**Wasatch County Parks & Recreation SSD #21**

**Board Meeting**

**February 13, 2018**

**Minutes**

**Attendance**:

Danny Goode, Chairman Mike Davis, County Manager

Spencer Park, Vice-Chair Tom Bonner, Director

Kendall Crittenden, Member Heath Coleman, Asst. Director

Steve Farrell, Member Laurie Duke, Admin. Assistant

Greg McPhie, Member

Mark Nelson, Member

Mike Petersen, Member

Danny Goode called the meeting to order at 4:16 p.m.

Tom Bonner presented the minutes for January 9, 2018.

Kendall noted that John Cowley’s name was misspelled. It will be corrected on approved minutes.

Greg McPhie made a motion to approve the January 9, 2018 minutes.

Spencer Park 2nd the motion. Motion carries.

Danny asked if there were any Public issues for future meetings. There were none.

Danny asked if there were any Governing Board issues for future meetings. Greg responded that Alan Sulser had talked to him in regards to the possible future Exhibit Building. Tom will talk to Alan.

Spencer asked if the Rec. Center roof was completed. Tom said that it has been completed. Spencer said that he talked with Jason, at Heber Light & Power, and at a future date would like to discuss solar panels. Tom said that he had talked with Jason about eight months ago regarding solar panels and he likes the idea, not only for the Rec. Center, but also for the Event Center, and Stall Barns. Tom will follow up with Jason to see what our next steps should be in this process.

Danny asked that if any other Governing Board issues for future meetings come up in the next few days to contact him or Tom.

**Warrants:**

Tom presented the warrants for January 1, 2018 through February 9, 2018 in the amount of $179,466.08.

Steve Farrell asked where the new roping chute was going. Tom explained that we sold the old one so this will replace that one. We purchased the new one from the NFR in Las Vegas and with the sale of the old one, it only cost about $200.00.

Mike Petersen made a motion to approve the warrants for January 1, 2018 through February 9, 2018 in the amount of $179,466.08.

Kendall Crittenden 2nd the motion. Motion carries.

**County Camera System for Board Meetings**:

There was a discussion regarding streaming our Board Meetings. This has been discussed in the past and Tom asked the Board to make a decision on this. Tom has talked to Don Wood and we just need an MOU with the county and do training and we can be up and ready to go.

Mike Davis said that the MOU has not been finalized yet.

After discussion, the Board felt that yes they want to stream the meetings for transparency reasons, but are reluctant to adopt a policy that all Board Meetings are streamed due to the fact that if there are technical difficulties with the streaming, the meeting would have to be cancelled.

The law requires that we provide audio of the meetings and we are doing that.

Greg McPhie made a motion that we instruct the District Manager to enter an MOU with the county and that we do our best to live stream every meeting.

Steve Farrell 2nd the motion. Motion carries.

Tom asked the Board if they want him to write a policy stating that motion to adopt into the district. The Board responded that they do not want him to write a policy at this time. He has official direction from the Board and we will leave it at that for now.

**Event Center Complex Master Plan:**

Tom provided a map of the master plan that has been presented to the Board previously. Tom would like the Board to adopt this master plan. Tom reviewed the equipment yard, grass area, dump station, and shower areas and said that those areas could be moved around as we see fit, but he would like to get this master plan adopted so we can start moving forward.

Tom explained that the area east of the existing stall barn will be Cowboy City. Kendall asked if this map reflected the latest measurements from Heber Light & Power. Tom said that it does and that Heber Light & Power have already put a temporary fence up.

Danny asked if we should add the land west of Southfield Rd. to this master plan and Tom thought that was a good idea. It was also decided that the old Cowboy City area should be included in this master plan.

There was discussion regarding the land on Southfield Road. There are unresolved issues, due to the bypass route, and Greg suggested that is probably why we haven’t been in a hurry to start anything there. Steve brought up that we have a problem with naming rights on the south parcel. When we bought the land from Don Hicken he wanted it to be a park and be named after his wife’s father and this was agreed to and we need to honor that. Tom responded that it could be utilized as an open grass area for soccer, football, rugby, and even parking for our big events. He said that he doesn’t see a problem with that.

Mark asked if we had the square footage of proposed buildings for Expo A & B. We have the drawings from Cache County, which is approximately 37,000 sq. ft.

Heath asked for clarification regarding existing Cowboy City. He asked if the Board wanted them to brainstorm and propose ideas or just include it on the master plan as existing Cowboy City. Greg responded to just include it in the master plan as existing for now since we don’t know what it will eventually be used for.

Tom will make additions and changes and bring this master plan back to the next meeting.

**Capital Improvements/Priorities List:**

Tom provided a list of ten items that he would like the Board to adopt so he can work with Mike Davis and bring recommendations back to the Board. The items on the list are:

 Stall Barn $500k-$600k

 Information Sign $87k

 Cowboy City $???

 Safety Shades $115k

 Expo Building $5 Million – $15 Million

 Pickle Ball Courts $100k

 Portable Fencing $210k

 Replace Dirt SFP $100k

 Stall Mats $60k

 Grandstand Cover $400k

Mark asked about the safety shades. Tom explained those are for over the bleachers at Vet’s Park, to provide safety from foul balls and provide shade.

Mike Davis explained that the county can participate in a couple of ways. One is by impact fees, but there are limitations on what impact fees can be used for. Another way is using county funds or revenue. In the past, Parks & Recreation have mixed and matched. Parks & Rec. have paid for some improvements and the county has paid for some. The county needs to do a Capital Facilities Plan for Parks & Rec. impact fees that may not quite match this, but they will work hand in hand. This list is the first step of what the county needs to see where they can help with funding.

There was some discussion about lands we would like to acquire in the future, but it was decided not to put any land that we do not own on our priorities list.

Greg brought up the point that since we are donating the land and providing maintenance for the pickle ball courts, we shouldn’t give more money for the pickle ball courts.

This list is not in order of priority, even though it was numbered. The Board suggested that the numbers be changed to bullet points and that Tom and his staff brainstorm and come up with about 15 to 20 items to be on this list and bring it to the next Board Meeting.

Tom initiated a discussion in regards to the hook ups at the new Cowboy City. In talking with Heath and Jon they realized that, other than state finals rodeo, the most trailers we have in there is when we house the missionaries in the spring, which is 50 to 60 trailers. To save money with sewer costs he would like to only put in 40 to 50 permanent hook ups with sewer, water, & power and then for state finals we would do what we do now and that is bring a pump truck in and pass that cost on to them.

Mike’s concern is that if we only use 40 to 50 hook ups and we have 286 in the existing Cowboy City, do we lose them or do we bank them. It was decided that Tom will talk to Heber City Manager, Mark Anderson, about this. Greg said that we would like to have it in writing that we can utilize the same amount we have always had as we move forward. To summarize, we would have 40 to 60 hook ups with sewer, water, & power and the rest with water and power with a dump station.

**Director’s Report:**

Tom gave an update on the Cowley house. It has been knocked down, cleaned up, and hauled to Duchene. Public Works helped with that. Right now Parks & Rec. has been paying the bills for this, but Mike and Tom will be discussing this.

Danny asked if there was a need for a closed session. There was not.

Mike Petersen expressed his gratitude to the Parks & Rec. staff for the flowers and thanked the County Manager and County Council and all who attended the funeral services for his daughter. He expressed his sincere thanks for their support and condolences at this very difficult time.

Kendall Crittenden made a motion to adjourn.

Greg McPhie 2nd the motion. Motion carries.

Meeting was adjourned at 5:14 p.m.

Minutes Prepared by: Laurie Duke