



TOQUERVILLE CITY COUNCIL
Regular Business Meeting Minutes
December 14, 2017 at 6:00 pm
212 N. Toquerville Blvd, Toquerville Utah

Present: Mayor: M. Darrin LeFevre; Councilmembers: Mark Fahrenkamp, Keen Ellsworth, Ty Bringham, Brad Langston, Paul Heideman; Staff: Treasurer June Jeffery, Recorder Dana McKim; Others: Zoning Official Mike Vercimak, Hurricane Valley Fire Department Rep Merlin Spendlove, Attorney Heath Snow; Public: Brent Bluth, Lynn Chamberlain, Gabe Runolfson, Jake Peart, Jonathan Zundel, Gary Chaves, Kaylee Maris, Jodi Turner, Greg Tuner, Dan Porter, Karlene Young, Gary Young, Calcen Olsen, Manning Butterworth, Steven J. Roah.

A. CALL TO ORDER:

Meeting called to order at 6:00 p.m. by Mayor LeFevre. The Pledge of Allegiance: was led by Mark Fahrenkamp; and invocation offered by Brad Langston. There were no disclosures, nor declarations of conflict from Council Members. There were no statements of belief.

B. CONSENT AGENDA:

1. Review and possible approval of CC Work Meeting Minutes from November 2, 2017 and of CC Regular Meeting Minutes from November 11, 2017.
2. Review and possible approval of City Expenditures from November 2017.

Councilmember Keen Ellsworth made a motion to approve the consent agenda items. Motion seconded by Councilmember Ty Bringham. Motion unanimously carried 5-0. Fahrenkamp-aye, Ellsworth-aye, Bringham-aye, Langston-aye, Heideman-aye.

C. PUBLIC FORUM:

1. Public Comments Welcome

Limit three (3) minutes per person; please address the microphone and state full name and address.

No Comments.

D. PRESENTATION:

1. Presentation and Acceptance of the 2017 Fiscal Year Audit Report by Hinton Burdick CPA's and Advisors. Audit prepared by Keddington & Christensen, LLC:

Dave Wittwer with Hinton and Burdick presented the council with the 2017 Fiscal Year Audit Report performed by Keddington & Christensen LLC. There were no deficiency findings in his audit. The only finding was an excess of funds in the general fund. The city has budgeted to spend the excess in 2018. Financial Statements of expenditures and revenues of the general fund and the capital projects fund were briefly discussed. Wittwer explained the water fund report. In general, the report reflected that expenses were down and revenues were increased. He explained the five year trend of the general fund. Ellsworth commended Jeffery for balancing the budget and staying in compliance with the state.

2. Presentation of Winners of the 2017 Christmas Lighting Contest – Paul Heideman;



Heideman presented the winners of the 2017 Christmas Lighting Contest. Third prize given to Mr. Gary Chave's wife at 226 West Mountain Charm Road. Second prize was given to Mr. and Mrs. Young at 460 N. Toquerville Blvd. First place was given to Wayne and Caleen Olsen on West Old Church Road. Ellsworth asked Caleen Olsen when they start to put their lights up. Caleen stated they start in October. She was thankful for the support of the city and noticed the contest encouraged other citizens to put up Christmas lights and thought the idea was a positive impact on the community.

E. CITY DEPARTMENT REPORTS:

1. Zoning Administrator, Mike Vercimak:

The Almond Heights Park Subdivision is working on completing their subdivision. He asked if there was a drainage issue with the park parcel. Bringhurst stated there was and he has met with Pratt Engineering to mitigate this issue. He has gone over the park drainage plans and there will be drawings forthcoming. Vercimak needed direction from the council of how to proceed. The mylar is at Alpha Engineering at the time. Ash Creek will probably hold off on signing the mylar until the drainage problem is fixed because the drainage runs along or on top of their utility line. Bringhurst has met with Labrie about the drainage plan. LeFevre would like some forward movement done on this item.

Planning Commission will look at the short term rental ordinance with some possible revisions.

LeFevre asked Vercimak about the Lake Lane and Ash Creek Point subdivisions and how dirt is being retained. He has concern that a couple of the parcels do not have retaining walls and the problem will need to be addressed.

Bringhurst would like to meet with Vercimak and go on a field trip to review the Almond Heights Park new portion of the subdivision.

2. Hurricane Valley Fire Department Representative, Merlin Spendlove:

Spendlove commended the city of supporting a Christmas lighting contest and enjoyed seeing the lights throughout the city. He gave a brief report of a controlled burn that quickly got out of control at the city park due to high winds. The fire was quickly put out and there were no injuries or damage to property.

3. Attorney, Heath Snow:

Snow will give his report during the closed session portion of the meeting.

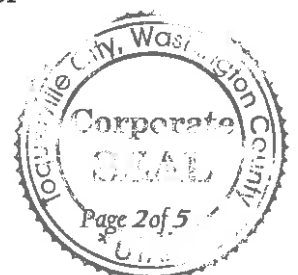
4. Public Works Director, Lance Gubler:

Gubler was absent and excused.

F. BUSINESS:

1. Discussion and Possible Action on Ordinance 2017.XX-An Ordinance To Establish Authority To Conduct Electronic Meetings And To Provide Procedures for Participation in Electronic Meetings For The Planning Commission, City Council, and Board of Adjustments:

There were no comments or questions concerning the item.



