

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, February 27, 2018** in the Commissioner Chambers at the Daggett County Courthouse. Commissioners Jack Lytle, Randy Asay and Clyde Slaugh were present. Attorney Neil Lund, Auditor/Recorder Keri Pallesen, Sheriff Erik Bailey and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:15 a.m. by Commissioner Lytle.

Also present: Thompson Davis, Matt Tippetts, Jerry Steglich, Rick Ellsworth, Alan Wood, Bret Reynolds of CIVCO Engineering, Christy White and Dick Cutler of RAAM Power, Laurie Brummond and Kevin Yack of Uintah Basin Association of Governments (UBAOG), Keith Heaton (CIB), Kyle Slaughter (RPG), Jeff McCarty of Sunrise Engineering, Mayor Rogers and Dave McDonald from the Town of Dutch John

Old Business: Clyde Slaugh said he had contacted Marcus Keller of Zion's Bank and set up an 11:00 am conference call about the Jail situation, but we note that there is a hearing at that time. Thompson Davis wanted to know how we are doing on looking at the Dutch John water rates. Commissioner Lytle said that we are waiting to hear from Terry Smith and he is at the water conference this week. Commissioner Lytle asked the attorney if we had any more information on the sewer line and Mr. Lund replied that we had not heard anything new yet.

Citizen Comments: Jerry Steglich asked about Terry Smith providing the information and if it was public information and Commissioner Lytle and Mr. Raymond said they didn't see why it wouldn't be, but that what we have at the moment is incomplete. It is just a template with only some information in it. Mr. Steglich asked if they could get a copy with a GRAMA request and Mr. Davis said he would like a copy.

Old Business (Continued): Attorney Niel Lund asked Commissioner Lytle if he had received a signed copy of the agreement back from the Town of Dutch John and he replied that he was unable to attend the meeting last night due to a Rodeo meeting.

Approve Minutes: The minutes for February 13, 2018 Commission meeting were presented by the Clerk/Treasurer's Office for review and approval. Commissioner Asay made the motion to approve the minutes of the February 13, 2018 with the proposed change, and Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

The Open Invoice Register was presented for review and approval: The open invoice register of \$38,537.83 was available from the Auditor Recorder's Office. The Sheriff was asked if he had received his side by side and he said he had. Commissioner Asay asked if the Chamber item was supposed to be \$10,000 even and it was replied that it was not and it is a discussion item later in the agenda. Commissioner Slaugh made the motion to approve the invoice register of February 26, 2018 in the amount of \$38,537.83. Commissioner Asay asked about the payment for the Chamber and Mr. Raymond explained that it was reimbursement request for TRT and Park money as budgeted and part of the packet and agenda later in the meeting. Commissioner Asay seconded the motion. There was no further discussion. All were in favor and the motion carried.

Correspondence: Commissioner Lytle said he had word from the Salt Lake Tribune yesterday asking our opinion of Mr. Millions request for 50,000 acre feet from the Green River in Brown's Park. Mr. Steglich asked for clarification if it's new water or a new diversion upstream from Colorado. Commissioner Lytle wasn't sure but it appeared they were moving upstream from Colorado. Mr. Lytle read portions of the article for everyone.

Commissioner Lytle said the Commission and Chamber did get a letter from Sheriff's Office in regards to using TRT for a new position to put somebody else on the road. He was asked if he had talked with Keri Pallesen, but he said he will get with her and get some firm numbers.

Commission Calendar Review: Commissioner Lytle said the CIB meeting is Thursday morning and there are legislative meetings on Friday morning and then he is off to Washington for NACO. Attorney Niel Lund had sent out an email about the water meeting and March 23rd is the best date for a meeting with Dutch John and BOR, but it may need to be in Salt Lake. Other dates all seemed to have conflicts. Mr. Lund stated he hadn't heard back from any of the Dutch John Town Council regarding which dates worked for them.

Weekly Budget Review: The cash summary for February 26, 2018 and Disbursements lists were presented by the Clerk/Treasurer's Office for review.

Policy and Legislation Items from the Posted Agenda:

Discussion And Consideration Of Names For New Daggett Mosquito Abatement

District Board Member: Commissioner Lytle asked if there were two spots and Mr. Raymond said there was only one spot and one application-Tracey Thompson. Commissioner Asay motioned to accept and approve Tracey Thompson for the Mosquito Abatement District Board. Commissioner Slauch seconded the motion. All were in favor and the motion carried. Commissioner Lytle asked Mr. Raymond to let both Tracy Thompson and Tim Hollinger know and tell her Thanks!

