

A Presentation of Youth Leadership Awards and the regular meeting of the Farr West City Council were held on June 21, 2018 at 7:00 p.m. at City Hall. Council members present were Mayor Dickemore, Boyd Ferrin, Ken Phippen, Matt Gwynn, Tom Burkland, and David Jay. Planning Commission Members present were Ted Black and Lou Best. Staff present was Whitney Black, John Cardon, and Ryan Shaw. Visitors present were: see attached list.

Mayor Dickemore called the meeting to order. Ken Phippen led in the Pledge of Allegiance. David Jay offered a prayer.

PRESENTATION OF YOUTH LEADERSHIP AWARDS

Principal Scott Elliot presented the Farr West City Youth Leadership Awards to the officers from Wahlquist Junior High School.

REGULAR MEETING

#1 - Public Comments

Kristen Dinsdale stated she would like reassurance from the council that the traffic speed limits and traffic concerns be clearly looked at concerning the possible development of the Stettler and Happy Days property. Ms. Dinsdale recommended putting in speed dips, which she feels help control speed.

#2 – Follow-up and Approval of Minutes dated June 7, 2018

DAVID JAY MOTIONED TO APPROVE THE MINUTES DATED JUNE 7, 2018. TOM BURKLAND SECONDED THE MOTION, ALL VOTING AYE.

#3 – Report from Planning Commission

Ted Black reported at the last Planning Commission meeting held on June 14, 2018 the Planning Commission held a public hearing to discuss the rezone of the Stettler and Happy Days properties. Ted reported that the commission motioned to table approval of the rezone. Ted then reported that the Planning Commission motioned to recommend final approval of Hales Subdivision, Phase 5. The commission then discussed their involvement in the Farr West Freedom Festival, reported on assignments, and then adjourned.

#4 – Smith Family Park Update and Approval of Bids

Boyd Ferrin commended Ken for taking on the brick project and completing it this past week.

Ken Phippen reported that the bricks in the memorial plaza have been laid. Ken also commented the southern parking lot next to the pond is paved, but not striped. Ken also stated the paving of the pathways is finished, and the city workers are still working on getting the rocks out of the

arena. Ken also stated he would like to purchase three double-sided message boards. These boards would be used to display park rules and regulations, events, and other messages.

Mayor Dickmore reported that 2000 catfish were delivered today. The mayor also stated the pond should be open June 30th and the park will be closed at 10pm. The mayor commented the Sheriff's department will help enforce this time.

Boyd Ferrin stated on May 31st the city received a Water Assessment Bid of \$16,524 annually. Boyd then commented he met with Mountain View Irrigation to get a second bid and their counter bid was \$2,790.21 annually.

BOYD FERRIN MOTIONED TO APPROVE A BID OF FROM MOUNTAIN VIEW IRRIGATION FOR \$2,790.21 FOR A WATER ASSESSMENT FOR SMITH FAMILY PARK. KEN PHIPPEN SECONDED THE MOTION, ALL VOTING AYE.

Ken Phippen stated he would like to purchase three double-sided message boards. These boards would be used to display park rules and regulations, events, and other messages. Ken reported the cost of three of these double sided message boards would come to \$2,960.

KEN PHIPPEN MOTIONED TO APPROVE A BID OF \$2,960 FOR THREE DOUBLE SIDED MESSAGE BOARDS. BOYD FERRIN SECONDED THE MOTION, ALL VOTING AYE.

Ken also stated the new restroom has a pavilion attached, but it does not have tables. He would like to purchase the purchase of four eight foot aluminum tables. The total cost of this would be \$2,994.75.

BOYD FERRIN MOTIONED TO APPROVE FOUR EIGHT FOOT ALUMINUM TABLES FOR THE SOUTH PAVILION CLOSEST TO THE POND. DAVID JAY SECONDED THE MOTION, ALL VOTING AYE.