Councilmember Keen Ellsworth made a motion to approve the ordinance. Motion was seconded by Councilmember Brad Langston. Motion unanimously carried 5-0. Langston-aye, Heideman-aye, Fahrenkamp-aye, Bringhurst-aye, Ellsworth-aye.

2. Discussion and Possible Action on Resolution 2017.25 Fee Schedule -Solid Waste Increase and Rental Equipment:

The solid waste increase was 25 cents. The portable grills were added to the fee schedule as a \$50.00 rental fee with a \$300.00 refundable deposit. It was agreed that all rentals shall stay within the City of Toquerville and will be added to the rental agreement and not on the fee schedule. Public Works will check the equipment out and inspect the equipment when the rental is turned back in.

Councilmember Mark Fahrenkamp made a motion to approve the ordinance. Motion was seconded by Councilmember Ty Bringhurst. Motion unanimously carried 5-0. Heideman-aye, Fahrenkamp-aye, Bringhurst-aye, Ellsworth-aye, Langston-aye.

3. Discussion and Possible Action on Resolution 2017.26 Annual Meeting Schedule:

Ellsworth would like to address the scheduled July work meeting. It is close to the 4th of July and had concern if enough councilmembers will be able to attend. Jeffery advised the council when the date approaches the council can decide to cancel or reschedule any dates of the meetings.

Councilmember Paul Heideman made a motion to approve the Annual Meeting Schedule as written. Motion was seconded by Councilmember Keen Ellsworth. Motion unanimously carried 5-0. Bringhurst-aye, Fahrenkamp-aye, Heideman-aye, Langston-aye, Ellsworth-aye.

Attorney Snow entered room.

4. Discussion on Resolution 2017.XX Westfield Road Area Development/Public Safety Mitigation Plan:

Attorney Snow created a first draft for a public safety plan and how the city will create an exhibit map with safe evacuation zones for the Westfield area. Jones and DeMille determined the three zones will need to be approximately 3.5-4 acres each. LeFevre showed the three possible areas and how easements will need to be obtained. The Hurricane Valley Fire Department will review the proposal and the exhibit once complete. A secondary access is imperative to preserve public safety. This plan would mitigate emergency situations and direct people of where they can go during those times. The potential of a wildland fire breaking free in the area and the possibility of flooding concerns were briefly discussed.

G. REPORTS:

1. Mark Fahrenkamp-Park Maintenance/Park Committee/Risk Management/Trails Committee:



The TRE (Trail Ridge Estate) Restroom update was given. It should be completed by the end of January.

This will be his last meeting as a councilmember. He appreciated being a part of the city council and will miss the interaction. He thought the mayor had done a lot for the city and appreciated working with all the councilmembers.

2. Keen Ellsworth-Economic Development/Subdivision & PC Liaison/Mosquito Abatement:

The north end welcome sign will be installed tentatively on Monday. Ellsworth spoke with the TRE home owners association for the location of the south end welcome sign. Formal approval has been sent to the HOA for an easement agreement. The south end sign has been designed and hopefully will be done at next month's meeting.

The Southwest Mosquito and Control district had their annual meeting. The mosquito hot spot to congregate is near the swampy area right before the landfill turnoff. They collected and tested 33,000 mosquitos and only 5 tested positive for the West Nile Virus. There were a few types of mosquitos that possessed the PH balance which gives the availability to carry the Zika virus.

3. Ty Bringhurst-Water Department/Streets/MPO/TSWS/Dixie MPO:

No report given.

4. Paul Heideman-Sewer District/Culture and Recreation/Confluence Park:

A brief report was given on the sewer district. He checked with the Confluence Park board and Toquerville doesn't have any duties with the park.

5. Brad Langston-Cemetery Code and Policy Update/Solid Waste/Tree Board/Cemetery/City Hall Maintenance/Beautification Committee/ Emergency Preparedness-Safety Committee:

Arbor Day will be held December 28th at city hall and would like the mayor to give a parting farewell speech at the event.

The solid waste approved their past budget and adopted their new budget at the last meeting.

6. Mayor LeFevre-Fire District:

The Fire District lost three of the six board members. This was the mayor's last meeting and gave a brief synopsis of his two terms being the Mayor of Toquerville and the time spent on the Planning Commission. He has enjoyed working with all members of the city council and was grateful for the experience.

Councilmember Paul Heideman made a motion to move into a closed session for the purpose of strategy to discuss the purchase, exchange, or lease of real property. Motion seconded by Councilmember Ty Bringhurst. Motion unanimously carried 5-0. Heideman-aye, Langston-aye, Bringhurst-aye, Ellsworth-aye, Fahrenkamp-aye.

Time of 7:05 p.m.

H. POSSIBLE CLOSED SESSION:



Councilmember Paul Heideman made a motion to move out of a closed session and back into a regular business meeting. Motion seconded by Councilmember Ty Bringhurst. Motion unanimously carried 5-0. Fahrenkamp-aye, Langston-aye, Heideman-aye, Ellsworth-aye, Bringhurst-aye.

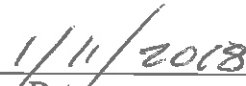
Time of 7:38 p.m.

I. ADJOURN:

Meeting adjourned at 7:38 p.m. by Mayor LeFevre.



Mayor - Lynn Chamberlain



Date



Attest: City Recorder - Dana M. McKim

