

# Minutes of Study and Regular Session

## Board of Education Ogden City School District

Thursday, November 16, 2017 · 5:00 PM · 1950 Monroe Boulevard, Ogden Utah

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### 1. Study Session, Room 200

President Heiner called the meeting to order at 5:00 p.m. The following were present when the meeting convened:

#### **Members Present:**

Jeff N. Heiner, President  
Jennifer Zundel, Vice President  
Douglas B. Barker  
Susan Richards

#### **Staff Present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant  
Chad Carpenter, Assistant Superintendent  
Sondra Jolovich-Motes, Executive Director

#### **Members Absent:**

Joyce Wilson  
Don E. Belnap  
Nancy Blair

- a. Review of Board Meeting Agenda

#### Consent Calendar

President Heiner stated Board Leadership has decided to table item 2.d.4. They have scheduled a closed session next Tuesday, Nov 21 at 5:30 p.m. for further discussion.

#### Celebrating Student Achievement

Superintendent Nye will announce Academic All State and stated he will share celebrations later during the regular session.

Board Member Nancy Blair joined the meeting at 5:05 p.m.

#### Public Participation

It was noted that Board Member Don E. Belnap has registered to participate at board meeting during Public Participation.

#### Increasing Student Achievement

1. 2<sup>nd</sup> reading Data Governance: The board agreed this item should be moved to the Consent Calendar.
2. 1<sup>st</sup> reading Data Governance: The board had no questions regarding this item.
3. Interlocal Agreement: Business Administrator Woolstenhulme stated that Brandon Cooper of Ogden City will review the Interlocal Agreement with the board.
4. Wasatch Elementary School LAND Trust Plan Amendment: Executive Director Sondra Jolovich-Motes explained this request is to move funds designated to purchase Chromebooks to pay productivity for an extra art class and to expand resources for leveled reading materials. The Chromebooks were purchased from another source of funding. The board agreed this item should be moved to the Consent Calendar.

Board Member Don E. Belnap joined the meeting at 5:24 p.m.

Board Member Joyce Wilson joined the meeting at 5:25 p.m.

President Heiner granted a recess at 5:32 p.m. to reconvene in regular meeting.

Superintendent Nye thanked the board for their condolences and support during the past week.

2. **Regular Meeting, Board Room**

President Heiner called the meeting to order at 6:00 p.m. The following were present when the meeting convened:

**Members Present:**

Jeff N. Heiner, President  
Jennifer Zundel, Vice President  
Douglas B. Barker  
Don E. Belnap  
Nancy Blair  
Susan Richards  
Joyce Wilson

**Members Absent:**

**Staff Present:**

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant  
Jer Bates, Public Information Officer  
Chad A. Carpenter, Assistant Superintendent

**Visitors Present:**

Brandon Cooper, Ogden City Community and Economic Department Deputy Director

a. **Welcome and Acknowledgement of Visitors**

Presenter: Jeff Heiner, Board President

b. **Reverence**

Presenter: Timothy Peters, Executive Director

c. **Pledge of Allegiance**

Presenter: Adam McMickell, Student Achievement Director

d. **Consent Calendar**

President Heiner indicated that board packets have been reviewed and Board Leadership has decided to table item 2.d.4. The board agreed that items 2.g.1 and 2.g.4 on the Increasing Student Achievement portion of the agenda would now be approved the Consent Calendar.

**MOTION:** Joyce Wilson moved to approve the consent calendar with proposed changes, tabling item 2.d.4 and adding items 2.g.1 and 2.g.4. Seconded by Nancy Blair. The motion carried unanimously.

1. Recommended Personnel Actions provided by the human resource director and recommended by the superintendent were approved.
  2. Financial Reports for October 2017 were provided by the business administrator and approved.
  3. Minutes for the board meetings held October 26, 2017 and November 2, 2017 were approved as written.
  4. Superintendent's and Business Administrator's Evaluations: Board Leadership has decided to table this item and will meet in closed session on November 21, 2017 at 5:30 p.m. for further discussion.
- 2.g.1. Approval: 2nd Reading Board Policy Manual, Section 11 Data Governance  
The following new board policies were recommended for approval on the second reading:
- 11.100 Data Governance Plan
  - 11.101 Data Advisory Group
  - 11.102 Non-Disclosure Assurances
- 2.g.4. Approval: Wasatch Elementary School LAND Trust Plan Amendment: The board approved the School LAND Trust plan amendment for Wasatch Elementary to expend additional available LAND Trust funds approved by Wasatch School Community Council on October 27, 2017. The additional funds will be spent on teacher training, additional resources for leveled reading materials, and classroom sound amplification. School LAND Trust

plans are viewable at [www.schoollandtrust.org](http://www.schoollandtrust.org).

