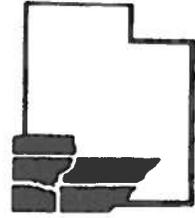


Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



SOUTHWEST UTAH

Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

**** M E M O R A N D U M ****

TO: ALL STEERING COMMITTEE MEMBERS AND INTERESTED PARTIES

FROM: COMMISSIONER CLARE M. RAMSAY, CHAIR

DATE: JUNE 6, 2012

SUBJECT: STEERING COMMITTEE, WEDNESDAY, JUNE 13, 2012

THE NEXT MEETING OF THE STEERING COMMITTEE WILL BE HELD ON WEDNESDAY, JUNE 13, 2012, AT THE KANE COUNTY EMERGENCY SERVICES TRAINING FACILITY (SEARCH AND RESCUE BUILDING) LOCATED AT 30 WEST AIRPORT DRIVE, KANAB, UTAH.

MATERIALS ARE ATTACHED TO ASSIST YOU IN PREPARING FOR THIS MEETING. PLEASE REVIEW ALL MATERIALS AND ADDRESS ANY QUESTIONS OR CONCERNS TO THE AOG STAFF, C/O KENNETH L. SIZEMORE. THIS WOULD ALLOW TIME TO RESEARCH YOUR QUESTIONS OR CONCERNS PRIOR TO THE STEERING COMMITTEE MEETING.

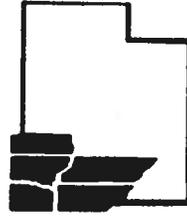
WE LOOK FORWARD TO MEETING WITH YOU IN KANAB ON WEDNESDAY, JUNE 13, 2012.

KLS:DL
ATTACHMENTS

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SOUTHWEST UTAH ** A G E N D A **

STEERING COMMITTEE MEETING

JUNE 13, 2012

**KANE CO. EMERGENCY SERVICES TRAINING FACILITY - SEARCH & RESCUE BUILDING
30 WEST AIRPORT DRIVE
KANAB, UT - 1:00 P.M.**

- I. MINUTES MAY 9, 2012 - REVIEW AND APPROVE**
- II. FY 2013 BUDGET**
 - A. PUBLIC HEARING**
 - B. BUDGET APPROVAL**
 - C. RATIFICATION OF EXECUTIVE COMMITTEE ACTION - FY 2012 BUDGET REVISIONS**
- III. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**
 - A. PROGRAM SUMMARY/SCHEDULE**
 - B. RATING AND RANKING CRITERIA FY 2013**
 - C. PRE-APPROVED FUNDING**
- IV. REVOLVING LOAN FUND BOARD APPOINTMENTS**
- V. STATE 911 COMMITTEE APPOINTMENT**
- VI. COMMUNITY IMPACT BOARD REPRESENTATIVE**
- VII. DEPARTMENT OF WORKFORCE SERVICES UPDATE**
- VIII. DEPARTMENT OF TRANSPORTATION UPDATE**
- IX. GOVERNOR'S OFFICE UPDATE**
- X. DIXIE STATE COLLEGE UPDATE**
- XI. SOUTHERN UTAH UNIVERSITY UPDATE**
- XII. CONGRESSIONAL STAFF UPDATES**
- XIII. LOCAL AFFAIRS**
 - A. CORRESPONDENCE**
 - B. OUT-OF-STATE TRAVEL**
 - C. PERMANENT COMMUNITY IMPACT BOARD APPLICATIONS**
 - D. PLANNING ASSISTANCE**
 - E. OTHER BUSINESS**
- XIV. AREAWIDE CLEARINGHOUSE REVIEWS**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify KENNETH SIZEMORE, EXECUTIVE DIRECTOR, FIVE COUNTY ASSOCIATION OF GOVERNMENTS, at 1070 West 1600 South, Building B, St. George, Utah, (435) 673-3548 at least three working days prior to the meeting.

BEAVER

GARFIELD

IRON

KANE

WASHINGTON

MINUTES

STEERING COMMITTEE MEETING

May 9, 2012

Panguitch, Utah

MEMBERS IN ATTENDANCE

Commissioner Clare Ramsay, Chair
Mayor Jerry Taylor, Vice-Chair
Ken Platt
Commissioner Chad Johnson
Craig Wright for Mayor Mark Yardley
Carolyn White
Commissioner Dale Brinkerhoff
Mayor Connie Robinson
Alan Adams
Commissioner Douglas Heaton
Commissioner Denny Drake
Frank Lojko

REPRESENTING

Garfield County Commissioner Representative
Garfield County Mayor Representative
Garfield County Schools Representative
Beaver County Commissioner Representative
Beaver County Mayor Representative
Beaver County Schools Representative
Iron County Commissioner Representative
Iron County Mayor Representative
Iron County Schools Representative
Kane County Commissioner Representative
Washington Co. Commissioner Representative
Dixie State College of Utah

OTHERS IN ATTENDANCE

Marreen Casper
Mike Empey
Forest Turner
Ken Sizemore
Carrie Schonlaw
Diane Lamoreaux

Senator Hatch's Office
Congressman Matheson's Office
Department of Workforce Services
Five County Association of Governments
Five County Association of Governments
Five County Association of Governments

MEMBERS NOT IN ATTENDANCE

Mayor Nina Laycook, Excused
Wendy Allan
Mayor Darrin LeFevre, Excused
LuAnne Forrest
Dorian Page

Kane County Mayor Representative
Kane County Schools Representative
Washington Co. Mayor Representative
Washington Co. Schools Representative
Southern Utah University

Commissioner Clare Ramsay, Chair, welcomed everyone in attendance. Those asking to be excused include Mayor Nina Laycook, Kane County Mayor Representative and Mayor Darrin LeFevre, Washington County Mayor Representative.

Chairman Ramsay indicated that a quorum was present for conduct of business.

I. MINUTES OF APRIL 11, 2012 & APRIL 13, 2012 - REVIEW & APPROVE

Commissioner Ramsay presented minutes of the April 11, 2012 and April 13, 2012 Steering Committee meetings for Board discussion and consideration.

MOTION WAS MADE BY MR. KEN PLATT TO APPROVE MINUTES OF THE APRIL 11, 2012 AND APRIL 13, 2012 MEETINGS AS PRESENTED. MOTION WAS SECONDED BY MAYOR JERRY TAYLOR AND CARRIED BY UNANIMOUS VOTE.

II. AGING PROGRAMS REVIEW

Ms. Carrie Schonlaw provided a handout outlining the aging programs and services provided through the Five County Area Agency on Aging. Funds are provided from the U.S. Administration on Aging, Older American Act programs administered through the state of Utah Division of Aging and Adult Services. Aging service staff work directly with of the Five County Council on Aging Coordinators, staff at the 13 senior citizen centers and one meal site to provide technical support, administration and day-to-day operations of nutrition and supportive services to seniors.

Program services provided for aging nutrition and supportive services include the following:

- 1) Supportive Services--** Funding through Title IIIB of the Older Americans Act for various services such as transportation, chore services, information & referral, outreach, etc. Funding is funneled to local counties to support various activities. Legal assistance is provided through a sub-contract with Utah Legal Services;
- 2) Nutrition Services--** This is the largest program under the Older Americans Act which supports congregate and home delivered meals to reduce hunger and food insecurity, promote socialization and overall health and well being. Title III-C1 provides a meal in a congregate or group setting and Title III-C2 provides a meal in the individuals place of residence. Mr. Ken Platt asked if clients could choose to have the meal delivered rather than participating at the congregate meal site. Ms. Schonlaw explained that clients must meet specific criteria in order to receive home delivered meals, not merely as a choice;
- 3) Senior Health Insurance Information Program (SHIIP)--** Funds are provided through Title IIID of the Older Americans Act. This program supports activities at senior citizen centers such as Zumba, Tai Chi, health screenings, etc. Requirements of this program have changed and must be evidence based programs and services including health screenings/assessments, physical fitness/exercise classes and other activities such as the Chronic Disease Self Management Program;
- 4) Long Term Care Ombudsman--** Funding is provided under Title VIIB of the Older Americans Act. The LTC Ombudsman advocates for the rights of residents in long term care facilities to help protect their health, safety and welfare. The AOG contracts with two ombudsmen, Jennie Cerrito and Susan Swapp, who provide service in the 32 facilities located throughout the Five County area. Volunteers are also trained to assist with various work at the facilities. She noted that some cases are simple and easy to resolve, while others are more complicated and more involved;
- 5) Health Insurance Counseling (HIIP)--** This program provides information to seniors to help guide them in making decisions regarding their health insurance options, including Medicare A, B & D. Funding is allocated to the Five County Area Agency on Aging. However, the volunteer centers provide day-to-day operation and administration;
- 6) Senior Medicare Patrol--** This program helps Medicare and Medicaid beneficiaries avoid, detect, and prevent health care fraud. Day-to-day operation and administration of this program are also provided by the volunteer centers.

Eligibility requirements for those clients receiving the above services are as follows: 1) The age requirement for most of these programs is 60 and over; 2) Not an entitlement program like Social Security, Medicare or Medicaid, and there is no guaranteed access to benefits; 3) Services can be curtailed due to lack of funding; and 4) A self declaration of income is utilized. There is no verification of ability to pay, but programs target low income individuals and those at or below the poverty level.

Ms. Schonlaw reviewed In-Home and Community Based Services provided by the Five County AOG through the Area Agency on Aging. These include several state and federal

programs which offer relief to frail elderly and some disabled adults and their families to help maintain themselves in their own homes. These programs are an alternative to more costly forms of care in assisted living or nursing homes. The AOG provides day-to-day management and operation of these programs at the local level as well as case management services for these programs. All other direct services for the program are contracted to local community providers. In-Home and Community Based Services include the following: **1) National Caregiver Support Program**-- Funding is provided through Title III E of the Older Americans Act. This program offers five basic services for family caregivers including information about services, assistance in gaining access to support services, counseling, support groups and caregiver training, respite care to provide temporary relief, and supplemental services on a limited basis to complement the care being provided by the caregiver; **2) Alternatives Program**-- State funding approved by the Utah State Legislature to provide a variety of in-home services to low income seniors and some disabled adults to help them remain in their home as opposed to a long term care facility. Services include case management, homemaking, chore services, medication management, companion service, respite care, etc. Individuals must meet low income eligibility requirements, have a moderate risk score and be age 60 or older to qualify for this program. The program can serve approximately 3-5 people under the age of 60, but these individuals must have a high risk score; **3) Medicaid Waiver Programs (Title 1915C of the Social Security Act)**-- Two programs are provided under this program, Aging Waiver Medicaid and New Choices Waiver. The Aging Waiver Medicaid is a nursing home diversion program providing services to eligible individuals who choose to have their long term care services provided at home for individuals 65 years or older. Individuals must be Medicaid eligible and meet nursing home level of care. The New Choices Waiver program is a de-institutionalization program intended to help individuals who are currently residing in a nursing home on a Medicaid stay the opportunity to have their care needs met in a less restrictive setting. The Five County AOG only provides case management service for this program. Ms. Schonlaw reviewed eligibility requirements for this program and noted that all other services are paid directly to the provider by Medicaid; **4) Chronic Disease Self Management Program**-- Funding is provided from the U.S. Administration on Aging and Centers for Disease Control through the Utah Department of Health. This is an evidence based program developed by Stanford University which offers effective techniques to help individuals manage their chronic conditions and improve their overall health. Certified instructors teach these classes throughout the Five County region.

Ms. Schonlaw explained that hospice care is provided through home health agencies, but AOG case managers assist in the transition of clients to hospice services. She reviewed a list of Area Agency on Aging staff working in the Cedar City and St. George offices. Services are provided on a contract basis with individuals to provide nurses for Medicaid Waivers, the dietician working in the nutrition program, two ombudsmen and over 20 providers for home and community based programs.

III. AREA AGENCY ON AGING PLAN UPDATE

Mr. Ken Sizemore referenced information provided on pages 8-11 of the packet which summarizes program accomplishments and services provided by the Area Agency on Aging over the past year. Ms. Schonlaw reported that this is a five year plan with an annual report on the status of goals and objectives contained in the plan. The Aging and Nutrition Advisory Council provides guidance and direction for aging programs administered through the Area Agency on Aging.

Commissioner Douglas Heaton asked about the number of elderly that have some type of family support involved in their care. Ms. Schonlaw estimated that a large percentage of the clients served have either limited or extended support from family members. He stressed the importance of families providing care giver support to members of their family.

IV. DEPARTMENT OF TRANSPORTATION UPDATE

UDOT's representative was not in attendance to provide update.

V. GOVERNORS OFFICE UPDATE

Office of Planning and Budget representative was not in attendance.

VI. DEPARTMENT OF WORKFORCE SERVICES UPDATE

Mr. Forest Turner reported that his position with DWS is based out of the Richfield office, which covers 10 counties in Central Utah. He provided copies of the latest edition of a magazine titled "Trendlines". The publication contains information on careers, economics, Utah's businesses, labor force, etc. Additional copies of the magazine are available on their website at www.jobs.utah.gov. Other information shared included flyers for job seekers and employers. It was also noted that positive responses have been provided for the use of "My Case". This program allows clients to have access to their information online and provides better management of their particular needs without having to visit an office in person. The department is in the process of implementing various improvements in their online system that will assist in streamlining processes.

He announced that on May 21st state of Utah agencies will be changing to G-mail. However, e-mail addresses for individual employees will not change. DWS is also implementing a new tool titled "Work Readiness Evaluation" for job seekers. This program provides six areas that work with clients to improve interview and job seeking skills.

Mr. Turner mentioned that the Family Dollar Distribution Center construction is slated for completion in the summer of 2013. This business will provide 450 new jobs to Washington County. It was also noted that growth is occurring in the transportation sector, specifically in central and southern Utah with Barney Trucking Company.

DWS participated in the Milford Renewable Energy fair that was recently held in Milford. A number of other vendors were present to provide information on renewable energy career opportunities.

Mr. Ken Sizemore reported that the Transitional Advisory Committee has held their initial meeting to provide a forum and discussion for the melding of the Housing and Community Development Division into the Department of Workforce Services. Each of the AOG Directors participate on this committee. The director of DWS has committed that no major changes will be made during the upcoming fiscal year. Assurances have also been provided that the HEAT program intake process will not be melded with the DWS intake process in the near term. DWS is committed to making the transition as smooth as possible and will provide information regarding any proposed changes prior to implementation.

VII. SOUTHERN UTAH UNIVERSITY UPDATE

Dorian Page, SUU's representative, was not in attendance.

VIII. DIXIE STATE COLLEGE UPDATE

Mr. Frank Ljoko, Dixie State College, provided copies of a booklet titled "Dixie State Magazine". The magazine outlines several building projects including the Jeffrey R. Holland Centennial Commons project open house scheduled for September 7, 2012. The building features natural stone quarried from the same location as stone on the 1st building in downtown St. George as well as incorporation of modern glass design. Dixie State College is moving toward becoming a university, and has a number of other construction projects that will transform the campus over the next several years. A number of fund-raising efforts are underway to garner sufficient funding for various planned projects. The Encampment Mall will include a stream, memory gardens with cabanas, and other features. An article included in the magazine highlights renovation of the library space to accommodate math and science programs. This will be accomplished with a generous donation from the Edward and Idonna Snow family.

IX. CONGRESSIONAL STAFF UPDATES

Ms. Marreen Casper, Senator Hatch's Office, reported that the Senator serves on the Transportation Conference Committee and is committed to formulating a bill that will provide funding for transportation. Senate leaders have attached Secure Rural Schools (SRS) and Payment in Lieu of Taxes (PILT) to the transportation funding authorization. The House version does not include SRS or PILT but does include the Keystone Pipeline project. Senator Hatch also feels that the pipeline project is very important. This committee will be meeting daily until legislation is completed. The Senator also supports work being done by Senator Paul and Senator Bradford in terms of defining navigable waters under the Clean Air Act to combat regulations the U.S. Army Corps of Engineers is trying to implement, especially in Washington County.

Ms. Casper reported that Gary Frazer, U.S. Fish and Wildlife and Heather Urban, U.S. Department of Interior, recently visited the Parowan Airport, Paragonah Cemetery, Cedar City Golf Course and other locations in Iron County affected by the Utah Prairie Dog. Both of these individuals indicated that the 4d rule under the Endangered Species Act could be used to remove prairie dogs from certain properties including cemeteries and airports if an approved fence is in place. Board members mentioned that there needs to be something done to allow counting of dogs that are on private land. The changes to the 4d rule are out in the Federal Register for comment, and Board members are encouraged to provide comments on this rule. Mr. Sizemore circulated an article that was published in the Wall Street Journal and also noted that a good report was aired on the Fox 13 news broadcast. Ms. Casper indicated that Senator Hatch still has legislation on the table that is in first draft, but he is concerned about moving the bill forward because of amendments that may be added. At this point in time, it would be best to proceed with solutions that could be addressed under the 4d rule.

Senator Hatch was encouraged that Secretary of the Interior, Ken Salazar, did not have any surprises when he was in town to dedicate two conservation areas. The Senator has expressed opposition to the creation of any new monuments in or around the state of Utah.

Mr. Mike Empey, Congressman Matheson's Office, indicated that the House is also working on the transportation bill. The bill does not include SRS and PILT funding and it seems to be bogged down at this time. The Congressman is hopeful that SRS and PILT funding can be added to the house bill. At this point, it appears that a Continuing Resolution may be the option rather than any new bill.

Congressman Matheson is also following the monument issue closely. He was encouraged that Secretary Salazar spoke highly of the stakeholder process utilized in developing the Washington County Land and Conservation Act. The House of Representatives passed legislation that would require congressional and state approval for designation of any new monuments and the Congressman is hopeful that the Senate will consider this legislation.

X. LOCAL AFFAIRS

A. CORRESPONDENCE

Mr. Sizemore provided copies of the Utah Office of Energy Development USave energy loan fund availability. Those local units of government that are interested in pursuing a loan to retrofit publicly owned buildings to provide energy related cost-reductions can contact the contact person included on the handout. This is presented for information purposes.

B. OUT-OF-STATE TRAVEL

Mr. Sizemore referenced the travel authorization request contained on page 12 of the packet. Carol Hollowell has requested that two staff members attend the Senior Corps Annual Training Conference pursuant to grant requirements. The conference is scheduled for June 17-21, 2012 in Chicago, Illinois. The total estimated travel cost for this request is \$3,300.00. The Chief Financial Officer and Executive Director have reviewed and approved the request and recommend Steering Committee approval for this out-of-state travel authorization.

Commissioner Dale Brinkerhoff questioned the need for two individuals to attend the same conference, and also requested that agendas for each conference be presented with the request for travel. Mr. Sizemore explained that it was originally planned for three staff to attend, but the budget was not sufficient to sustain those expenses. Brochures and other support materials were provided in the last meeting packet. There are three Senior Corps programs including the Retired Senior Volunteer Program (RSVP), Senior Companion and Foster Grandparent. The conference provides a separate track for each of the abovementioned programs. It is proposed that Carol Hollowell and Amy Brinkerhoff attend the conference. Neither of these individuals have attended the conference previously and will benefit from obtaining training in their respective program specialities.

