

# Minutes of Study and Regular Session

## Board of Education Ogden City School District

Thursday, June 14, 2018 · 5:00 PM · 1950 Monroe Boulevard, Ogden Utah

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### 1. Study Session, Room 200

President Heiner called the meeting to order at 5:00 p.m. The following were present when the meeting convened:

#### **Members Present:**

Jeff N. Heiner, President  
Jennifer Zundel, Vice President  
Doug Barker  
Don E. Belnap  
Nancy Blair  
Joyce Wilson

#### **Members Absent:**

Susan Richards

#### **Staff Present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant

#### a. Review of Board Meeting Agenda

##### Consent Calendar

There were no questions regarding the consent calendar.

##### Celebrating Student Achievement

Dr. Nye will mention graduation rates and ELA testing results, and recent School Leadership Teams and Administrator meetings.

##### Public Participation

It was noted there is no public participation for this meeting.

##### Increasing Student Achievement

- Naming of New YIC School: Facilities will keep their names, the entire program will be called Malan's Peak High School.
- Construction Manager/General Contractor for Ben Lomond Health and PE Facility and discussion on Field House Design: There were no questions regarding this item.
- University of Utah Reading Clinic Program for YIC Facilities: There were no questions regarding this item.
- Ogden High School International Baccalaureate Career-Related Program: There were no questions regarding this item.
- Board Policy 9.310 Acceptable Use (Students): There were no questions regarding this item.
- Second Steps Curriculum: There were no questions regarding this item.
- Board Policy 3.112 Fundraising and Donations: Mr. Woolstenhulme explained the policy was streamlined from four pages to two pages; no feedback received from school administrators.
- Ratification of Negotiated Agreements for 2018-19: There were no questions regarding this item.

It was agreed to move items 3.g.8, 3.g.9, and 3.g.10 to the Consent Calendar.

##### Public Budget Hearings

Mr. Woolstenhulme stated the Budget and Finance Committee met last week and offered some recommendations. During the Public Hearings, he will present information on the FY18 Final Legal Budget, FY19 Tentative Proposed Budget and Tax Rate for coming year, information on changes in property tax base and bond options.

**MOTION:** Motion was made by Board Member Joyce Wilson to adjourn to a recommended Closed Session as a strategy session to discuss the character, professional competence or physical or mental health of an individual; and as a strategy session to discuss collective bargaining. Seconded by Jennifer Zundel and carried on the following individual vote: Jeff Heiner, aye; Jennifer Zundel, aye; Douglas B. Barker, aye; Don E. Belnap, aye; Nancy Blair,

aye; and Joyce Wilson, aye.

At 5:14 p.m., President Heiner excused all except board members, Superintendent Nye, Business Administrator Woolstenhulme and Executive Assistant Paula Bosgieter for closed session for the aforementioned purpose.

**2. Closed Session, Room 200**

President Heiner called the closed session to order at 5:17 p.m. The following were present when the meeting convened:

**Members Present:**

Jeff N. Heiner, President  
Jennifer Zundel, Vice President  
Douglas B. Barker  
Don E. Belnap  
Nancy Blair  
Joyce Wilson

**Members Absent:**

Susan Richards

**Staff Present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant

The ensuing discussion was held for the discussion of the character, professional competence, or physical or mental health of an individual.

Closed session ended at 5:57 p.m. to reconvene in the regular meeting.

**3. Regular Meeting, Board Room**

President Heiner called the meeting to order at 6:05 p.m. The following were present when the meeting convened:

**Members Present:**

Jeff N. Heiner, President  
Jennifer Zundel, Vice President  
Douglas B. Barker  
Don E. Belnap  
Nancy Blair  
Joyce Wilson

**Members Absent:**

Susan Richards

**Staff Present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant

**a. Welcome and Acknowledgement of Visitors**

Presenter: Jeff N. Heiner, Board President

**b. Reverence**

Presenter: Timothy Peters, Executive Director

**c. Pledge of Allegiance**

Presenter: Sondra Jolovich-Motes, Executive Director

**d. Consent Calendar**

Board members have reviewed board materials, including items listed on the Consent Calendar. The board has agreed to move items 3.g.8, 3.g.9, and 3.g.10 to the Consent Calendar.

**MOTION:** Joyce Wilson moved to approve the consent calendar with noted changes, adding items 3.g.8, 3.g.9, and 3.g.10. Seconded by Douglas B. Barker. The motion carried unanimously.

1. Recommended Personnel Actions provided by the human resource director and recommended by the superintendent were approved.
  2. Financial Reports for May 2018 were provided by the business administrator and approved.
  3. Minutes for the board meetings held May 17, 2018 were approved as written.
  4. Evaluations of Superintendent and Business Administrator were approved.
  5. Student Extracurricular Overnight/Extended Travel Request for Ogden High School Varsity Cheer: National Cheer Competition in Orlando, FL February 7-11, 2019 was approved.
  6. Public Treasurer's Investment Fund: Public Entity Resolution was adopted by the Board of Education for banking and investments of the Ogden School District.
- 3.g.8. Board Policy 9.310 Acceptable Use Policy (Students) [1st Reading] was approved on 1<sup>st</sup> reading.

