**WASATCH COUNTY SOLID WASTE DISPOSAL DISTRICT**

**GOVERNING BOARD MEETING MINUTES**

**November 14, 2017**

**The Wasatch County Solid Waste Disposal District met in regular monthly session at 4:00 PM in the Wasatch County Administration Building located at 25 North Main, Heber City, Utah. The following business was transacted.**

**PRESENT: Kendall Crittenden - Excused**

**Steve Farrell - Excused**

**Greg McPhie**

**Spencer Park**

**Mark Nelson - Excused**

**Danny Goode**

**Mike Petersen**

**Others present: Kelly Christensen**

**Clint Ercanbrack**

**Tom Bonner**

**Heath Coleman**

**Councilman McPhie filled in as Chair for this meeting. Councilman McPhie called the meeting to order at 4:01 PM. Councilman McPhie then welcomed those present. Councilman McPhie then called for the first agenda item.**

**Agenda item #1**: Minutes- Councilman Goode made a motion to approve the minutes. Councilman Petersen seconded.

**All in favor: AYE**

**No opposed.**

**Motion carried.**

**Agenda item #2**: Warrants-Councilman Crittenden called for the warrant list.

Councilman Petersen made a motion to approve the warrant list in the amount of $130,189.26. Councilman Goode seconded.

**All in favor: AYE**

**No apposed**

**Motion carried**

**Agenda item #3**: Set District Budget hearing for December 12, 2017 at 6:00 PM. Motion made by Councilman Parks and seconded by Councilman Goode.

**All in favor: AYE**

**No apposed**

**Motion carried**

**Agenda item #4:** New equipment: Mr. Christensen explained his plan to purchase new equipment for the District in the 2018 budget. Councilman McPhie instructed the District Manager to make sure they are following purchasing guidelines. Mr. Christensen informed the Board of the procedure he followed in acquiring quotes for the equipment.

**Agenda item #5:** Hire new employees: Mr. Christensen explained his plan to hire two new employees at entry level and to make the part time employee a full time position.

**Agenda item #6:** District employee wages: Mr. Christensen asked to reclassify Monta Giles to increase her pay scale. Mr. Christensen stated that Ms. Giles has taken on more responsibilities. Also Mr. Christensen informed the council that he would give Rex Pedersen and Josh Richardson an additional 2% wage increase along with the 3% cost of living increase.

**Agenda item #7:** Other – Mr. Christensen informed the board that he has changed the plan for the building again. Mr. Christensen contacted Quinn Davis at the Wasatch County Building Department and Quinn suggested adding onto the building would be best.

Motion to Adjourn at 4:13 pm by Councilman Goode and seconded by Councilman Park.