Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540

SOUTHWEST UTAH

Post Office Box 1550
St. George, Utah 84771

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**** M E M O R A N D U M ****

TO: **ALL STEERING COMMITTEE MEMBERS AND INTERESTED PARTIES**

FROM: **COMMISSIONER CHAD JOHNSON, CHAIR**

DATE: **JANUARY 11, 2012**

SUBJECT: **STEERING COMMITTEE MEETING, JANUARY 18, 2012**

THE NEXT MEETING OF THE STEERING COMMITTEE WILL BE HELD ON WEDNESDAY, JANUARY 18, 2012, AT THE **FIVE COUNTY ASSOCIATION OF GOVERNMENTS OFFICE, CONFERENCE ROOM, LOCATED AT 1070 WEST 1600 SOUTH, BUILDING B, ST. GEORGE, UTAH.**

THE ATTACHED MATERIALS ARE PROVIDED TO ASSIST YOU IN PREPARING FOR OUR MEETING. PLEASE REVIEW ALL MATERIALS AND ADDRESS ANY QUESTIONS OR CONCERNS TO THE AOG STAFF, C/O KENNETH L. SIZEMORE. THIS WOULD ALLOW STAFF TIME TO RESEARCH YOUR QUESTIONS OR CONCERNS PRIOR TO THE STEERING COMMITTEE MEETING.

WE LOOK FORWARD TO MEETING WITH YOU IN ST. GEORGE ON WEDNESDAY, JANUARY 18, 2012.

KLS:DL
ATTACHMENTS

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** A G E N D A **

STEERING COMMITTEE MEETING
JANUARY 18, 2012
FIVE COUNTY ASSOCIATION OF GOVERNMENTS OFFICE
CONFERENCE ROOM
1070 WEST 1600 SOUTH, BUILDING B
ST. GEORGE, UT - 1:00 P.M.

I. WELCOME AND INTRODUCTIONS

II. MINUTES NOVEMBER 9, 2011 - REVIEW AND APPROVE

III. HOME ENERGY ASSISTANCE TARGET (HEAT) PROGRAM SUMMARY

IV. AGENCY FISCAL ACCOUNTS STRUCTURE DISCUSSION

V. ECONOMIC DEVELOPMENT ADMINISTRATION PLANNING ORGANIZATION SUPPORT

VI. UTAH DEPARTMENT OF COMMUNITY AND CULTURE / DEPARTMENT OF WORKFORCE SERVICES REORGANIZATION IMPACTS DISCUSSION

VII. GOVERNOR'S OFFICE UPDATE

VIII. UTAH DEPARTMENT OF TRANSPORTATION UPDATE

IX. DIXIE STATE COLLEGE UPDATE

X. SOUTHERN UTAH UNIVERSITY REGIONAL SERVICES UPDATE

XI. CONGRESSIONAL STAFF UPDATES

XII. LOCAL AFFAIRS
- A. CORRESPONDENCE
- B. OUT-OF-STATE TRAVEL
- C. PERMANENT COMMUNITY IMPACT BOARD APPLICATIONS
- D. PLANNING ASSISTANCE
- E. OTHER BUSINESS

XIII. AREAWIDE CLEARINGHOUSE REVIEWS

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify KENNETH SIZEMORE, EXECUTIVE DIRECTOR, FIVE COUNTY ASSOCIATION OF GOVERNMENTS, at 1070 West 1600 South, Building B, St. George, Utah, (435) 673-3548 at least three working days prior to the meeting.

MINUTES

STEERING COMMITTEE MEETING
November 9, 2011
St. George, Utah

MEMBERS IN ATTENDANCE	REPRESENTING
Commissioner Chad Johnson, Chair	Beaver County Commissioner Representative
Craig Wright for Mayor Mark Yardley	Beaver County Mayor Representative
Carolyn White	Beaver County Schools Representative
Commissioner Clare Ramsay	Garfield County Commissioner Representative
Mayor Jerry Taylor	Garfield County Mayor Representative
Ken Platt	Garfield County Schools Representative
Commissioner Dale Brinkerhoff	Iron County Commissioner Representative
Alan Adams	Iron County Schools Representative
Commissioner Douglas Heaton	Kane County Commissioner Representative
Commissioner Denny Drake	Washington Co. Commissioner Representative
Brian Cottam for Dorian Page	Southern Utah University
Frank Lojko	Dixie State College of Utah