- 3.g.9. Request to Purchase of Second Steps Curriculum was approved.
- 3.g.10. Board Policy 3.112 Fundraising and Donations [3rd Reading] was approved for 3<sup>rd</sup> and final reading.

**e. Celebrating Student Achievement**

1. *"Great Things Happening Report"*

a. Elementary PE Educator of the Year Award

Superintendent Nye announced that Ashley Davis of Shadow Valley Elementary was selected as the Elementary PE Educator of the Year by SHAPE-Utah, the Society of Health and Physical Education, for outstanding service to students, creativity in curriculum, and positive energy.

2. Superintendent's Celebration

Superintendent Nye shared the following celebrations:

- Acknowledgement of all the ongoing efforts of the district throughout the year including our summer programs, such as summer lunch, summer reading and activities programs, and summer school. Board member Joyce Wilson shared information on the summer drama club, summer dance program, and summer theater programs and increased enrollment in these programs. A mini art festival will be held at Ben Lomond High School on July 13, 2018 at 5:45 p.m.
- United Way of Northern Utah recognized our Adult Transition program as their 2018 Community Partner at their annual Bravo Night.
- Pleased to report that we will meet and exceed our graduation goal. This is a tremendous tribute to our students, families, and staff. At no other time in the history of our district have we had the level of awareness and capacity to meet the needs of our students and how we track them for graduation.
- Executive Assistant Paula Bosgieter was recognized as the Utah Office of Educational Office Professionals (UAEOP) Office Professional of the Year.

**f. Public Participation**

There was no public participation for this meeting.

**g. Increasing Student Achievement**

1. Approval: Naming of new YIC School

YIC Principal Ed Morris addressed the board and shared information on the history of Youth In Care programs and changes in the program. Mill Creek has grown from 25 to 60 residents this spring. The Youth In Care program has separated from George Washington High School and has been working on creating their own mission and vision statements. He explained a new apprenticeship program with Ogden Weber Tech College in the areas of construction trades and small engine repair. Students will also be able to earn college credits with Salt Lake Community College and Weber State University. Malan's Peak High School has been selected as the name for the new YIC program.

**MOTION:** Board member Joyce Wilson moved that to approve the name of the YIC program as Malan's Peak High School, seconded by Don E. Belnap. The motion carried unanimously.

2. **Public Hearing**

Final Legal Budget, 2017-2018. The board moved into a public hearing on the final legal budget at 6:33 p.m. for the purpose of adjusting and closing the 2017-2018 Fiscal Budget. Mr. Woolstenhulme presented a summary of the FY18 final legal budget and explained the revenues and expenditures. He outlined the various funds included in the budget and how they are used. He shared that Fund 31 is used to make mortgage payments on the debt levy and this fund can also be used to purchase technology for our schools according to SB 144. We may look at transferring some of these funds, approximately \$500K, to technology for 2018-2019.

There was no public comment at this time concerning the final legal budget for the 2017-2018 school year.

a. Action: Adoption - Final Legal Budget 2017-2018

**MOTION:** Board member Don E. Belnap moved to approve the 2017-2018 Fiscal Budget as discussed, seconded by Nancy Blair. The motion carried unanimously.

3. **Public Hearing**

Proposed Budget, 2018-2019. A public hearing regarding the proposed 2018-2019 Fiscal Budget was held. Mr. Woolstenhulme shared highlights for the 2018-2019 budget and explained how the Weighted Pupil Unit (WPU) is calculated. We've had almost 13% growth in our property tax valuations for the past two years. We have a net loss of \$463,000 in WPU funding for next year. We will receive \$1.1M one-time money which will be used to help bridge our salary increase, fund behavior interventions, and minimize the number of split classes. Average compensation increase is approximately 4%, including steps, 1% COLA, and decreased health insurance premiums.

There was discussion regarding property tax rate options. The certified tax rate proposal is to keep the rate the same rather than let it drop. This will require a Truth in Taxation Hearing; which has been scheduled for August 2, 2018. Mr. Woolstenhulme shared the proposed tax rate worksheets with the board and stated the average price of a home in Ogden has increased again to \$196,000. If we keep our rate the same, we will capture an additional \$1.7M plus an additional \$800,000 in our M&O fund.

Superintendent Nye shared information regarding the need for a Pre-K program in our district and increased focus on K-3 programs. Currently, the district does not have a Pre-K program; we need a high quality program for 3- and 4-year-olds that is aligned to state standards. He proposes a major investment that will require FTE and recommends to start looking at model programs; we already have space in our buildings for pre-K programs. Mr. Woolstenhulme mentioned additional funds can be targeted for increasing security in our buildings. He also stated that if the bond passes for up to \$75M it would not increase taxes; however, it will require a Truth in Taxation Hearing.

