

HUMAN SERVICES COUNCIL MEETING
Kane County
Southwest Behavioral Health Center Conference Room
445 North Main Street, Kanab
Tuesday, January 10, 2012 at 10:00 a.m.

MINUTES

MEMBERS IN ATTENDANCE:

Commissioner Mark Whitney
Ms. Barbara Robinson
Ms. Cary Faye

Mr. Arthur Cooper
Ms. Deon Alvey

Commissioner Dale Brinkerhoff
Ms. Marsha Perkins
Ms. Minnie Pittman

Commissioner Jim Matson
Mr. Wallace Gibson
Mr. Craig Hansen

Commissioner James Eardley
Dr. Kent Heideman

OTHERS IN ATTENDANCE:

Ms. Sherri Dial
Ms. Jane Lewis

REPRESENTING:

Beaver Co. Commissioner
Beaver Community Rep.
Beaver Co. Low Income Rep. (via teleconference)

Garfield Co. Community Rep.
Garfield Co. Low Income Rep.

Iron County Commissioner
Iron County Community Rep.
Iron County Low Income Rep.

Kane Co. Commissioner
Kane Co. Community Rep.
Kane County Low Income Rep.

Washington Co. Commissioner
Washington Co. Community Rep.

Five County Association of Governments
Five County Association of Governments

I. Welcome and Introductions

- Council members introductions.
- Quorum present and meeting began

II. Approval of Minutes

- Corrections to October minutes #6 “higher” priority.
- Ms. Perkins moved to approve the minutes as amended, Commission Brinkerhoff seconded. Minutes approved unanimously for July 12, 2011 and October 11, 2011.

III. Approval of Agenda

- Mr. Art Cooper moved to adopt the agenda, Commissioner Dale Brinkerhoff seconded, motion approved unanimously.

IV. Mission Statement

- Ms. Sherri Dial led the council in a review of the mission statement, by-laws, ethics and grievance procedures. All members were given a new Code of Ethic and Conflict of Interest forms to sign for 2012. These forms must be signed annually. There was a discussion regarding best practice vs. the right to vote regarding a Conflict of Interest on topics.

- Ms. Marsha Perkins moved to accept the Mission Statement as presented in the packets. Seconded Mr. Wallace Gibson. Motion approved unanimously.
- There was a discussion regarding the grievance processes. There was a concern that the Council was not informed as to the final resolution from the Steering Committee. There was a discussion regarding an example of what type of complaint was presented.
- By-Laws included a discussion about tripartite board membership, appointment terms and how a member is appointed or elected. There was a discussion regarding Term of Appointments. Motion for approval of the by laws was made by Ms. Minnie Pitman with Mr. Art Cooper seconding. Motion passed unanimously.

V. Public Forums

- Ms. Jane Lewis reviewed the dates of school breaks and commission meetings. Ms. Sherri Dial opened a discussion regarding topics for the forums. Some suggestions from the council included: Do a better job of advertising. Is there a misunderstanding the term “Public Forum”? What does the word Forum mean? Contact local Chamber of Commerce to involve more people such as more business people. One suggestion is to send a letter to the Chamber or a representative go to the Chamber meetings and have the Chamber understand the reason. Need a question of what county the participants are from. Call Mr. Art Cooper regarding Main Street Meeting. Staff will bring flyers and posters to the April meeting for council members to disburse. Contact media. Have flyers for March meetings. Avoid Mondays. Staff discusses with partnering agencies to have them collaborate in the forums.

VI. Point in Time (PIT) – Homeless Stand Down

- Ms. Dial reviewed information about the PIT as a national homeless count and how that count has been done in the past. Last year the count was on January 26, 2011. This year the count will be on January 25, 2012. Council members were given handouts explaining the PIT and the interview forms.
- Homeless Stand Down has been postponed. This is an event for people who are homeless for the Veterans Administration can locate homeless veterans to help them to receive services.

VII. TANF NF

- CAP was asked to manage the Temporary Assistance to Needy Families (TANF NF) program November 1, 2011. Council members were given a handout that with a brief explanation of the TANF program. This funding is an employment pathway program for families with children under 18 years and homeless or at risk of being homeless. The family must be biologically or legal related and they must be legally in the States. Five County CAP has put together a interagency team to help with locating qualified individuals. This is one time funding that has a limit of 4 months at which time they will be able to pay their own rent and be self-sufficient. Currently we have helped nine families and thirty individuals.

VIII. VITA

- Volunteer Income Tax Assistance (VITA) is a program that has been organized again this year. Sites locations and opening days were reviewed for each county. Brett LeMmon is an intern from Southern Utah University who is assisting with facilitating the VITA program.

IX. CSBG

- CAP was awarded CSBG at the 2012 funding cycle. The council approved the budget at the 2006 levels. Each contract will be increased to the 2011 levels.
- The Council was made aware that the Division of Community and Culture, Office of Community and Housing might be moved to the Department of Workforce Services. The decision will be made during the 2012 Legislative Session.

X. Chair Elections

- Ms. Minnie Pitman discussed the retaining of Dr. Heideman as Chair however he would like someone else to serve and the By Laws have a two-year limit. So Dr. Heideman is ineligible to be re-nominated. Ms. Minnie Pitman removed her motion and stated that Dr. Kent Heideman has done a great job for the two years and the council is grateful for his service.
- Ms. Minnie Pitman nominated Marsha Perkins for the Chair and Ms. Dion Alvey as Vice Chair. Ms. Alvey declined the nomination. Vote was taken for Ms. Perkins as Chair and the vote was unanimous.
- Commissioner James Eardley nominated Dr. Kent Heideman as Vice Chairperson. Vote was taken for Dr. Heideman as Vice Chair and the vote was unanimous.

Meeting adjourned

Next Meeting – April 10, 2012

Garfield County

Southwest Behavioral Health

Center Conference Room

~~609 North Main Street #6, Panguitch~~

Mr. Cooper said the new building is at 601 E. Center St.