#5 – Motion – Approval of Business Licenses – Raitis Books – Raitis Berzins

Raitis Berzins was present seeking a solicitor's business license. Mr. Berzins stated he is an exchange student and for the summer he is selling educational books and materials to cover his college education fees back home. Ken Phippen asked Mr. Berzins if it was just him and if he has read the rules for Farr West City solicitors. Mr. Berzins stated that it is just him and that he has read the rules. Ken stated the city requires solicitors to wear a badge at all times while soliciting in the city, and that if there is a no soliciting sign to please respect that.

KEN PHIPPEN MOTIONED TO APPROVE A SOLICITOR'S BUSINESS LICENSE FOR RAITIS BOOKS. MATT GWYNN SECONDED THE MOTION, ALL VOTING AYE.

#6 – Eagle Scout Project Presentation – Stockton Chugg

Stockton Chugg was present seeking to present his Eagle Scout project. Stockton commented he has completed all the required merit badges and just needs final approval from the City Council. Stockton stated his project will take place at two locations; Mountain View Park and North Park. Stockton reported his project will begin by creating two new handicap spaces at Mountain View Park and repainting the old ones. Next Stockton will head to North Park and repaint the handicap spaces at this park. Stockton reported that the blue paint will cost \$80 and \$120 for the handicap poles, and \$40 extra dollars for extra costs. Stockton asked the City Council if the city would be willing to donate the total amount of \$240. Stockton stated he has volunteers and his scout troop to do the labor.

BOYD FERRIN MOTIONED TO APPROVE \$240 DOLLARS FOR STOCKTON CHUGG'S EAGLE SCOUT PROJECT. TOM BURKLAND SECONDED THE MOTION, ALL VOTING AYE.

#7 – Motion – Final Approval of Hales Subdivision Phase 5 located at approximately 2375 North 2400 West – Jim Flint

Jim Flint was present seeking final approval of Hales Subdivision Phase 5. Ken Phippen asked if this was the final phase. Mr. Flint commented this is not the last phase; there are 7 phases.

TOM BURKLAND MOTIONED TO GRANT FINAL APPROVAL OF HALES SUBDIVISION PHASE 5 LOCATED AT APPROXIMATELY 2375 NORTH 2400 WEST. BOYD FERRIN SECONDED THE MOTION, ALL VOTING AYE.

#8 – Motion – Approval of Security Camera Systems for Community Center and City Parks

Mayor Dickemore explained that there has been vandalism at several of the parks, and the city is looking to prevent this in the future. The mayor explained that the bids submitted have been split into each location; city hall, the rec center, and each of the parks. The mayor thanked Robbie Spronk for all of his work during this project. John Cardon commented he does not feel that this can be completed within this year's budget while keeping the legal standards of the city's purchasing policy. John also recommended doing it as one project, and not separating them into each location. John then suggested looking at the current purchasing policy and updating it. The mayor reported the city staff has suggested changing the purchasing policy from \$5,000-\$15,000 to \$15,000-\$50,000 so they can get the work done efficiently. Tom Burkland asked John if he feels the intent of the purchasing policy has been met. John further explained that according to the city's purchasing policy a project of this cost requires sealed bids, and a public opening of

those bids. John stated the bidders were asked to resubmit a sealed bid, as the original bids were not sealed, but he is not sure what has occurred after those were submitted. David Jay commented that two of the three companies have split the project cost into each location while the third company has not. He would like to see how that company would split up the cost among each location, because overall they have the lowest total. David continued to comment that no one is against the idea of further security. However, the bid process has him a little tied up. Ken Phippen commented that the city does need to follow their code. Ken also commented that the goal here is to find the best deal for the city and its citizens. Ken then stated he is concerned that by following this outdated procedure it might cost the city more in the long run. Matt Gwynn commented procedures and standards in the city code are put in place to protect the city personnel, the city resident, and the city council. Matt also commented although the process was not followed it should be done again until it is. Matt then stated this should be a motivator to either follow the process next time, or change the process.