Discussion ensued regarding the property tax rate, issuance of bonds, and debt levy. Superintendent Nye stated, for the record, that we do have some non-profit pre-K programs as well as private programs that operate in our schools; however, we do not have a pre-K program offered by the school district. There was no public comment at this time concerning the tentative proposed budget for the 2018-2019 school year.

a. Action: Adoption - Proposed Budget, 2018-2019

**MOTION:** Board member Joyce Wilson moved to approve the tentative proposed budget for 2018-2019 as proposed with keeping the certified tax rate at the current rate, seconded by Jennifer Zundel. The motion carried on the following vote: Jeff Heiner, aye; Nancy Blair, aye; Jennifer Zundel, aye; Joyce Wilson, aye; Don E. Belnap, nay; Douglas B. Barker, nay.

4. Approval: Construction Manager/General Contractor for Ben Lomond Health and PE Facility

Construction Manager Darwin Smith recommended that Hughes General Contractors be awarded the contract based on the rubric provided.

**MOTION:** Board member Don E. Belnap moved to approve Hughes General Contractors as the Construction Manager/General Contractor for the Ben Lomond Health and PE facility, seconded by Douglas B. Barker. The motion carried unanimously.

5. Discussion: Ben Lomond Field House Design

Dave Cox of VCBO addressed the board and shared four options as recommendations for configurations and locations of the Ben Lomond Field House. They plan to meet with Hughes to bring them up to speed and get estimates on the cost for each option. The committee has selected two options they prefer; one with the field house next to the football field and one with the split entry configuration. It was noted the current baseball field is smaller than the minimum regulation size. Board members asked questions and Mr. Cox responded. The committee will be touring a gymnasium at Farmington High School in Davis County on June 26.

Board Vice President Jennifer Zundel left the meeting at 8:00 p.m.

6. Approval: University of Utah Reading Clinic Program for YIC Facilities

YIC Principal Ed Morris addressed the board to request approval for the University of Utah Reading Clinic Program. They are currently offering the program at the end of the school

day on a voluntary basis and it is requested to be able to offer the program during the school day. Funding will be provided through the Youth In Care budget. The program provides tier 1 and tier 2 instruction and support. The tutors will be staff assistants and teachers; they also bring in volunteers if they are available. Executive Director Sarah Roberts shared information about the program and how it works in our schools, such as New Bridge, James Madison, and Mound Fort Junior High.

**MOTION:** Board member Douglas B. Barker moved to approve the University of Utah Reading Clinic program for Malan’s Peak High School, seconded by Nancy Blair. The motion carried unanimously.

7. Approval: Ogden High International Baccalaureate Career-Related Program

Ogden High Principal Luke Rasmussen addressed the board and shared information on the International Baccalaureate (IB) Career-Related Program and how it partners IB with Career and Technical Education (CTE) programs. He introduced IB Coordinator Kelly Boren, who further explained the requirements, rigor, and benefits of the program. Assistant Principal Heather Gerrard shared additional information about the Career-Related Program and opportunity for students to be exposed to the rigor of the Diploma Programme. There are currently approximately 20-26 students per grades 10-12 participating in the IB program.

**MOTION:** Board member Don E. Belnap moved to approve the Ogden High International Baccalaureate Career-Related Program, seconded by Nancy Blair. The motion carried unanimously.

11. Ratification: Negotiated Agreements, 2018-2019

Business Administrator Zane Woolstenhulme addressed the board and shared a summary of negotiated agreements for the 2018-2019 school year. Ogden Education Support Professionals Association (OESPA) will implement the recent job study and new salary schedule, plus 1% COLA with an average 4% increase overall. Insurance benefits have moved to University of Utah Health Plans, which is a savings to the district and will provide an employer contribution to employee Health Savings Accounts for employees on the high deductible plan. He mentioned changes in the common contract language that apply to all employee groups and memos of understanding for OESPA.

Ogden Education Association (OEA) financial package includes a step increase and 1% COLA, with an average 4% increase overall including decreased insurance premiums. Additional activities stipends were included and procedural changes for substitute coverage. Memos of understanding include compensation for K-3 teachers for participation in the Language Essentials for Teachers of Reading and Spelling (LETRS) training and establish a task force to make recommendations on compensation models for the coming year.

Ogden Administrators Association (OAA) package includes a step increase plus 1% COLA. We are piloting a change in leave accrual with this group; administrators will accrue two days of vacation each month and vacation leave can be accrued with no limit.

Administrators must get superintendent approval to use more than five days of vacation leave during the school year. All three groups have ratified within their associations. Board members asked questions and Mr. Woolstenhulme responded.

**MOTION:** Board member Nancy Blair moved to approve negotiated agreements for 2018-2019, seconded by Douglas B. Barker. The motion carried unanimously.

Note: A copy of related materials and an audio recording of the meeting can be found at [www.ogdensd.org](http://www.ogdensd.org)

President Heiner adjourned the meeting at 9:10 p.m.

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President

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Business Administrator