Discussion And Consideration Of Manila Airport Project: Bret Reynolds from CIVCO engineering was present and said he had sent Mr. Raymond information that was included in the packet. Mr. Reynolds said that the Vernal airport is undergoing a major renovation and they have torn out their old lighting and they were evaluating them for the value to sell them to Daggett County. The airport is under the Uintah Special Transportation District. There are two potential issues. They want to sell all of them at once, which may cost more than we want, but would give us some spares. They want us to come and get them as they won't deliver. These are incandescent lamps. UDOT Aeronautics inspected them two years ago and they are in good shape but they are used and UDOT has suggested this transaction, but it just depends on the price. Mr. Reynolds asked if the County wants to pursue this further. Commissioner Horrocks is on the Board, so he may be a contact. Jerry Steglich said that you may want to check into LED lights that would be a cost savings could offset the difference from the old style of light. Lighting and control technology is constantly improving, so it would be good to keep that in mind. There is an airport on the Wasatch Front that is also interested in these lights. There are some cable needs and transformers that would have to be purchased new and BHI would prefer to just put everything in new. There is a lot more research to do before we have figures that we can use to compare options. Mr. Reynolds said he would follow up with Doug at Vernal airport to let them know we are interested and get more information. Mr. Reynolds said he would like to be done with the project well before the end of November, but was conservative in his estimate.

Mr. Reynolds said the form he sent was just a scope and not an actual contract. The job is not done until you sign off on it. Commissioner Slauch made a motion to accept the Scope of Work for CIVCO engineering and Commissioner Asay seconded the motion. All were in favor and the motion carried. Mr. Reynolds said he will get additional information on the Contract to Mr. Lund and Mr. Raymond. This has not been sent to aeronautics yet, but Mr. Reynolds said he will and if it is not what they want he will work with Aeronautics to get it completed to their satisfaction.

Old Business: Commissioner Lytle asked if everyone had been notified of Dutch John's withdrawal from the sewer project. Mr. Reynolds said they had all been notified.

There was also discussion about the easement from the school district for equipment. The School District has a description but it is not a valid legal description according to Mr. Lund, but he has discussed it with the School District, but their engineer drafted this up and they feel like its good and they are the ones granting the easement and Kym Slagowski feels the equipment will be obsolete in five years and will not be replaced so she is not too worried about it.

Discussion And Consideration Of RAAM Power, Inc. Revenue Ideas For County:

Commissioner Lytle gave the floor to RAAM power and Mr. Cutler said they had some ideas for generating some revenue for the County. The first idea he addressed is the use of the Jail for construction employees and a possible site for a wind turbine. He also will need security for the turbines and that will be 24/7 and also will need 5-7 technicians for maintenance that will be sent to school. The turbines are depreciated over 20 years, but they hold value beyond that. California has turbines that are still in service after 50 years, so RAAM envisions that with proper maintenance the turbines will last a long time. There is a 12-18 month build out for the entire project. The study needs to be done now to determine the best type of turbines for the wind in Daggett County. We already know we have wind, but Power Purchase Agreement (PPA) is based on the wind study to maximize the resource and avoid fines for under production. Commissioner Slaugh said Marcus Keller of Zion's Bank said we can rent the jail, lease or sell it, under the bond but we can't use it for Federal prisoners or we would need to rebond. Christy White said that they would start with 17% of the project to get started and then Phase II would be the rest. The Sheriff asked about having a contract with the Sheriff's department to provide the security as then it would allow more deputies on the ground and help with overall security in the County. Mrs. White said she is a small woman owned business allows certain options and RAAM would like to look into what they need to do to work with the county. If excess is produced there are other options that could generate revenue directly for the county. The company pays for the property taxes as the towers go up. Jerry Steglich asked how they are going to transport the power and she said there are currently three options, but if he had an idea she would be willing to talk. They were thanked for their information and ideas.

Discussion And Consideration Of ES&S Sales Order Form For Election Equipment Per State Contract AR2762: Brian Raymond County Clerk/Treasurer explained the unknowns regarding the sales order/ contract as the legislature still has not approved any funding, but it is anticipated they will and there is another bill running to not allow elections that are totally by mail. Commissioner Lytle said he had talked with Representative Wilde about this and Mr. Raymond had talked with the State Elections Office also and they didn't anticipate anything would be finalized until the end of the session. Vote by mail tends to get a higher percentage of participation over those areas that use traditional voting methods. Specific options were discussed and Mr. Raymond said this is the minimum we need to do the next election under a vote by mail scenario, but if we need to return to a traditional scenario we will need additional equipment. The Commission had approved this in the budget, but had not actually approved the contract. Commissioner Slaugh motioned to approve the ES&S contract under State Contract AR2762. Commissioner Asay seconded the motion. There was no further discussion and all were in favor and the motion carried. Commissioner Lytle asked about the expense on the thumb drives and Mr. Raymond explained that they have special security on them and allow the transfer of

