

Minutes of Study and Regular Session

Board of Education Ogden City School District

Thursday, May 17, 2018 · 5:00 PM · 1950 Monroe Boulevard, Ogden Utah

1. Study Session, Room 200

Vice President Zundel called the meeting to order at 5:01 p.m. The following were present when the meeting convened:

Members Present:

Jennifer Zundel, Vice President
Douglas B. Barker
Don E. Belnap
Nancy Blair
Susan Richards
Joyce Wilson

Staff Present:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Sondra Jolovich-Motes, Executive Director
Tim Peters, Executive Director
Casey Bowden, Chief Technical Officer
Noelle Brenkman, Human Resource Assistant Director
Jer Bates, Public Information Officer

Members Absent:

Jeff N. Heiner, President

- a. Review of Board Meeting Agenda

Consent Calendar

There were no questions regarding the Consent Calendar.

Celebrating Student Achievement

It was noted that Ben Lomond's student for Academic All State will not be in attendance. Principal Bryan Becherini will report on Mound Fort Junior High's airport project.

Public Participation

It was noted there is no public participation for this meeting.

Increasing Student Achievement

CTE Computer Lab Purchase: Executive Director Tim Peters explained this project will be funded with federal Perkins dollars.

Student Fee Schedule, 2018-2019: One new fee was added for junior high advanced debate. Superintendent Nye explained recommended audit and changes coming in the future on the student fee schedule from the State Board of Education. Executive Directors Sondra Jolovich-Motes and Tim Peters also shared additional information.

Board Policy 3.112 Fundraising & Donations: Business Administrator Zane Woolstenhulme explained there were some minor grammatical changes made. He has met with representatives from our secondary schools and made changes based on their feedback. He would like the policy approved for second reading and then share it one more time for final approval in the June board meeting.

Board Policy – IT Security: There was a question on the updates for malware on at least a weekly basis. Chief Technical Officer Casey Bowden replied this will happen whenever the software vendor pushes out an update.

Video Surveillance Upgrade: Mr. Woolstenhulme explained that a portion of fund balance at the end of last year was allocated for this project. Mr. Bowden explained this is the first phase of the project to protect students and employees. Phase two will upgrade the cameras at each location and provide additional cameras that are needed. Mr. Woolstenhulme reminded the board that this topic is appropriate for a closed session. Superintendent Nye explained that this is a district-wide effort to improve security and safety throughout the district.

Education Support Professional (ESP) Evaluation: Human Resource Assistant Director

Noelle Brenkman explained a committee was formed to look at the existing tool and make improvements. She explained how the self-evaluation tool will work and that it mirrors what our licensed teachers are doing.

Paperless Evaluation Tool: There were no questions regarding this item.

Request for Qualifications for a Construction Manager/General Contractor Mound Fort Innovation Center: Discussion regarding preliminary rendering and concern with number of windows. Public Information Officer Jer Bates explained for the purpose of the rendering this is not the final product, windows would be frosted or have some kind of covering.

Bond Initiative Update: Superintendent Nye shared that Mr. Zac Williams has been retained to help facilitate the bond communication efforts. He will be here to present the communication plan to the board and give an update of the progress on the bond initiative.

2018-2019 Budget Preview: There were no questions regarding this item.

Vice President Zundel announced that Closed Session will take place in Room 200 to review where we are with negotiations so groups can ratify before the next board meeting on June 14, 2018.

It was agreed to move items 2.g.1, 2.g.2, 2.g.3, 2.g.4, 2.g.6, 2.g.7, 2.g.8 to the Consent Calendar. Vice President Jennifer Zundel called for a brief recess at 5:50 p.m. to reconvene in regular session.