MOTION WAS MADE BY COMMISSIONER DENNY DRAKE, SECONDED BY MS. CAROLYN WHITE, TO APPROVE THE OUT-OF-STATE TRAVEL REQUEST FOR TWO VOLUNTEER CENTER STAFF TO ATTEND THE CONFERENCE IN CHICAGO, ILLINOIS AS PRESENTED. MOTION CARRIED.

C. PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATIONS

Mr. Sizemore reported that no applications were submitted for review, but there are currently several applications in process that will be presented during the June meeting. Commissioner Denny Drake mentioned that he has completed Maloy Dodd's term on the Permanent Community Impact Board and will need to be considered for reappointment. This will be an agenda item for the June meeting.

D. PLANNING ASSISTANCE

None.

E. OTHER BUSINESS

Mr. Sizemore explained that over the past few months a number of untimely events have occurred impacting AOG staff. Sherri Dial lost her husband and Jane Lewis recently lost her son in a paragliding accident. Darren Janes recently informed executive staff that he will be leaving the AOG in pursuit of endeavors in the private sector. This will require hiring a planner to assume the Revolving Loan Fund program administration, planning assignments such as those currently being provided to Kanab City, as well as administration of the St. George Down Payment Assistance program. Because Scott Leavitt assumed duties of Chief Financial Officer, a new replacement for his transportation planning position will also be required. Job announcements for these two positions have been posted and will close in mid-May.

XI. AREAWIDE CLEARINGHOUSE REVIEWS

Mr. Sizemore reported that no reviews were received for consideration. A number of state agencies no longer utilize the review process, with the exception of State Trust Lands Administration.

The next regularly scheduled meeting will be held on Wednesday, June 13, 2012 in Kanab. Mr. Sizemore mentioned to commissioners that an Executive Committee Meeting will be held earlier that day at either 10:00 a.m. or 10:30 a.m. at the same location. Notification of meetings will be provided one week in advance.

MOTION TO ADJOURN WAS MADE BY COMMISSIONER DENNY DRAKE. MOTION WAS SECONDED BY COMMISSIONER CHAD JOHNSON. MOTION CARRIED.

The meeting adjourned at 2:20 p.m.

AGENDA ITEM # II.

PUBLIC NOTICE

The Five County Association of Governments will hold a public hearing on their proposed FY 2013 budget for the period July 1, 2012 through June 30, 2013 on Wednesday, June 13, 2012 in conjunction with the Five County Association of Governments Steering Committee meeting beginning at 1:00 p.m. The hearing will be held in the Kane County Emergency Services Training Facility/Search & Rescue Building, located at 30 West Airport Drive, Kanab, UT. Budget amendments for the FY 2012 budget will also be discussed and taken into consideration. Copies of the proposed budget are available for public review during regular business hours at the Five County Association of Governments Office, located at 1070 West 1600 South, Building B, St. George, UT.

**Pub#L6841
published
June 3, 2012
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UPAXLP**

AGENDA ITEM # II.

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
CONSOLIDATED BUDGET
JULY 1, 2012 THROUGH JUNE 30, 2013**

	<u>FINAL BUDGET</u>	<u>NET</u>	<u>DRAFT BUDGET</u>
	<u>FY 2012</u>	<u>CHANGE</u>	<u>FY 2013</u>
<u>BUDGETED EXPENDITURES</u>			
Salaries and Wages	2,134,523	(324,208)	1,810,315
Fringe Benefits	1,197,433	(215,104)	982,329
Travel	298,076	(70,395)	227,681
Weatherization and Home Projects	460,963	(125,867)	335,096
Aging Contracts to Counties	366,735	(12,291)	354,444
Meals and Meal Supplies	1,092,714	89,849	1,182,563
Special Contracts	1,191,632	(178,140)	1,013,492
Contracts Pass Through	791,522	(91,493)	700,029
Operating Expenses	974,150	(106,880)	867,270
Equipment and Tools	134,721	(26,377)	108,344
TOTAL	8,642,469	(1,060,906)	7,581,563
<u>BUDGETED REVENUES</u>			
Federal Contracts	507,148	13,000	520,148
State Contracts	6,523,651	(814,962)	5,708,689
Other Contracts	363,875	(123,557)	240,318
Local Participation	426,718	(90,169)	336,549
Project Income and Donations	457,251	10,401	467,652
Indirect Revenue	270,518	12,689	283,207
Carry Over	93,308	(68,308)	25,000
TOTAL	8,642,469	(1,060,906)	7,581,563

AGENDA ITEM # II. (Continued)

**ADMINISTRATION
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
511-01 Executive Director	45,258	-	45,258
513-01 Accounting Technician	103,284	(1,316)	101,968
516-01 Secretary	5,088	582	5,670
520-01 FICA Match	11,752	(55)	11,697
521-01 State Retirement	21,154	2,461	23,615
522-01 Health Insurance	37,817	(2,533)	35,284
523-01 Worker's Compensation	2,255	(712)	1,543
524-01 Unemployment Insurance	542	46	588
525-01 401-K	1,846	(528)	1,318
530-01 Travel	14,000	-	14,000
533-01 Recognition	2,000	-	2,000
540-01 Office Supplies	4,000	-	4,000
544-01 Postage	4,000	-	4,000
545-01 Printing	6,000	-	6,000
546-01 Rent	16,600	2,800	19,400
547-01 Telephone	2,400	-	2,400
548-01 Fiscal Management	19,000	-	19,000
555-01 Insurance	37,000	-	37,000
650-01 Equipment	3,000	-	3,000
Department Total	336,996	745	337,741
403-01 Local Participation (15% from local reserve)	66,478	(11,944)	54,534
404-01 Project Income	-	-	-
407-01 Indirect Cost Allocation 11.1%	270,518	12,689	283,207
Total Revenue	336,996	745	337,741

FY 2011 Budget: \$315,457
 FY 2012 Budget: \$317,013

AGENDA ITEM # II. (Continued)

**AGING WAIVER ADMINISTRATION
FY 2013**

	<u>FY12 BUDGET</u>	<u>ADJUSTMENTS</u>	<u>FY13 BUDGET</u>
512-02 Director	16,500	(13,103)	3,397
514-02 Case Managers	6,000	14,045	20,045
516-02 Secretary	8,000	(1,082)	6,918
517-02 Nurses	12,475	998	13,473
520-02 FICA Match	2,342	(20)	2,322
521-02 State Retirement	4,181	644	4,825
522-02 Health Insurance	9,540	(1,741)	7,799
523-02 Worker's Compensation	500	3	503
524-02 Unemployment Insurance	300	(151)	149
525-02 401-K	50	(39)	11
530-02 Travel	4,667	1,411	6,078
540-02 Office Supplies	700	212	912
544-02 Postage	400	121	521
545-02 Printing	1,500	453	1,953
546-02 Rent	1,200	(512)	688
547-02 Telephone	500	151	651
549-02 Contractor Costs	500	151	651
580-02 Indirect Costs	6,645	(1,542)	5,103
650-02 Equipment	-	-	-
Department Total	76,000	-	76,000
402-02 State Contract	76,000	-	76,000
Total Revenue	76,000	-	76,000

FY 2012 Budget: \$69,704
FY 2012 Budget: \$76,000

AGENDA ITEM # II. (Continued)

**HOME PROGRAM
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
514-03 Coordinator	5,000	1,265	6,265
520-03 FICA Match	400	79	479
521-03 State Retirement	700	305	1,005
522-03 Health Insurance	2,500	(471)	2,029
523-03 Workman's Comp	80	24	104
524-03 Unemployment Insurance	100	(72)	28
525-03 401-K	-	-	-
530-03 Travel	1,200	159	1,359
540-03 Office Supplies	100	13	113
542-03 Home Projects	100,000	(13,750)	86,250
544-03 Postage	100	13	113
545-03 Printing	200	26	226
547-03 Telephone	100	13	113
580-03 Indirect Costs	975	125	1,100
Department Total	111,455	(12,271)	99,184
402-03 State Contracts - DCED - HOME	100,000	(13,750)	86,250
403-03 State Contracts - ADMINISTRATION	11,455	1,479	12,934.00
Total Revenue	111,455	(12,271)	99,184

FY 2011 Budget: \$100,000
FY 2012 Budget: \$111,455

AGENDA ITEM # II. (Continued)

**AGING WAIVER SERVICES
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
514-04 Case Managers	60,000	(6,667)	53,333
520-04 FICA Match	4,590	(510)	4,080
521-04 State Retirement	7,962	(245)	7,717
522-04 Health Insurance	25,290	(11,409)	13,881
523-04 Worker's Compensation	1,020	(137)	883
524-04 Unemployment Insurance	375	(61)	314
525-04 401-K	400	(298)	102
530-04 Travel	5,000	307	5,307
540-04 Office Supplies	600	37	637
544-04 Postage	600	37	637
545-04 Printing	1,000	61	1,061
546-04 Rent	1,700	(794)	906
547-04 Telephone	900	55	955
580-04 Indirect Costs	11,060	(2,146)	8,914
650-04 Equipment	1,200	74	1,274
Department Total	121,697	(21,697)	100,000
420-04 HCF - Case Management	121,697	(21,697)	100,000
Total Revenue	121,697	(21,697)	100,000

FY 2011 Budget: \$125,995

FY 2012 Budget: \$121,697

AGENDA ITEM # II. (Continued)

**COMMUNITY AND ECONOMIC DEVELOPMENT
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
511-05 Executive Director	27,155	-	27,155
514-05 Planners	289,225	(75,383)	213,842
517-05 Unallocated Salary Reserve	-	1,969	1,969
520-05 FICA Match	23,765	(4,939)	18,826
521-05 State Retirement	42,687	(3,241)	39,446
522-05 Health Insurance	80,014	(21,403)	58,611
523-05 Worker's Compensation	7,393	(3,308)	4,085
524-05 Unemployment Insurance	2,795	(1,162)	1,633
525-05 401-K	780	1,053	1,833
530-05 Travel	28,243	(9,858)	18,385
540-05 Office Supplies	5,396	(950)	4,446
542-05 Training Pass Through	-	-	-
544-05 Postage	2,225	200	2,425
545-05 Printing	5,963	409	6,372
546-05 Rent	3,435	(928)	2,507
547-05 Telephone	2,015	50	2,065
551-05 RLF Closing Costs	6,000	-	6,000
557-05 Software Licensing	1,200	-	1,200
580-05 Indirect Costs	51,955	(9,366)	42,589
650-05 Equipment	5,189	(3,634)	1,555
Department Total	585,435	(130,491)	454,944
402-05 State Contracts	115,000	(2,000)	113,000
403-05 Local Participation	224,884	(91,909)	132,975
404-05 Project Income	44,551	(3,582)	40,969
405-05 Carry Over	-	-	-
406-05 CDBG State Contract	140,000	(33,000)	107,000
408-05 EDA Federal Contract	61,000	-	61,000
Total Revenue	585,435	(130,491)	454,944

FY 2011 Budget: \$633,983
 FY 2012 Budget: \$585,435

AGENDA ITEM # II. (Continued)

**SPECIAL CONTRACTS
FY 2013**

	FY12 BUDGET	ADJUSTMENTS	FY13 BUDGET
802-06 Alternatives	361,978	(24,810)	337,168
803-06 Ombudsman Program	24,469	1,851	26,320
804-06 CAP Utah	4,959	(21)	4,938
805-06 AOG Office Building	36,000	-	36,000
806-06 SSBG	74,403	-	74,403
807-06 Chronic Disease Grant	40,500	(12,400)	28,100
808-06 TFAP	28,822	(12,284)	16,538
809-06 Respite	181,732	(47,971)	133,761
810-06 Waiver Miscellaneous	120,000	15,000	135,000
811-06 VITA Program	33,000	(16,000)	17,000
812-06 Utah Saves	3,500	(3,500)	
813-06 Senior Medicare Patrol	21,315	9,685	31,000
814-06 Health Insurance Counseling (SHIP)	36,954	500	37,454
816-06 Emergency Food and Shelter	108,000	(88,190)	19,810
822-06 Emergency Food Network	38,000	-	38,000
830-06 Retirement Insurance	18,000	-	18,000
832-06 Welcome Center	60,000	-	60,000
Department Total	1,191,632	(178,140)	1,013,492

404-06 Project Income	54,000	-	54,000
422-06 State Contract - Alternatives	361,978	(24,810)	337,168
423-06 State Contract - Ombudsman	24,469	1,851	26,320
424-06 State Contract - CAP Utah	4,959	(21)	4,938
425-06 Medicaid - Waiver Misc.	120,000	15,000	135,000
426-06 State Contract - SSBG	74,403	-	74,403
427-06 Education - TFAP	28,822	(12,284)	16,538
429-06 State Contract - Respite	181,732	(47,971)	133,761
431-06 VITA Program Revenue	33,000	(16,000)	17,000
432-06 Utah Saves Revenue	3,500	(3,500)	
433-06 Senior Medicare Patrol Revenue	21,315	9,685	31,000
434-06 SHIP Revenue	36,954	500	37,454
436-06 Emergency Food and Shelter Revenue	108,000	(88,190)	19,810
437-06 Chronic Disease Grant Revenue	40,500	(12,400)	28,100
445-06 State Contract - EFN	38,000	-	38,000
452-06 State Contract - UTC	60,000	-	60,000
Total Revenue	1,191,632	(178,140)	1,013,492

FY 2011 Budget: \$1,510,850
FY 2012 Budget: \$1,191,632

AGENDA ITEM # II. (Continued)

**AREA AGENCY ON AGING
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
512-07 Director	22,840	17,925	40,765
513-07 Accounting Tech	21,752	(21,752)	-
516-07 Secretary	16,800	(4,384)	12,416
520-07 FICA Match	4,743	(675)	4,068
521-07 State Retirement	8,178	(855)	7,323
522-07 Health Insurance	15,028	(1,350)	13,678
523-07 Worker's Compensation	1,448	(448)	1,000
524-07 Unemployment Insurance	355	45	400
525-07 401-K	247	(247)	-
530-07 Travel	4,759	8,241	13,000
540-07 Office Supplies	300	1,700	2,000
544-07 Postage	500	1,300	1,800
545-07 Printing	400	800	1,200
546-07 Rent	2,500	1,000	3,500
547-07 Telephone	500	500	1,000
552-07 County Councils on Aging	366,735	(12,291)	354,444
580-07 Indirect Costs	10,110	(1,269)	8,841
650-07 Equipment	-	2,588	2,588
Department Total	477,195	(9,171)	468,024
402-07 DOA State Contract	477,195	(9,171)	468,024
Total Revenue	477,195	(9,171)	468,024

FY 2011 Budget: \$486,402

FY 2012 Budget: \$477,195

AGENDA ITEM # II. (Continued)

**WEATHERIZATION
FY 2013**

	FY12 BUDGET	ADJUSTMENTS	FY13 BUDGET
512-08 Coordinator	18,395	34,893	53,288
516-08 Secretary	16,507	24,127	40,634
517-08 Weatherization Crew	106,990	92,142	199,132
520-08 FICA Match	10,855	11,564	22,419
521-08 State Retirement	19,539	27,467	47,006
522-08 Health Insurance	65,117	60,537	125,654
523-08 Worker's Compensation	3,377	1,474	4,851
524-08 Unemployment Insurance	1,168	720	1,888
525-08 401-K	-	-	-
530-08 Travel	19,210	9,245	28,455
540-08 Office Supplies	7,920	3,811	11,731
544-08 Postage	600	289	889
545-08 Printing	800	385	1,185
546-08 Rent	7,480	9,520	17,000
547-08 Telephone	3,332	1,603	4,935
549-08 Contractor Costs	2,000	962	2,962
553-08 Materials - DOE	10,000	40,000	50,000
554-08 Health and Safety	1,000	-	1,000
555-08 Insurance	1,000	481	1,481
558-08 Materials - LIHEAP	116,446	(46,446)	70,000
559-08 Questar	16,800	8,084	24,884
563-08 LIHEAP Energy Crisis	100,000	-	100,000
580-08 Indirect Costs	9,964	19,268	29,232
650-08 Equipment	50,000	24,061	74,061
651-08 Tools	4,000	1,925	5,925
Department Total	592,500	326,111	918,611
402-08 State Contracts	592,500	326,111	918,611
Total Revenue	592,500	326,111	918,611

FY 2011 Budget: \$564,529

FY 2012 Budget: \$592,500

AGENDA ITEM # II. (Continued)

**RETIRED SENIOR VOLUNTEER PROGRAM
FY 2013**

	<u>FY12</u>	<u>ADJUSTMENTS</u>	<u>FY13</u>
	<u>BUDGET</u>		<u>BUDGET</u>
512-09 Director	15,876	(1)	15,875
514-09 Coordinators	20,411	11,027	31,438
516-09 Secretary	9,782	4,872	14,654
517-09 Unallocated Salary Reserve	16,654	(12,154)	4,500
520-09 FICA Match	4,169	232	4,401
521-09 State Retirement	7,286	(688)	6,598
522-09 Health Insurance	21,570	(1,650)	19,920
523-09 Worker's Compensation	1,493	(592)	901
524-09 Unemployment Insurance	490	(68)	422
525-09 401-K	-	215	215
530-09 Travel	5,000	26	5,026
531-09 Volunteer Travel	18,000	94	18,094
533-09 Recognition	3,600	(400)	3,200
540-09 Office Supplies	3,500	(2,850)	650
541-09 Background Checks	1,755	(69)	1,686
542-09 Contractual Services	2,500	(1,000)	1,500
544-09 Postage	2,400	(2,000)	400
545-09 Printing	2,920	15	2,935
546-09 Rent	6,586	254	6,840
547-09 Telephone	1,315	7	1,322
555-09 Insurance	2,592	13	2,605
557-09 Software Licensing	500	3	503
580-09 Indirect Costs	6,267	4,714	10,981
650-09 Equipment	-	-	-
Department Total	154,666	-	154,666
402-09 DOA State Contract	5,500	-	5,500
404-09 Project Income	-	-	-
405-09 Carry Over	-	-	-
406-09 Other Contracts (Clifford Grant)	11,829	-	11,829
408-09 RSVP Federal Contract	137,337	-	137,337
Total Revenue	154,666	-	154,666

FY 2011 Budget: \$210,804
FY 2012 Budget: \$154,666

AGENDA ITEM # II. (Continued)

**HUMAN SERVICES
FY 2013**

	FY12 BUDGET	ADJUSTMENTS	FY13 BUDGET
530-10 Travel	2,000	(2,000)	-
540-10 Office Supplies	500	(500)	-
544-10 Postage	500	(500)	-
545-10 Printing	500	(500)	-
546-10 Rent	1,000	(1,000)	-
547-10 Telephone	500	(500)	-
Department Total	5,000	(5,000)	-
404-10 Federal Foods & Emergency Food Network	2,000	(2,000)	-
412-10 SSBG - Contract	3,000	(3,000)	-
Total Revenue	5,000	(5,000)	-

FY 2011 Budget: \$22,800
FY 2012 Budget: \$5,000

AGENDA ITEM # II. (Continued)

