IN FUNDING TO JOIN WITH THE SIX COUNTY AOG TO HOST CONGRESSIONAL BRIEFINGS. MOTION CARRIED BY UNANIMOUS VOTE.

VII. DIXIE AND FISHLAKE NATIONAL FOREST 20 YEAR STEWARDSHIP PLAN UPDATE

Commissioner Jerry Taylor reported that commissioners have been meeting with the Dixie and Fish Lake National Forest Supervisors and staff to discuss a 20-year stewardship plan within these two forests. Discussion has included watershed protection, having a healthy forest, fire-shed and the effects to communities, etc. A good example of fire impacts is the cost to Panguitch City from the Brian Head fire that destroyed their watershed. The 20-year plan includes things that can begin to produce timber to clean up and provide a healthy forests throughout the Five and Six counties. An investment in the timber industry is dependent upon stability and knowing that harvesting timber will be viable moving forward. The management in the Fish Lake Forest is very impressive and staff is pushing to work with leaders in this effort. Overgrowth in the forest is very damaging to watersheds and also a concern of catastrophic fire.

VIII. 2050 UDOT LONG RANGE TRANSPORTATION PLAN OPEN HOUSE ANNOUNCEMENT

Mr. Clayton Wilson, District Four Engineer, indicated that UDOT staff will remain after the meeting to go review their 2050 UDOT Long Range Transportation Plan. This will provide an opportunity for those in attendance to submit comments and/or suggestions for future road projects to address safety and other issues.

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IX. STATE UPDATES

Ms. Jordan Katcher, Utah Community Development Office, reported that she works specifically with the Permanent Community Impact Board. A presentation outlining the CIB Program will be available at a future Steering Committee meeting. She also reported that on December 4th they are launching a Rural Coordinating Council that will bring together multiple state agencies in rural Utah to discuss funding options and sources as well as conducting community workshops to discuss main street and downtown areas.

X. CONGRESSIONAL STAFF UPDATES

Mr. Bryan Thiriot reported that Adam Snow from Congressman Stewart's Office was not able to attend today's meeting. Mr. Snow and other congressional staff will be traveling to each of the counties to identify priorities moving forward.

Ms. Courtney Sinagra provided the last update from Senator Hatch's Office. She reported that the Senator has received numerous awards and an outpouring of love for the work he has done over the past 40 years. The Presidential Metal of Freedom will be awarded to Senator Hatch, and he will be traveling through Utah the week of December 17th for his farewell tour. Senator Hatch is still trying to get the Emery County Land Bill passed as there is bipartisan support for this legislation. Republicans will try to address government funding, border wall, DOCA, sentencing reform, farm bill, tax fixes, SB 2526 for protection of the Muller investigation, Saudi Arabia consequences for role in the death of a journalist, and conditional and executive branch nominees prior to the Democratic control of the House of Representatives next year. Members of the committee their appreciation and love for Senator Hatch and thanked him for everything he has done for the state of Utah.

XI. SOUTHERN UTAH UNIVERSITY AND DIXIE STATE UNIVERSITY UPDATES

Mr. Mike Olson, Dixie State University, reported that Mr. Frank Lojko was not able to attend today's meeting. He noted that the mantra for DSU is "Active Learning, Active Life". Great things are happening in terms of academics including a group of students who are working with the National Football League (NFL). The Sunday night game previews the next city where the Monday night football game will be held. Students at DSU have been asked by the NFL to produce a documentary on this project and how the NFL is promoting those cities. In addition, DSU has been asked to produce a musical video type commercial that will be aired during the Super Bowl. There is also a young student in the respiratory therapy program doing clinical who questioned the use of a switch, and she has now developed and patented what is called an oxy-switch for use at Intermountain hospitals. Students recently completed and tested a wood fired kiln, one of 16 in the country. This will be used for the ceramic technology classes. Town hall meetings have concluded for moving to NCAA Division 1 status which is a big move for DSU. This will now move to the Board of Regents for a final decision.