MATT GWYNN MOTIONED TO TABLE APPROVAL OF SECURITY CAMERA SYSTEMS FOR COMMUNITY CENTER AND CITY PARKS UNTIL A FORMAL RFP CAN BE SUBMITTED ACCORDING TO THE CITY POLICY AND STAUTE. DAVID JAY SECONDED THE MOTION, WITH MATT GWYNN, TOM BURKLAND, AND DAVID JAY VOTING AYE AND BOYD FERRIN AND KEN PHIPPEN ABSTAINING. MOTION PASSES.

#9 – Discussion/Action – YCC Funding Request – Julee Smith

Julee Smith was presenting seeking funding for the YCC. Ms. Smith stated she is requesting \$3000 a year. This money will go towards helping those involved in domestic violence and rape situations. Ms. Smith went into a deeper explanation of how the money is used. Some examples Ms. Smith shared include assessments and classes. Ms. Smith stated that during domestic cases the police departments help the victims speak with directly with the YCC, and in some cases YCC workers will go access the situation in person. Ms. Smith commented she will not send her workers into a home or situation if there is any change of danger. Ms. Smith thanked the city for their support in the past. Ken Phippen asked if this would fit into this coming budget year. John Cardon this will fall under community involvement and there is money in the current year budget.

BOYD FERRIN MOTIONED TO APPROVE THE FUNDING OF \$3000 TO THE YCC. TOM BURKLAND SECONDED THE MOTION, ALL VOTING AYE.

#10 – Motion – Approval of the 2017-2018 Budget Adjustments

John Cardon stated the adjustment covers moving \$80,000 for the Smith Family Park and then if any if leftover at the end of the year, moving that to the Capital Projects Fund. John commented this was presented in a public hearing two weeks ago. John then recommended approval of this adjustment.

TOM BURKLAND MOTIONED TO APPROVE THE 2017-2018 BUDGET ADJUSTMENTS. MATT GWYNN SECONDED THE MOTION, ALL VOTING AYE.

#11 – Motion – Approval of the 2018-2019 Budget

John Cardon stated a public hearing was held two weeks ago to make the public aware of the new budget. John then commented there has been a change to the budget since the public hearing. John commented with the purchase of some new equipment some money will have to be moved between expense accounts. This can just be approved in a City Council meeting and does not require a public hearing.

BOYD FERRIN MOTIONED TO APPROVE THE 2018-2019 BUDGET. TOM BURKLAND SECONDED THE MOTION, ALL VOTING AYE.

#12 – Motion – Approval of the Certified Tax Rate

John Cardon explained that the city has received the needed information from the county. John then explained the increases that have occurred in Farr West that instigated this change in the certified tax rate. John then recommended approval of the certified tax rate of .000542. John commented the budget that was presented in the public hearing reflected this change, so the tax rate can just be approved.

DAVID JAY MOTIONED TO APPROVE THE CERTIFIED TAX RATE OF .000542. KEN PHIPPEN SECONDED THE MOTION, ALL VOTING AYE.

#13 – Motion – Approval of Resolution No. 2018-05, Public Entity Resolution certifying authorized individuals to access the PTIF account

BOYD FERRIN MOTIONED TO APPROVE RESOLUTION NO. 2018-05, PUBLIC ENTITY RESOLUTION CERTIFYING AUTHORIZED INDIVIDUALS; JOHN CARDON, WHITTNEY BLACK, ANDREA ZWEIFEL, AND LINDSAY AFUVAL, TO ACCESS THE PTIF ACCOUNT. TOM BURKLAND SECONDED THE MOTION, WITH MATT GWYNN, TOM BURKLAND, BOYD FERRIN, DAVID JAY, AND KEN PHIPPEN ALL VOTING AYE. MOTION PASSES.