OTHERS IN ATTENDANCE	
Marreen Casper	Senator Hatch's Office
Ellen Schunk	Senator Lee's Office
Mike Empey	Congressman Matheson's Office
Teresa Banks	Department of Workforce Services
Monte Aldridge	Utah Department of Transportation
Ken Sizemore	Five County Association of Governments
Diane Lamoreaux	Five County Association of Governments
Gary Zabriskie	Five County Association of Governments
Bob Rasmussen	Five County Association of Governments
Jo Seegmiller	Five County Association of Governments
Sherri Dial	Five County Association of Governments
Doni Pack	Five County Association of Governments

MEMBERS NOT IN ATTENDANCE	
Mayor Connie Robinson, Excused	Iron County Mayor Representative
Mayor Nina Laycook, Excused	Kane County Mayor Representative
Wendy Allan	Kane County Schools Representative
Mayor Tom Hirschi	Washington Co. Mayor Representative
LuAnne Forrest	Washington Co. Schools Representative

Commissioner Chad Johnson, Chair, welcomed everyone in attendance. Those asking to be excused include Mayor Nina Laycook, Kane County Mayor Representative; and Mayor Connie Robinson, Iron County Mayor Representative. He also acknowledged Mr. Craig White, representing Mayor Mark Yardley, Beaver County Mayor Representative.

I. MINUTES OF OCTOBER 12, 2011 - REVIEW & APPROVE

Chairman Johnson noted that a quorum was present for conduct of business and presented minutes of the October 12, 2011 meeting for Board consideration. Ms. Diane Lamoreaux

provided corrections on page two, motion at top of page, which should read Commissioner Dale Brinkerhoff and page 8, top of the page, which should list the Tropic Town application as a sewer improvement project.

MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY TO ACCEPT MINUTES OF THE OCTOBER 12, 2011 MEETING WITH NOTED CORRECTIONS. MOTION WAS SECONDED BY COMMISSIONER DALE BRINKERHOFF AND CARRIED BY UNANIMOUS VOTE.

Chairman Johnson acknowledged that the auditor had not arrived and moved to agenda item #III.

III. 2012 ANNUAL MEETING SCHEDULE - TENTATIVE

Mr. Ken Sizemore provided copies of the tentative 2012 meeting schedule for discussion purposes. Rooms have not been scheduled as most of the jurisdictions are not yet calendaring for next year. Information at the bottom of the handout outlines dates that conflict with various organization conference schedules. Staff has worked to avoid conflict with these meetings to develop a tentative annual meeting schedule. The January meeting has been moved to the third Wednesday to avoid conflict with the Washington County Economic Summit. The April and September meetings are shifted to the third Wednesday because of conflicts with Utah League of Cities and Towns meetings. The November meeting is scheduled for the second Wednesday because the third Wednesday is the day before Thanksgiving. This may be in conflict with Utah Association of Counties meetings. Staff is proposing that the November meeting time be moved to 10:00 a.m. in order to accommodate county attendance at public lands meetings.

The location for meetings in Iron County has not been determined at this time. Mr. Alan Adams asked that the Board provide input into this decision. Commissioner Chad Johnson requested that the Iron County delegation reach agreement on the meeting location and provide that information to AOG staff as soon as possible for scheduling purposes. Mr. Sizemore mentioned that the Kane County Search and Rescue facility has some nice conference areas which may better accommodate this group. In the past, it has been difficult to secure the Commission Chambers because of conflicting city and/or county meetings. Commissioner Douglas Heaton indicated that whichever location works best for scheduling is fine.

IV. REVOLVING LOAN FUND ANNUAL CERTIFICATION

Mr. Sizemore referenced information contained on pages 9-11 of the packet which provides the annual certification of the Revolving Loan Fund program for Board consideration. He reviewed information outlining the RLF Plan, performance measures as of September 30, 2011 and conclusions. Annual certification is required by the Economic Development Administration. Performance measures were reviewed including the total number of loans, amount lent, funds leveraged by the RLF, jobs created, jobs retained, etc. There were five loans closed during the past fiscal year that committed 44 new jobs. Loans have been provided for fixed assets and working capital to a number of start-up businesses and the program has been very successful. Mr. Sizemore complimented Darren Janes for recruitment efforts and his diligence in working with lending institutions and businesses to make these deals happen. He presented the Resolution for execution by the Board Chair.

