

**MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT (MSD)**

Held Wednesday, October 10, 2018 at 6:00p.m.

2001 South State Street, Council Chambers, N1-110
Salt Lake City, Utah

Trustees Present:

Joe Smolka
Paulina Flint
Richard Snelgrove
Dan Peay
Kelly Bush
Sean Clayton

Staff Present:

Bart Barker, General Manager
Mark Anderson, Attorney
Ina Oviatt, Office Manager
Jared Steffey, County Public Works Fiscal Administrator

1. Call to order—Joe Smolka, Chair
2. Pledge of Allegiance
3. Public comments:

Jeff Silverstrini– Millcreek Mayor: Mayor Silverstrini explained that the South Cottonwood area was left out when Millcreek was created as a city. He then displayed a map of the South Cottonwood area and explained that the annexation of the area has been discussed with Holladay and Murray. Millcreek provides public safety service for the area and the Unified Fire Authority (UFA) is taking care of the area's fire protection needs. The approximately 2,000 residents of the area have been asked if they want to be annexed into Millcreek. If the area is annexed by the City, Millcreek will need to complete a boundary adjustment with the MSD, which will avoid the necessity of an expensive feasibility study that would otherwise be required before the area could be withdrawn from the MSD.

Ron Faerber, Chairman of the League of Unincorporated Community Councils (LUCC), delivered a letter to the Salt Lake County Council on October 9th declaring that LUCC members oppose any proposed fees and property tax increase for the MSD and recommending that the member of the MSD Board of Trustees who represents the unincorporated areas (Trustee Snelgrove) oppose all fees and property tax increases. Mr. Faerber stated that there is another Sandy City annexation coming – the Willow Creek Country Club. Mr. Faerber expressed grave concerns about that annexation creating another island, with problematic fragmented services.

4. Interlocal Cooperation Agreement between the MSD and Salt Lake County for Cost Sharing for the 2018-2023 Utah Pollutant Discharge Elimination System media campaign:

Robert Thompson, the Watershed Section Manager for Salt Lake County, provided information and responded to questions from the Trustees. He explained that the media campaign is undertaken by a coalition of all the municipalities in Salt Lake County and the County Health Department, in addition to some governmental entities lying outside the County. He noted that public entities have a responsibility to help their residents learn about storm water issues and solutions. The MSD's 5.9% cost share for the media campaign is based upon 2016 census population numbers.

In response to a question from Trustee Bush, Mark Anderson explained that the annual increase in the amount to be paid by the MSD will be based upon the annual consumer price increase, unless the CPI increase is more than 3%, in which event the increase will be capped at 3%.

It was moved by Trustee Flint and seconded by Trustee Peay as follows:

That Resolution 2018-10-02 be adopted, thereby approving the Interlocal Cooperation Agreement between the MSD and Salt Lake County for cost sharing for the 2018-2023 Utah Pollutant Discharge Elimination System Media Campaign.

The motion carried with Trustees Smolka, Flint, Snelgrove, Peay and Clayton voting "aye" and Trustee Bush voting "nay".

5. Truth in Taxation statement: The MSD Board of Trustees intends to increase property taxes by approximately \$3,000,000 to fund road maintenance and other services. The increase is 100 percent as defined by statute; the MSD currently has no property tax:

The Trustees and staff discussed the notification procedure that is required by law whenever a new property tax is imposed, or a property tax is levied that exceeds the certified rate. The first requirement is a public declaration during this Board meeting of the Board's intent to increase the MSD's property tax or, in this case, to levy a new property tax that will raise approximately \$3,000,000 to fund road construction and maintenance, animal services, planning and zoning services, parks services, and other services provided by the MSD. That requirement was satisfied by this agenda item.

After briefly reviewing each statutorily required step in the Truth in Taxation process, Mark Anderson explained an additional step that is required of local districts. Each member of the MSD Board should make a report detailing the proposed imposition of a new property tax as reflected in the MSD's 2019 Tentative Budget, as an agenda item, to his or her Metro Township Council or, in the case of Trustee Snelgrove, the Salt Lake County Council. A one-page memorandum explaining what each Trustee should do and a formal written Request that each Trustee should fill in, sign and deliver to their respective Councils were given to the Trustees. Mr. Anderson explained that the Request should not be delivered until after the MSD Board has tentatively adopted a 2019 Tentative Budget that includes revenue from a property tax levy. Once the Request has been delivered to each Council, each Council is required to place the report on a Council meeting agenda, and to hear the report within 40 days after receipt of the formal written Request, but no action is to be taken by the Councils.

Jared Steffey explained that customized written truth in taxation notices to each property owner within the MSD will be mailed starting this week. There will be a Q&A (questions and answers) on the MSD website to answer property owner questions, or they may call Ina Oviatt to obtain additional information. Mr. Steffey agreed to send the questions and answers to the Trustees.

6. MSD August 2018 financial report:

Jared Steffey reviewed a spreadsheet that shows MSD financial information through September. He will add an Income Statement tab for each Metro Township and will send the spreadsheet to the Trustees. Mr. Steffey offered to verify the information to confirm that it has been entered correctly. He has recorded sales tax receipts for the unincorporated area but is having trouble with doing so for the Metro Townships. That will be taken care of shortly. The Board will receive a report concerning the pass-through money during the November 9th Board meeting.

Mr. Steffey reported that he has paid all bills and invoices that have come across his desk. He asked to be informed of any invoice that a Trustee thinks is still outstanding. In addition, if the Trustees find anything that has been mischaracterized, Mr. Steffey asked to be informed. He stated that he likes to "drill down" and see the information that is involved. Mr. Steffey reported that County bills aren't coming in promptly within 45 days from the close of the month. Trustee Clayton requested that Copperton Cemetery fees be accounted for separately. Mr. Steffey pledged to work with each Metro Township Mayor to make sure expense items are categorized correctly.

7. Other Metro Township, Unincorporated County Community Councils and Greater Salt Lake Municipal Services District business:

Trustee Clayton asked if the attorney fees incurred by the Copperton Metro Township in taking the lead in successfully challenging the US Census determination that the Metro Townships don't qualify as separate municipalities might be shared by all the Metro Townships. That matter will be taken up by the Metro Townships.

8. Adjourn:

Trustee Clayton moved to adjourn, and Chairman Smolka declared the meeting to be adjourned at 8:48 p.m.

Approved by the Board of Trustees on November 14th, 2018.



Joe Smolka, Chair

Attest:



Bart Barker, General Manager