Transit Communications Center (TCC) reasons to call

Need emergency first responders to your location/incident

Report a crime

Security related issues i.e. trespassers on property

Bus operations for any concerns/assistance

Dispatch UTA PD

March 2018
ITEM(S) FOR CONSENT

A. 01-10-18 Audit Review Meeting Report
B. 12-05-17 Finance & Operations Meeting Report
## December 2017 Dashboard

### Financial Metrics

<table>
<thead>
<tr>
<th></th>
<th>Dec Actual</th>
<th>Dec Budget</th>
<th>Fav/Unfav (%)</th>
<th>%</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Fav/Unfav (%)</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales Tax (December ‘17 mm $)</td>
<td>$ 29.1</td>
<td>$ 27.8</td>
<td>$ 1.28</td>
<td>4.6%</td>
<td>$ 265.5</td>
<td>$ 258.1</td>
<td>$ 7.41</td>
<td>2.9%</td>
</tr>
<tr>
<td>Fare Revenue (mm)</td>
<td>$ 5.1</td>
<td>$ 4.4</td>
<td>$ 0.71</td>
<td>16.0%</td>
<td>$ 52.2</td>
<td>$ 53.2</td>
<td>$ (1.02)</td>
<td>-1.9%</td>
</tr>
<tr>
<td>Operating Exp (mm)</td>
<td>$ 24.4</td>
<td>$ 21.8</td>
<td>$ (2.59)</td>
<td>-11.9%</td>
<td>$ 255.1</td>
<td>$ 264.5</td>
<td>$ 9.40</td>
<td>3.6%</td>
</tr>
<tr>
<td>Investment Per Rider (IPR)</td>
<td>$ 5.50</td>
<td>$ 4.50</td>
<td>$ (1.00)</td>
<td>-22.2%</td>
<td>$ 4.50</td>
<td>$ 4.50</td>
<td>- $ (0.09)</td>
<td>-2.0%</td>
</tr>
<tr>
<td>IPR adj for fuel savings</td>
<td>$ 5.70</td>
<td>$ 4.50</td>
<td>$ (1.20)</td>
<td>-26.7%</td>
<td>$ 4.59</td>
<td>$ 4.50</td>
<td>$ (0.09)</td>
<td>-2.0%</td>
</tr>
<tr>
<td>UTA Diesel Price ($/gal)</td>
<td>$ 2.05</td>
<td>$ 2.50</td>
<td>$ 0.45</td>
<td>18.1%</td>
<td>$ 1.89</td>
<td>$ 2.50</td>
<td>$ 0.61</td>
<td>24.4%</td>
</tr>
</tbody>
</table>

### Operating Metrics

<table>
<thead>
<tr>
<th></th>
<th>Dec Actual</th>
<th>Dec-16</th>
<th>F/UF (%)</th>
<th>%</th>
<th>YTD Actual</th>
<th>YTD 2016</th>
<th>F/UF (%)</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ridership (mm)</td>
<td>3.5</td>
<td>3.6</td>
<td>(0.1)</td>
<td>-3.9%</td>
<td>45.1</td>
<td>45.6</td>
<td>(0.5)</td>
<td>-1.0%</td>
</tr>
</tbody>
</table>

### Alternative Fuels

<table>
<thead>
<tr>
<th></th>
<th>$/gal</th>
<th>YTD Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNG Price (Bus Diesel Equiv $)</td>
<td>$ 1.27</td>
<td>Revenue Development (mm $)</td>
</tr>
</tbody>
</table>

### Debt Service

<table>
<thead>
<tr>
<th></th>
<th>Dec Actual</th>
<th>Dec-16</th>
<th>Var (%)</th>
<th>%</th>
<th>YTD Actual</th>
<th>YTD 2016</th>
<th>Var (%)</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debt Service (net mm)</td>
<td>$ 13.07</td>
<td>$ 11.65</td>
<td>(1.43)</td>
<td>-12.2%</td>
<td>$ 106.15</td>
<td>$ 107.82</td>
<td>$ 1.67</td>
<td>1.5%</td>
</tr>
</tbody>
</table>

### UTA Ridership Trends

![UTA Ridership Trends graph]

### UTA Sales Tax Trends

![UTA Sales Tax Trends graph]
Sales Tax Collections
(2017 over 2016 for 12 months ended December 31)