MOTION WAS MADE BY MS. CAROLYN WHITE, SECONDED BY MR. ALAN ADAMS, AUTHORIZING THE CHAIR'S SIGNATURE ON THE RESOLUTION CERTIFYING CONSISTENCY OF THE RLF PLAN AND OPERATION IN ACCORDANCE WITH POLICIES AND PROCEDURES IN THE PLAN. MOTION CARRIED.

II. FY 2011 AUDIT REPORT

Mr. Chad Michaeli, Hafen, Buckner, Everett and Graff, provided copies of the FY 2011 audit report for review. The best way to navigate the audit report is to utilize the Table of Contents. Page one contains the Independent Auditor's Report which explains how testing is performed to back up opinions when completed and provides the auditor's opinion that the financial statements are presented fairly and ended in conformity with accounting principles. Pages 3-8 contain management's discussion and analysis, including several highlights of assets, unrestricted net assets, expenditures, and capital assets. Information presented on page 9, Statement of Net Assets, depicts assets, liabilities and net assets. It was noted that funding to the agency has remained fairly consistent from one year to the next. The balance sheet of governmental funds is contained on page 11. Page 13 contains the combined statement of revenue, expenditures and changes in fund balance. The combined balance sheet of all fiduciary fund types is contained on page 15 and includes notes receivable for the RLF program. Information on page 17 contains the cash flow and mainly deals with the RLF program in particular. Notes to the financial statements are contained on pages 18 through 27.

Commissioner Denny Drake referenced information on page 22 which outlines custodial credit risk and indicates that a portion of bank balances are uninsured and uncollateralized. Mr. Sizemore explained that staff has met with Wells Fargo Bank to discuss this issue and feels comfortable with the overall portfolio provided to the AOG. It was suggested that a representative of the bank meet with the Steering Committee at a future meeting to discuss the risk and/or alternatives that may be considered.

Mr. Michaeli reviewed the budgetary comparison schedule on page 28 for the fiscal year ending June 30, 2011. Combined balance sheets for specific programs are on page 29 and change from year to year based on the amount of funds received. Pages 33 through 61 contain statement of revenues, expenditures and changes in fund balance budget to actual for individual cost centers. Single audit compliance reports are contained on pages 64 through 75. Compliance letters for internal control, compliance, auditor's summary and state legal compliance are found in this section.

Mr. Michaeli reported no findings and complimented staff for an excellent job of running the organization. One issue was found during testing where the AOG took some exemptions on payroll that were not available to government agencies. Mr. Sizemore reported that the accounting firm that does payroll for the AOG has taken full responsibility for this error in reporting and has indicated that they will correct this error. It is suggested that the AOG accounting staff make a better reconciliation of payroll and pay closer attention to information reported to the Internal Revenue Service. He complimented Bob Rasmussen and Jo Seegmiller for their diligence and continued work to assure fiscal compliance of the organization.

MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY, SECONDED BY COMMISSIONER DENNY DRAKE TO ACCEPT THE AUDITOR'S REPORT FOR THE YEAR ENDED JUNE 30, 2011. MOTION CARRIED.

V. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

A. 1ST PUBLIC HEARING

Chairman Johnson entertained a motion to enter into the public hearing.

MOTION WAS MADE BY MR. ALAN ADAMS, SECONDED BY COMMISSIONER DOUGLAS HEATON, TO ENTER INTO THE 1ST CDBG PUBLIC HEARING. MOTION CARRIED.

Ms. Diane Lamoreaux provided information regarding Community Development Block Grant Program funding to the Utah Small Cities program and entitlement funding passed directly from HUD to cities and counties. National objectives were reviewed and it was noted that the majority of funds allocated in the state of Utah benefit low-moderate income populations. Funding allocated to the Five County region last year was $695,643. It is anticipated that approximately $900,000 will be available for FY 2012. This amount is somewhat higher than last year because the Washington City multi-year housing project was unable to sell tax credits that were received. This resulted in $300,000 in funds being returned for reallocation in the Five County region. However, the exact amount of funding is unknown at this time because the federal FY 2012 budget has not been finalized.