**e. Celebrating Student Achievement**

1. *"Great Things Happening Report"* - UHSAA Academic All State - Fall Sports. The following students were honored for their academic as well as athletic performance by UHSAA for Academic All State – Fall Sports:

Girls Soccer – GPA 4.0: Catherine Sanchez and Kathleen Selvera, Ben Lomond High School

2. Superintendent's Celebration

Superintendent Nye shared the following celebrations:

- Janis Vause, Ogden School Foundation Director has received the Mayor's Award in the Arts.
- We have received a letter from Dr. Donaldson, Title I State Coordinator. Lincoln Elementary has been selected as one of Utah's National Title I Distinguished Schools for 2017. They will receive recognition at the National Title I Conference in Philadelphia, PA on February 8-11, 2018. Congratulations to Principal Ross Lunceford, his staff, students, and community.

3. Students of the Month

Presenter: Jer Bates, Public Information Officer

The following students were recognized as students of the month from their respective schools. They were each given framed certificates of achievement and were congratulated individually by board members:

Michelle Castle, of Post High/George Washington High School; Trace Dyer, of Ben Lomond High School; Mercedis Mata, of George Washington High School; and Izail Tolentino, of Ogden High School.

**f. Public Participation**

Board Member Don E. Belnap, 3220 Monroe Blvd, addressed the Board of Education as a member of the community. He thanked the board for their work on the bond. His statement expressed opinion regarding the bond process and recommended the board not craft another bond proposal for the next year or two. He recommends pursuing building one new elementary school with funding similar to Odyssey and New Bridge. He stated his response to the Standard Examiner editorial board and called for them to take the lead on crafting the next bond proposal.

**g. Increasing Student Achievement**

2. Approval: 1st Reading Board Policy Manual, Section 11 Data Governance Review and approval of first reading of the following new board policies:

- 11.103 Data Security and Privacy Training
- 11.104 Policy for Disclosure of Personally Identifiable Information
- 11.105 Policy for External Disclosure of Non-Personally Identifiable Information
- 11.106 Data Disclosure to a Requesting External Researcher or Evaluator
- 11.107 Data Breach Policy
- 11.108 Record Retention and Expungement
- 11.109 Quality Assurances and Transparency Requirements

Assistant Superintendent Chad Carpenter summarized the work being done by a work group and advisory committee creating new policy and procedure. These new policies range from training to data breaches to the

overall quality of data we produce.

**MOTION:** Motion made by Joyce Wilson to approve Board Policies Section 11 Data Governance - 11.103, 11.104, 11.105, 11.106, 11.107, 11.108, and 11.109 for first reading, seconded by Douglas B. Barker. The motion carried unanimously.

A brief recess was taken at 6:40 p.m. The meeting reconvened at 6:50 p.m.

3. Approval: Interlocal Agreement with Ogden City for participation in the Adams Community Reinvestment Area Project
- Zane K. Woolstenhulme, Business Administrator explained that recently the board met with Ogden City officials regarding community reinvestment areas. He has asked Brandon Cooper of Ogden City to review the Adams Community Reinvestment Area Project. Mr. Cooper distributed the final draft of the Interlocal Agreement and summarized the terms of the agreement. The area includes 20<sup>th</sup> to 28<sup>th</sup> Street from Washington to Jefferson Avenue; however, it does not include the Dee School property. The base valuation is \$60M; the city anticipates growth of \$95M of new development. Ogden City is proposing 20-year participation or a maximum payment of \$5.7M for the Ogden School District. The tax year would begin in January 2019 and continue for twenty years. The city and county will participate for a full 25 years. President Heiner asked questions and Mr. Cooper responded. Board member Don E. Belnap asked questions regarding the commercial/residential ratios and Mr. Cooper responded. Mr. Cooper stated there will be a public hearing scheduled for December 9; the plan may be amended, canceled, or move forward as is, based on the feedback. If it must be amended, it would come back to the school board for approval. There is also a thirty-day protest period and an affidavit required by the agency to ensure the process was followed.

**MOTION:** Don E. Belnap moved that the board approve the interlocal agreement between Ogden School District and Ogden City with regard to the Adams Community Reinvestment Area Project. Seconded by Jennifer Zundel. The motion carried unanimously.

Note: A copy of related materials and an audio recording of the meeting can be found at [www.ogdensd.org](http://www.ogdensd.org)

President Heiner adjourned the meeting at 7:05 p.m.

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President

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Business Administrator