

# MARIA MONTESSORI ACADEMY

## Board Retreat Minutes

### Saturday, September 25, 2010



**Training Location:** Maria Montessori Academy  
2505 N. 200 E.  
North Ogden, UT 84414

**Lunch Location:** Sonora Grill  
2310 South Kiesel Avenue  
Ogden, UT 84401

**In Attendance:** Linda Martinez, Rosemary White, Joan Effiong

**Others in Attendance:** Nancy Lindeman (Director), Yana Sprague (MAPA), Kim Dohrer (AW), Craig Pace (AW), Kara Finley (AW), Shanna Francis, Geradette Banaszak

The mission of Maria Montessori Academy is to provide an individualized grade K-6 education that promotes academic excellence founded on the authentic philosophy of Dr. Maria Montessori. MMA will craft each child's education in partnership with educators and parents to achieve higher levels of academic, personal and social achievement, thereby preparing students to become constructive contributors to their community.

## MINUTES

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**9:19 AM – CALL TO ORDER** by Linda Martinez

### **BOARD TRAINING – Kim Dohrer**

- ❖ Roles and Responsibilities of the Board of Directors
  - The Board members discussed terms, membership, and the protocol for electing new members to the Board. The Parent Representative position on the Board is going to be held by the MAPA President now that MAPA has held its General Meeting and accepted the Bylaws. The Board can consist of 3-7 members and will be continue with four members until they decide to add another member. The Board reviewed their specific roles and what will be required of them, including the possibility of creating committees and establishing deadlines.
  - The Board reviewed a sample Board Commitment compact and the responsibilities of being a member of the Board. The Board would like to review this compact and discuss it at the next Board Meeting.
- ❖ Discuss Signing of Receipts
  - The Board discussed the procedures for Purchase Orders and what normally needs to take place in order to reimburse payment. Due to the small businesses MMA has been working with and ordering from, reimbursements have been submitted and the process is being worked out.
- ❖ The Board reviewed a number of items that have made the beginning of school at MMA a very positive experience for students, staff, and parents.

**11:35 AM – ADJOURN TRAINING AT MMA**

**12:15 PM – LUNCH AT SONORA GRILL**

**BOARD TRAINING CONTINUED – Kim Dohrer**

- ❖ Utah Association of Public Charter Schools
  - The Board reviewed the Association and the benefits associated with membership. The Board would like join the Association this year and then see if it has been beneficial before renewing for a third year.
- ❖ Director Evaluation
  - Joan Effiong will review the evaluation with Craig Pace and then contact the rest of the Board. After the Board accepts the evaluation tool they will provide a timeline to Nancy Lindeman.

**ADJOURN**

Rosemary White motioned to adjourn the Board Retreat; Joan Effiong seconded the motion. Motion passed unanimously.

The Board Retreat adjourned at 1:33 PM.