The range of eligible activities is broad and includes projects such as: **1) Construction of Public Works and Facilities--** Includes water and sewer lines, fire stations, acquisition of real property, provision of public services such as food banks or homeless shelters; **and 2) Housing Projects--** Infrastructure, new construction of multi-family housing, housing rehabilitation for low income homeowners, etc. Other activities are identified in the CDBG Application Guide and interested persons can review it at any time. The Five County Association of Governments has received funding in the past for planning and technical assistance to income eligible communities; funding to establish the Revolving Loan Fund; funds to recapitalize the Revolving Loan Fund; 1st Time Home Buyer Program provided through the CHDO; construction of the Five County Association of Governments office building; and Meals-on-Wheels Delivery truck procurement for the Five County region. Projects benefitting low-moderate income individuals are preferred. Proposed activities that may result in displacement of low-moderate income individuals are discouraged. The Five County Regional Planning and Technical Assistance application has previously included the following elements: 1) Capitalize and administer the Revolving Loan Fund; 2) Provide planning assistance to LMI eligible communities; 3) Provide program delivery for the HOME, Down Payment/Closing cost assistance, Emergency home repair and RLF programs; 4) Prepare and update the regional Consolidated Plan; and 5) Workforce housing assistance. AOG projects have historically been primarily of a "regional" nature.

Set-aside funding of $90,000 for the regional program administration and economic development technical assistance grant for FY 2012 was pre-approved for a one year period in the June 8, 2011 Steering Committee meeting.

Chairman Johnson opened the meeting to a discussion of potential projects and suggestions from the audience, Steering Committee members, and/or staff. No

comments or suggestions were provided by the audience or committee members. Mr. Ken Sizemore explained that the Steering Committee has typically determined that community/county projects are of primary consideration. In light of the fact that additional funding will be available for allocation, he reviewed three projects that the committee may want to consider prior to the rating and ranking of projects in March. Those projects include: **1) Meals-on-Wheels Vehicle Replacement--** CDBG funding was previously utilized to procure vehicles for each of the senior centers throughout the region. Some of the vehicles have accumulated high mileage and may need to be replaced. He encouraged each county to evaluate their fleet for replacement consideration. A regional application could be submitted to address this issue. Commissioner Clare Ramsay suggested that consideration be given to replacement vehicles being four wheel drive; **2) Home Rehabilitation--** This program oftentimes has challenges with the amount of funding that is available for projects. Other regions have used CDBG funds to fill the funding gap and this may be a project for regional consideration; and **3) First Time Homebuyer Assistance--** St. George City provides a portion of their entitlement funds for first time home buyer assistance. An account of funds has previously been available for a Five County program, but the current fund balance is less than $5,000. An injection of CDBG funds could boost the capacity of this program outside the St. George City area. These may be areas of consideration for regional projects that would be an appropriate use of CDBG funds. Ms. Lamoreaux explained that the abovementioned applications would not be eligible for set-aside or pre-approved funding but would have to compete through the rating and ranking process. Staff has encouraged individual counties to make application for additional or replacement meals-on-wheels vehicles. Iron and Washington counties have received additional funds for vehicles, some of which are four wheel drive.

Chairman Johnson entertained a motion to close the public hearing.

MOTION WAS MADE BY COMMISSIONER DENNY DRAKE, SECONDED BY COMMISSIONER DALE BRINKERHOFF, TO CLOSE THE CDBG PUBLIC HEARING. MOTION CARRIED.

The Board instructed staff to prepare and submit applications for program administration, Consolidated Plan planning, rating and ranking, economic development technical assistance and housing program delivery. Ms. Lamoreaux explained that the AOG will not receive direct planning funds in FY 2012. State staff has determined that individual jurisdictions should make application for planning projects and ultimately have the opportunity to select a consultant to do the work.

B. STATE POLICY COMMITTEE REPRESENTATIVE

Ms. Diane Lamoreaux explained that Mayor Connie Robinson has served as the Five County Association of Governments representative to the State of Utah CDBG Policy Committee for multiple terms. Her involvement with other important community issues have made participation on this committee difficult. The Utah Department of Community and Culture is asking that names be provided for submission to the Governor to replace Mayor Robinson. Staff is recommending Mayor Jerry Taylor to serve on this committee. In addition, state staff recommends that an alternate member be selected to serve in the absence of Mayor Taylor. No

committee members volunteered to serve as an alternate member. Commissioner Dale Brinkerhoff expressed appreciation to Mayor Robinson for her willingness to serve in this capacity over the years and asked that a letter be sent thanking her for this service.