Percentage Growth

- Salt Lake (63.6%)
- Utah (16.8%)
- Davis (10.1%)
- Weber (8.1%)
- Tooele (.7%)
- Box Elder (.8%)
- Overall

- 6.7%
- 7.2%
- 7.3%
- 12.8%
- 9.4%
- 7.6%
2017 Expense Variance by Mode (in millions)

- Administration: $1.73
- Operations Support: $0.06
- Paratransit: $2.17
- Maint. Of Way: $1.97
- Light Rail: $0.21
- Commuter Rail: $1.19
- Bus: $2.08
2017 Expense Variance by Type
(in millions)

- Parts/Warranty Recovery: -$2.45
- Wages & Benefits: $3.13
- Services: $1.66
- Fuel: $1.63
- Utilities: $1.66
- Other: $3.13
January 2018 Dashboard

### Financial Metrics

<table>
<thead>
<tr>
<th>Metric</th>
<th>Jan Actual</th>
<th>Jan Budget</th>
<th>Fav/ (Unfav)</th>
<th>%</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
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<td>7.41</td>
<td>2.9%</td>
</tr>
<tr>
<td>Fare Revenue (mm)</td>
<td>$ 4.1</td>
<td>$ 3.7</td>
<td>$ 0.33</td>
<td>9.0%</td>
<td>$ 4.1</td>
<td>$ 3.7</td>
<td>0.33</td>
<td>9.0%</td>
</tr>
<tr>
<td>Operating Exp (mm)</td>
<td>$ 23.1</td>
<td>$ 23.1</td>
<td>$ 0.04</td>
<td>0.2%</td>
<td>$ 23.1</td>
<td>$ 23.1</td>
<td>0.04</td>
<td>0.2%</td>
</tr>
<tr>
<td>Investment Per Rider (IPR)</td>
<td>$ 5.14</td>
<td>$ 5.13</td>
<td>(0.01)</td>
<td>-0.2%</td>
<td>$ 5.14</td>
<td>$ 5.13</td>
<td>(0.01)</td>
<td>-0.2%</td>
</tr>
<tr>
<td>IPR adj for fuel savings</td>
<td>$ 5.20</td>
<td>$ 5.13</td>
<td>(0.07)</td>
<td>-1.4%</td>
<td>$ 5.20</td>
<td>$ 5.13</td>
<td>(0.07)</td>
<td>-1.4%</td>
</tr>
<tr>
<td>UTA Diesel Price ($/gal)</td>
<td>$ 2.01</td>
<td>$ 2.20</td>
<td>$ 0.19</td>
<td>8.7%</td>
<td>$ 2.01</td>
<td>$ 2.20</td>
<td>0.19</td>
<td>8.7%</td>
</tr>
</tbody>
</table>

### Operating Metrics

<table>
<thead>
<tr>
<th>Metric</th>
<th>Jan Actual</th>
<th>Jan-17</th>
<th>F/ (UF)</th>
<th>%</th>
<th>YTD Actual</th>
<th>YTD 2017</th>
<th>F/ (UF)</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ridership (mm)</td>
<td>3.70</td>
<td>3.75</td>
<td>(0.0)</td>
<td>-1.3%</td>
<td>3.70</td>
<td>3.75</td>
<td>(0.0)</td>
<td>-1.3%</td>
</tr>
</tbody>
</table>

### Alternative Fuels

<table>
<thead>
<tr>
<th>Metric</th>
<th>$/Gal</th>
<th>YTD Actual</th>
<th>Revenue Development (K$)</th>
<th>$ 128.98</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNG Price (Bus Diesel Equiv r/t)</td>
<td>$ 1.24</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Debt Service

<table>
<thead>
<tr>
<th>Metric</th>
<th>Jan Actual</th>
<th>Jan-17</th>
<th>Var</th>
<th>%</th>
<th>YTD Actual</th>
<th>YTD 2017</th>
<th>Var</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debt Service (net mm)</td>
<td>$ 8.84</td>
<td>$ 8.96</td>
<td>0.12</td>
<td>1.4%</td>
<td>$ 8.84</td>
<td>$ 8.96</td>
<td>0.12</td>
<td>1.4%</td>
</tr>
</tbody>
</table>

---

### UTA Ridership Trends

![UTA Ridership Trends](image1)