**VOLUNTEER CENTER - IRON COUNTY
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
514-11 Coordinator	5,000	(1,462)	3,538
520-11 FICA Match	344	(73)	271
521-11 State Retirement	602	(117)	485
522-11 Health Insurance	1,853	(403)	1,450
523-11 Worker's Compensation	107	(48)	59
524-11 Unemployment Insurance	40	(14)	26
525-11 401-K	-	40	40
530-11 Travel	800	421	1,221
540-11 Office Supplies	850	446	1,296
544-11 Postage	500	262	762
545-11 Printing	600	315	915
546-11 Rent	1,000	525	1,525
547-11 Telephone	500	262	762
580-11 Indirect Costs	804	(153)	651
Department Total	13,000	-	13,000
403-11 Local Participation	11,500	-	11,500
404-11 Project Income	1,500	-	1,500
Total Revenue	13,000	-	13,000

FY 2011 Budget: \$13,500
FY 2012 Budget: \$13,000

AGENDA ITEM # II. (Continued)

**CHILD CARE RESOURCE & REFERRAL
FY 2013**

	FY12 BUDGET	ADJUSTMENTS	FY13 BUDGET
512-13 Director	68,220	2,785	71,005
514-13 Program Staff	161,862	(7,862)	154,000
517-13 Contract Trainers and Mentor Stipends	21,000	-	21,000
520-13 FICA Match	17,603	(390)	17,213
521-13 State Retirement	26,935	5,703	32,638
522-13 Health Insurance	80,929	(1,194)	79,735
523-13 Worker's Compensation	4,947	(1,223)	3,724
524-13 Unemployment Insurance	1,590	(250)	1,340
525-13 401-K	853	35	888
530-13 Travel	14,240	103	14,343
532-13 Start-Up Grants	10,000	-	10,000
540-13 Office Supplies	4,800	-	4,800
541-13 Marketing/Advertising	2,200	(700)	1,500
542-13 Training Materials	15,595	-	15,595
543-13 Community Outreach	500	-	500
544-13 Postage	4,500	-	4,500
545-13 Printing	8,900	-	8,900
546-13 Rent	20,000	657	20,657
547-13 Telephone	8,593	(114)	8,479
550-13 Dues & Subscriptions	1,000	-	1,000
551-13 Collaboration Conference	7,200	-	7,200
580-13 Indirect Costs	40,946	54	41,000
650-13 Equipment	2,700	-	2,700
651-13 Purchased Services	2,000	-	2,000
680-13 Special Projects	8,316	-	8,316
Department Total	535,429	(2,396)	533,033
402-13 DWS State Contract	528,113	(80)	528,033
404-13 Project Income	5,000	-	5,000
405-13 Local Funds	2,316	(2,316)	-
Total Revenue	535,429	(2,396)	533,033

FY 2011 Budget: \$612,105
FY 2012 Budget: \$535,429

AGENDA ITEM # II. (Continued)

**NUTRITION
FY 2013**

	FY12 BUDGET	ADJUSTMENTS	FY13 BUDGET
512-14 Director	29,365	(13,059)	16,306
513-14 Accounting Tech	19,752	(19,752)	-
517-14 Supervisors	120,000	(120,000)	-
520-14 FICA Match	3,758	(2,511)	1,247
521-14 State Retirement	6,764	(4,149)	2,615
522-14 Health Insurance	11,963	(7,905)	4,058
523-14 Worker's Compensation	1,170	(900)	270
524-14 Unemployment Insurance	361	(304)	57
525-14 401-K	247	(247)	-
530-14 Travel	20,000	(4,047)	15,953
540-14 Office Supplies	400	(46)	354
541-14 Kitchen Supplies	65,000	10,000	75,000
542-14 Meals	1,021,214	86,349	1,107,563
544-14 Postage	200	-	200
545-14 Printing	400	-	400
546-14 Rent	2,000	(1,500)	500
547-14 Telephone	400	-	400
556-14 Nutritionist	9,000	-	9,000
580-14 Indirect Costs	8,146	(5,421)	2,725
650-14 Equipment	5,000	-	5,000
Department Total	1,325,140	(83,491)	1,241,649
402-14 DOA State Contract	942,140	(48,491)	893,649
404-14 Project Income	330,000	18,000	348,000
405-14 Carry Over	53,000	(53,000)	-
Total Revenue	1,325,140	(83,491)	1,241,649

FY 2011 Budget: \$1,228,630
 FY 2012 Budget: \$1,325,140

AGENDA ITEM # II. (Continued)

**HEAT ASSISTANCE PROGRAM
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
514-15	HEAT Program Supervisor	447	40,392
517-15	HEAT Program Staff	(6,275)	148,801
520-15	FICA Match	(446)	14,473
521-15	State Retirement	2,464	17,557
522-15	Health Insurance	(4,950)	58,191
523-15	Worker's Compensation	(2,826)	1,816
524-15	Unemployment Insurance	(333)	1,423
525-15	401-K	(167)	380
530-15	Travel	(17,984)	8,016
540-15	Office Supplies	(20,751)	9,249
542-15	Conferences/Workshops/Training/Symposium	(6,917)	3,083
544-15	Postage	(7,263)	3,237
545-15	Printing	(1,729)	771
546-15	Rent	(6,100)	28,600
547-15	Telephone	(7,124)	3,176
553-15	Crisis Funds	34,348	160,348
556-15	Energy Conservation Materials	(6,917)	3,083
580-15	Indirect Costs	19,701	31,417
650-15	Equipment	(17,292)	7,708
	Department Total	(50,114)	541,721
402-15	State Contract	(50,114)	541,721
	Total Revenue	(50,114)	541,721

FY 2011 Budget: \$484,860

FY 2012 Budget: \$591,835

AGENDA ITEM # II. (Continued)

**MOBILITY MANAGEMENT
FY 2013**

	<u>FY12</u>	<u>ADJUSTMENTS</u>	<u>FY13</u>
	<u>BUDGET</u>		<u>BUDGET</u>
512-18 Planning Manager	5,276	(1,156)	4,120
514-18 Planner	11,286	5,216	16,502
517-18 Program Specialist	4,284	(1,288)	2,996
520-18 FICA Match	1,595	212	1,807
521-18 State Retirement	2,870	918	3,788
522-18 Health Insurance	9,570	(4,126)	5,444
523-18 Worker's Compensation	496	(105)	391
524-18 Unemployment Insurance	188	(32)	156
525-18 401-K	66	(15)	51
530-18 Travel	2,600	310	2,910
540-18 Office Supplies	150	18	168
544-18 Postage	100	12	112
545-18 Printing	200	24	224
547-18 Telephone	100	12	112
580-18 Indirect Costs	3,919	-	3,919
650-18 Equipment	-	-	-
Department Total	42,700	-	42,700
402-18 UDOT Contract	34,160	-	34,160
403-18 Local Participation	8,540	-	8,540
Total Revenue	42,700	-	42,700

FY 2011 Budget: N/A
FY 2012 Budget: \$42,700

AGENDA ITEM # II. (Continued)

**VOLUNTEER CENTER - WASHINGTON COUNTY
FY 2013**

	<u>FY12</u>	<u>ADJUSTMENTS</u>	<u>FY13</u>
	<u>BUDGET</u>		<u>BUDGET</u>
512-19 Director	3,500	(1)	3,499
514-19 Coordinator	1,000	(2)	998
520-19 FICA Match	344	0	344
521-19 State Retirement	602	119	721
522-19 Health Insurance	1,450	552	2,002
523-19 Worker's Compensation	107	(33)	74
524-19 Unemployment Insurance	41	(13)	28
525-19 401-K	-	-	-
530-19 Travel	1,500	1,387	2,887
533-19 Recognition	1,500	1,387	2,887
540-19 Office Supplies	1,000	924	1,924
542-19 Contractual Services	2,250	2,080	4,330
544-19 Postage	600	555	1,155
545-19 Printing	1,000	924	1,924
546-19 Rent	3,000	96	3,096
547-19 Telephone	500	462	962
580-19 Indirect Costs	3,789	(2,938)	851
581-19 Reserve	22,770	(22,770)	-
650-19 Equipment	-	-	-
Department Total	44,953	(17,270)	27,683
403-19 Local Participation	15,000	-	15,000
404-19 Other Contracts	13,253	(13,253)	-
405-19 Court Ordered	700	-	700
406-19 Donations	16,000	(4,017)	11,983
Total Revenue	44,953	(17,270)	27,683

FY 2011 Budget: \$32,200
FY 2012 Budget: \$44,953

AGENDA ITEM # II. (Continued)

**FOSTER GRANDPARENT PROGRAM
FY 2013**

	<u>FY12 BUDGET</u>	<u>ADJUSTMENTS</u>	<u>FY13 BUDGET</u>
512-20 Director	2,700	799	3,499
514-20 Coordinators	10,174	1,737	11,911
516-20 Accounting Tech	1,202	182	1,384
520-20 FICA Match	1,596	(311)	1,285
521-20 State Retirement	2,873	(349)	2,524
522-20 Health Insurance	8,012	(380)	7,632
523-20 Worker's Compensation	496	(218)	278
524-20 Unemployment Insurance	188	(63)	125
525-20 401-K	-	82	82
530-20 Travel	1,500	6	1,506
533-20 Recognition	1,750	8	1,758
535-20 Volunteer Travel	12,500	60	12,560
536-20 Fingerprinting	300	1	301
540-20 Office Supplies	2,500	12	2,512
541-20 Background Checks	1,441	7	1,448
542-20 FGP Meals	2,625	13	2,638
543-20 FGP Stipends	66,408	-	66,408
544-20 Postage	720	3	723
545-20 Printing	1,000	5	1,005
546-20 Rent	525	-	525
547-20 Telephone	1,400	7	1,407
555-20 Volunteer Insurance	121	1	122
580-20 Indirect Costs	2,608	580	3,188
650-20 Equipment	-	-	-
Department Total	122,639	2,181	124,820
402-20 DOA State Contract	5,500	-	5,500
405-20 Carry Over	-	-	-
406-20 Other Contracts	26,747	2,181	28,928
408-20 Federal Contract	90,392	-	90,392
Total Revenue	122,639	2,181	124,820

FY 2011 Budget: \$117,092

FY 2012 Budget: \$122,639

AGENDA ITEM # II. (Continued)

**UNITED WAY
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
514-22 Director	12,480	-	12,480
520-22 FICA Match	955	-	955
521-22 State Retirement	-	-	-
522-22 Health Insurance	-	-	-
523-22 Worker's Compensation	450	-	450
524-22 Unemployment Insurance	102	-	102
525-22 401-K	-	-	-
530-22 Travel	600	-	600
540-22 Office Supplies	660	-	660
542-22 Professional Fees	6,000	-	6,000
544-22 Postage	550	-	550
545-22 Printing	300	-	300
546-22 Rent	1,500	-	1,500
547-22 Telephone	1,260	-	1,260
580-22 Indirect Costs	1,698	-	1,698
650-22 Equipment	300	-	300
Department Total	26,855	-	26,855
436-22 United Way	26,855	-	26,855
Total Revenue	26,855	-	26,855

FY 2011 Budget: \$22,087
FY 2012 Budget: \$26,855

AGENDA ITEM # II. (Continued)

**H.S. TRANSPORTATION PLANNING
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
512-24 Planning Manager	5,276	217	5,493
514-24 Program Specialist	6,283	309	6,592
520-24 FICA Match	884	40	924
521-24 State Retirement	1,592	346	1,938
522-24 Health Insurance	5,220	(148)	5,072
523-24 Worker's Compensation	275	(75)	200
524-24 Unemployment Insurance	104	(33)	71
525-24 401-K	66	3	69
530-24 Travel	1,275	(306)	969
540-24 Office Supplies	150	(36)	114
544-24 Postage	100	(24)	76
545-24 Printing	500	(120)	380
547-24 Telephone	108	(26)	82
580-24 Indirect Costs	2,167	93	2,260
650-24 Equipment	1,000	(240)	760
Department Total	25,000	-	25,000
402-24 UDOT Contract	20,000	-	20,000
403-24 Local Participation	5,000	-	5,000
405-24 Carry Over	-	-	-
Total Revenue	25,000	-	25,000

FY 2011 Budget: \$27,000

FY 2012 Budget: \$25,000

AGENDA ITEM # II. (Continued)

**TRANSPORTATION PLANNING
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
511-25 Executive Director	26,000	(7,897)	18,103
512-25 Director	60,400	2,444	62,844
514-25 Planners	47,000	4,494	51,494
520-25 FICA Match	10,000	524	10,524
521-25 State Retirement	16,000	6,066	22,066
522-25 Health Insurance	32,000	1,518	33,518
523-25 Worker's Compensation	3,500	(1,223)	2,277
524-25 Unemployment Insurance	400	84	484
525-25 401-K	800	134	934
530-25 Travel	12,000	-	12,000
540-25 Office Supplies	3,000	-	3,000
541-25 Contracted Services	10,000	-	10,000
542-25 Consultant Services	269,000	(135,684)	133,316
543-25 Agency Services	4,000	4,940	8,940
544-25 Postage	300	-	300
545-25 Printing	3,000	-	3,000
546-25 Rent	3,500	-	3,500
547-25 Telephone	1,000	-	1,000
557-25 Software Licensing	1,250	-	1,250
580-25 Indirect Costs	23,000	(551)	22,449
650-25 Equipment	1,000	-	1,000
680-25 Reserve	6,440	(6,440)	-
Department Total	533,590	(131,590)	402,000
402-25 State Contract-UDOT	466,282	(106,282)	360,000
403-25 Local Participation	42,000	-	42,000
405-25 Reserve	25,308	(25,308)	-
Total Revenue	533,590	(131,590)	402,000

FY 2011 Budget: \$382,417

FY 2012 Budget: \$533,590

AGENDA ITEM # II. (Continued)

**ARRA - WEATHERIZATION
FY 2013**

	<u>FY12</u>	<u>ADJUSTMENTS</u>	<u>FY13</u>
	<u>BUDGET</u>		<u>BUDGET</u>
512-26 Coordinator	32,701		
516-26 Secretary	32,044		
517-26 Weatherization Crew	207,687		
520-26 FICA Match	20,842		
521-26 State Retirement	37,514		
522-26 Health Insurance	126,403		
523-26 Worker's Compensation	6,484		
524-26 Unemployment Insurance	2,268		
525-26 401-K	-		
530-26 Travel	38,290		
540-26 Office Supplies	5,000		
544-26 Postage	1,200		
545-26 Printing	1,200		
546-26 Rent	14,520		
547-26 Telephone	6,468		
549-26 Contractor Costs	4,000		
553-26 Materials - ARRA	141,189		
554-26 Health and Safety	2,000		
555-26 Insurance	2,400		
580-269 Indirect Costs	19,342		
650-26 Equipment	20,000		
651-26 Tools	28,000		
Department Total	749,552		-
402-26 State Contracts	749,552		
Total Revenue	749,552		-

FY 2011 Budget: \$1,136,110
FY 2012 Budget: \$749,552

AGENDA ITEM # II. (Continued)

**SENIOR COMPANION PROGRAM
FY 2013**

	<u>FY12 BUDGET</u>	<u>ADJUSTMENTS</u>	<u>FY13 BUDGET</u>
512-27 Director	5,250	950	6,200
514-27 Coordinator	8,123	3,788	11,911
516-27 Accounting Tech	2,403	(328)	2,075
520-27 FICA Match	1,536	8	1,544
521-27 State Retirement	2,766	302	3,068
522-27 Health Insurance	8,365	481	8,846
523-27 Worker's Compensation	478	(144)	334
524-27 Unemployment Insurance	181	(36)	145
525-27 401-K	-	82	82
530-27 Travel	1,500	145	1,645
533-27 Recognition	1,750	168	1,918
534-27 Volunteer Travel	23,186	2,229	25,415
536-27 Fingerprinting	300	29	329
540-27 Office Supplies	1,200	115	1,315
541-27 Background Checks	1,150	111	1,261
542-27 Meals	2,625	252	2,877
543-27 Stipends	66,408	-	66,408
544-27 Postage	750	72	822
545-27 Printing	800	77	877
546-27 Rent	516	-	516
547-27 Telephone	1,100	106	1,206
555-27 Insurance	121	12	133
580-27 Indirect Costs	2,511	1,286	3,797
Department Total	133,019	9,704	142,723
402-27 DOA State Contract	5,500	-	5,500
403-27 Aging Services	18,000	-	18,000
404-27 Project Income	-	-	-
405-27 Carry Over	-	-	-
406-27 Other Contracts	13,100	9,704	22,804
408-27 Federal Contract	96,419	-	96,419
Total Revenue	133,019	9,704	142,723

FY 2011 Budget: \$148,445
FY 2012 Budget: \$133,019

AGENDA ITEM # II. (Continued)

**CSBG
FY 2013**

	FY12 BUDGET	ADJUSTMENTS	FY13 BUDGET
512-28 Director	34,060	(20,478)	13,582
514-28 Coordinator	20,755	(664)	20,091
516-28 Secretary	6,636	(6,636)	-
520-28 FICA Match	4,702	(2,126)	2,576
521-28 State Retirement	8,462	(3,061)	5,401
522-28 Health Insurance	20,006	(9,558)	10,448
523-28 Worker's Compensation	1,420	(863)	557
524-28 Unemployment Insurance	375	(196)	179
525-28 401-K	-	-	-
530-28 Travel	9,000	759	9,759
540-28 Office Supplies	1,950	165	2,115
542-28 Consultants / Contracts	134,582	11,355	145,937
544-28 Postage	2,000	169	2,169
545-28 Printing	2,000	169	2,169
546-28 Rent	1,600	-	1,600
547-28 Telephone	2,000	169	2,169
551-28 Unclassified Other	4,377	369	4,746
580-28 Indirect Costs	10,036	(4,171)	5,865
650 28 Equipment	1,200	101	1,301
Department Total	265,161	(34,497)	230,664
402-28 CSBG State Contract	265,161	(34,497)	230,664
Total Revenue	265,161	(34,497)	230,664

FY 2011 Budget: \$286,194
FY 2012 Budget: \$265,161

**The CSBG contract is 18 months long and overlaps 6 months. The 18 month contract amount is \$269,108. This budget reflects a two month cushion where the first 18 month contract will be used up after 14 months.