MOTION WAS MADE BY COMMISSIONER DENNY DRAKE, SECONDED BY MS. CAROLYN WHITE, TO NOMINATE MAYOR JERRY TAYLOR TO SERVE AS THE FIVE COUNTY REPRESENTATIVE TO THE STATE CDBG POLICY COMMITTEE FOR A TWO YEAR TERM. MOTION CARRIED.

VI. ENDING HOMELESSNESS PROJECT - TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF) GRANT REQUEST

Ms. Sherri Dial reported that the Steering Committee previously provided approval for Five County AOG staff to explore funding options for providing services to families facing homelessness. The Five County Community Action Partnership has been requested by the State of Utah Division of Housing and Community Development to take on the responsibility to administer TANF funds in the amount of $170,000. These funds are utilized throughout the state to assist with rent and utility assistance to eligible families who are homeless or at risk of becoming homeless. Some funding is in place in Iron County through the Iron County Care & Share. Funding provided to the Community Action Partnership will be utilized in the other four counties to provide service to approximately 40 families. Information obtained from the Washington County School District and the Point-in-Time count taken last January was utilized to determine homeless numbers in the region. It was noted that schools use a different definition in determining homeless counts.

MOTION WAS MADE BY MR. KEN PLATT, SECONDED BY MR. CRAIG WRIGHT, TO ACCEPT TANF FUNDS TO THE FIVE COUNTY COMMUNITY ACTION PARTNERSHIP AS OUTLINED ABOVE. MOTION CARRIED WITH THE TWO IRON COUNTY REPRESENTATIVES ABSTAINING.

VII. SOUTHERN UTAH UNIVERSITY REGIONAL SERVICES UPDATE

Mr. Brian Cottam, SUU, reviewed enrollment numbers for Utah's colleges and universities. He noted that the enrollment at SUU decreased by 3.41% which is not alarming because the university is focused on quality education and not necessarily numbers. It was reported that the Juniper Hall on-campus housing has been shut down due to faulty heating systems. All students have been relocated to alternate housing options. The Regional Services Director position has been advertised and a selection process will commence. He reported that he will not make application for the position.

VIII. GOVERNOR'S OFFICE UPDATE

None.

IX. UTAH DEPARTMENT OF TRANSPORTATION UPDATE

Mr. Monte Aldridge, UDOT, provided an update on the State Route 14 landslide. He reported that the road will be closed until at least May or June 2012. This is a massive slide

area that will require removal of a large amount of material. UDOT is in the process of selecting a consultant to provide Construction Management/General Contractor (CM/GC), a modified design process which provides for innovation in solutions to the problem. It is anticipated that a contract will be in place by December 1st. The cost of this project is estimated at $10 million and may necessitate cancelling several preservation projects in Region 4. The U.S. Army Corps of Engineers has jurisdiction over the waters in the adjacent creek. It was noted that SR 148 through Cedar Breaks will be closed during the winter months.

Commissioner Chad Johnson asked about the Federal Highway Administration involvement with the State Route 153 project in Beaver County. Mr. Aldridge explained that this is a U.S. Forest Service project, but UDOT will be working to coordinate efforts to minimize impacts to travelers. He acknowledged that this type of project is not normally seen on a state highway and UDOT does not have direct oversight of the project.

X. DIXIE STATE COLLEGE UPDATE

Frank Lojko, Dixie State College, provided a photo of the Jeffrey R. Holland Centennial Commons building which is currently under construction on the campus. This is a LEED certified five-story building utilizing the same native rock as other buildings in St. George. The facility will house student services, a library/digital learning center which includes a study area, classrooms, the English department, IT support and business services. This is a $48 million project that is scheduled for completion in July 2012. He reported that an addition to the Gardner Center will be an upcoming construction project on the campus. Future construction projects anticipated at SUU and Dixie College will likely provide a driving force to the area's economy.

XI. DEPARTMENT OF WORKFORCE SERVICES (DWS) UPDATE

Ms. Teresa Banks, DWS, reported that General Assistance, which is the financial program for adults without minor children who have not found gainful employment, still has open enrollment. This program typically has a short window for people to apply. The next program that will be open for enrollment from December 10-24 is the Primary Care Network which is the state funded program for uninsured adults. This program has two segments, one for adults without minor children and one for adults with dependent children. The open enrollment will be only for adults with dependent children. She reported that the eligibility service division moved to the DWS facility located at 40 South 200 East. The facility located at 162 North 400 East is now utilizing only the main level which is saving the department on rental space. DWS will be hosting an open house in the near future to highlight these location changes. The department has been successful in providing various types of on-the-job training and job placement through adult internships. She encouraged Board members to contact DWS if they are aware of any companies that need employees with specific types of training.

