**Wasatch County Parks & Recreation SSD #21**

**Board Meeting**

**December 12, 2017**

**Minutes**

**Attendance**: **Excused**:

Spencer Park, Vice-Chair Danny Goode, Chairman

Steve Farrell, Member Kendall Crittenden, Member

Greg McPhie, Member Mark Nelson, Member

Mike Peterson, Member

Tom Bonner, Director

Heath Coleman, Asst. Director

Laurie Duke, Admin. Assistant

Spencer Parks called the meeting to order at 4:27 p.m.

Tom Bonner presented the minutes for November 14, 2017. Danny asked if there were any comments or questions. There were none.

Greg McPhie made a motion to approve the November 14, 2017 minutes.

Steve Farrell 2nd the motion. Motion carries.

Spencer asked if there were any public issues for future meetings. There were none.

Spencer asked if there were any governing board issues for future meetings. There were none.

**Warrants**:

Tom presented the warrants for November 9, 2017 through November 30, 2017 in the amount of $62,644.84.

Steve Farrell made a motion to approve the warrants for November 9, 2017 through November 30, 2017 in the amount of $62,644.84.

Greg McPhie 2nd the motion. Motion carries.

**Resolution 17-10**:

Tom presented Resolution 17-10, Wasatch County Parks & Recreation SSD #21 Merit System, Personnel Policy. He stated that he had not made any changes or additions since he gave them a complete copy to review 30 days ago. Danny asked if there were any comments or questions. There were none. Tom asked for the Board’s approval.

Steve Farrell made the motion to approve Resolution 17-10, adopting Wasatch County Parks & Recreation Special Services District #21 Merit System, Personnel Policy.

Greg McPhie 2nd the motion. Motion carries.

**Event Center Graduation Discussion**:

Tom asked Ernie Giles, Fire Chief, to be here for this discussion. Tom wants to have a plan of action in place by February 2018 for the graduation ceremony which will take place in May. He wants to have a meeting with Ernie Giles, Jon Provost, Tod Johnson, or a representative from the high school, and a representative from law enforcement to be proactive in creating a plan to handle the capacity issues at the Event Center and the spectators for graduation. Tom also has issues and concerns with the crowds that remain and gather after the graduation ceremony, when there are so many people crowded in the hallways.

The Event Center has 1,896 seats and the graduation attendance is approximately 6,000. The whole arena floor is used to set up chairs and the floor was never intended for this purpose.

Spencer asked if there was a way to increase the capacity by leaving doors open and Ernie responded that yes there is but that we have already increased capacity by using every option and having enough personnel there to keep aisles cleared and exits accessible.

Ernie said that Tom has made the suggestion of splitting the graduation ceremony in half, holding one ceremony for graduates from A – K, and another ceremony for L – Z. Another suggestion was to issue tickets, but Ernie said that he hesitates to do this and limit the number of people that a graduate can have attend.

Mike asked about the capacity of the outside arena and Tom answered that it holds approximately 7,000.

Steve commented that it might be a good idea to include a representative from UCIP in the planning meeting. Tom will work on getting all the responsible parties together to work out a plan and procedure for graduation. The Board was in full support of Tom being proactive in getting a plan in place for this event.

**Park Master Plan Discussion**:

Danny asked Tom to put this on the agenda and give an update on the master plan. Tom presented the map which showed locations where parks are slated for the future. This is a 1 to 20 year master plan. Danny had asked Tom to take a look at a 40 acre piece of property on the west side of Highway 40. Mike said that he thought a park would be good up at the top of the Sorensen area because it would keep the traffic out of the down town area and off of Main Street. After a somewhat lengthy discussion on different properties, it was decided that we will keep the map as is, at this point in time.

**Resolution 17-12**:

Tom presented Resolution 17-12, Approving and authorizing the execution of agreement with Utah Counties Indemnity Pool (UCIP).

Greg McPhie made a motion to approve Resolution 17-12, Approving and authorizing the execution of agreement with Utah Counties Indemnity Pool.

Steve Farrell 2nd the motion – Motion carries.

**Director’s Report**:

Tom presented the Priorities List as of December 2017. Mike Davis requested that he make this list.

