Five County Association of Governments

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SOUTHWEST UTAH

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**** M E M O R A N D U M ****

TO: **FINANCE COMMITTEE MEMBERS**

FROM: **COMMISSIONER JERRY TAYLOR, CHAIR**

DATE: **FEBRUARY 7, 2018**

SUBJECT: **FINANCE COMMITTEE MEETING**

The Five County AOG Bylaws require that the Finance Committee review and take action on the budget prior to the Steering Committee ratifying that action at their meeting, therefore, a short 15 minute meeting of the **Finance Committee** is scheduled for **Wednesday, February 14, 2018 beginning promptly at 2:30 p.m.**

All Steering Committee members have been invited to attend the Finance Committee Meeting at that time to participate in the presentation of Mid-Year Budget Revisions.

The Finance Committee meeting will be held at the Kane County Emergency Services Training Facility/Search & Rescue Building, Upstairs Training Room, Located at 30 West Airport Drive; Kanab, Utah.

I look forward to meeting with you in Kanab at 2:30 p.m. on February 14th.

BDT
Enclosures

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**** AGENDA ****

FINANCE COMMITTEE MEETING
WEDNESDAY, FEBRUARY 14, 2018
2:30 P.M.

MEETING LOCATION:
KANE COUNTY EMERGENCY SERVICES TRAINING FACILITY/SEARCH & RESCUE BUILDING, UPSTAIRS TRAINING ROOM, LOCATED AT 30 WEST AIRPORT DRIVE; KANAB, UTAH.

PLEDGE OF ALLEGIANCE

I. APPROVAL OF MINUTES NOVEMBER 8, 2017 MEETING

II. MIDYEAR BUDGET REVISIONS
A. PRESENTATION- ALLISON MCCOY, CHIEF FINANCIAL OFFICER
B. ACTION BY FINANCE COMMITTEE

III. ADJOURN

Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities by calling 435-673-3548. Individuals with speech and/or hearing impairments may call Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162

MINUTES

FINANCE COMMITTEE MEETING
November 8, 2017 - 12:00 p.m.
Five County Association of Governments
1070 West 1600 South, Library Conference Room
St. George, Utah

MEMBERS IN ATTENDANCE	REPRESENTING
Commissioner Jerry Taylor, Chair	Garfield County Commission Representative
Commissioner Mike Dalton	Beaver County Commission Representative
Commissioner Dale Brinkerhoff	Iron County Commission Representative
Commissioner Victor Iverson	Washington County Commission Representative

MEMBERS NOT IN ATTENDANCE	REPRESENTING
Commissioner Jim Matson, Vice-Chair	Kane County Commission Representative

OTHERS IN ATTENDANCE	
Bryan Thiriot	Five County Association of Governments
Jo Seegmiller	Five County Association of Governments

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Commissioner Jerry Taylor, Chair, called the meeting to order at 12:48 p.m. and welcomed those in attendance. Commissioner Dale Brinkerhoff led the group in the Pledge of Allegiance. It was noted that a quorum was present to conduct business.

I. MINUTES - REVIEW AND APPROVE - OCTOBER 11, 2017

Commissioner Jerry Taylor presented minutes of the October 11, 2017 meeting for discussion and approval.

MOTION WAS MADE BY COMMISSIONER MIKE DALTON, SECONDED BY COMMISSIONER DALE BRINKERHOFF, TO APPROVE THE MINUTES OF THE OCTOBER 11, 2017 MEETING AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

II. MOTION AND ROLL CALL VOTE TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS

Commissioner Jerry Taylor called for a motion to enter into a closed session to discuss personnel matters.

MOTION WAS MADE BY COMMISSIONER DALE BRINKERHOFF, SECONDED BY COMMISSIONER VICTOR IVERSON, TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS. Roll Call Vote: Commissioner Jerry Taylor, Aye; Commissioner Dale Brinkerhoff, Aye; Commissioner Victor Iverson, Aye; and Commissioner Mike Dalton, Aye. MOTION CARRIED.

III. MOTION & ROLL CALL VOTE TO COME OUT OF THE CLOSED SESSION AND RETURN TO THE REGULAR MEETING

Commissioner Jerry Taylor, Chair, entertained a motion to come out of the closed session. **MOTION WAS MADE BY COMMISSIONER VICTOR IVERSON, SECONDED BY COMMISSIONER MIKE DALTON, TO COME OUT OF THE CLOSED SESSION AND RETURN TO THE REGULAR SESSION OF THE FINANCE COMMITTEE. Roll Call Vote: Commissioner Jerry Taylor, Aye; Commissioner Dale Brinkerhoff, Aye; Commissioner Victor Iverson, Aye; and Commissioner Mike Dalton, Aye. MOTION CARRIED.**

IV. ACTION ON PERSONNEL MATTERS

MOTION WAS MADE BY COMMISSIONER VICTOR IVERSON, SECONDED BY COMMISSIONER MIKE DALTON, TO CHANGE THE GRADE FOR GARY ZABRISKIE FROM 27-13 TO 28-13 FOR AN INCREASE OF $273.00 PER MONTH IN ORDER TO MATCH THE PAY SCHEDULE OF THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS CONTAINED IN THE POLICIES AND PROCEDURES MANUAL AND TO CHANGE THE JOB DESCRIPTION. FUTURE PAY INCREASES WILL NOT BE DISCUSSED AGAIN FOR 1.5 YEARS. MOTION CARRIED BY UNANIMOUS VOTE.

VI. ADJOURN

Being no further business, the meeting adjourned at 1:40 p.m.

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