

DIXIE TRANSPORTATION ADVISORY COMMITTEE
Meeting Minutes
October 3, 2018 - 1:00 p.m.
Five County Association of Governments
1070 West 1600 South
St. George, UT

PRESENT

Chuck Gillette, Ivins City, Public Works Director, Chair
Arthur LeBaron, Hurricane City Engineer
Cameron Cutler, St. George City, Public Works Director
Monty Thurber, St. George City, Engineer Associate/Traffic Coordinator
Ed Baca for Jay Sandberg, St. George City
Jack Taylor, Santa Clara City Public Works Director
Mike Shaw, Washington City, Public Works Director
Wayne Peterson, Leeds Town
Kirk Thornock, UDOT, Region Four
Myron Lee, Dixie MPO, Five County AOG
Gary Zabriskie, Five County Association of Governments
Bronson Bundy, Washington City
Aron Baker, Horrocks Engineering
Rick Snyder, Sunrise Engineering
Brady Shakespear, Jones & DeMille
Cody Howick, Civil Science

MEMBERS ABSENT

Ty Bringhurst, Toquerville City
Todd Edwards for Ron Whitehead, Washington County Public Works Director, Vice-Chair
Kyle Gubler, LaVerkin City Administrator
Steve Call, FHWA, Planning Engineer
Kelly Lund, FHWA, Planning Engineer
Elden Bingham, UDOT Planning (Excused)

Mr. Chuck Gillette, Chair, called the meeting to order and welcomed those in attendance. It was noted that Mr. Ed Baca, St. George City Councilman, was representing Mr. Jay Sandberg.

1. ADMINISTRATIVE

- A. Minutes from September 5, 2018 Meeting:** Mr. Chuck Gillette, Chair, noted that a quorum was present to conduct business. He referenced minutes of the September 5, 2018 Dixie Transportation Advisory Committee (DTAC) meeting provided via email for discussion and consideration.

MOTION WAS MADE BY ARTHUR LEBARON, SECONDED BY KIRK THORNOCK, TO APPROVE MINUTES OF THE SEPTEMBER 5, 2018 MEETING AS PRESENTED. THE MOTION CARRIED BY UNANIMOUS VOTE.

2. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

A. TIP Funding Status

Mr. Myron Lee provided a spreadsheet of the Dixie MPO TIP for the current funding cycle. The upper right hand and lower right hand of the table provides the running balance of \$2.1 million to program. The funding amount will not change in 2024, because by 2023 transportation went into a continuing resolution situation with federal funds. Additional funding may become available at some point, depending on the federal transportation bill. Mr. Cameron Cutler pointed out a rounding error for future ATMS upgrades which should read \$150,000.

B. Call for 2019-2023 TIP Concept Reports

Mr. Myron Lee indicated that a call for projects will be initiated that will be somewhat different than in previous years. Concept reports will be due on October 24, 2018, and staff will take a month to review the reports submitted to make sure that projects are of a quality that they can be scored. Copies of the reports will be provided to voting members during the December meeting for scoring. The programming of funds to selected projects will be accomplished either in the January or February DTAC meeting.

C. Review of MPO Project Selection Process

Mr. Myron Lee noted that the project selection and scoring sheet was discussed during the September 2018 meeting as it pertains to the performance measures that will need to be incorporated into the process in accordance with the FAST Act. The concept report will be shifting to an electronic format. Mr. Monty Thurber introduced the format and reviewed questions with committee members. The new form incorporates some information from the previous format as well as the required performance measures. This information will be emailed to voting members for use in submitting concept reports. A number of questions will require validation and it will be noted that this is required. Once the form is completed, a copy is generated for printing, and jurisdictions will be able to edit the form after it has been submitted. It will be necessary for the consultant to populate some of the data included in the concept report from the transportation demand model.

Mr. Myron Lee reviewed and explained new questions for safety, economic vitality, and mobility. The question for state of good repair addresses maintenance once a roadway has been built. This wording is taken from the Unified Plan. Mobility looks at reducing the number of hours on the road in transit and/or on a bike and this will be captured by utilizing the Dixie MPO travel demand model. Other mobility considered would be connection to transit hub or bike/ped trail.