AGENDA ITEM # II. (Continued)

**IRON COUNTY RPO
FY 2013**

	<u>FY12</u>	<u>ADJUSTMENTS</u>	<u>FY13</u>
	<u>BUDGET</u>		<u>BUDGET</u>
512-32 Planning Manager	3,298	135	3,433
514-32 Planner	8,550	3,331	11,881
514-32 Program Specialist	4,284	(1,288)	2,996
520-32 FICA Match	1,234	167	1,401
521-32 State Retirement	2,221	716	2,937
522-32 Health Insurance	7,694	(3,186)	4,508
523-32 Worker's Compensation	384	(81)	303
524-32 Unemployment Insurance	145	(25)	120
525-32 401-K	50	(7)	42.91
530-32 Travel	2,000	169	2,169
540-32 Office Supplies	400	34	434
541-32 Iron County Admin (5%)	2,000	-	2,000
542-32 Consultant Services	2,480	-	2,480
544-32 Postage	100	8	108
545-32 Printing	350	29	379
546-32 Rent	1,245	(3)	1,242
547-32 Telephone	500	-	500
580-32 Indirect Costs	3,065	1	3,066
650-32 Equipment	-	-	-
Department Total	40,000	0	40,000
402-32 UDOT Contract	30,000	(10,000)	20,000
403-32 Local Participation	10,000	10,000	20,000
Total Revenue	40,000	-	40,000

FY 2011 Budget: \$50,000
FY 2012 Budget: \$40,000

AGENDA ITEM # II. (Continued)

**Affiliate: HABITAT FOR HUMANITY
FY 2013**

	FY12 BUDGET	ADJUSTMENTS	FY13 BUDGET
540-33 Office Supplies	200		200
544-33 Postage	600		600
545-33 Printing	100		100
546-33 Rent	2,950		2,950
547-33 Telephone	250		250
Department Total	4,100	-	4,100
404-33 Project Income	4,100		4,100
Total Revenue	4,100	-	4,100

FY 2011 Budget: \$4,200
FY 2012 Budget: \$4,100

AGENDA ITEM # II. (Continued)

**Affiliate: UDOT
FY 2013**

	<u>FY12 BUDGET</u>	<u>ADJUSTMENTS</u>	<u>FY13 BUDGET</u>
540-34 Office Supplies	50		50
544-34 Postage	50		50
545-34 Printing	50		50
546-34 Rent	1,100		1,100
547-34 Telephone	150		150
Department Total	1,400	-	1,400
404-34 Project Income	1,400		1,400
Total Revenue	1,400	-	1,400

FY 2011 Budget: \$1,750

FY 2012 Budget: \$1,400

AGENDA ITEM # II. (Continued)

**NEW CHOICES WAIVER
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
514-36 Case Managers	86,550	29,884	116,434
516-36 Secretary	3,800	(1,725)	2,075
517-36 Nurses	6,000	480	6,480
520-36 FICA Match	6,908	2,158	9,066
521-36 State Retirement	12,364	4,835	17,199
522-36 Health Insurance	36,000	(6,427)	29,573
523-36 Worker's Compensation	1,500	462	1,962
524-36 Unemployment Insurance	550	156	706
525-36 401-K	300	22	322
530-36 Travel	3,000	515	3,515
540-36 Office Supplies	800	138	938
544-36 Postage	300	52	352
545-36 Printing	400	69	469
546-36 Rent	3,000	(1,000)	2,000
547-36 Telephone	1,200	207	1,407
549-36 Contractor Costs	17,000	2,927	19,927
580-36 Indirect Costs	19,315	1,089	20,404
650-36 Equipment	1,000	172	1,172
Department Total	199,987	34,013	234,000
402-36 State Contract	184,987	49,013	234,000
405-36 Carry Over	15,000	(15,000)	-
Total Revenue	199,987	34,013	234,000

FY 2011 Budget: \$187,620
FY 2012 Budget: \$199,987

AGENDA ITEM # II. (Continued)

**ST. GEORGE DOWN PAYMENT ASSISTANCE
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
514-37	11,128	3,393	14,521
520-37	851	260	1,111
521-37	1,532	797	2,329
522-37	3,930	1,650	5,580
523-37	265	(25)	240
524-37	100	(22)	78
525-37	-	-	-
530-37	500	-	500
540-37	200	-	200
542-37	173,617	(45,909)	127,708
544-37	200	-	200
545-37	150	-	150
547-37	100	-	100
580-37	1,960	688	2,648
650-37	-	-	-
Department Total	194,533	(39,168)	155,365
403-37	194,533	(39,168)	155,365
Total Revenue	194,533	(39,168)	155,365

St. George CDBG Agreement Jul 2012 - June 2013

FY 2011 Budget: \$273,348

FY 2012 Budget: \$194,533

AGENDA ITEM # II. (Continued)

**EASTERN WASHINGTON COUNTY RPO
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
512-38 Planning Manager	3,298	(1,925)	1,373
514-38 Planner	11,424	2,542	13,966
520-38 FICA Match	1,126	47	1,173
521-38 State Retirement	2,027	433	2,460
522-38 Health Insurance	7,690	(260)	7,430
523-38 Worker's Compensation	350	(96)	254
524-38 Unemployment Insurance	133	(20)	113
525-38 401-K	50	(33)	17
530-38 Travel	1,834	(574)	1,260
540-38 Office Supplies	297	(54)	243
542-38 Consultant Services	-	50,000	50,000
544-38 Postage	100	(18)	82
545-38 Printing	500	(90)	410
547-38 Telephone	300	(54)	246
580-38 Indirect Costs	2,871	102	2,973
650-38 Equipment	-	-	-
680-38 Reserve	25,000	(25,000)	-
Department Total	57,000	25,000	82,000
402-38 UDOT Contract	16,000	(6,000)	10,000
403-38 Local Participation	41,000	6,000	47,000
405-38 Reserve	-	25,000	25,000
Total Revenue	57,000	25,000	82,000

FY 2011 Budget: \$40,000
FY 2012 Budget: \$32,000

AGENDA ITEM # II. (Continued)

**TANF PROGRAM
FY 2013**

	FY12	ADJUSTMENTS	FY13
	BUDGET		BUDGET
512-40 Director Salary	4,324	377	4,701
514-40 Planner Salary	12,361	(2,717)	9,644
520-40 FICA Match	1,277	(170)	1,107
521-40 State Retirement	2,298	(305)	1,993
522-40 Health Insurance	5,649	(750)	4,899
523-40 Worker's Compensation	288	(38)	250
524-40 Unemployment Insurance	288	(38)	250
525-40 401-K	-	-	-
530-40 Travel	1,168	(419)	749
540-40 Office Supplies	288	(104)	184
541-40 TANF Needy Family Expenses	67,243	(8,930)	58,313
544-40 Postage	288	(104)	184
545-40 Printing	288	(104)	184
546-40 Rent	5,010	-	5,010
547-40 Telephone	288	(104)	184
580-40 Fiscal Accounting Expense	2,942	(406)	2,536
Department Total	104,000	(13,812)	90,188
402-40 State Contract	104,000	(13,812)	90,188
Total Revenue	104,000	(13,812)	90,188

FY 2011 Budget: N/A

FY 2012 Budget: 104,000 (58%)

AGENDA ITEM # III-A.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM SUMMARY

Community Development Block Grant Funds are distributed by the U.S. Department of Housing and Urban Development to states for allocation. In Utah, involvement from local elected officials is utilized through each of the Associations of Government. The Utah Small Cities staff in the Department of Community and Culture, Division of Housing and Community Development, allocates funds to each of the AOG's based on a formula containing a base amount and then utilizing population data. Base funding in the amount of \$300,000 to each region and the remainder based on population utilizing state formula approved by the CDBG Policy Committee.

Under HUD standards projects have to meet one of the three National Objectives that Congress has determined to be the purpose of this program: **1) Low to Moderate Income Benefit; 2) Aiding in the Prevention or Elimination of Slums or Blight; or 3) Urgent Health and Welfare Compliance.**

The CDBG program provides grants to **cities and towns less than 50,000** in population and **counties of less than 200,000** in population. Only local jurisdictions, i.e., counties, incorporated cities/towns, tribes, or other HUD recognized units of government (AOGs) are considered eligible applicants. Other applicants must apply through their local jurisdiction, the legal applicant, and enter into an inter-local cooperative agreement to receive CDBG funding.

Benefit to at least 51% LMI direct beneficiaries of the proposed project must consist of families whose total family income does not exceed 80% of the county median income for the current program year or at least 51% of the beneficiaries of the project consist of families whose total family income does not exceed 80% of the median income for the entire non-metropolitan area of the state of Utah.

Presumed Low-moderate income (LMI) groups include: 1) Abused Children; 2) Battered Spouses; 3) Elderly Persons; 4) Illiterate Adults; 5) Homeless Persons; 6) Persons living with AIDS; 5) Severely Disabled Adults meeting the Bureau of Census definition; and 7) Migrant Farm Workers.

An example of a typical annual schedule developed by the State CDBG Policy Committee is shown below:

October - December-- Application How-to-Apply Workshops Held
February-- Application Submitted in WebGrants
February-April-- Regional Project Rating and Ranking
April-- Grant Award Notification w/Invitation to Grantee Training Workshop
June-- Final Application Submitted in WebGrants

AGENDA ITEM # III-A. (Continued)

A system has been developed for rating applications. The rating and ranking criteria are reviewed on an annual basis to determine if changes are necessary. These criteria are adopted by the Steering Committee in August each year. Mailers were provided to all jurisdictions in the region requesting review and input for the FY 2013 program year. Eight criteria are mandated by the State CDBG Policy Committee to be addressed in the Rating and Ranking process. These criteria include: **1) Capacity to Carry Out the Grant; 2) Job Creation; 3) Expansion and/or Improvement of Housing Stock; 4) Affordable Housing Plan; 5) Extent of Poverty; 6) Financial Commitment to Community Development—local match; 7) Project Maturity and 8) Proactive Planning in operation of city/county government.**

Examples of some eligible CDBG project activities are listed below. The majority of projects funded in the Five County region have historically been brick and mortar types of projects. Projects such as senior citizen centers, housing, improvements on ground to assist low/moderate income individuals have been undertaken.

Affordable Housing Projects:

- acquisition of property
- new construction
- rehabilitation
- relocation expenses
- demolition
- site improvements
- development hard costs
- limited first-time home buyers assistance
- multi-family, single family, transitional, special needs housing & homeless shelters

Community Development Projects:

- culinary water improvements
- waste water improvements
- natural gas line accessibility/expansions
- road, street & pedestrian walkways
- fire stations & emergency equipment
- ADA accessibility for public buildings
- flood control systems
- rehabilitation of slums & blighted areas
- historic preservation
- acquisition of property/land
- community & senior centers
- parks, recreation & beautification projects
- public services

Economic Development Projects:

- Revolving Loan Fund (RLF) Program
- Interim/Short term Financing Program
- industrial parks & commercial centers
- stimulate private investments

Planning & Technical Assistance

Note: All project activities must meet a National Objective.

AGENDA ITEM # III-A.

Proposed CDBG 2013 Program Year Schedule

Date	Activity	Notes & Due Dates
July	Start new program year AOGs start work on Consolidated Plan	7/01/12
August	Grantees return signed contracts	Submitted to State by 8/31/12
September	AOG may re-allocate unexecuted grants Rating and Ranking Policies due to state	9/01/12 Must be submitted by 9/28/12
October	State will re-allocate unexecuted grants AOGs will notice How to Apply Mtgs. AOGs work on Consolidated Plan Policy meeting-approve Application Guide AOGs hold How to Apply Mtgs.	10/1/2012 10/25/12 Two held in each region Oct. – Jan.
November	AOGs visit applicant project sites Continue Consolidated Plan work	State Staff visit Slum/Blight projects
December		
January 2012	Applicants work on Application Public Hearing #1	State must review all new surveys
February	Spend down 50% of prior grants Application submittal in Webgrants Regional Rating and Ranking	Before Rating & Ranking By 5:00 pm 02/03/13 February - March
March	Consolidated Plan draft due to state Staff reviews applications w/ AOGs Policy Committee Mtg.	Submitted by 03/1/13 Dates submitted by AOG 3/21/2013
April	Final Rating and Ranking submitted to state – notify grantees Grant award letters sent w/ invitation to workshop Grantees hold public hearing #2 Final Consolidated Plan submittal - AOG	 TBD 04/02/13
	Finalized Application submitted in Webgrants	NLT 5:00 p.m. 06/02/13
June 2012	Execution of contracts Policy Committee Retreat	Date TBD

AGENDA ITEM # III-B.

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
FY 2012 CDBG RATING AND RANKING CRITERIA and APPLICANT'S PROJECT SCORE SHEET**

The Five County Association of Governments Steering Committee (RRC) has established these criteria for the purpose of rating and ranking fairly and equitably all Community Development Block Grant Pre-Applications received for funding during FY 2012. Only projects which are determined to be threshold eligible will be rated and ranked. Eligibility will be determined following review of the submitted CDBG application with all supporting documentation provided prior to rating and ranking. Please review the attached Data Sources Sheet for a more detailed explanation of each criteria.

Applicant:	Requested CDBG \$'s	Ranking:	of	Total Score:	Data Range/Score (circle only one for each criteria)						Score	X Weight	Total Score	
					Excellent (9-10 score) 4 points	Very Good (7-8 score) 3 points	Good (5-6 score) 2 points	Fair (3-4 score) 1 point	Poor (1-2 score) 0 points					
1	Capacity to Carry Out The Grant: Performance history of capacity to administer grant. Score comes from Worksheet #1. (First-time & <5-y grantees: default = Good)											5		
2	Grant Administration: Concerted effort made by grantee to minimize grant administration costs.											1.0		
3	Job Creation: Estimated number of new permanent jobs completed project will create or number of jobs retained that would be lost without this project.											1.5		
4	Unemployment: What percentage is applicant County's unemployment percentage rate above State average percentage rate?	%												
5 A	Financial Commitment to Community Development (Self-help Financing) - <i>Jurisdiction Population <500</i> Percent of non-CDBG funds invested in total project cost.	%												
5 B	Financial Commitment to Community Development (Self-help Financing) - <i>Jurisdiction Population 501 - 1,000</i> Percentage of non-CDBG funds invested in total project cost.	%												
5 C	Financial Commitment to Community Development (Self-help Financing) - <i>Jurisdiction Population 1,001 - 5,000</i> Percentage of Non-CDBG funds invested in total project cost.	%												
5 D	Financial Commitment to Community Development (Self-help Financing) - <i>Jurisdiction Population >5,000</i> Percentage of non-CDBG funds invested in total project cost.	%												

AGENDA ITEM # III-B. (Continued)

CDBG Rating and Ranking Criteria Description Five County Association of Governments	Data	Data Range/Score (circle only one for each criteria)						Score	X Weight	Total Score
		\$1 - 100 5 points	\$10+200 4 points	\$201-400 3 points	\$401 - 800 2 points	\$801 or > 1 point				
6 CDBG funds Requested Per Capita: CDBG funds requested divided by # of beneficiaries.		High # 1 6 points	High # 2 5 points	High # 3 4 points	High # 4 3 points	High # 5 2 points	High # >5 1 point		1.0	
7 Jurisdiction's Project Priority: Project priority rating in Regional Consolidated Plan. (Capital Investment Plan - One-Year Action Plan)		# 1 6 points	# 2 5 points	# 3 4 points	# 4 3 points	# 5 2 points	# 6 or > 1 point		2.0	
8 County's Project Priority: Prioritization will be determined by the three (3) appointed Steering Committee members representing the county in which the proposed project is located. The three (3) members of the Steering Committee include: one County Commission Representative, one Mayor's Representative, and one School Board Representative. (Note: for AOG application, determination is made by the Steering Committee Chair, in consultation with the AOG Executive Committee.)		# 1 6 points	# 2 5 points	# 3 4 points	# 4 3 points	# 5 2 points	# 6 or > 1 point		2.0	
9 Regional Project Priority: Determined by the Executive Director with consultation of the AOG Executive Committee members. The Executive Committee is comprised of one (1) County Commissioner from each of the five counties.		# 1 6 points	# 2 5 points	# 3 4 points	# 4 3 points	# 5 2 points	# 6 or > 1 point		2.0	
10 LMI Housing Stock: Number of units constructed, rehabilitated, or made accessible to LMI residents.		> 20 Units 6 points	15 - 20 Units 5 points	10 - 14 Units 4 points	5-9 Units 3 points	3-4 Units 2 points	2 Units 1 point		1.0	
11 Affordable Housing Plan Implementation: City has adopted an Affordable Housing Plan and this project demonstrates implementation of specific policies in the Plan. Towns applying for credit under this criteria may either meet a goal in their adopted Affordable Housing Plan or the project meets a regional affordable housing goal in the Consolidated Plan.		YES 3 points	No 0 points						1.0	
12 Project's Geographical Impact: Area benefiting from project.		Regional 3.5 points	Multi-county 3.0 points	County-wide 2.5 points	Multi-community 2.0 points	Community 1.5 points	Portion of Community 1 point		1.5	
13 Jurisdiction's Property Tax Rate: In response to higher demand for services, many communities have already raised tax rates to fund citizen needs. The communities that maintain an already high tax burden (as compared to the tax ceiling set by state law) will be given higher points for this category. Property tax rate as a percent of the maximum allowed by law (3 point default for non-taxing jurisdiction).	%	61% or > 5 points	51 - 60% 4 points	41 - 50% 3 points	31 - 40% 2 points	21 - 30% 1 point	< 20% 0 points		1.0	

AGENDA ITEM # III-B. (Continued)

CDBG Rating and Ranking Criteria Description Five County Association of Governments	Data	Data Range/Score (circle only one for each criteria)						Score	X Weight	Total Score
		91 - 100% 5 points	81 - 90% 4 points	71 - 80% 3 points	61 - 70% 2 points	51 - 60% 1 point				
14	Jurisdiction's LMI Population: Percent of residents considered 80 percent or less LMI (based on 2000 Census Data or Survey).	%	91 - 100% 5 points	81 - 90% 4 points	71 - 80% 3 points	61 - 70% 2 points	51 - 60% 1 point		1.0	
15	Extent of Poverty: If an applicant satisfactorily documents the percentage of Low Income (LI - 50%) and Very Low Income (VLI - 30%) persons directly benefiting from a project, or can show the percentage of Low Income/Very Low Income of the community as a whole; additional points shall be given in accordance with the following. Percentage of total population of jurisdiction or project area who are low income and very low income.	%	20% or More 5 points	15 - 19% 4 points	10 - 14% 3 points	5 - 9% 2 points	1 - 4% 1 point		1.0	
16	Presumed LMI Group: Project specifically serves CDBG identified LMI groups, i.e. elderly, disabled, homeless, etc., as stipulated in the state of Utah Small Cities CDBG Application Policies and Procedures.	%	100% 5 points	80 - 99% 4 points	60 - 79% 3 points	51 - 59% 2 points			1.0	
17	Pro-active Planning: Reflects on communities who pro-actively plan for growth and needs in their communities; coordination and cooperation with other governments; development of efficient infrastructure; incorporation of housing opportunity and affordability in community planning; and protection and conservation plan for water, air, critical lands, important agricultural lands and historic resources. Score comes from Worksheet #18.		Very High 4 points	High 3 points	Fair 2 points	Low 1 point			0.5	
18	Application Quality: Application identifies problem, contains a well-defined scope of work and is cost-effective. Score comes from Worksheet #19.		Excellent 5 points	Very Good 4 points	Good 3 points	Fair 2 points	Acceptable 1 point	Poor 0 points	1.5	
19	Project Maturity: Project demonstrates capacity to be implemented and/or completed in the 18 month contract period and is clearly documented. Score comes from Worksheet #20.		Excellent 5 points	Very Good 4 points	Good 3 points	Fair 2 points	Acceptable 1 point	Poor 0 points	2.0	

PLEASE NOTE: Criteria marked with a T is a THRESHOLD eligibility requirement for the CDBG Program.