Discussion And Consideration Of Flaming Gorge Chamber Invoice For 2017 Expenses Eligible: Mr. Raymond said this was to finalize the reimbursement of Chamber marketing expenses

from TRT funds. Mr. Raymond said he is working on the next invoice from January 1, through now and Mark Wilson said that he would like to come to the Commission on a more regular basis. Mr. Raymond, said he and Auditor/Recorder Keri Pallesen had been talking about this and the thought came out that the Commission may not be aware of how the new Marketing Director position was funded. Last year was the first year for the position and it wasn't originally in the budget, so a portion was added into the budget and the rest was to be taken out of the promotions budget, since that was what the person in this position would be doing. Then part way through the year, it was thought that it should have its own line item, so this was done and for 2018 that same line item was used for the funding for this position. This is just informational and does not require a motion since the reimbursement was approved as part of the invoice register.

There was some discussion on the minutes and Mr. Raymond thought they had been included in the packet, but after checking it appeared they had not been included. While he was checking the packet the Commission briefly discussed Dutch John Issues.

Discussion And Consideration Of Other Dutch John Issues And/Or Agreements:

Commissioner Lytle said he believed its in Dutch Johns court now. Commissioner Asay asked if the Town is still working on transferring the bond and Commissioner Lytle said he wasn't sure, and he had talked briefly with Mayor Rogers the other day and he wasn't sure where things stood. They may be waiting for the BOR meeting. We should start working on the interlocal agreement going instead of waiting for them. There is work that needs to be done on the RDA legal description as its kind of inside out and very lengthy any time consuming when something changes. CIVCO is working on bids now.

Mr. Raymond sent two sets of Municipal Building Authority minutes for review. Motion to go out of regular Commission meeting and into Municipal Building Authority was made at 10:50 am by Commissioner Slaugh and seconded by Commissioner Asay. All were in favor and the motion carried.

Review And Approve Previous meeting minutes: The Commission reviewed these minutes which were just sent and were not originally in the packet. The January 23, 2018 minutes were reviewed first. Clyde Slaugh motioned to approve the minutes of January 13th and February 21st and Randy Asay asked if he meant the 23rd of January and he did, so he amended his motion and Randy Asay seconded the amended motion; all were in favor and the motion carried. Commissioner Asay motioned to go back into regular session at 10:54 pm and Commissioner Slaugh seconded the motion. All were in favor.

As it was not yet 11:00 am the meeting was recessed and we'll come back into Public Hearing for Prioritizing the CIB List after the recess.

UBAOG Public Hearing For Input Regarding The Prioritization Of Projects As It Applies To The Update of The Community Impact Fund Board (CIB) Capital Improvements List For Daggett County And Their Constituents: Commissioner Lytle welcomed everyone to the Public Hearing at 11:12 am and read through some information regarding CIB procedures and how the Public Hearing will work. Laurie Brummond and Kevin Yack of the Uintah Basin Association of Governments (UBAOG) plus Keith Heaton from Community Development and Kyle Slaughter of the Rural Planning Group were also welcomed along with other guests from the local entities. Commissioner Lytle made some announcements and said that in the future all CIB presentations must be made by the entity and not their engineers. UBAOG cannot make any changes to the list not

authorized by the entity, and all applications need to present their application to UBAOG before submitting to the CIB Board. There is also a required meeting on April 5th at 1 pm in Vernal for each entity seeking funds needs to have a representative attend.

Kevin Yack, The Regional Planner of UBAOG, was introduced and he said his job is to help the entities apply for funds from CIB, so send him your project and he will assist you. The 1 year list is all that gets sent to the State while the 2-5 year list is a planning tool.

Daggett County Municipal Building Authority was first with the Sewer Line project along with construction of Hwy 191. There was quite a bit of discussion even though this project was already pulled from consideration. It was thought that the Municipal Building Authority (MBA) could run this project even though they had not run any other projects for the water and sewer system. It may come back to life, so it was kept on the list. The Airport Improvement project was kept as listed. The Gasification Study was changed from \$3 million to \$300,000. The Centennial Rodeo Grounds Improvements was left as is, as was priority # 5 for the Jail feasibility study. The Community Health and Social Services Center was next and was left as is. The last one on the 1 year list was the Natural Gas Planning Study, which was also left as written. The highest priority for the 2-5 year list was the Broadband project and it was left as written. The next project was the bike and Pedestrian path coordination with the Town of Manila and it was left as written. The Taylor Flat Water/Sewer Development was the next project followed by the Greendale Fire House, which were both left as written. The Search and Rescue Storage facility and the Courthouse additions were the next two projects and both were left as written. The Sheriff's Office for Dutch John was next and was not changed. The Airport project came next and the "Airport" was fixed, but no other changes were made. The last two projects were the Natural Gas Line Extensions and the Recycling Center were left on the list as presented.