* Stall Barn - $500k – $600k: The feedback that we get from people using our facility is that we need more covered stalls. We have the Parker Memorial and other big events that actually require more covered stalls. This is a revenue generating facility.
* Information Sign - $87k: We have been talking about getting a digital sign.
* Cowboy City - $???: There have been discussions about moving Cowboy City, and there are many variables involved in that.
* Safety Shades - $115k: This is a covering that goes over the bleachers at the ball park to offer shade and protection. This amount would take care of all of Vets Park.
* Expo Building - $5 million - $15 million: This is a wide range of cost because it would all depend on what we actually do.
* Pickle Ball Courts - $100k: This is the amount the pickle ball community has given to get 3 additional pickle ball courts at Southfield Park. Members of the pickle ball community are going to meet with Heber City and Midway to see what they would contribute to the cost.

Greg asked if we had enough property for the additional 3 courts and where they would be located. Tom responded that we do have the property and that they would be west of the existing pickle ball courts.

Ken Mickleson, Mike Duggins, and Cary Hobbs are pickle ball players that use our facilities and attended this meeting. Ken Mickleson addressed the Board and stated that Pickle Ball is the fastest growing sport in the US right now and presented a list of all the Pickle Ball courts in the state of Utah. There are many courts in both Southern and Northern Utah and he feels that if we could get more courts in our county, we could hold tournaments which could generate income for our county. They will be meeting with Heber City and Midway with a proposal to see if they will cooperate with the county in getting these courts.

Greg said that he felt that by the county offering the property and maintenance they were already providing a substantial contribution. Steve agreed with Greg. Greg said they could put a monetary value on the property and cost of maintenance.

Greg also commented that the pickle ball groups usually use the Rec. Center during the slower times of the day, which is a good way to utilize the Rec. Center.

Tom said that his personal feeling is that it is good to see the senior crowd getting exercise and staying active. We will see where we are once the pickle ball group has met with Heber City and Midway to see what additional funds may be needed by the county.

* Portable Fencing - $210k: This would be for 8 of the 12 fields at the parks. They are 6 ft. high and will let us maneuver fencing for the different age groups.
* Replace Dirt SFP - $100k: We need to add to the dirt at Southfield Park. It is 20 years old. We have replaced a little here and there but after all this time we need to add dirt.
* Stall Mats - $60k: We have discussed this in the past. We would like to eventually get it into gravel.
* Grandstand Cover – 400k: We have also discussed this in the past.

Mike wanted to go back and discuss the Expo Center. Mike commented that the Expo Center would probably be closer to 15 million and said that he has also heard talk of an Arts Center. He is wondering if those two Centers might be able to be combined some day in the future. Tom agreed and said that it is important that when building any new facility it can be used for multiple events. He said that is what we have done with the Rec. Center and the Event Center.

Spencer brought up that Public Works is buying an Information Sign that we may be able to borrow. Tom said that we have talked about a sign that is put in the ground or a sign on a trailer that can be moved. Tom said that he is fine either way, but that it is important to have our events advertised.

Spencer asked if there was a need for a closed session and Tom responded that there was not.

Mike Peterson made a motion to table this meeting until the Public Hearing at 6:00 p.m.

Greg McPhie 2nd the motion. Motion carries.

Meeting was tabled at 5:04 p.m. and will resume at 6:00 p.m.

**Public Hearing**

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Danny Goode, Chairman Mark Nelson, Member

Spencer Park, Vice-Chairman Mike Peterson, Member

Kendall Crittenden, Member

Steve Farrell, Member

Greg McPhie, Member

Tom Bonner, Director

Heath Coleman, Assistant Director

Laurie Duke, Admin. Assistant

Meeting was resumed and Danny Goode called the Public Hearing to order at 6:55 p.m.

**Resolution 17-13**, Amendment from the 2017 Budget

Tom presented the Amendments from the 2017 budget. Changes are:

Gymnastics $40,000. To $48,000.

Parks & Rec. 2,346,068 2,386,067.

Soccer 25,000 35,000.

Baseball & Softball 50,000. 57,500.