< = Less Than > = More Than

Previously Allocated Pre-Approved Funding: \$90,000 – Five County AOG (Consolidated Plan Planning, Administration, Rating & Ranking, Program Delivery for Housing Programs and Economic Development Technical Assistance Grant)

CRITERIA 1 WORKSHEET

STATE OF UTAH DIVISION OF HOUSING & COMMUNITY DEVELOPMENT - GRANTEE PERFORMANCE RATING											
10	9	8	7	6	5	4	3	2	1	Score (10 Points Total)	
Excellent ⇐ _____ (Circle One) _____ ⇒ Poor											
Person Providing Evaluation: (Circle) _____ Keith _____ Cheryl _____ Glenna _____											
Excellent	=	9 to 10									Total Points: _____
Very Good	=	7 to 8									Rating: _____
Good	=	5 to 6									(Excellent, Very Good,
Fair	=	3 to 4									Good, Fair, Poor)
Poor	=	1 to 2									

AGENDA ITEM # III-B. (Continued)

CRITERIA 17 WORKSHEET

PRO-ACTIVE PLANNING			
Criteria	Support Documentation Provided		Score (4 Points Total)
1. Has the local jurisdiction provided information demonstrating pro-active planning and land use in their community in coordination and cooperation with other governments?	Yes ___ 1 point	No ___ 0 points	1 point
2. Has the applicant documented that the project is in accordance with an <u>adopted</u> master plan (i.e., water facilities master plan, etc.)	Yes ___ 1 point	No ___ 0 points	1 point
3. Has the applicant documented incorporation of housing opportunity and affordability into community planning (i.e. General Plan housing policies, development fee deferral policies, etc.)	Yes ___ 1 point	No ___ 0 points	1 point
4. Has the applicant documented adopted plans or general plan elements addressing protection and conservation of water, air, critical lands, important agricultural lands and historic resources?	Yes ___ 1 point	No ___ 0 points	1 point
Very High = 4 Points High = 3 Points Fair = 2 Points Low = 1 Point			Total Points: _____ Rating: _____ (Very High, High, Fair, Low)

CRITERIA 18 WORKSHEET

APPLICATION QUALITY				
Criteria	Support Documentation	Other Documentation	Score (7 Points Total)	
1. Problem Identification	Additional written text provided? Yes ___ 1 point No ___ 0 points	Detailed Architectural/Engineering Report prepared? Yes ___ 2 points No ___ 0 points	1 point	
2. Is proposed solution well defined in Scope of Work? In other words, is solution likely to solve problem?	Yes ___ 1 point No ___ 0 points		2 points	
3. Does the application give a concise description of how the project will be completed in a timely manner?	Yes ___ 1 point No ___ 0 points		1 point	
4. Proposed project does <u>not</u> duplicate any existing services or activities already available and provided to beneficiaries in that jurisdiction through other programs, i.e. those locally or regionally based.	Yes ___ 2 points (Does not Duplicate) No ___ 0 points (Duplicates Services)		2 points	
Excellent = 7 Points Very Good = 6 Points Good = 5 Points Fair = 4 Points Acceptable = 3 Points Poor = 2 Points				Total Points: _____ Rating: _____ (Excellent, Very Good, Good, Fair, Acceptable, Poor)

CRITERIA 19 WORKSHEET

PROJECT MATURITY			Score (8 Points Total)
Criteria	Status		
1. Architect/Engineer already selected at time of application through formal RFP process	Yes ___ 2 points No ___ 0 points	2 points	
2. Has application identified dedicated and involved project manager?	Yes ___ 1 point No ___ 0 points	1 point	
3. Is the proposed solution to problem identified in the Scope of Work <u>ready to proceed immediately</u> ?	(Well Defined) Yes ___ 2 points No ___ 0 points	2 points	
4. Has applicant identified all funding sources?	Yes ___ 1 point No ___ 0 points	1 point	
5. Funding Status (Maturity)	All other project funding is applied for but not committed. Yes ___ 1 point No ___ 0 points (or) All other project funding is in place for immediate use. Yes ___ 2 points No ___ 0 points (or) Is CDBG the only funding source for the project? Yes ___ 2 points No ___ 0 points	1 point 2 points 2 points	
Excellent = 8 Points Very Good = 7 Points Good = 6 Points Fair = 5 Points Acceptable = 4 Points Poor = 3 Points			Total Points: _____ Rating: _____ (Excellent, Very Good, Good, Fair, Acceptable, Poor)

AGENDA ITEM # III-B. (Continued)

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
COMMUNITY DEVELOPMENT BLOCK GRANT
GENERAL POLICIES**

1. **Weighted Value utilized for Rating and Ranking Criteria:** The Rating and Ranking Criteria utilized by the Five County Association of Governments contains a weighted value for each of the criteria. Points values are assessed for each criteria and totaled. In the right hand columns the total points received are then multiplied by a weighted value to obtain the total score. These weighted values may change from year to year based on the region's determination of which criteria have higher priority.
2. Five County AOG staff will visit each applicant on site for an evaluation/review meeting.
3. All applications will be evaluated by the Five County Association of Governments Community and Economic Development staff using criteria approved by the Steering Committee.
4. Staff will present prioritization recommendation to the RRC (Steering Committee) for consideration and approval.
5. Maximum amount per year to a jurisdiction is \$150,000.00.
6. Maximum years for a multi-year project is 2 years at \$150,000 per year.
7. All applications for multi-year funding must contain a complete budget and budget breakdown for each specific year of funding.
8. Applications on behalf of sub-recipients (i.e., special service districts, non-profit organizations, etc.) are encouraged. However, the applicant city or county must understand that even if they name the sub-recipient as project manager the city/county is still responsible for the project's viability and program compliance. The applying entity must be willing to maintain an active oversight of both the project and the sub-recipient's contract performance. An inter-local agreement between the applicant entity and the sub-recipient must accompany the pre-application. The inter-local agreement must detail who will be the project manager and how the sponsoring entity and sub-recipient will coordinate work on the project. A letter from the governing board of the sub-recipient requesting the sponsorship of the project must accompany the pre-application. This letter must be signed by the board chairperson.
9. Projects must be consistent with the District's Consolidated Plan. The project applied for must be included in the prioritized capital improvements list that the entity submitted for inclusion in the Consolidated Plan. Projects sponsored on behalf of an eligible sub-recipient may not necessarily be listed in the jurisdictions capital investment plan, but the sub-recipient's project must meet goals identified in the region's Consolidated Plan.
10. Previously allocated pre-approved funding:
 - \$90,000 Five County AOG (Consolidated Plan Planning, Administration, Rating and Ranking, Program Delivery for Housing Programs and Economic Development Technical Assistance Grant)

Adopted by the Five County Association of Governments Regional Review Committee (Steering Committee) August 14, 2002, as amended August 10, 2011.

AGENDA ITEM # III-B. (Continued)

11. Set-aside Funding:
 - None.
12. Emergency projects may be considered by the Regional Review Committee (FCAOG Steering Committee) at any time. Projects applying for emergency funding must still meet a national objective and regional goals and policies.

Projects may be considered as an emergency application if:

- Funding through the normal application time frame will create an unreasonable risk to health or property.
- An appropriate third party agency has documented a specific risk (or risks) that; in their opinion; needs immediate remediation.

If an applicant wishes to consider applying for emergency funds, they should contact the Five County Association of Governments CDBG Program Specialist as soon as possible to discuss the state required application procedure as well as regional criteria. Emergency funds (distributed statewide) are limited on an annual basis to \$500,000. The amount of any emergency funds distributed during the year will be subtracted from the top of the appropriate regional allocation during the next funding cycle.

13. Public service providers, traditionally non-profit organizations, are encouraged to apply for CDBG funds for capital improvement and major equipment purchases. Examples are delivery trucks, furnishings, fixtures, computer equipment, construction, remodeling, and facility expansion. State policy prohibits use of CDBG funds for operating and maintenance expenses. This includes paying administrative costs, salaries, etc. No more than 15 percent of the state's yearly allocation of funds may be expended for public service activities.
14. State policy has established the minimum project size at \$30,000. Projects less than the minimum size will not be considered for rating and ranking.
15. In accordance with state policy, grantees with open grants from previous years who have not spent 50 percent of their previous grant by February 2, 2012 are not eligible to be rated and ranked, with the exception of housing rehabilitation projects.
16. It is the policy of the Five County Association of Governments RRC (Steering Committee) that CDBG funds in this region be directed to the development of brick and mortar LMI housing projects, or utilized for necessary infrastructure for that housing. CDBG funds in this region shall not be utilized for LMI rental assistance.

AGENDA ITEM # III-B. (Continued)

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
HOW-TO-APPLY CDBG APPLICATION WORKSHOP
ATTENDANCE POLICY**

Attendance at one workshop within the region is mandatory by all prospective applicants or an "OFFICIAL" representative of said applicant. [State Policy]

Attendance at the workshop by a county commissioner, mayor, city council member, or county clerk satisfies the above referenced attendance requirement of the prospective applicant's jurisdiction. In addition, attendance by a city manager, town clerk, or county administrator also satisfies this requirement.

Jurisdictions may formally designate a third party representative (i.e., other city/county staff, consultant, engineer, or architect) to attend the workshop on their behalf. Said designation by the jurisdiction shall be in writing. The letter of designation shall be provided to the Five County Association no later than at the beginning of the workshop.

Attendance by prospective eligible "sub-grantees", which may include non-profit agencies, special service districts, housing authorities, etc. is strongly recommended so that they may become familiar with the application procedures. If a city/town or county elects to sponsor a sub-grantee it is the responsibility of that jurisdiction to ensure the timely and accurate preparation of the CDBG application on behalf of the sub-grantee.

Extraordinary circumstances relating to this policy shall be presented to the Executive Director of the Five County Association of Governments for consideration by the Regional Review Committee (Steering Committee).

Adopted by the Five County Association of Governments Regional Review Committee (Steering Committee) October 9, 2002.

AGENDA ITEM # III-B. (Continued)

FY 2012 Regional Prioritization Criteria and Justification

Criteria #9: Regional Project Priority Project priority rating with regional goals and policies. Regional prioritization is determined by the Executive Director with consultation of the AOG Executive Committee.

#1 priority	6 points X 2.0 (weighting)	=	12.0 points
#2 priority	5 points X 2.0 (weighting)	=	10.0 points
#3 priority	4 points X 2.0 (weighting)	=	8.0 points
#4 priority	3 points X 2.0 (weighting)	=	6.0 points
#5 priority	2 points X 2.0 (weighting)	=	4.0 points
#6 priority	1 point X 2.0 (weighting)	=	2.0 points

Regional Prioritization

Justification

- | | | |
|----|--|---|
| #1 | LMI Housing Activities | Projects designed to provide for the housing needs of very low and low-moderate income families. May include the development of infrastructure for LMI housing projects, home buyers assistance programs, or the actual construction of housing units (including transitional, supportive, and/or homeless shelters), and housing rehabilitation. Meets a primary objective of the program: Housing. Traditionally CDBG funds leverage very large matching dollars from other sources. |
| #2 | Community Facilities | Projects that traditionally have no available revenue source to fund them, or have been turned down traditionally by other funding sources, i.e., Permanent Community Impact Fund Board (PCIFB). May also include projects that are categorically eligible for Community Development Block Grant (CDBG) funding, i.e., senior citizens centers, health clinics, food banks, and/or public service activities. Includes community centers that are not primarily recreational in nature. |
| #3 | Public Utility Infrastructure | Projects designed to increase the capacity of water and other utility systems to better serve the customers and/or improve fire flow capacity. Other funding sources usually available. Adjusting water rates are a usual funding source. Other agencies also fund this category. Includes wastewater disposal projects. |
| #4 | Public Safety Activities | Projects related to the protection of property, would include activities such as flood control projects or fire protection improvements in a community. Typically general fund items but most communities cannot fund without additional assistance. Grants help lower indebted costs to jurisdiction. Fire Protection is eligible for other funding i.e., PFCIB and can form Special Service Districts (SSD's) to generate revenue stream. |
| #5 | Projects to remove architectural barriers | Accessibility of public facilities by disabled persons is mandated by federal law but this is an unfunded mandate upon the local government. A liability exists for the jurisdiction because of potential suits brought to enforce requirements. Only CDBG and sometimes PCIFB have stepped up to fund this mandate. |
| #6 | Parks and Recreation | Projects designed to enhance the recreational qualities of a community i.e., new picnic facilities, playgrounds, aquatic centers, etc. |

Note: The Executive Director in consultation with the Executive Committee reviewed and approved the regional prioritization for ratification by the Steering Committee.

**Five County Association of Governments
CDBG Rating and Ranking Program Year 2012
Data Sources**

1. **CAPACITY TO CARRY OUT THE GRANT:** The grantee must have a history of successful grant administration in order to receive full points in this category. First time grantees or grantees who have not applied in more than 5 years are presumed to have the capacity to successfully carry out a project and will receive a default score of 2.5 points. To adequately evaluate grantee performance, the RRC must consult with the state staff. State staff will rate performance on a scale of 1-10 (Ten being best). A grantee whose performance in the past was poor must show improved administration capability through third party administration contracts with AOG's or other capable entities to get partial credit. Worksheet #1 used to determine score.
2. **GRANT ADMINISTRATION:** Grant administration costs will be taken from the CDBG pre-application. Those making a concerted effort to minimize grant administration costs taken from CDBG funds will be awarded extra points.
3. **JOB CREATION:** Information provided by applicant prior to rating and ranking. Applicant must be able to adequately support proposed figures for job creation or retention potential. This pertains to permanent jobs created as a result of the project, not jobs utilized in the construction of a project. Two part-time employees = 1 full-time.
4. **UNEMPLOYMENT:** "Utah Economic and Demographic Profiles" (most current issue available prior to rating and ranking), provided by Utah Office of Planning and Budget; or "Utah Labor Market Report" (most current issue with annual averages), provided by Department of Workforce Services.
5. **FINANCIAL COMMITMENT TO COMMUNITY DEVELOPMENT (Self-Help Financing):** From figures provided by applicant in grant application. Documentation of the source(s) and status (whether already secured or not) of any and all proposed "matching" funds must be provided prior to the rating and ranking of the application by the RRC. Any changes made in the dollar amount of proposed funding, after rating and ranking has taken place, shall require reevaluation of the rating received on this criteria. A determination will then be made as to whether the project's overall ranking and funding prioritization is affected by the score change.

Use of an applicant's local funds and/or leveraging of other matching funds is strongly encouraged in CDBG funded projects in the Five County Region. This allows for a greater number of projects to be accomplished in a given year. Acceptable matches include property, materials available and specifically committed to this project, and cash. Due to federal restrictions unacceptable matches include donated labor, use of equipment, etc. All match proposed must be quantified as cash equivalent through an acceptable process before the match can be used. Documentation on how and by whom the match is quantified is required. "Secured" means that a letter or applications of intent exist to show that other funding sources have been requested as match to the proposed project. If leveraged funds are not received then the points given for that match will be deducted and the project's rating reevaluated.

A jurisdiction's population (most current estimate provided by Utah Office of Planning and Budget) will determine whether they are Category A, B, C or D for the purposes of this criteria.

AGENDA ITEM # III-B. (Continued)

6. **CDBG DOLLARS REQUESTED PER CAPITA:** Determined by dividing the dollar amount requested in the CDBG application by the beneficiary population.
7. **LOCAL JURISDICTIONS COMMUNITY DEVELOPMENT OBJECTIVES: THRESHOLD CRITERIA:** Every applicant is required to document that the project for which they are applying is consistent with that community's and the Five County District Consolidated Plan. The project, or project type, must be a high priority in the investment component (Capital Investment Plan (CIP) One-Year Action Plan). The applicant must include evidence that the community was and continues to be a willing partner in the development of the regional (five-county) consolidated planning process. (See CDBG Application Guide.)
8. **COUNTY'S COMMUNITY DEVELOPMENT GOALS AND POLICIES:** Prioritization will be determined by the three (3) appointed Steering Committee members representing the county in which the proposed project is located. The three (3) members of the Steering Committee include: one County Commission Representative, one Mayor's Representative, and one School Board Representative. (Note: for AOG application, determination is made by the Steering Committee Chair, in consultation with the AOG Executive Committee.)
9. **REGIONAL COMMUNITY DEVELOPMENT GOALS AND POLICIES:** Determined by the Executive Director with consultation of the AOG Executive Committee members. The Executive Committee is comprised of one County Commissioner from each of the five counties.
10. **IMPROVEMENTS TO, OR EXPANSION OF, LMI HOUSING STOCK, OR PROVIDING AFFORDABLE HOUSING ACCESSIBILITY TO LMI RESIDENTS:** Information provided by the applicant. Applicant must be able to adequately explain reasoning which supports proposed figures, for the number of LMI housing units to be constructed or substantially rehabilitated with the assistance of this grant. Or the number of units this grant will make accessible to LMI residents through loan closing or down payment assistance.
11. **AFFORDABLE HOUSING PLAN IMPLEMENTATION:** In January, 1999, the Community and Economic Development State Legislative Committee passed a resolution requiring the Community Impact Fund and the Community Development Block Grant Program to implement rating and ranking criteria that would award jurisdictions that had complied with HB 295 law and had adopted their Affordable Housing Plans when they applied for funding from these two programs. The CDBG State Policy Board adopted the following rating and ranking criteria to be used by each regional rating and ranking system: "*Applications received from communities and counties who have complied with HB 295 by the preparation and adoption of a plan, and who are applying for a project that is intended to address some element of that plan will be given additional points.*" Projects which actually demonstrate implementation of a jurisdiction's Affordable Housing Plan policies will be given points. Applicants must provide sufficient documentation to justify their project does, in fact, comply with this criteria. Towns applying for credit under this criteria may either meet a goal in their adopted Affordable Housing Plan or the project meets a regional affordable housing goal in the Consolidated Plan.
12. **GEOGRAPHIC EXTENT OF PROJECT'S IMPACT:** The actual area to be benefitted by the project applied for.

AGENDA ITEM # III-B. (Continued)

13. **PROPERTY TAX RATE FOR JURISDICTION:** Base tax rate for community or county, as applicable, will be taken from the "Statistical Review of Government in Utah", or most current source using the most current edition available prior to rating and ranking. Basis for determining percent are the maximum tax rates allowed in the Utah Code: .70% for municipalities, and .32% for counties.
14. **PERCENTAGE OF APPLICANT'S JURISDICTION WHO ARE LOW TO MODERATE INCOME:** Figures from the most current available census data provided by the State Department of Community and Economic Development. If a community or county is not on the DCED provided "HUD Pre-approved List", the figures will be provided from the results of a DCED approved income survey conducted by the applicant of the project benefit area households.
15. **EXTENT OF POVERTY:** Based on information provided by applicant prior to rating and ranking that satisfactorily documents the percentage of Low Income (LI - 50%) and Very Low Income (VLI - 30%) persons directly benefitting from a project.
16. **PRESUMED LMI GROUP:** Applicant will provide information as to what percent of the proposed project will assist a presumed LMI group as defined in the current program year CDBG Application Guide handbook.
17. **PRO-ACTIVE PLANNING:** The State of Utah emphasizes the importance of incorporating planning into the operation of city government. Communities that demonstrate their desire to improve through planning will receive additional points in the rating and ranking process.

In the rating and ranking of CDBG applications, the region will recognize an applicant's accomplishments consistent with these principles by adding additional points when evaluating the following:
 - ** Demonstration of local responsibility for planning and land-use in their communities in coordination and cooperation with other governments
 - ** Development of efficient infrastructure including water and energy conservation
 - ** Incorporation of housing opportunity and affordability into community planning
 - ** Protection and conservation plan for water, air, critical lands, important agricultural lands and historic resourcesWorksheet #17 will be used in the rating and ranking process for applicants who have taken the opportunity to provide additional information and documentation in order to receive these additional points.
18. **Application Quality:** Quality of the Pre-Application in terms of project identification, justification, and well-defined scope of work likely to address identified problems.
19. **Project Maturity:** Funding should be prioritized to those projects which are the most "mature". For the purposes of this process, maturity is defined as those situations where: 1) the applicant has assigned a project manager; 2) has selected an engineer and/or architect through a formal process in accordance with applicable laws and regulations; 3) knows who will administer the grant; 4) proposed solution to problem is identified in the Scope of Work and ready to proceed immediately; and 5) identifies all funding sources and funding maturity status. Projects that are determined to not be sufficiently mature so as to be ready to proceed in a timely manner, may not be rated and ranked.

