SPECTRUM ACADEMY
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☐ Full Board
☐ Executive Board
☐ Committee/Advisory
☐ Other_____

Spectrum Academy Board Meeting Minutes

Date & Time	November 08, 2011, 6:00 PM – 8:00 PM
Location	Spectrum Academy High School, North Salt Lake
Members Expected	Brandon Savage, Andrew Marsh, Veronica Hobby, Marcy Johnson, Kyle Andersen, Dennis Bullard
Spectrum Staff	Brad Nelson, Annette Davis, Rebecca Peterson, Kelly Washburn
Members Excused	Marney DeVroom
Guests	Barry Pewtress

BUSINESS TO BE DISCUSSED

Public Session

- Barry Pewtress concerns regarding the grades 9 – 11, read letter. Lack of teachers/para's in classrooms. Up to 26 students per classroom. Request is made from the teachers for at least one teacher and one paraprofessional (consistent) in each classroom. Also, a resource room with educated teacher is desired. The administration understands and supports the teachers concerns. Leveling at the high school level is very different than at the elementary school level. Unlevel classroom sizes will be a byproduct from the leveling.
  Solutions: Moderate leveling, reshuffling the para's, one more para needed to satisfy needs
- Academic RTI Resource Option: Add resource classes to help maximize learning in the classrooms. Classrooms would be required along with a number of new staff (one teacher per four para's). Growth and expansion are required in order to allow for additional resources. Staff needs to understand the importance of expansion for the next year to support their desires.

Board Session

- Motion to approve October board meeting minutes was moved by Kyle, seconded by Dennis, and unanimously approved by the board.
- Brad reviewed financial statements. Five para's have been added out of necessity that will be a $50K expense that was not budgeted for. State funding will come later on in the year, around $250K. Audit was recently completed that covers all financial transactions, internal controls, etc. Spectrum scored 100%. Only ding was the switching from cash to accrual basis accounting. Motion to approve financial statements was moved by Kyle, seconded by Dennis, and unanimously approved by the board.
- Special strategy meeting reschedule to Saturday, 11/19 at 10:00 AM to discuss expansion, faculty organization.
- Veronica introduced the board to Chad Hobby as a possible applicant for the board. Chad has a solid accounting background.
- 11/28, the Monday after Thanksgiving, the students will have the day off, staff will be at the school.
- Teacher (Jen Marzo) was under consideration to be fired but ended up leaving school. Positive changes were noted immediately after her departure.
- Rebecca reviewed the revised Security Policy, how to keep the students safe. Motion to approve the revised policy was moved by Kyle, seconded by Veronica, and unanimously approved by the board.
- Net Promoter Score dropped slightly. Additional teachers and additional teacher prep time are most requested items.
- Discuss survey results, ways to educate faculty on expansion options/process (Brandon)
- Discuss "improper IEP process" accusations (Brandon)
- Draft a policy regarding how parent information is shared (Veronica)
- Discussion on the Spectrum Academy logo (Veronica)
- Motion to close board meeting was moved by Kyle, seconded by Veronica, and unanimously approved by the board.

Meeting adjourned: November 08, 2011 @ 8:00 PM

Next meeting: December 13, 2011 @ 6:00 PM

Approved by the Board:

12-13-2011
Date

H. Andrew Marsh, Secretary