### UTA Sales Tax Trends

![UTA Sales Tax Trends](image2)
January 2018 Expense Variance by Mode

- $38,467
- $484,164
- $320,357
- $319,021
- $348,272
- $183,678
- $401,043

Bus
Commuter Rail
Light Rail
Maint. Of Way
Paratransit
Operations Support
Administration

- $600,000
- $400,000
- $200,000
$0
$200,000
$400,000
$600,000

Legend:
- Bus
- Commuter Rail
- Light Rail
- Maint. Of Way
- Paratransit
- Operations Support
- Administration
January 2018 Expense Variance by Type

- Wages & Benefits: -$669,553
- Services: $325,592
- Fuel: $321,633
- Parts/Warranty Recovery: $32,602
- Utilities: $151,471
- Other: $800,000

Legend:
- Wages & Benefits
- Services
- Fuel
- Parts/Warranty Recovery
- Utilities
- Other
QUARTERLY INVESTMENT REPORT

Bob Biles
Utah Transit Authority
Investment Portfolio
December 31, 2017

<table>
<thead>
<tr>
<th>Investment</th>
<th>CUSIP</th>
<th>Amount Invested</th>
<th>Purchase Date</th>
<th>Maturity</th>
<th>Yield to Maturity</th>
<th>Annual Earnings</th>
</tr>
</thead>
<tbody>
<tr>
<td>FHLB 2.000%</td>
<td>313380GJ0</td>
<td>$5,015,494.44</td>
<td>9/25/2017</td>
<td>9/9/2022</td>
<td>1.953%</td>
<td>$97,861</td>
</tr>
<tr>
<td>FHLB 2.000%</td>
<td>313380GJ0</td>
<td>$5,011,255.56</td>
<td>9/29/2017</td>
<td>9/9/2022</td>
<td>1.976%</td>
<td>$98,892</td>
</tr>
<tr>
<td>FHLB 2.000%</td>
<td>313380GJ0</td>
<td>$5,011,405.56</td>
<td>9/29/2017</td>
<td>9/9/2022</td>
<td>1.975%</td>
<td>$98,863</td>
</tr>
<tr>
<td>FHLB 2.000%</td>
<td>313380GJ0</td>
<td>$5,008,311.11</td>
<td>10/10/2017</td>
<td>9/9/2022</td>
<td>2.001%</td>
<td>$100,167</td>
</tr>
<tr>
<td>FAMCA 1.800%</td>
<td>3132X0WX5</td>
<td>$4,952,250.00</td>
<td>10/11/2017</td>
<td>8/26/2022</td>
<td>2.051%</td>
<td>$102,670</td>
</tr>
<tr>
<td>FFCB 2.08%</td>
<td>3133E0H91</td>
<td>$4,992,900.00</td>
<td>11/1/2017</td>
<td>11/1/2022</td>
<td>2.110%</td>
<td>$105,623</td>
</tr>
<tr>
<td>FHLB 2.030%</td>
<td>3130ACS96</td>
<td>$4,982,373.61</td>
<td>11/14/2017</td>
<td>11/7/2022</td>
<td>2.113%</td>
<td>$105,774</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>$39,961,456.95</td>
<td></td>
<td></td>
<td></td>
<td>$756,554</td>
</tr>
</tbody>
</table>

Zions Capital Advisors $25,853,066.59 1.811% $468,199
Public Treasurer's Investment Fund $19,884,468.65 1.507% $299,679
Total Investments $85,698,992.19 1.848% $1,583,351

Rates as of Last Trading Day of

<table>
<thead>
<tr>
<th></th>
<th>October</th>
<th>November</th>
<th>December</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zions Capital Advisors</td>
<td>1.840%</td>
<td>1.870%</td>
<td>1.915%</td>
</tr>
<tr>
<td>Public Treasurer's Investment Fund</td>
<td>1.541%</td>
<td>1.583%</td>
<td>1.612%</td>
</tr>
<tr>
<td>Benchmark Return*</td>
<td>1.130%</td>
<td>1.260%</td>
<td>1.380%</td>
</tr>
</tbody>
</table>

*Benchmark Return is the highest of either the 3 Month T-Bill rate or the Fed Funds rate.