AGENDA ITEM # III-C.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PRE-APPROVED FUNDING

The Steering Committee of the Five County Association of Governments has authorized pre-approved funding to the Five County Association of Governments for CDBG Program Administration, Direct Planning Assistance, Economic Development Technical Assistance and Housing Program Delivery. This funding has enabled the Community and Economic Development Program staff to provide planning and technical assistance to income eligible communities throughout the Five County Region. Work program elements have previously included updating the region's Consolidated Plan, community development planning assistance, administration of the CDBG program, Workforce Housing Assistance, and program delivery for the Revolving Loan Fund, Down Payment/Closing Cost, HOME and Emergency Home Repair programs.

State CDBG staff informed each of the Associations of Governments that they will no longer be eligible to receive funding for direct planning activities beginning in FY 2012. Previous grants for this particular activity have totaled \$50,000 on an annual basis. Each jurisdiction in the region has an opportunity to submit an application for funding to update their planning documents. Upon prioritization and approval of funding, these jurisdictions could contract with the Association of Governments to provide services outlined in their application, but this entire process needs to be driven by jurisdictions. In addition to the reduction in direct planning funds mentioned above, the Association of Governments grant to provide administration of the CDBG program was cut \$10,000 in FY 2011.

Community and Economic Development staff will continue to provide support in capital improvement planning, affordable housing strategy development and support, and other activities related to updating the Region's Consolidated Plan. The consolidated planning process requires public input at the local levels for citizens, local governments, and other key agencies. Staff provides assistance, direction and help to facilitate a collaborative effort to accomplish this requirement. AOG staff is also involved with efforts to encourage affordable housing strategies and development.

Staff is actively involved in program delivery to clients meeting income eligibility to provide intake for the Revolving Loan Fund, HOME, Emergency Home Repair and Down Payment/Closing Cost assistance. Examples of some of the services provided throughout the region include: 1) Housing Rehabilitation; 2) Roof and bathroom repairs; 3) Septic system repairs; 4) Replacement of inoperable heating and cooling systems and water heaters; 5) Low to Moderate Income Job Creation; and 6) District Revolving Loan Fund loan servicing. The RLF provides gap financing to qualified business expansions, start-ups, and/or relocations.

AOG staff is recommending pre-approved funding in the amount of \$90,000 which would enable staff to continue providing CDBG program administration and on-going assistance throughout the region.

AGENDA ITEM # IV.

Five County Economic Development District Revolving Loan Fund Administration Board Appointment Recommendations June 2012

Introduction

The Five County Association of Governments has administered a small business Revolving Loan Fund (RLF) since 1987. The RLF provides supplemental financing to expanding businesses in the region to create or retain jobs. RLF funds do not replace private sector lenders; the funds “bridge the gap” between what is available from other lenders and the equity provided by the borrower.

Since its inception in 1987, the RLF has lent \$7,740,781 to 117 deals in southwestern Utah. The RLF program leveraged more than \$34.5 million of private sector loans. Approximately 975 jobs have been created or retained. Seventy eight of the 117 loans have been repaid in full, 16 loans are actively repaying loans, and one loan is in collections. Twenty two loans have partially defaulted, resulting in the write off of about \$900,000.

RLF Administration Board

The RLF is operated pursuant to an *RLF Plan* prepared by AOG staff and approved by federal funding agencies. The plan calls for the creation of an RLF Administration Board, who assist staff in reviewing and approving loan applications. The RLF Administration Board is composed of nine individuals. Two members represent business interests, two are bankers, one is a CPA, one represents the Regional Workforce Services Council, one represents Chambers of Commerce, and one is an Attorney. The final member is a representative of the AOG Steering Committee. Public officials terms on the Board coincide with their respective terms of elected office. Private sector members serve two year terms, and may be reappointed for additional terms. A roster of the current Board members is attached for your reference.

The Workforce Services Council has recommended the appointment of **Wayne Shamo** with Shamo Lumber in Hurricane to represent the Council. He replaces Richard VanAusdahl, who recently retired. This two year term begins in June 2012.

We recommend the appointment of **David J. Grant** of Metalcraft Technologies in Cedar City to replace Jeff Marchant for a two year term beginning in June 2012.

The Washington County Attorney’s Office has agreed to assign an attorney to the Board. We hope to be able to provide the name of the assigned attorney at the 13 June Steering Committee meeting.

Commissioner **Jim Matson** of Kane County represents the Steering Committee, and has agreed to continue this assignment.

Nick Lang, CPA has agreed to serve an additional two year term. He serves as Board Chairman.

Board action is necessary to approve these recommended appointments/renewals.

AGENDA ITEM # IV. (Continued)

06/2012

**FIVE COUNTY ECONOMIC DEVELOPMENT DISTRICT
REVOLVING LOAN FUND
LOAN ADMINISTRATION BOARD**

**Nick Lang, Chairman
Vacant, Vice-Chairman**

Nick Lang
Certified Public Accountant
Lang and Company
1240 East 100 South, Building #2
St. George, Utah 84790
PHONE: 435-673-1000 Work
2 Year Term - Renewed 6/2012
Expires 6/2014
langco@infowest.com

Commissioner Jim Matson
Kane County Commission
135 West Kanab Creek Drive
Kanab, Utah 84741
PHONE: 435-644-8841 435-819-0149 Cell
Steering Committee Appointment 6/2012
jmatson@kanab.net

West Martin
Town & Country Bank
405 East St. George Boulevard
St. George, Utah 84770
PHONE: 435-673-1150 Office
435-229-6831 Cell
2 Year Term - Appointed 2/2011
Expires 2/2013
wmartin@tcbankutah.com

David Grant
Metalcraft Technologies
526 North Aviation Way
Cedar City, Utah 84720
PHONE: 435-586-3871
2 Year Term - Appointed 6/2012
Expires 6/2014
david.i.grant@metalcraft.net

Paul Campbell
SCORE
1202 West Hummingbird Drive
St. George, Utah 84770
PHONE: 435-652-2115 Home
2 Year Term - Appointed 2/2011
Expires 2/2013
donpaulc@beyondbb.com

Wayne Shamo
Shamo Lumber
340 West 100 North
Hurricane, Utah 84737
PHONE: 435-635-4586 Work
435-229-4517 Cell
Appointment of the Regional Council
2 Year Term - Appointed 6/2012
Expires 6/2014
wshamo@msn.com or shamo@dixie.edu

Scott Jolley, President/CEO
Cedar City Chamber of Commerce
77 North Main Street
Cedar City, Utah 84720
PHONE: 435-586-4484
435-701-0148 Cell
2 Year Term - Appointed 3/2011
Expires 3/2013
director@infowest.com

Darrin Duncan
State Bank of Southern Utah
377 North Main Street
Cedar City, Utah 84720
PHONE: 435-865-2304
2 Year Term - Appointed 3/2012
Expires 3/2014
Dduncan@sbsu.com

Vacant
Washington County Attorney's Office
33 North 100 West
St. George, UT 84770
PHONE: 435-634-5723

AGENDA ITEM # V.

Peter F. Kuhlmann
Southwest Region IV Chairman
197 East Tabernacle
St. George, Utah 84770
June 23, 2011



To: Five County Association of Governments
Attn: Ken Sizemore
1070 West 1600 South
St. George, Utah 84770
Re: State 911 Committee Appointment

Dear Ken;

The Southwest Region IV Task Force and Washington County have suffered a major loss with the death of Jeff Dial. Jeff was both a friend and a knowledgeable communications supervisor who provided valuable skills and abilities in maintaining and improving our communications systems. Jeff has represented both the Region and the County in addressing our communications needs.

In the last meeting of our Region we discussed the need to find a replacement for Jeff in representing our area in several of the regular communications meetings both locally and on the state level. Jeff has served on the 911 committee at the state level. It is our understanding that the appointment of a replacement for Jeff on this committee is the responsibility of your agency. Following the discussion at our regional meeting, the board asked that I draft a letter expressing our desire to request that Justin Grenier be appointed to serve in Jeff's place on the 911 committee.

Justin worked closely with Jeff in helping to meet the communication needs of Washington County and the Southwest Region. He is employed by St. George City and has recently been assigned some of the responsibilities left unaddressed by Jeff's passing. Justin had a close working relationship with Jeff and as a result has gained a depth of institutional knowledge not possessed by the other communications technicians in our area. Justin can represent both Washington County and the Southwest Region well as a member of the 911 committee. He is familiar with the local 911 processes and our communications systems. As the Chairman of the Southwest Region IV I am forwarding the recommendation of our Board that Justin Grenier be appointed to the State 911 Committee to represent Washington County and the Southwest Region. We would appreciate your considering him as a candidate to fill this important position.

Sincerely,

Peter F. Kuhlmann
Southwest Region IV Chairman

AGENDA ITEM # VI.

COMMUNITY IMPACT BOARD REPRESENTATIVE

In early 2011, Commissioner Denny Drake was nominated and confirmed to serve as the Five County representative on the Permanent Community Impact Board, filling the remainder of Maloy Dodd's term. This term expires in June, 2012.

Commissioner Drake has expressed an interest in continuing his service on the board, and would enjoy the opportunity to serve a full term. State staff and the Governor's Office concur with this proposal.

Board action is necessary to nominate Commissioner Drake for a full term of service on the Permanent Community Impact Board.

AGENDA ITEM # XIII-B.

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
OUT OF STATE TRAVEL AUTHORIZATION REQUEST**

DATE: August 13-16, 2012

PURSUANT TO THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS PERSONNEL POLICIES AND PROCEDURES, I AM REQUESTING AUTHORIZATION TO TRAVEL OUT OF STATE FOR THE FOLLOWING PURPOSES:

PURPOSE OF TRAVEL: Senior Medical Patrol Regional Training Conference.
Denver, CO

SUPPORTING DOCUMENTATION ATTACHED

ESTIMATED TRAVEL COSTS:

AIRFARE/SURFACE TRANSPORTATION: \$ 320
LODGING (3 Nights @ \$ 90): \$ 270
PER DIEM (4 Days @ \$ 38): \$ 152
REGISTRATION FEES (Days) : \$
OTHER COSTS:

TOTAL ESTIMATED TRAVEL COSTS: \$ 722

SOURCE OF TRAVEL FUNDS: SMP Grant

BUDGET LINE ITEM: 813-06

REVIEWED PER BUDGET: Scott Leavitt, CFO **DATE:** 5 June 12

REVIEWED BY EXECUTIVE DIRECTOR: [Signature] **DATE:** 1 Jun 12

AGENDA ITEM # XIII-B. (Continued)

Ken Sizemore

From: Carol Hollowell
Sent: Friday, June 01, 2012 3:50 PM
To: Ken Sizemore
Subject: FW: SMP Regional Conference in Denver August 14-16

From: Darren Hotton [<mailto:dhotton@utah.gov>]
Sent: Tuesday, May 22, 2012 8:54 AM
To: skershis@co.davis.ut.us; Carrie Schonlaw; SMcbeth@mountainland.org; Scott Christensen; SBrenna@slco.org; louisew@ubaog.org; paulap@weberhs.org
Cc: lfreer@co.davis.ut.us; Carol Hollowell; jhatch@mountainland.org; Christy Nebeker; DScott@slco.org; Michael Styles; Ryan Nilsen; Shirley Winn; nobui@weberhs.org
Subject: SMP Regional Conference in Denver August 14-16

Dear AAA Directors (Davis, MTN, 5-C, 6-C, Salt Lake, UBAG, Weber);

This year DAAS has put aside money for AAA's (SMP coordinators) to attend the Denver SMP regional conference. The Dates are August 14-16. I will send more information as I receive it. In a nut shell, DAAS would like to reimburse the traveling expenses to the AAA and not the individual attending the meeting. Currently, flights are running around \$300.00 (round trip), we will cover three night hotel stay (13,14,and 15), the SMP coordinator can fly home the afternoon of the 16th. We will pay for shuttle services and .36 a mileage reimbursement.

Next week I will send you the email with the announcement and you can start making arrangements. If you have questions, please email me

Thanks Darren

Darren Hotton, CPM
Program Manager
Division of Aging & Adult Services
ph. 801-538-4412
dhotton@utah.gov

AGENDA ITEM # XIII-B. (Continued)

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
OUT OF STATE TRAVEL AUTHORIZATION REQUEST**

DATE:

PURSUANT TO THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS PERSONNEL POLICIES AND PROCEDURES, I AM REQUESTING AUTHORIZATION TO TRAVEL OUT OF STATE FOR THE FOLLOWING PURPOSES:

PURPOSE OF TRAVEL: Attendance and participation in the Association of Metropolitan Planning Organizations Annual Conference in Saratoga Springs, NY September 11-14, 2012.

SUPPORTING DOCUMENTATION ATTACHED

ESTIMATED TRAVEL COSTS:

AIRFARE/SURFACE TRANSPORTATION: \$ 750.00

LODGING (4 Nights @ \$ 189.00): \$ 756.00

PER DIEM (5 Days @ \$ 45.00): \$ 225.00

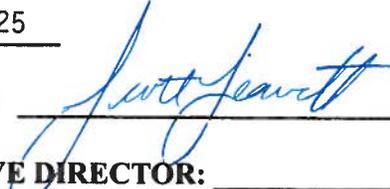
REGISTRATION FEES (5 Days) : \$ 440.00

OTHER COSTS: _____

TOTAL ESTIMATED TRAVEL COSTS: \$ 2,171.00

SOURCE OF TRAVEL FUNDS: Dixie MPO State Contract + 7% Local Match

BUDGET LINE ITEM: 530-25

REVIEWED PER BUDGET: , CFO **DATE:** 6/5/12

REVIEWED BY EXECUTIVE DIRECTOR: _____ **DATE:** _____

PRELIMINARY AGENDA

Please note that the agenda is subject to change.
Visit www.ampo.org for the latest updates to the agenda.

Tuesday, September 11

8:30 am – 4:30 pm

- » Freight and Land Use

1:00 pm – 3:00 pm

- » Statewide MPO Associations Roundtable

3:30 pm – 5:30 pm

- » Collaborative Planning through an MPO Association

4:00 pm – 5:30 pm

- » Business Meeting

Wednesday, September 12

8:00 am – 9:30 am

- » Business Meetings

9:00 am – 5:30 pm

- » Registration and Exhibits Open

10:00 am – 11:30 am

- » MPO/Partner Relationships
- » What the Heck is an MPO?

10:00 am – 11:45 am

- » Mobile Workshops*

12:00 pm – 1:30 pm

- » Lunch

1:45 pm – 3:15 pm

- » Modeling

- » Performance Based Planning

- » Transit Planning

3:15 pm – 3:45 pm

- » Coffee Break in Exhibit Area

3:50 pm – 5:20 pm

- » Livability 1

- » Reliability/Variability

- » Transportation Demand Management

6:00 pm – 8:00 pm

- » Opening Reception

Thursday, September 13

7:00 am – 9:00 am

- » Continental Breakfast - Washington Policy Briefing

9:00 am – 5:30 pm

- » Registration and Exhibits Open

9:10 am – 10:40 am

- » Air Quality

- » Bike/Ped

- » Policy

10:50 am – 12:20 pm

- » Climate Change 1

- » Livability 2

12:30 pm – 2:00 pm

- » Lunch

2:10 pm – 3:40 pm

- » Climate Change 2

- » Freight

- » Transit

3:40 pm - 4:00 pm

- » Coffee Break

4:00 pm – 5:30 pm

- » Air Quality & Transportation Planning/Modeling

- » Small MPOs

- » Sustainability

5:30 pm – 7:00 pm

- » Happy Hour

Friday, September 14

7:00 am

- » Continental Breakfast

- » Registration Open

8:00 am – 9:30 am

- » Data Collection

- » MPO Role in Expanding the Transportation Revenue Base

9:45 am – 11:45 am

- » FHWA / FTA Town Hall

*Registration fee for mobile workshops is not included in full conference registration.



AGENDA ITEM # XIII-C.

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

**PERMANENT COMMUNITY IMPACT FUND BOARD APPLICATION
STEERING COMMITTEE REVIEW**

Project Title:

US-89 Passing Lanes & Alton Intersection Improvements Project

Application Reviewed by Five County AOG Steering Committee: June 13, 2012

Applicant Identification, Address:

Region 4, Utah Department of Transportation
210 West 800 South
Richfield, UT 84701

Funding:

UDOT (cash)	\$3,000,000.00
<u>CIB (Grant)</u>	<u>\$1,500,000.00</u>
TOTAL PROJECT	\$4,500,000.00

Project Description provided by Applicant:

In March 2012 the Utah Transportation Commission approved a new project to improve safety along US-89 from the Alton intersection towards the town of Hatch. This project will provide safe passing and intersection improvements along this corridor. Funding for this project is \$3.0M in UDOT federal funding and a request to the Community Impact Board (CIB) for a grant in the amount of \$1.5M.

The public hearing was held in Cedar City on May 11 th at the Utah Transportation Commission meeting. UDOT requested this safety project due to the addition of the Alton Coal mine, tourism traffic between the multiple National Parks and the seasonal high traffic volumes related to recreational opportunities. These improvements are listed on the statewide choke point project list as number 22 and 24 as presented in the April 2011 workshop with a safety crash rate of 602% and 154% above expected respectively for these two projects. Improvements consist of Southbound and Northbound passing lanes and improvement to the Alton intersection along US-89. See Figure 1.

UDOT Region 4 has recently completed two studies of this area. The first study was conducted to analyze traffic near the US89 and SR14 intersection including sections of US89 towards the Town of Hatch. Figure 2 displays the current passing opportunities between SR-14 and towards the Town of Hatch. Passing opportunities are marginal with nearly 75% no passing zones. Many of the locations identified for passing opportunities are short and are difficult to use with the amount of oncoming traffic present.

The second study, Tri County Coal Truck Route Study, was completed by UDOT in partnership with the Iron County RPO in an effort to analyze the effects on roadways related to the Alton Coal mine. Figure 3 details the study limits and the deficiencies in roadways along the proposed coal route from Alton to the proposed coal load out facility west of Cedar City.

AGENDA ITEM # XIII-C. (Continued)

If CIB grant funding is not approved the UDOT Region 4 will report back to the Utah Transportation Commission and either reduce the scope of work or seek additional funding (which may include the cancellation of other proposed projects) to complete the proposed project.

APPLICATION REVIEW

The Steering Committee of the Five County Association of Governments at its regularly scheduled meeting held on Wednesday, June 13, 2012, reviewed the "US-89 Passing Lanes & Alton Intersection Improvements Project" Utah Permanent Community Impact Fund Board application and voted to:

- SUPPORT THIS APPLICATION.
- REMAIN NEUTRAL REGARDING THIS APPLICATION.
- NOT SUPPORT THIS APPLICATION.

The project described above does does not conform with the policy or planning of the multi-jurisdictional area it directly impacts. Additional information is is not needed.

