

# Minutes of Study and Regular Session

## Board of Education Ogden City School District

Thursday, March 15, 2018 · 5:00 PM · 1950 Monroe Boulevard, Ogden Utah

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### 1. Study Session, Room 200

President Heiner called the meeting to order at 5:07 p.m. The following were present when the meeting convened:

#### **Members Present:**

Jeff N. Heiner, President  
Jennifer Zundel, Vice President  
Douglas B. Barker  
Don E. Belnap  
Nancy Blair  
Susan Richards  
Joyce Wilson

#### **Members Absent:**

#### **Staff Present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant  
Ken Crawford, Support Services Director  
Casey Bowden, Chief Technical Officer  
Jer Bates, Public Information Officer

#### a. Review of Board Meeting Agenda

##### Consent Calendar

There were no questions on the Consent Calendar items. Superintendent Nye will announce the administrative appointment.

##### Celebrating Student Achievement

Agenda items were reviewed with no questions.

##### Public Participation

It was noted that one group of students and three individuals have registered to participate at board meeting during Public Participation.

##### Increasing Student Achievement

- Approval: Ogden High School Title I Technology Purchase. There were no questions on this agenda item. The board agreed to move this item to the Consent Calendar.
- Approval: Child Nutrition School Lunch Accounting, Menu Planning, and Inventory Systems. Board members asked questions about the vendor selected and Mr. Crawford responded. He explained they have a local office and we already use them for “front of house” operations such as student applications and accounting. The RFP is for five years. The board agreed to move this item to the Consent Calendar.
- Approval: Board Policy 3.112 Fundraising and Donations Revision [1<sup>st</sup> Reading]. Policy draft has been shared with the Ogden School Foundation. Mr. Woolstenhulme pointed out Section 2, which addresses authorization of fundraising and the approval chain at district/school level, and Section 7 – General Fundraising Standards, which is a change in current practice. We do need to change references to middle school to junior high. Board members asked questions and Mr. Woolstenhulme and Mr. Crawford responded. Door to door sales for 9<sup>th</sup> grade students should be considered as they are fundraising for high school activities. This policy does not govern PTA fundraisers. The board agreed to move this item to the Consent Calendar.
- Approval: Board Policy 9.201 Student Travel Revision [1<sup>st</sup> Reading]. Board members asked questions and Superintendent Nye responded. The board approves of the changes with direction of revisiting the chaperone approval and look at USBA guidelines and what UHSAA requires. The board agreed to move this item to the Consent Calendar.
- Approval: Architectural Services for Mound Fort Innovation Center. Mr. Crawford explained that nine firms submitted bids for architectural services; bids were scored and top five identified; finalists were selected for each category of projects. Site visits were conducted with top three providers. Committee

members ranked their choices and selected Design West of Logan for the Mound Fort Innovation Center. They are partnered with Fielding/Nair International. The board agreed to move this item to the Consent Calendar.

- Approval: Technology for new Youth in Care (YIC) Facility. There were no questions on this item. The board agreed to move this item to the Consent Calendar.
- Approval: IT Service Management Software Purchase. Casey Bowden has identified areas of improvement for his department. He explained the purpose of the system; it would replace the current work order system. He also introduced himself and his philosophy: courage, commitment, and compassion. This software will change how facilities/maintenance (FM) and technology (IT) work, and how they will work together to accomplish the needs of the district. Fresh Service has been identified as the vendor that would be selected upon approval; Mr. Bowden has been able to negotiate a 38.7-62.4% discount off list price. Freshservice.com shows the pricing on packages. Fresh Service is giving us 8,000 free assets at list price of 20 cents per asset. Secretaries in IT and FM departments will help with implementation. The board agreed to move this item to the Consent Calendar.
- Discussion and possible board action: Capital Facilities, Elementary School Closures, and Boundary Realignment. Jer Bates will share survey results and high level review of feedback.

President Heiner called for a brief recess at 6:01 p.m. to reconvene in regular session.

## 2. **Regular Meeting, Board Room**

President Heiner called the meeting to order at 6:13 p.m. The following were present when the meeting convened:

### **Members Present:**

Jeff N. Heiner, President  
Jennifer Zundel, Vice President  
Douglas B. Barker  
Don E. Belnap  
Nancy Blair  
Susan Richards  
Joyce Wilson

### **Members Absent:**

### **Staff Present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant  
Adam McMickell, Student Achievement Director  
Jer Bates, Public Information Officer

#### a. **Welcome and Acknowledgement of Visitors**

Presenter: Jeff Heiner, Board President

#### b. **Reverence**

Presenter: Ken Crawford, Support Services Director

#### c. **Pledge of Allegiance**

Presenter: Sarah Roberts, Executive Director

#### d. **Consent Calendar**

President Heiner indicated that board packets have been reviewed. The board has agreed that items 2.g.1 through 2.g.7 be moved to the Consent Calendar. Item #3 will be approved with direction from the board to seek feedback from secondary schools on the fundraising and donation policies. Item #4 that we look at USBA policy recommendation for chaperones as related to student travel.

**MOTION:** Board member Jennifer Zundel moved to approve the consent calendar with noted changes, adding items 2.g.1 through 2.g.7. Seconded by Nancy Blair. The motion carried unanimously.