2. **Regular Meeting, Board Room**

Vice President Zundel called the meeting to order at 6:00 p.m. The following were present when the meeting convened:

Members Present:

Jennifer Zundel, Vice President
Douglas B. Barker
Don E. Belnap
Nancy Blair
Susan Richards
Joyce Wilson

Members Absent:

Jeff N. Heiner, President

Staff Present:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Jer Bates, Public Information Officer
Casey Bowden, Chief Technical Officer

a. **Welcome and Acknowledgement of Visitors**

Vice President Zundel indicated there was a proposal to amend the agenda. The board agreed that items 2.g.1, 2.g.2, 2.g.3, 2.g.4, 2.g.6, 2.g.7, and 2.g.8 be moved to the Consent Calendar.

MOTION: Motion by Susan Richards and second by Joyce Wilson to amend the agenda, moving items 2.g.1, 2.g.2, 2.g.3, 2.g.4, 2.g.6, 2.g.7, and 2.g.8 to the Consent Calendar. Motion passed unanimously.

b. **Reverence**

Presenter: Casey Bowden, Chief Technical Officer

c. **Pledge of Allegiance**

Presenter: Jer Bates, Public Information Officer

d. **Consent Calendar**

Vice President Zundel indicated that board packets have been reviewed and the consent calendar was amended.

MOTION: Don E. Belnap moved to approve the consent calendar as amended, adding items 2.g.1, 2.g.2, 2.g.3, 2.g.4, 2.g.6, 2.g.7 and 2.g.8. Seconded by Nancy Blair. The motion carried unanimously.

1. Recommended Personnel Actions provided by the human resource director and

recommended by the superintendent were approved.

2. Financial Reports for April 2018 were provided by the business administrator and approved.
 3. Minutes for the board meetings held April 18, 2018, and May 3, 2018, were approved as written.
- 2.g.1. Approval: CTE Computer Lab Purchase was approved.
 - 2.g.2. Approval: Student Fee Schedule, 2018-2019 was approved.
 - 2.g.3. Approval: Board Policy 3.112 Fundraising & Donations - revised [2nd Reading] was approved and will be sent for a third reading.
 - 2.g.4. Approval: Board Policy - IT Security (new/revised) [2nd Reading] was approved for final reading.
 - 2.g.6. Approval: Education Support Professional (ESP) Evaluation was approved.
 - 2.g.7. Approval: Paperless Evaluation Tool was approved.
 - 2.g.8. Approval: Request for Qualifications for a Construction Manager/General Contractor Mound Fort Innovation Center was approved.

e. Celebrating Student Achievement

1. *"Great Things Happening Report"*

- a. Academic All-State - Spring Sports
Assistant Principal Heather Gerrard recognized one student from Ogden High School for her achievement of Academic All-State in girls' golf.
- b. Mound Fort Junior High School Airport Project
Principal Bryan Becherini explained his school's partnership with Ogden City and the Ogden City Airport to culminate in a final project to design a terminal building, parking, and concourse. Teacher Shawnee Robinson explained the design thinking process utilized by teachers and students throughout the project. Mr. Bride from Ogden City and Mr. Jon Greiner from the airport worked with Mound Fort Junior High on this project and commented on its success. A Mound Fort student shared her experience in working on this project-based learning and expressed appreciation for this opportunity.
- c. SkillsUSA State Awards
Executive Director Tim Peters recognized Ben Lomond High School's team of three students who took 1st place in the promotional bulletin board contest. He remarked that Teacher Luke Mandleco is the Career & Technical Student Organization (CTSO) advisor and does an outstanding job. Our student organizations promote leadership and service. It was noted that one student from Ogden High also competed with their team and took first place in her event.
- d. State History Fair for Grades 6-12 First Place Winner
Principal Beverly Jenson recognized one Taylor Canyon student from the Accelerated Learning Academy (ALA) program who took 1st place in the state history fair and has been invited to compete in the national competition in Washington DC this summer.