Kenneth L. Sizemore, Executive Director

13 June 2012

Date

Figure 1

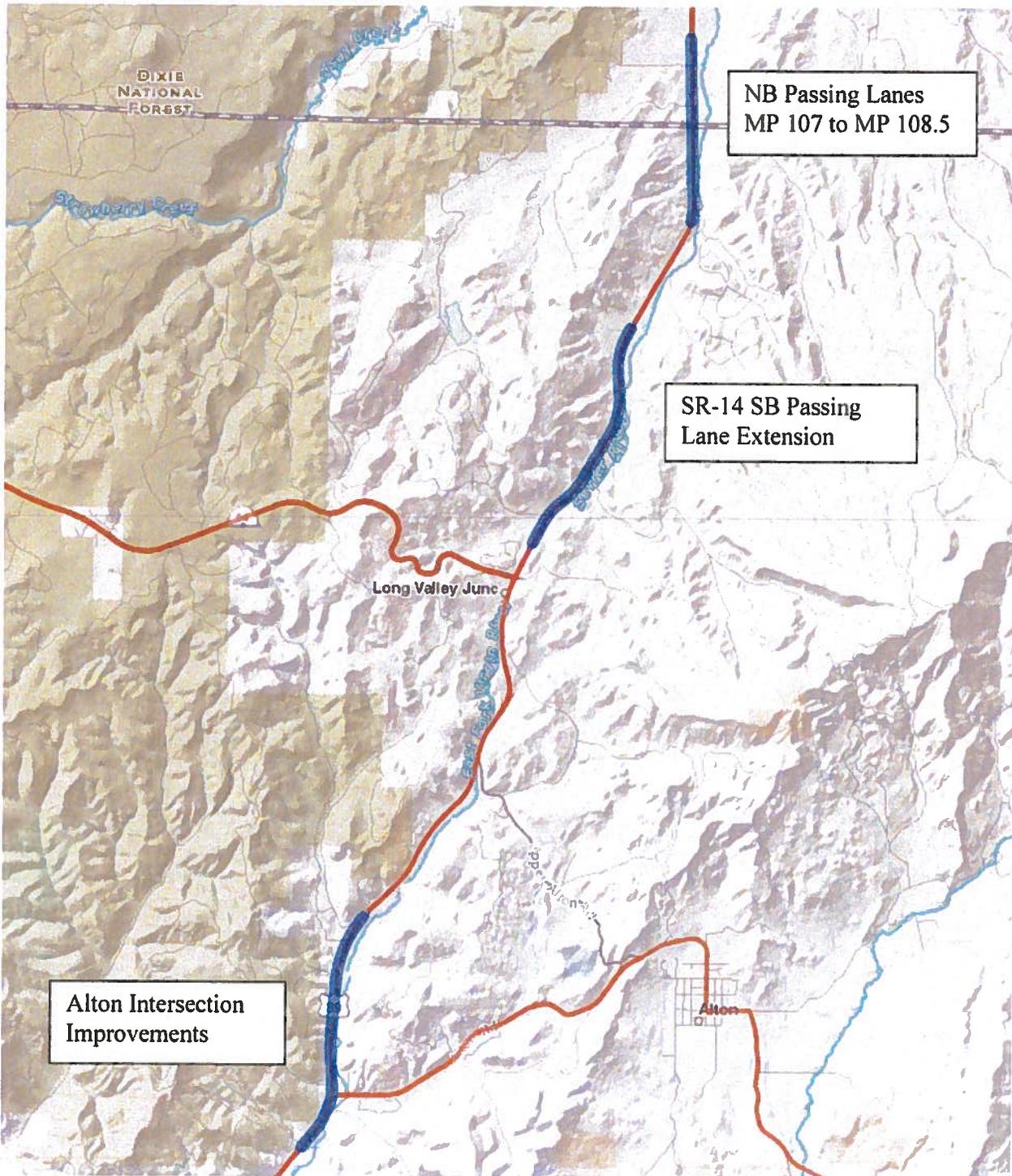
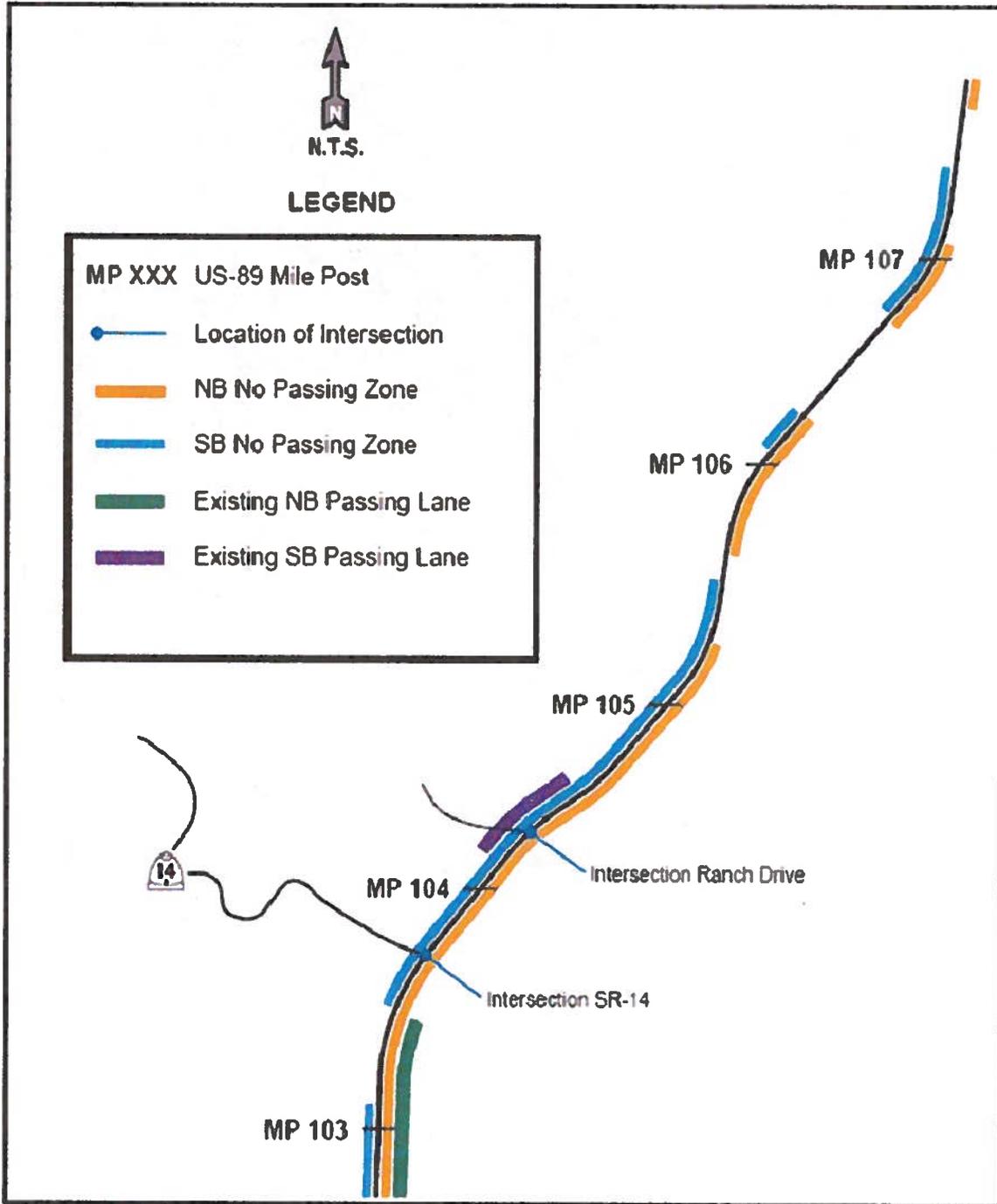


Figure 2



AGENDA ITEM # XIII-C. (Continued)

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

**PERMANENT COMMUNITY IMPACT FUND BOARD APPLICATION
STEERING COMMITTEE REVIEW**

Project Title:

Kane County North Event Center Project

Application Reviewed by Five County AOG Steering Committee: June 13, 2012

Applicant Identification, Address:

Kane County Municipal Building Authority
210 West 800 South
Richfield, UT 84701

Funding:

Kane County (cash)	\$ 450,000.00
Applicant In-Kind	\$ 50,000.00
Other In-Kind	\$ 50,000.00
<u>CIB (Grant)</u>	<u>\$ 400,000.00</u>
TOTAL PROJECT	\$ 950,000.00

Project Description provided by Applicant:

The Kane County Municipal Building Authority (KCMBA) is a County Governmental Agency created for the purpose of receiving and dispensing funds dedicated to the construction of county facilities which serve public needs. The KCMBA board consists of the three Kane County Commissioners.

The purpose of this request is to address the public desire for a facility to house events; including the Kane County Fair, local community activities, small conventions, classes, workshops, tournaments, school overflow activities, concerts and programs, athletic events, and other activities.

The building which was designed by TC Engineering in conjunction with members of the community is 150' long by 85' wide, of steel construction with a sports arena 85' by 54' on each end giving the ability to host two gatherings simultaneously. The Center portion of the building is designed with a lobby area (9' x 41'), restrooms including seven stalls for the females and four stalls for the males, each restroom having handicap access. Also included in the center section is a large conference room (41' x 26') a small conference room (24' x 18'), a food preparation area (16' x 18'), and two storage areas with a total dimension of (36' x 11'). The area above the center portion is also presently designated for storage with a dimension of 85' x 41'. Plans have been approved by the State of Utah and the Planning and Zoning board of Orderville Town. They are excited to have this much needed facility in their community.

The Kane County Fair is unique in that it is an old time fair in keeping with the unique history of Orderville and the United Order. The current Kane County Fair is spread between the local High School, the Arena, with events also in other places. It is difficult to have continuity and synergism with the fair activities when it is so spread out.

AGENDA ITEM # XIII-C. (Continued)

One major purpose of the new building is to create a facility where the fair can be brought together into one location which will enable the fair to grow.

Kane County presently owns the land upon which the building will rest which is at the Carrol Arena in Orderville, Utah. The land adjoins the Rodeo Arena which is owned by the Long Valley Lions Club; the entire complex composing the Kane County Fair Grounds. Rodeos, Demolition Derbies, portions of the Kane County Fair and other agricultural events take place in the complex at present.

The Kane County Municipal Building Authority has secured funds budgeted by the Kane County Commission in the amount of \$450,000.00 to fund the shell of the building which will house the Kane County Fair this year, but need an additional \$400,000 to complete the interior portion and make the building viable for other kinds of activities as enumerated in the second paragraph of this portion.

Construction on the shell of the project is currently under way and is slated for completion by July 30, 2012. Our Desire is to obtain the additional funds for completion of the building so that work can resume after the fair in the fall to be completed in late fall of 2012. The Kane County MBA has requested and received bids for all phases of the construction and the amount requested will complete the construction of the building with a modest sum left over for some simple furnishings and equipment to stock the building with basketball and volleyball standards, small bleachers and some chairs. Completion of the remaining equipment and a kitchen will be funded subsequently from budgeted funds and they become available.

Without the requested funds from the CIB we will end up with just a big shell that will not serve the multiple use purposes we desire for this facility. Kane County would like to take the facility past the shell to a museum type facility that will house large community and conference gatherings. Kane County would be able to display and show case the numerous photos, painting, and displays from the United Order that are currently in storage. Thank you for considering this request

APPLICATION REVIEW

The Steering Committee of the Five County Association of Governments at its regularly scheduled meeting held on Wednesday, June 13, 2012, reviewed the "Kane County North Event Center Project" Utah Permanent Community Impact Fund Board application and voted to:

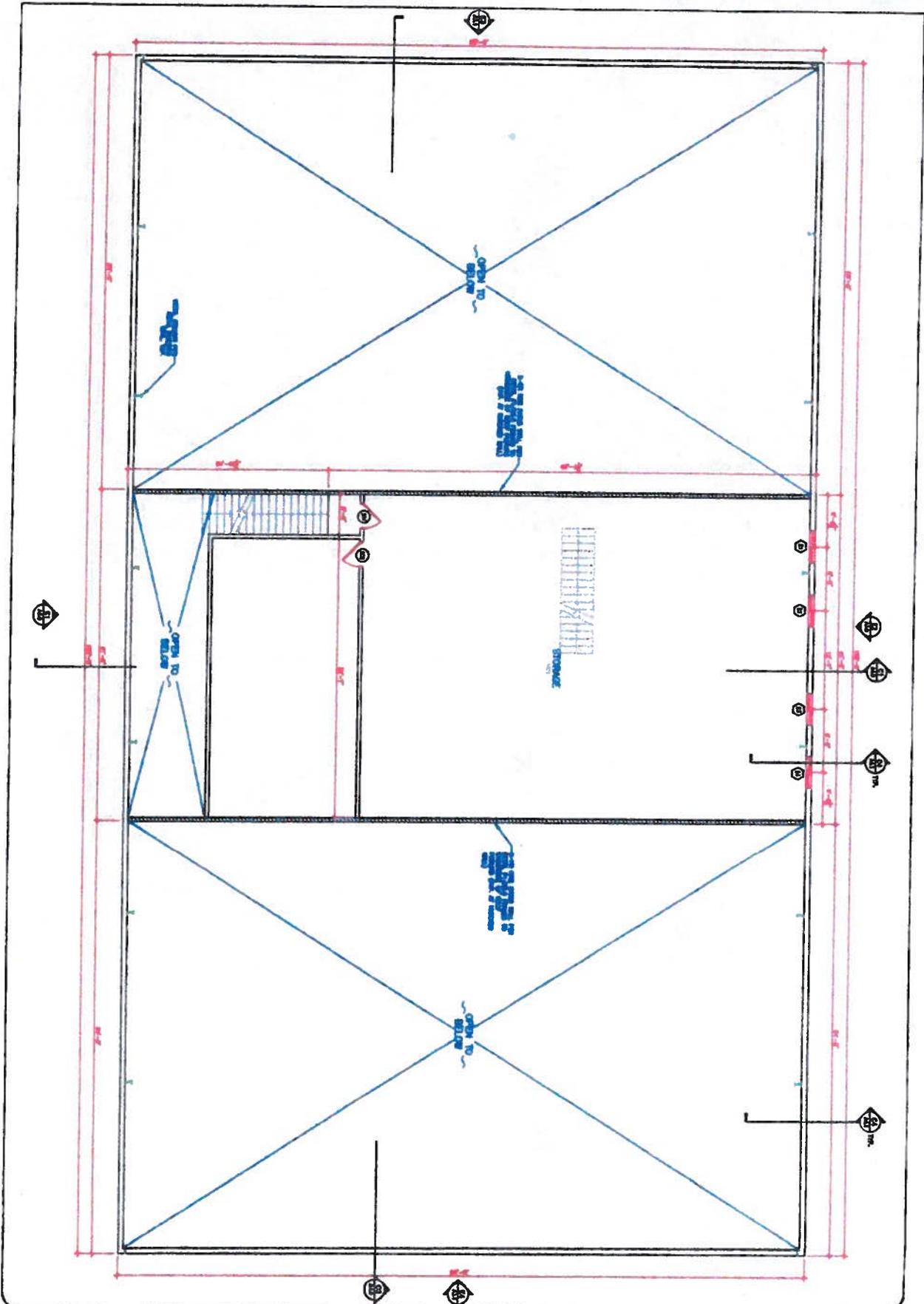
- SUPPORT THIS APPLICATION.
- REMAIN NEUTRAL REGARDING THIS APPLICATION.
- NOT SUPPORT THIS APPLICATION.

The project described above does does not conform with the policy or planning of the multi-jurisdictional area it directly impacts. Additional information is is not needed.

Kenneth L. Sizemore, Executive Director

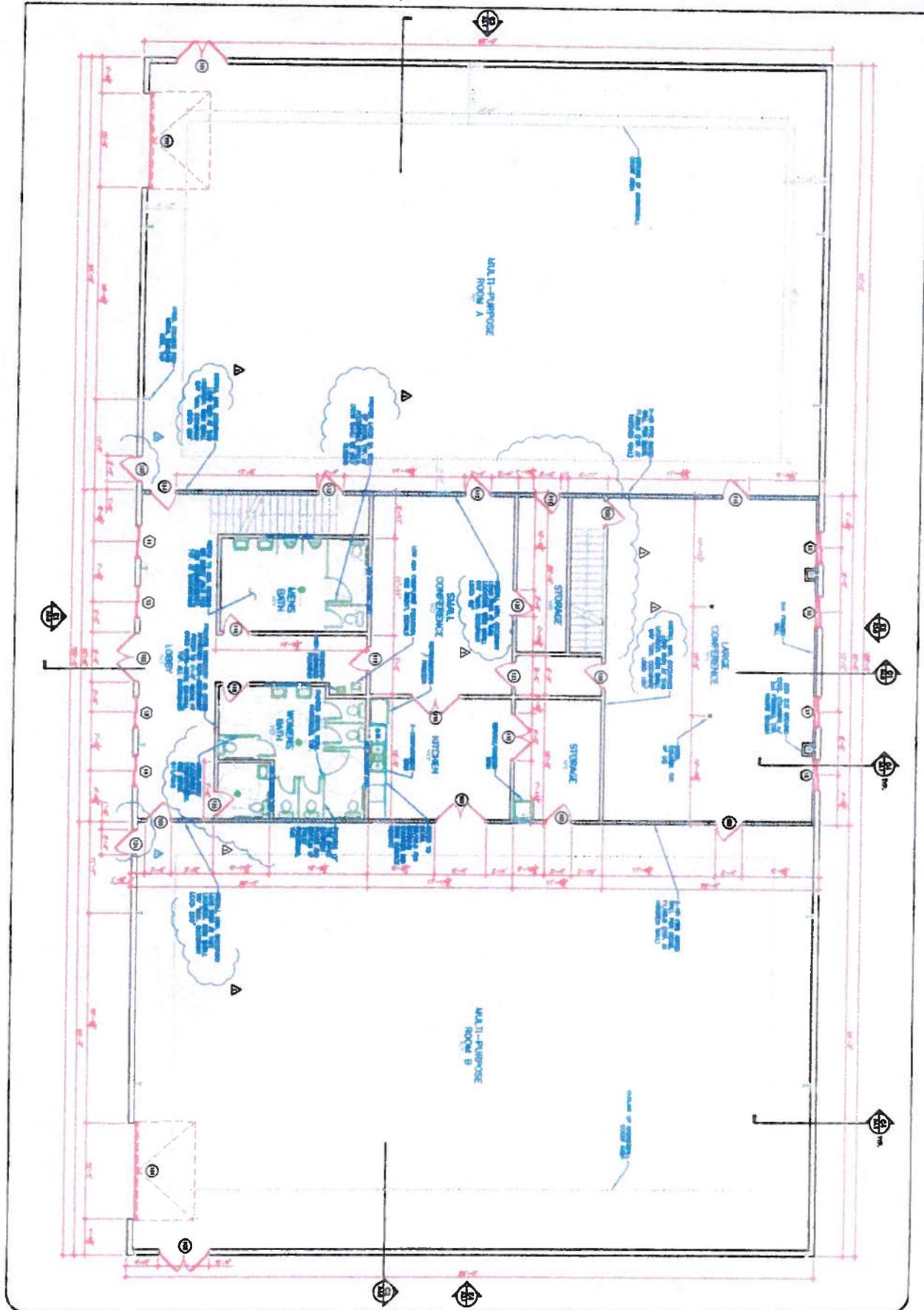
13 June 2012
Date

AGENDA ITEM # XIII-C. (Continued)