#14 – Motion – Approval of Ordinance No. 2018-05, Vacating easements on the north and east property lines at 2148 Heritage Drive and the east property line at 3498 North 3050 West – Nate Carver

Ryan Shaw explained that at two internal subdivision lots. In the past there is usually a five to ten utility easement around subdivision lots. Sometimes these utilities are used and sometimes they are not. Ryan further explained the city has required the property owners to request letters from the utility companies stating the easements are not needed and can be vacated. The property owners of these two locations are requesting vacating these easements for construction purposes. Ryan stated that Nate is getting more and more of these requests and he would like to standardize this process. Ryan stated he and Nate are working on an application and fee schedule to help with that. Ryan stated the county allows the easements to be vacated if the municipality passes an ordinance stating it is vacated.

TOM BURKLAND MOTIONED TO APPROVE ORDINANCE NO. 2018-05, VACATING EASEMENTS ON THE NORTH AND EAST PROPERTY LINES AT 2148 HERITAGE DRIVE AND THE EAST PROPERTY LINE AT 3498 NORTH 3050 WEST. MATT GWYNN SECONDED THE MOTION, WITH MATT GWYNN, TOM BURKLAND, DAVID JAY, KEN PHIPPEN, AND BOYD FERRIN ALL VOTING AYE. MOTION PASSES.

#15 – Discussion – Renting/Leasing of City Property

Ryan Shaw stated there are a few city properties that are being rented or leased out. Ryan stated currently in the ordinances there is no section codified about leasing or renting city property. Ryan recommended drafting an ordinance as soon as possible addressing this issue. Ryan commented he will work on something to approve at the next City Council meeting.

#16 – Motion – Cancel the July 5, 2018 City Council Meeting

TOM BURKLAND MOTIONED TO CANCEL THE JULY 5, 2018 CITY COUNCIL MEETING. BOYD FERRIN SECONDED THE MOTION, ALL VOTING AYE.

#17 - Youth City Council Update

Boyd Ferrin reported the youth council is preparing for the Freedom Festival.

#18 – Planning Commission Assignments

There were no new assignments for the Planning Commission.

#19 – Report from Council on Assignments

Matt Gwynn reported that the Weber Fire District has appointed Paul Sullivan as the new chief effective July 1st, and the position for deputy chief will be put out for the next 30 days. Matt also reported on the Utah Prevention Association Summit. Matt explained this was part of the Committees that Care assignment. Matt also stated he discovered there are a vast number of public and private services available to the CTC, and he now has a better feeling about the program. Matt then reported the invoices for the flashing cross walks have been sent to the city and have been ordered.

Tom Burkland reported volunteers will be moving tables for the Freedom Festival on July 3rd and they will be moving them back on Friday morning at 7am. Tom also reported the Veteran's Float will be meeting at Westwood Village at 8:15am on Wednesday morning. Tom then reported on the Storm Water Drain Coalition meeting and the Central Weber Board meeting.

Boyd Ferrin reported on the mosquito issues throughout the city. Boyd also reported on the Freedom Festival events.

David Jay reported he is actively dealing with weed nuisances.

Ken Phippen reported he is working on a resubmission for the Major RAMP Grant to use for the fields at the Smith Family Park. Ken then reported the Active Transportation Committee will be having a booth at the Freedom Festival Celebration as well as a parade contribution.

Mayor Dickemore reported Liberty Hall on Highway 126. The Mayor also reported on the Weber County Fair Board meeting. The mayor also reported on the Senior Dinner that was held on June 20th. The Rec Center is booked solid during the summer and summer hours are in full swing. The mayor also reported flag football starts August 1st.

Matt Gwynn expressed his disappointment in how the security system issue was handled and in the lack of communication among the members of the city council.

#20 – Approval of Bills

See Warrant Register dated June 20, 2018.

TOM BURKLAND MOTIONED TO APPROVE AND PAY THE BILLS DATED JUNE 20, 2018. BOYD FERRIN SECONDED THE MOTION, ALL VOTING AYE.

#21 – Adjournment

AT 8:39 A.M., DAVID JAY MOTIONED TO ADJOURN THE MEETING. KEN PHIPPEN SECONDED THE MOTION, ALL VOTING AYE.

Whittney Black, Deputy Clerk

Lee Dickemore, Mayor

Date Approved: _____