Aerobics 2,500. 3,500.

Wrestling 0. 3,200.

Orchestra 0. 200.

County Fair 90.000. 125,000.

Rodeo 140,000. 156,000

Total: $120,900.

Tom explained that for the programs it is more kids joining and more money going out. For the Fair we purchased signage on Main St. to advertise, but we also received some grant money that covered that. He also explained that for the Rodeo the extra money is money that he has not transferred from the Sponsorship and Advertising Program that he normally does.

Kendall commented that the revenue basically matches so it is like a pass through.

Danny asked the board if they had any questions or comments and there were none.

Danny then opened it up for any public questions or comments and there were none.

Kendell Crittenden made a motion to pass Resolution 17-13 the Amendment from the 2017 Budget for Wasatch County Parks & Recreation SSD #21 in the amount of $120,900.

Steve Farrell 2nd the motion. Motion carries.

**Resolution 17-11, Wasatch County Parks & Recreation SSD#21 2018 Budget**

Tom presented the proposed budget for Wasatch County Parks & Recreation SSD #21. There are no changes to copies of the budget he had given the board previously on November 14, 2017.

Tom reviewed the line items for Revenue:

Taxes $1,401,285.

Charges for Services $1,134,700.

Misc. Revenue $475,000.

Transfer from County Fund 44 $166,000.

Total $3,176.985.

Tom reviewed the line items for Expenditures:

Parks & Rec. (Salaries, Benefits, RC, EC, Bld., Grounds, Roof, Equipment) $2,635,485.

Programs & Events $541,500.

Total $3,176,985.

Danny asked the Board if they had any questions or comments on the proposed budget. There were none.

Danny then opened it up for any questions or comments from the public.

Tracy Taylor had a question regarding “Equipment under $5,000./Software”. Tom explained that the County Auditor had asked him to move Equipment under $5,000. from the 700 accounts to the 290 account. After reviewing the amounts listed in the 700 accounts, the discrepancy Tracy was questioning was resolved.

Chuck Zurcher had a question regarding the “Demolition Derby Expenditures”. Tom explained that when we did the 2017 Demolition Derby Budget this time last year, the Derby was only one day. It was later decided that we would add another day. Tom discussed the benefits of adding another day and explained that there were only about 1,500 seats that didn’t sell, which he predicts will sell next year. Greg commented that adding the extra day was good for our residents, because in the past there were complaints that the Derby sold out so fast many residents could not get tickets.

Tracy asked for an explanation of how much the county is going to have to spend to accommodate the pickle ball community in comparison to revenue they will actually bring in.

Tom explained that pickle ball is trending higher than any other sport and that it is great for the senior population to exercise and be active. Tom explained that so far we have bought 8 pickle ball nets for the Rec. Center. The old roller hockey rink at Southfield Park has been converted to 3 pickle ball courts, which cost about $11,000. to resurface it and put nets up. To build 3 more courts right now, the amount being discussed is approximately $100,000.

Greg summarized the discussion regarding pickle ball that took place in the Board Meeting prior to this meeting. He explained that the county has committed the property at Southfield Park for 3 more courts and the maintenance for them, but no funding. The pickle ball committee is going to meet with the other entities to see what they will contribute.

Tracy suggested that the pickle ball group do their own fund raisers to come up with the money. Tom said the pickle ball group is 100 strong and he feels that they are committed to do everything they can to generate funds.

Danny asked if there were any other questions or comments from the public. There were none.

Danny closed the public hearing session of the meeting.

Danny asked that the record reflect that Board Member Kendall Crittenden had to leave at 7:15 p.m. There was still a quorum present.

Danny asked if any of the Board had any further questions or comments regarding the proposed 2018 budget. There were none.

Greg McPhie made a motion to adopt Resolution 7-11, adopting the Wasatch Country Parks & Recreation Special Service District #21 Certification of the 2018 Budget as presented and proposed.

Spencer Park 2nd the motion. Motion carries.

Spencer Park made a motion to adjourn the Public Hearing.

Greg McPhie 2nd the motion. Motion carries.

Public Hearing was adjourned at 7:18 p.m.

Minutes prepared by Laurie Duke