1. Recommended Personnel Actions provided by the human resource director and recommended by the superintendent were approved.
2. Financial Reports for February 2018 were provided by the business administrator and approved.
3. Minutes for the board meetings held February 15, 2018 and March 1, 2018 were approved as written.
4. Administrative Appointment  
Dr. Nye introduced Vincent Ardizzone and his family to the board. Mr. Ardizzone

has accepted the position of STEM/Career and Technical Education administrator. He thanked the board for their trust in him and looks forward to working with students across the district.

- 2.g.1. Approval: Ogden High School Title I Technology Purchase Request to purchase four Chromebook labs and carts for math content support and LIA/ELL classes was approved.
- 2.g.2. Approval: Child Nutrition Student Lunch Accounting, Menu Planning, and Inventory Systems was approved.
- 2.g.3. Approval: Board Policy 3.112 Fundraising and Donations Revision [1st Reading] was approved.
- 2.g.4. Approval: Board Policy 9.201 Student Travel Revision [1st Reading] was approved.
- 2.g.5. Approval: Architectural Services for Mound Fort Innovation Center was approved.
- 2.g.6. Approval: Technology purchase for new Youth In Care (YIC) Facility was approved.
- 2.g.7. Approval: IT Service Management Software Purchase was approved.

**e. Celebrating Student Achievement**

1. *"Great Things Happening Report"*

a. ELA Curriculum Adoption Committee Recognition

Student Achievement Director Adam McMickell expressed thanks for the work of the curriculum adoption committee and thanked the board for their support in approving these resources. He stated that we can't risk not putting the best resources in the hands of our students and teachers. These folks volunteered their time to select the very best resources for our district. The committee members are listed on the district website's curriculum adoption webpage.

b. FBLA State Competition Award

FBLA student was not able to be in attendance.

2. Superintendent's Celebration

Dr. Nye shared the following celebrations:

- Holding ten open houses over the past two weeks to understand school communities' hopes and dreams;
- Ogden High and Ben Lomond High School debate teams representing Ogden School District very well;
- New Bridge Project Lead The Way Distinguished School designation;
- 22<sup>nd</sup> annual Weber State University Storytelling Festival with twenty students participating as student storytellers;
- Friends for Sight and Ogden School Foundation provided eye exams and glasses for over 100 students.

3. Students of the Month

Three outstanding high school students were recognized as students of the month from their respective schools. They were each given framed certificates of achievement and were congratulated individually by board members.

**f. Public Participation**

The following individuals addressed the Board of Education during Public Participation:

- Ben Lomond Students: Alysa Jenkins, Raylynn Fernandez, and Han Johnson regarding Standfor214, taking a stand against gun violence in schools.
- Scott Smith, 916 Iowa Street, Ogden UT 84404, regarding facilities and school closures; expressed thanks and appreciation to the board for their work.
- Becki Jenkins, 1655 11<sup>th</sup> Street, Ogden UT 84404, regarding school safety; would like to propose we begin researching ideas about school safety. Ms. Jenkins is willing to participate on a committee to explore security options.
- Melissa Marler, 3506 Iowa Avenue, Ogden UT 84403, regarding elementary facilities; opportunity to build trust with the community. She expressed appreciation for the board to listen to feedback and suggestions from the community.

**g. Increasing Student Achievement**

8. Discussion and possible board action: Capital Facilities, Elementary School Closures and Boundary Realignment

President Heiner gave a summary of town hall meetings held over the past two

weeks and thanked the community for their feedback. Public Information Officer Jer Bates began the discussion with a summary report of feedback given through school consolidation surveys gathered from community town hall meetings. Timing of school consolidation is generally 60%-40% in favor of waiting until the 2019-2020 school year. He shared feedback on scenarios, consolidation factors, and comments shared in the surveys. Travel and traffic was one of the most frequently mentioned comments; he recommended the board consider additional bus routes to address these concerns. He stated there is still a considerable amount of miscommunication and confusion about school size, class size, and teacher layoffs. Spanish and paper versions of the surveys were included in the summary.

President Heiner thanked those who participated in town hall meetings and surveys, faculty and staff who spent extra hours, and board members who made an effort to attend additional meetings. President Heiner announced the decision has been made to move the general obligation bond referendum to 2018. He also announced the decision to close no schools for the 2018-19 year and turn our entire focus to getting a bond approved this year to address the needs of our elementary schools. President Heiner reiterated that the board hears our community members and feels that we have some momentum to push for passage of a bond. There's a lot of pressure to get the word out about the good things happening in our schools.

President Heiner gave direction to begin the bond planning process and focus solely all our efforts on getting a bond passed.

Dale Okerlund, of Lewis, Young, Robertson & Burningham, explained the timeline for a GO bond from the technical and legal perspective. Bond resolution will need to be adopted in the first part of the month of August. All of the other legal steps fall after that time up until the election date on November 6. Necessary public hearing will be held; voter pamphlets and voter information for the ballot to model the repayment disclosure must be prepared and distributed. Public communication and campaign has no legal timetable, but does have a practical timetable. Many people now vote early and vote by mail; campaign should be wrapped up before early voting process begins. Planning for the campaign should begin immediately. President Heiner wants to work quickly to establish the timeline and asked everyone present to contribute to the effort. Mr. Okerlund added that in order to communicate our bond proposal, we need to know what we're going to build and how much it's going to cost.

Note: A copy of related materials and an audio recording of the meeting can be found at [www.ogdensd.org](http://www.ogdensd.org)

President Heiner adjourned the meeting at 7:36 pm.

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President

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Business Administrator