XII. LOCAL AFFAIRS

A. AREAWIDE CLEARINGHOUSE REVIEWS

Mr. Gary Zabriskie reviewed two late arrival clearinghouse reviews as follows: **1) State Trust Lands Administration, Range Improvement Project # 789-- Poison**

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Creek Stock Water Pipeline in Garfield County for a 4,300 foot pipe to take water from adjoining private lands across trust lands and to install a trough on trust lands. Comments from Garfield County indicate their support of all grazing improvements and staff recommendation is for Steering Committee support of this action; and **2) State Trust Lands Administration, Central Iron County Water Conservancy District--** A petition for sale of 640 acres of trust lands in Beaver County (Pine Valley) using negotiated sale rules (selling to government entity - Central Iron County Water Conservancy District). Beaver County sent a letter to Five County indicating that they are opposed to this sale. Mr. Zabriskie indicated that the Steering Committee can determine whether to support, remain neutral or provide conditional approval of this action. Approximately one year ago the Iron County Water Conservancy District was trying to secure CIB funding for a study of this project, and the Steering Committee remained neutral on that application. The application was not funded by CIB because of the controversy over the project. Commissioner Mike Dalton commented that the purchase of 640 acres in Pine Valley is for development purposes that would result in the loss of 30 AUMs for grazing purposes. He indicated that the water district owns the water, but does not need 640 acres for a well. The county does not oppose a well on a much smaller piece of land, but requests zero net loss to AUMs. Commissioner Jerry Taylor noted that Garfield County is having the same problem with SITLA land sales and leases because it gets rid of grazing AUMs. Beaver County is requesting that this action be conditional for use of a minimal amount of land for a well and that their letter be included with the comments. Mayor John Bramall suggested that a water trough coming off the well be included to support grazing and wildlife in the area.

MOTION WAS MADE BY COMMISSIONER DALE BRINKERHOFF, SECONDED BY MAYOR JOHN BRAMALL, TO CONDITIONALLY SUPPORT THE BEAVER COUNTY PINE VALLEY SALE REVIEW WITH THE LETTER FROM BEAVER COUNTY ATTACHED AS PART OF THE COMMENT FOR THIS ACTION. MOTION CARRIED BY UNANIMOUS VOTE.

MOTION WAS MADE BY COMMISSIONER JERRY TAYLOR, SECONDED BY COMMISSIONER MIKE DALTON, TO SUPPORT RANGE IMPROVEMENT PROJECT # 789 IN GARFIELD COUNTY. MOTION CARRIED BY UNANIMOUS VOTE.

B. CIB APPLICATION REVIEWS

None.

C. OUT-OF-STATE TRAVEL

None

D. CORRESPONDENCE

None.

E. DISCUSSION OF LOCAL ISSUES

Ms. Carolyn White referenced the Intergenerational Poverty Initiative and noted that a number of funding sources have diminished and it is hard for rural counties to

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compete with larger entities. After school program funding which serves underprivileged and poverty populations has been cut. It is difficult to find resources and/or individuals who have the time to submit grant applications for other sources of funding. Commissioner Mike Dalton commented that federal funds flowing through the Department of Workforce Services funded this program. Rather than funding a number of smaller programs, DWS elected to only fund 10 programs, all of which are on the Wasatch Front. This leaves a void for rural Utah to operate programs that were working well. Mayor Nolan Davis noted that these programs are critical for rural Utah. Ms. Carolyn White reported that parents working two to three jobs really depend on the after school programs for their children and this leaves them with little or no options. This money has been ongoing, but it has now been redirected.

MOTION WAS MADE BY MAYOR JOHN BRAMALL, SECONDED BY MAYOR NOLAN DAVIS, INSTRUCTING STAFF AT FIVE COUNTY TO DRAFT A LETTER TO DWS ASKING THAT THESE FUNDS BE REDIRECTED BACK INTO THE AFTER SCHOOL PROGRAMS IN RURAL AREAS. MOTION CARRIED BY UNANIMOUS VOTE.

XIII. ADJOURN

Commissioner Jerry Taylor thanked Commissioner Jim Matson and Commissioner Dale Brinkerhoff for their long time service to Five County and their individual counties. He expressed appreciation to each for their hard work and what they stand for.

MOTION WAS MADE BY MS. MARY ANN KEMP, SECONDED BY COMMISSIONER MIKE DALTON, TO ADJOURN. MOTION CARRIED BY UNANIMOUS VOTE.

The next meeting is scheduled for Wednesday, January 9, 2019 in Cedar City. The meeting adjourned at 2:55 p.m.