2. Superintendent's Celebration

Dr. Nye highlighted the following celebrations:

- Excitement for the school year wrapping up and how we empower excellence in education.
- Teacher appreciation month and reflecting on those who have had a tremendous impact on helping us become who we are. We appreciate our educators who work tirelessly for the benefit of our students.
- Graduation activities and making sure our graduates are well prepared for what lies ahead.
- Mill Creek graduation ceremonies with eleven graduates; Board Member Joyce Wilson also shared her experience with their unique rose ceremony.

3. Students of the Month

Four outstanding high school students were recognized as students of the month from their respective schools. They were each given framed certificates of achievement and were congratulated individually by board members.

f. Public Participation

There was no public participation for this meeting.

g. Increasing Student Achievement

5. Approval: Video Surveillance Upgrade

Chief Technical Officer Casey Bowden addressed the board and shared his experience during his first one-hundred days on the job. He explained this proposal for video surveillance upgrade will help to make our schools safer; it will give every school adequate licensing and server space to compute high definition video, as well as work with every school to eliminate blind spots. There will be a new hire in the Information Technology department that will be the lead on this project.

MOTION: Board member Don E. Belnap moved to approve the video surveillance upgrade, seconded by Susan Richards. The motion carried unanimously.

9. Discussion: Bond Initiative Update

Dr. Nye explained he has been meeting with community councils discussing community engagement and has received nominations to serve on a committee to inform the district regarding the bond. He announced that Zac Williams has been invited to serve as the bond communications facilitator and work to coordinate our community engagement efforts. Mr. Williams shared his communication plan with the board:

- Phase One: Listening to all stakeholders to identify needs and values
- Phase Two: Action planning process to develop bond language
- Phase Three: Appeal to voters with an urgent request to remedy issues facing the district

The timeline begins in May with the end date in November on election day. The school board can expect to see details on the launch of phase one early next week. The board's role in phase one is listening and engaging with the community; phase two is where the board will be much more involved to develop the action plan; phase three is to appeal to the community. We are still looking for individuals that are representative of our community to participate in community engagement meetings.

10. Discussion: 2018-2019 Budget Preview

Business Administrator Zane K. Woolstenhulme explained the requirements and timeline for posting the 2018-19 budget and presented his summary to the board of education. He discussed the changes in funding from the state and property tax considerations. He stated we may need to hold a Truth in Taxation hearing and we plan to issue lease revenue bonds in the fall for the Ben Lomond health and PE facility. The board does have some leeway on the local levy and may need to discuss these options. He also reviewed data and graphs provided by Lewis & Young which are hypothetical, assuming a \$75M bond.

MOTION: Motion was made by Board Member Don E. Belnap to adjourn to a recommended closed session for the discussion of the character, professional competence, or physical or mental health of an individual and as a strategy session to discuss collective bargaining. Seconded by Nancy Blair and carried on the following individual vote: Jennifer Zundel, aye; Douglas B. Barker, aye; Don E. Belnap, aye; Nancy Blair, aye; Susan Richards, aye; and Joyce Wilson, aye.

Vice President Zundel adjourned the regular meeting at 7:47 p.m. to convene in closed session for the aforementioned purpose. Superintendent Nye, Business Administrator Woolstenhulme and Human Resource Director Jessica Bennington were invited to attend closed session.

3. **Closed Session, Room 200**

Vice President Zundel called the closed session to order at 7:57 p.m. The following were present when the meeting convened:

Members Present:

Jennifer Zundel, Vice President
Douglas B. Barker
Don E. Belnap
Nancy Blair
Susan Richards
Joyce Wilson

Members Absent:

Jeff N. Heiner, President

Staff Present:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Jessica Bennington, Human Resource Director

The ensuing discussion was held as a strategy session to discuss the character, professional competence or physical or mental health of an individual; and as a strategy session to discuss collective bargaining.

Motion to adjourn the closed meeting was made by Joyce Wilson, seconded by Susan Richards, and carried unanimously. Vice President Zundel adjourned the meeting at 10:10 p.m.

Note: A copy of related materials and an audio recording of the meeting can be found at www.ogdensd.org

President

Business Administrator