



Heritage Center Advisory Board Meeting
March 28, 2012

AB Members Present: Ellie Green, Geneva “Jo” Harris, Kathy Houston, Auston Johnson, Bob Millard, Jon Uebelhack, Greg Waldron

AB Members Absent: Velma Kleffner, Shirley Meier

City Staff Present: Susan Gregory, Director; April Callaway, Office Administrator
Supervisor

Guests Present: None

Call to Order:

Susan Gregory called the meeting to order at 10:35 a.m. and welcomed everyone.

Minutes:

The February 2012 minutes were approved on a motion by Bob Millard and seconded by Kathy Houston.

Special Recognition:

The board recognizes the service and friendship of Ron Watts and that he will be greatly missed. The board also recognizes Bob Millard as the past president of the board and recognize him for being a pillar at the Center and a true gentleman.

Citizen Comments: None

Committee Reports:

- A. Yard Sale
Ellie is working on obtaining the entertainment. The committee is working on the plan for a meal or breakfast. Providing entertainment and food entices people to stay longer by sitting and visiting. Don will be emptying the shed in the middle of May and people can start bringing donations then. Begin letting people know to save their items that are in good working condition (nothing broken). Susan will include an article in the May/June newsletter asking for donations and volunteers.

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Unfinished Business:

A. Meals and Participant Fees

Director Gregory passed out a copy of the 2011-2012 lunch report, food cost analysis comparing Jan 2012 food prices against Jan 2011 prices, and a history of the meal program. The food prices have increased 24% in 12 months. The meal fee of \$3 was introduced in 2006 and has remained the same for the past 6 years even though the cost of food has steadily increased over the years creating a larger disparity between the meal revenue and expenses. Director Gregory suggested increasing the meal fee to \$4 which the board agrees to be fair. Before the final decision is made, the board and staff will discuss the change with participants and Director Gregory will put together a meal survey for the participants to fill out.

New Business:

None

Director's Report:

Director Gregory reported that the April Supplement Newsletter is currently out. The upcoming events will be in May with the Mother's Day Tea on May 10th and the Health Fair on May 30th. Breakfasts will be moved to Mondays and will start in June through August or possibly September. Calli is looking for volunteers to help with the breakfasts. The Staff will have a training retreat on Monday, April 2nd, at the AARP offices. The topics under discussion will be issues at the center, meal costs and Center emergency preparedness.

The next board meeting will be held on **Wednesday, April 25 at 10:30 a.m.** There being no further business the meeting adjourned at 11:45 a.m. on a motion by Kathy Houston and seconded by Auston Johnson. Minutes recorded by April Callaway.