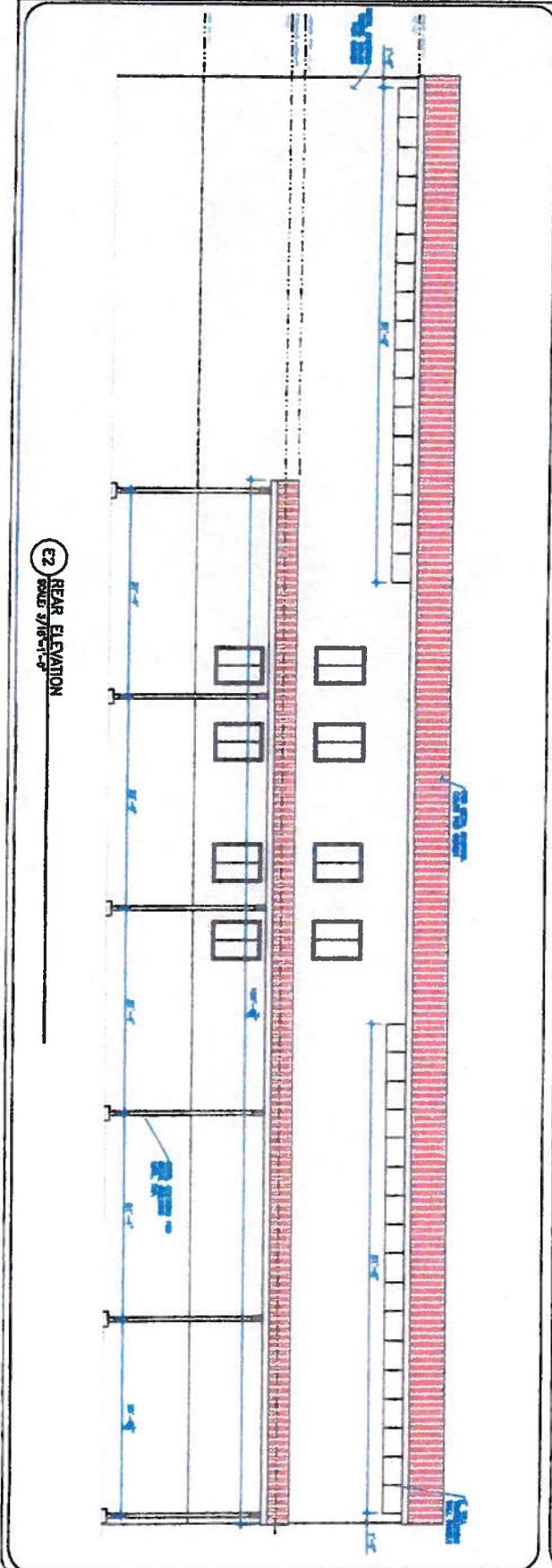
DATE: MAY. 2011	FILE: KC	TC ENGINEERING, PC A "DESIGN-BUILD" FIRM EXCELLENCE...ON TIME! DANIEL W. THIBEAUX, P.E. P.O. BOX 88, RAMAR, UTAH 84701 879-741-4334 (435)844-0821 (800)244-0821 (435)844-0822	KC FAIRGROUNDS BUILDING UPPER FLOOR PLAN KANE COUNTY, UTAH SCALE= 3/16"=1'-0" REDUCE SCALE BY 1/2 FOR 11x17 DRAWINGS	DATE: 5/16/11	REVISION: INITIAL DESIGN
SCALE: A2.0	REVISION: RMD			OWNER REVIEW	CITY APPROVAL
					FOR CONSTRUCTION

AGENDA ITEM # XIII-C. (Continued)

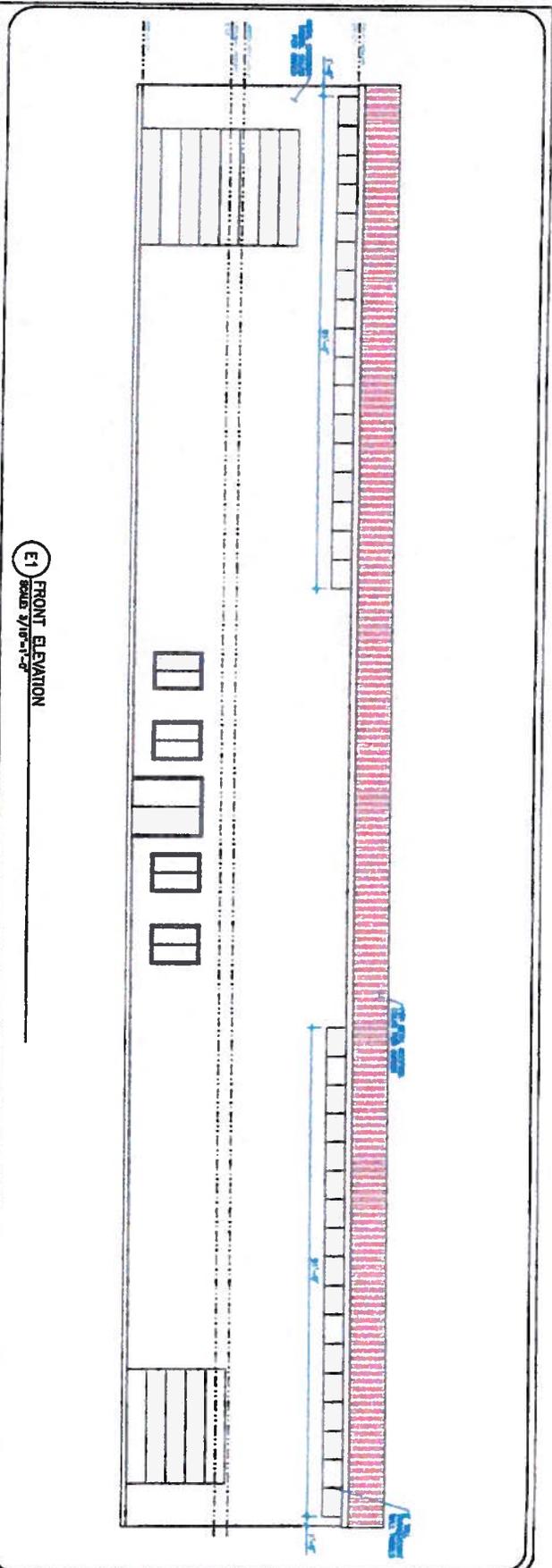


<p>DATE: MAY. 2011</p> <p>SHEET: A1.0</p>	<p>FILE: KC</p> <p>DRAWN BY: RMD</p>	<p>TC ENGINEERING, PC A "DESIGN-BUILD" FIRM EXCELLENCE...ON TIME! DANIEL W. THIBEAULT, P.E. P.O. BOX 55, HANSEN, UTAH 84041 (435) 444-0929 (800) 444-0021 (435) 444-0933</p>	<p>KC FAIRGROUNDS BUILDING MAIN FLOOR PLAN KANE COUNTY, UTAH</p> <p>SCALE = 3/16" = 1'-0" REDUCE SCALE BY 1/2 FOR 11x17 DRAWINGS</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">DATE:</th> <th style="text-align: left;">REVISION:</th> </tr> </thead> <tbody> <tr> <td>5/28/11</td> <td>INITIAL DESIGN</td> </tr> <tr> <td></td> <td>OWNER REVIEW</td> </tr> <tr> <td></td> <td>CITY APPROVAL</td> </tr> <tr> <td></td> <td>FOR CONSTRUCTION</td> </tr> </tbody> </table>	DATE:	REVISION:	5/28/11	INITIAL DESIGN		OWNER REVIEW		CITY APPROVAL		FOR CONSTRUCTION
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5/28/11	INITIAL DESIGN													
	OWNER REVIEW													
	CITY APPROVAL													
	FOR CONSTRUCTION													

AGENDA ITEM # XIII-C. (Continued)



E2 REAR ELEVATION
Scale 1/8" = 1'-0"



E1 FRONT ELEVATION
Scale 1/8" = 1'-0"

DATE:	FILE:
MAY. 2011	KC
DRAWN:	CHECKED:
AS.O	RMD

TC ENGINEERING, PC
 A "DESIGN-BUILD" FIRM
 EXCELLENCE...ON TIME!
 MARTIN W. THIBODEAU, P.E.
 P.O. BOX 55, KANSAS, UTAH 84201
 (435)444-0021 (888)444-0021
 (435)444-0022

KC FAIRGROUNDS BUILDING
ELEVATIONS
KANE COUNTY, UTAH
 SCALE = AS NOTED
 REDUCE SCALE BY 1/2 FOR 11x17 DRAWINGS

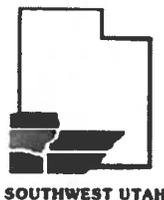
DATE:	REVISION:
5/26/11	INITIAL DESIGN
	OWNER REVIEW
	CITY APPROVAL
	FOR CONSTRUCTION

AGENDA ITEM # XIII-C. (Continued)

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

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**PERMANENT COMMUNITY IMPACT FUND BOARD APPLICATION
STEERING COMMITTEE REVIEW**

Project Title:

Escalante City Surface Drainage Master Plan Project

Application Reviewed by Five County AOG Steering Committee: June 13, 2012

Applicant Identification, Address:

Escalante City
56 North 100 West
Escalante, UT 84726

Funding:

Escalante City (cash)	\$	10,000.00
CIB (grant)	\$	10,000.00
TOTAL PROJECT	\$	20,000.00

Project Description provided by Applicant:

Escalante City is a rural community of approximately 800 people covering about 1.5 square miles in south-central Utah (see Figures 1 and 2 in Attachment #2). Surface drainage within the City limits was historically controlled by irrigation ditches. However, when irrigation methods were upgraded to a pressurized system several years ago, the ditches were filled in. As a result, it is now increasingly difficult to manage surface runoff. This has resulted in frequent flooding of residences, businesses, and public facilities during high-intensity rainfall events, particularly north of State Highway 12.

Capturing surface runoff at critical locations within the City and conveying this runoff northward via surface swales and buried culverts to Escalante Creek would minimize future flooding impacts. The feasibility of implementing these concepts will be assessed through the development of a storm drainage master plan. It is anticipated that preparation of this master plan will involve the following actions:

- Obtain input from City residents, at a City Council meeting, regarding surface drainage problem areas. Establish priorities for implementing the surface drainage master plan based on this input.
- Collect topographic survey data to determine ground elevations at street intersections and other areas within the City boundary. This information will be used to assess ground slopes and assist in determining options for handling surface drainage.
- Calculate design runoff rates for various areas of the City, accounting for flow that originates from areas outside the City boundary as well as runoff generated by areas within the City boundary.
- Collect information concerning rights-of-way along City streets to assist in determining areas where future drainage improvements can be installed.

AGENDA ITEM # XIII-C. (Continued)

- Determine the constraints that may affect locations for storm-water to be discharged from the future surface drainage system. These constraints may include such issues as land ownership as well as regulatory issues from State agencies that control water quality and activities within and adjacent to stream channels.
- Determine the sizes of structures needed to safely convey the design runoff to the eventual discharge point(s).
- Develop a draft surface drainage master plan showing the sizes and locations of structures that should be installed to provide long-term control of surface drainage within the City boundary. Prioritize the installation of these structures to assist the City Council in planning the future expenditure of funds.
- Prepare an engineer's estimate of the cost to install the drainage system, phased according to priority.
- Meet with the City Council to discuss and obtain input regarding the draft master surface drainage plan.
- Modify the surface drainage master plan and engineer's cost estimate as needed to address the comments of the City Council.
- Submit copies of the final master plan to the City Council.
- Assist the City in obtaining funding for construction of the drainage improvements using the master plan as a basis for funding requests.

This application is being submitted by Escalante City to the Utah Permanent Community Impact Fund Board to obtain funding to support preparation of the above-noted surface drainage master plan. Funding assistance is critical to this project moving forward in a timely manner. Without that assistance, it is anticipated that this project will be delayed for a few years to allow the City to set aside funding to pay for the master plan solely with internal funds.

APPLICATION REVIEW

The Steering Committee of the Five County Association of Governments at its regularly scheduled meeting held on Wednesday, June 13, 2012, reviewed the "Escalante City Surface Drainage Master Plan Project" Utah Permanent Community Impact Fund Board application and voted to:

- SUPPORT THIS APPLICATION.
- REMAIN NEUTRAL REGARDING THIS APPLICATION.
- NOT SUPPORT THIS APPLICATION.

The project described above does does not conform with the policy or planning of the multi-jurisdictional area it directly impacts. Additional information is is not needed.

Kenneth L. Sizemore, Executive Director

13 June 2012

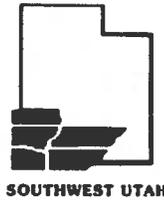
Date

AGENDA ITEM # XIII-C. (Continued)

Five County Association of Governments

1070 West 1600 South, Building B
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**PERMANENT COMMUNITY IMPACT FUND BOARD APPLICATION
STEERING COMMITTEE REVIEW**

Project Title:

Parowan Main Street Project

Application Reviewed by Five County AOG Steering Committee: June 13, 2012

Applicant Identification, Address:

Parowan City
5 South Main Street
Parowan, UT 84761

Funding:

Parowan City (Cash)	\$	232.00
Federal Grant	\$	2,500,000.00
State Grant	\$	181,540.00
CIB (loan 2 years @ 0%)**	\$	2,145,000.00
TOTAL PROJECT	\$	4,826,772.00

(** first payment due 2015)

Project Description provided by Applicant:

Who:

Parowan City has been working on a revitalization process for their Main Street for a number of years. This has involved a Main Street Committee as well as an engineering consultant Ensign Engineering to do the preliminary planning and preparation of construction drawings for their main street. Parowan prides itself as the Mother Town of southern Utah and desires to enhance their current main street by enhancing business opportunities as well as making pedestrian traffic more conducive to main street commerce. This project will benefit all of the residents of Parowan as well as many who visit Parowan. Through enhancing and making Parowan's main street a safer and more desirable place to visit tourist business will increase and more opportunities for businesses will grow. The Parowan City Council has supported this project and allowed for public input through open houses and demonstrations of what they would like to accomplish. This outreach to the public has brought great public support not only from those that live on main street but from all citizens that have attended.

What:

Widening of Parowan Main Street to meet UDOT's requirements, reduction of exaggerated crown of road with roto-mill and overlay, new curb & gutter and storm drain system, replacement of utilities, placement of conduits so as to not disturb the roadway in the future and striping of the roadway. Main Street Revitalization as well as to bring Main Street into compliance with UDOT standards and ADA requirements along with limiting Parowan's and UDOT's liability due to very deep gutters along the commercial area of Main Street.

AGENDA ITEM # XIII-C. (Continued)

Why:

Parowan City requests funds from the CIB Board in order to facilitate the timely execution of the overall project and to coincide with UDOT funding that has just been approved by the Transportation Commission which will reconstruct all of the asphalt on Main Street. This funding will correct the significant issues with the deep curbs that are located directly in front of most of the businesses in the city as well as address replacement of sidewalk and additional side street improvements. If this funding is not secured from the CIB then UDOT would look at delaying the main street portion until Parowan secured funding, which could result in additional UDOT funding challenges related to the obligation of federal funds. This loan will be to bridge that two year window from construction coinciding with UDOT construction and the funding from the Joint Highway Committee to repay the loan. Attached you will find the STIP and STP for Non-Urban Funds Program which shows on Line 20 the funding for Parowan Main Street SR-274 available in 2015 which will be used to repay the loan.

APPLICATION REVIEW

The Steering Committee of the Five County Association of Governments at its regularly scheduled meeting held on Wednesday, June 13, 2012, reviewed the "Parowan Main Street Project" Utah Permanent Community Impact Fund Board application and voted to:

- SUPPORT THIS APPLICATION.
- REMAIN NEUTRAL REGARDING THIS APPLICATION.
- NOT SUPPORT THIS APPLICATION.

The project described above does does not conform with the policy or planning of the multi-jurisdictional area it directly impacts. Additional information is is not needed.

Kenneth L. Sizemore, Executive Director

13 June 2012

Date

AGENDA ITEM # XIV.

STEERING COMMITTEE

REVIEWS

**AREAWIDE CLEARINGHOUSE REVIEWS
FOR PLANNING DISTRICT V**

NOTIFICATIONS - Supportive

June 13, 2012

**1. Title: NEW EASEMENT NO. 1715 - 245kV SIGURD-RED BUTTE
POWER LINE**

Applicant: Trust Lands Administration

Description: PacifiCorp dba Rocky Mountain Power has submitted an easement application for a 345 kV overhead power line located with Section 16, T25S, R8W, SLB&M in Millard County; Section 36, T27S, R11W, SLB&M; Sections 15, 29, and 30, T30S, R12W, SLB&M in Beaver County; and Section 2, T36S, R15W, SLB&M; Section 25, T36S, R16W; SLB&M in Iron County. The proposed power line is known as the Sigurd to Red Butte line, and the easement will contain right of way for both the power line corridor and access roads. The proposed power line easement corridor is approximately 13,531 feet long and 150 feet wide, containing approximately 46.59 total acres. The proposed access road easement corridor is approximately 1,084 feet long and 30 feet wide, containing approximately 0.75 acre, less areas included in the power line easement corridor. Total approximate area is 47.16 acres. The requested term of easement is 30 years.

Funding:	<u>Amount</u>	<u>Agency</u>	<u>SAI #</u>
	N/A	N/A	32600
			Received 05/10/2012

Comments: The Utah State School and Institutional Trust Lands Administration proposes to authorize easements for the construction and operation of the Sigurd-Red Butte 245 kV power line in Beaver and Iron counties. Local officials have been heavily involved in the planning and design of this power line and support this vital addition to electricity distribution in the region. (Ken Sizemore)

STEERING COMMITTEE

REVIEWS

AREAWIDE CLEARINGHOUSE REVIEWS
FOR PLANNING DISTRICT V

NOTIFICATIONS - Supportive

June 13, 2012

2. Title: TICABOO RENEWABLE ENERGY PROJECT

Applicant: Trust Lands Administration

Description: The Trust Lands Administration has received an application from Ticaboo Renewable Energy Enterprises to lease the below described land to develop a solar (PV), biomass gasification, and pump storage energy project. The first phase will be to install 10mW of solar panel arrays. The second phase will be 10mW of biomass gasification, followed by a pump storage project. The proposed project will provide enough power to cover all of the current energy users in the Bullfrog-Ticaboo area, including the Uranium mill and mine and the National Park Service at Bullfrog. It will also provide more affordable power for any future growth and expansion that may occur in the area. (Township 37 South, Range 11 East, SLB&M, NE4, NE4SE4 within, Section 8, Garfield County.)

Funding:	<u>Amount</u>	<u>Agency</u>	<u>SAI #</u>
	N/A	N/A	32801
			Received 05/17/2012

Comments: The Utah State School and Institutional Trust Lands Administration proposes to lease about 160 acres of land in Ticaboo for the purpose of installing a series of renewable energy facilities intended to provide power to users in the vicinity. Local officials have been very involved in efforts to bring cost-effective power resources to this area and support this approach. (Ken Sizemore)