Investments Purchased
October 1 to December 31, 2017

<table>
<thead>
<tr>
<th>Investment</th>
<th>CUSIP</th>
<th>Amount Invested</th>
<th>Purchase Date</th>
<th>Maturity</th>
<th>Yield to Maturity</th>
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<td>11/7/2022</td>
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<td>$105,774</td>
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<td>$4,987,466.67</td>
<td>11/22/2017</td>
<td>11/1/2022</td>
<td>2.110%</td>
<td>$105,623</td>
</tr>
</tbody>
</table>

Investments Sold
October 1 to December 31, 2017

<table>
<thead>
<tr>
<th>Investment</th>
<th>CUSIP</th>
<th>Amount Invested</th>
<th>Date Sold</th>
<th>Sale Amount</th>
<th>Interest Earned</th>
<th>Gain</th>
</tr>
</thead>
<tbody>
<tr>
<td>No sales this quarter</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
APPROVING INTERNATIONAL TRAVEL

Jerry Benson
APPROVING SALE OF 2.97 ACRES TO MURRAY CITY

Paul Drake
Boxelder Street Property Disposition
Paul Drake & Mailia Lautoo
Approve the sale of approximately 2.97 acres of property to Murray City for $1,130,000
Overview

• Murray City desires to purchase approximately 2.97 acres of UTA property north of Murray Central Station

• Property will be used for construction of Fire Station and Mixed-Use Commercial

• Board declared the property to be surplus in May 2016

• Property contains environmental contamination
• Remediation cost estimate: $230,000 - $500,000

• UTA’s commitment toward remediation: $200,000
UTA Objectives

• Receive fair market value for property

• Support community building efforts of Murray City
Property and Terms

Property Acreage: 2.97 acres

Purpose: Fire Station and Mixed-Use

Appraised Value: $1,330,000
Remediation Costs: $200,000
Net Proceeds: $1,130,000

Murray City:
• purchases as-is
• assumes all liability
• indemnifies UTA
Approve the sale of approximately 2.97 acres of property to Murray City for $1,130,000
Adopting Internal Audit Charter

Riana De Villiers
Internal Audit Charter

March 19, 2018

Riana de Villiers
Internal Audit Charter

• International Standards for the Professional Practice of Internal Auditing, Standard no. 1000 states:

  “The purpose, authority, and responsibility of the internal audit activity must be formally defined in an internal audit charter,…The chief audit executive must periodically review the internal audit charter and present it to senior management and the Board for approval.”

• Charter reviewed and approved last in December 2015

• Main changes:
  – More granular breakdown of audit process
  – Provision for consulting services
Questions?
Internal Audit Survey

Riana De Villiers
Survey Approach

- Institute for Internal Audit Standards\(^1\) require:
  - Ongoing performance monitoring of the internal audit activity
  - Periodic self-assessments or assessments by others within the organization with sufficient knowledge of internal audit practices
- Anonymous online survey conducted in August 2017
- Included recipients of audit services during 2016 and 2017
- Focus included:
  1. Professionalism
  2. Relationship between auditor and auditee
  3. Quality of audits
  4. Communication with auditee
- 18 multiple choice questions and 5 open ended questions

---

1. International Standards for the Professional Practice of Internal Auditing Standard no. 1311
Survey Results

1. Professionalism
   - 100% of respondents believe IA is professional
   - 94% believe IA is objective

2. Relationship between auditor and auditees
   - Majority stated they had a good relationship with IA, including mutual trust, but only 50% felt comfortable to raise a different view point on risk—further work to be done by IA

3. Quality of audits
   - Majority stated overall quality of audits were good
   - 75% believe results of audits were useful, 25% felt results were only somewhat useful

4. Communication with auditee
   - Majority considered communication to be good, but 25% do not believe they always had a good understanding on what information/documentation IA needed
Survey Results

• Open ended questions revealed:
  – More information on the audit process prior to the start of an audit would be useful
  – Inclusion of other stakeholders in the process would be value adding
  – Responses indicated auditees consider IA’s role to be a partner in improving processes
  – Some auditees were overwhelmed with multiple audits
  – Management’s role and IA’s role in risk management is not clear
Questions?
OGDEN/WEBER BRT PROJECT

Jerry Benson
OTHER BUSINESS
Next meeting tentatively scheduled for:

Wednesday, May 9\textsuperscript{th}
ADJOURN