Mr. Monty Thurber reviewed other questions incorporated from the old concept report, and noted that drawings and/or exhibits can be emailed to Myron Lee. Once submitted the report becomes an Excel spreadsheet it can be edited and

printed as needed. The rating and ranking form will also be made available for each project in Google docs.

Discussion centered around whether to utilize the electronic process for this round of funding or to better refine the process for use in the next funding cycle. Mr. Arthur LeBaron indicated that he feels there is some redundancy that could be eliminated by the group over time. The form could also address leveraging of funds with other fund sources. This would need to be formulated and presented to DTEC members for discussion prior to inclusion into the process. It is proposed that the new electronic format be utilized for concept reports with the thought that over the next year refinements will be considered. Weighting items in the rating and ranking system will require further discussion over the coming months with both DTAC and DTEC. The process is moving to address Unified Plan goals and to incorporate use of the electronic format.

3. **LOCAL PROJECT STATUS UPDATES**

- A. Hurricane:** Mr. Arthur LeBaron reported that the 300 North project is moving along. Curb and gutter has been completed and work on sidewalks is progressing. It is anticipated that asphalt work will be completed during this paving season. Their Transportation Master Plan is nearing completion. Hurricane has a joint project with Washington City for the environmental document on Purgatory Road.
- B. Ivins:** Mr. Chuck Gillette reported that Ivins City has been working with developers and Santa Clara City on the future alignment of the Western Corridor as it goes through Ivins and Santa Clara.
- C. LaVerkin:** None.
- D. Leeds:** Mayor Wayne Peterson reported that Leeds has awarded the contract on the curb, gutter and sidewalk project and it is anticipated that the project will be completed in the next couple of months.
- E. St. George:** Mr. Cameron Cutler reported that 400 South and River Road projects design work is continuing. Right-of-way acquisition for the 2000 South, 3450 East, and 2450 South by the schools in the fields area is nearing completion. The city is also working on patching and various signal projects. The city has received the last part of grant from the FAA for the airport project, and the U.S. Department of Transportation awarded \$11.2 million for this project. The overall cost is estimated at \$26 million.
- F. Santa Clara:** Mr. Jack Taylor reported that the city nearing completion of the design for a bridge that will cross the Santa Clara River on Chapel Street, and right-of-way acquisition is continuing for this project. Some of the funding for this project is coming from the Utah Permanent Community Impact Board (CIB). Mr.

Gary Zabriskie reported that CIB has approximately \$60 million dollars available for lending to communities in the form of a low interest loan.

G. Toquerville: None.

H. Washington City: Mr. Mike Shaw reported that Washington City is completing design for the Merrill Road project, and one right-of-way parcel is left to secure for this project. A consultant has been hired to complete the environmental and design for the Washington Parkway project, and a kickoff meeting is scheduled in October. The city is close to narrowing down preferred alternatives for the Milepost 11 interchange.

I. Washington County: None.

J. UDOT: Mr. Kirk Thornock reported that UDOT will be selecting a manager for the transit project selected through the recreational hot spot funding process. UDOT met with Washington County to discuss the Northern Corridor Environmental, and it was agreed that Washington County will provide their share of funding for this project. This will be presented to the Washington County Commission for November for formal approval. UDOT will be completing the environmental document for this project for the Bureau of Land Management. The Bluff Street project is on schedule with completion anticipated at the end of November.

4. UPCOMING MEETINGS / DEADLINES

The UDOT conference is scheduled for November 7-9, 2018. Mr. Myron Lee indicated that the November DTAC meeting would be in conflict with the conference, but it could be cancelled if necessary. It was the consensus of committee members to cancel the November meeting.

Upcoming meetings are scheduled as follows: **1) Dixie Transportation Executive Committee (DTEC)**-- Wednesday, October 17, 2018; and **3) Dixie Transportation Advisory Committee (DTAC)**-- November meeting cancelled. The next meeting would be held in December with lunch included.

5. ADJOURNMENT

MOTION TO ADJOURN WAS MADE BY MIKE SHAW AND SECONDED BY CAMERON CUTLER. MOTION CARRIED BY UNANIMOUS VOTE.

The meeting adjourned at 1:50 p.m.