The Road and Transportation District was next and Bret Reynolds of CIVCO Engineering spoke on their behalf. The first project SITLA Road Easements and Mr. Reynolds said this was an ongoing project and Mr. Heaton provided some additional insights on this. There were several other projects shared with other entities that Mr. Reynolds addressed, but no changes were made to the listings or their priorities. The 2-5 year list was addressed and the Brown's Park Road Project was top priority and has received some future funding, but it's still a few years out and they will be seeking CIB funding in about three years. There was an additional shared project for a Chip seal in Manila.

Jeff McCarty of Sunrise Engineering was there to represent the Town of Manila. The 1st project was the waterline Upgrade and it is already awarded and can be taken off. The Third project is the sewer line upgrade and is also underway, so it can be removed. The 2nd priority project is more of a Road District project and Bret Reynolds agreed. Keith Heaton addressed the vehicle purchases and said CIB usually wants to see a sinking fund for replacing the vehicle at the end of its life and does not like to fund vehicles less than \$100,000, but you can always ask.

Mayor Rogers from Town of Dutch John spoke next and added that there are some needed Fire Truck Repairs for the valves and Mr. Heaton reminded them that CIB generally doesn't fund maintenance, but maybe they would consider a full refurbishment? This was kept as their first priority. Mrs. Brummond said to talk to Mechelle Miller as she can help get grants for local entities. The original #1 Project was dropped by the Town and the other one year projects were reviewed and discussed. The new firefighting equipment was changed so that the two revenue sources were made equal at \$250,000 each. The AWOS at DJ airport was moved to the last spot on the 2-5 year list. The 2-5 year list was reviewed and the Municipal Office Building stayed in #1 position and was unchanged. The Firehouse Addition was left at #2 and no changes were made. The third project is the Natural Gas extensions that may be funded by Dominion and would like it to go to the Sewer and water plants, which may cost more than the amount listed. The fifth project was the Equipment Storage/Shop and then there is the Antelope Flats paving that could tie into the Brown's Park project

double chip seal and State DNR funds to help people get to the lake. It's on contract with the County by agreement with US Forest Service. Mayor Rogers said he'd also like to get the symphony out there with the Gorge as a backdrop.

Alan Wood of Mountain View Special Service District got up with Bret Reynolds and spoke to some road projects that they are trying to accomplish this year and in the future. There was discussion as to whether or not they were an approved district and Clerk/Treasurer Brian Raymond said that they do receive some property taxes. These taxes will be matched with the Road District funds to match CIB funds. Mr. Reynolds said there is some complications that will have to be dealt with in accessing Highway 44. Commissioner Lytle asked if there were any additional comments on the priorities. Laurie Brummond said that all entities get to vote to approve the list as written, and Commissioner Slaugh moved to approve the 1 Year and 2-5 Year Lists as amended and Mayor Rogers seconded the motion. Entities voted by raising their hands and the vote was unanimous by those approved to vote. The Public hearing was adjourned at 12:12 pm.

Laurie Brummond said that it is time to do the Comprehensive Economic Development Strategy, which is a five year planning document and Kevin Yack passed out a Survey that the entities can complete to possibly get Community Development Block Grant (CDBG) funding.

Mrs. Brummond said that there is a free all day marketing workshop on March 22nd and she is also trying to set up some NIMS training on either the 23rd or the 29th. The Commission is hoping to meet with BOR on the 23rd, so we can block out both days depending on what happens with that meeting. Mrs. Brummond also talked about some BEAR programs that are in progress and we have the opportunity to do a regional project. Commissioner Lytle updated Mrs. Brummond that the Commission has finished a new job description for a part-time Economic Development Director that we hope to hire soon. Mrs. Brummond said there is also a statewide initiative on airports, so she wants to get us tied into the State planning process.

Kyle Slaughter said he was waiting for feedback on the draft for potential Vista Volunteers and the fall looks like the time to shoot for. He also said that they may have applicants in their intern pool that could possibly help with doing some work on the Taylor Flat area. Mr. Slaughter will move forward and get back with us for finalization on what exactly this person would work on during the time of their internship. Mr. Wood suggested meeting with Planning and Zoning Board and going through Carrie Poulsen to set that up. With no further business the motion to adjourn was made by Commissioner Slaugh at 12:32 pm.

/s/ Brian Raymond

/s/ Jack Lytle

/s/ Clyde Slaugh

/s/ Randy Asay