Mr. Sizemore announced that the Department of Community and Culture is being split and some divisions will be shifted to DWS. These changes will require Five County AOG staff to have a closer working relationship with DWS. Commissioner Dale Brinkerhoff mentioned that Iron County recently lost the opportunity to attract a warehouse distribution facility because of the lack of a qualified workforce. Ms. Banks indicated that she would be interested in visiting with Iron County to gather additional information about this proposal.

XII. CONGRESSIONAL STAFF UPDATES

Ms. Ellen Schunk, Senator Lee's Office, reported that the Senator is very concerned about road closures on public lands. The Senate is working on a continuing resolution and funding for various programs is unknown at this time. She asked that members convey any issues or areas of concern with which they need assistance.

Ms. Marreen Casper, Senator Hatch's Office, reported that after the continuing resolution is passed the balanced budget amendment is scheduled for a hearing and consideration. Senator Hatch solicited ideas from his constituents that have been provided to the Super committee. A number of good ideas were provided for consideration. Issues of grave concern regarding border control on the northern border have surfaced recently. It is proposed that cars and trucks will no longer be searched at the border. Senator Hatch opposes this approach and feels that this is not the time to be lax with border control. The Senator recently received the Taxpayer Hero Award for his work to cut government waste and taxes. She provided a handout outlining total federal royalties/income from Utah energy production by selected products for 2011.

Mr. Mike Empey, Congressman Matheson's Office, reported that the Super committee is discussing some proposals that may reach agreement on by the November 23rd deadline. He reported that Secretary Ken Salazar continues to alienate counties in rural Utah. Even though counties and the Utah Congressional delegation elected to not partner on the Crown Jewels Program, the Interior Department has selected three areas in Utah for designation. These areas include the following: **1) West Water--** Located in Grand County; **2) Desolation Canyon--** On the Green River; and **3) Millcreek Canyon--** Located in Salt Lake County. All of these areas are located in existing wilderness study areas. These recommendations will be presented to Congress for approval. Congressman Matheson continues to oppose this type of designation and favors use of a stakeholder driven process. He also noted that their office has been receiving a lot of calls in regard to the proposal by Arizona to create a toll road on I-15 through the Virgin River Gorge. The Washington County Commission provided a good letter inquiring into the funding and Arizona's legal authority to create a toll road. Congressman Matheson has announced that he will not be running against Senator Hatch, but he will be on the ballot running for some office.

XIII. LOCAL AFFAIRS

A. CORRESPONDENCE

None.

B. OUT-OF-STATE TRAVEL

Mr. Sizemore referenced an out-of-state travel request for two Weatherization personnel to attend the National Weatherization Conference scheduled for December 11-16, 2011 in New Orleans. Information will be provided that will assist in closing out the American Recovery and Reinvestment Act (ARRA) contract that will be ending in March.

MOTION WAS MADE BY COMMISSIONER DENNY DRAKE, SECONDED BY COMMISSIONER CLARE RAMSAY, TO APPROVE THE OUT-OF-STATE TRAVEL REQUEST FOR TWO FIVE COUNTY AOG WEATHERIZATION PERSONNEL TO ATTEND THE NATIONAL WEATHERIZATION CONFERENCE SCHEDULED FOR DECEMBER 11-16, 2011 IN NEW ORLEANS. MOTION CARRIED UNANIMOUSLY.

C. PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATIONS

Mr. Sizemore reported that there are no applications for consideration. He mentioned that Mr. Gary Zabriskie is available to assist jurisdictions in understanding the process as well as application preparation. He extended appreciation to Commissioner Denny Drake for his willingness to serve as the Five County representative on the Permanent Community Impact Fund Board.

D. PLANNING ASSISTANCE

Mr. Sizemore indicated that fire management planners have offered to meet with local elected officials between Thanksgiving and Christmas in Cedar City to provide a report on the past fire season. Commissioner Denny Drake commented that it would be more useful to elected officials to have fire managers discuss future planning efforts that may be on the drawing board. Information could be covered outlining conflicts in the past and how the agencies are responding to concerns that have been brought forward. Commissioner Dale Brinkerhoff and Brian Cottam offered to arrange space for this meeting. Additional information will be provided outlining the location and date.

Mr. Sizemore reported that several Congressmen have signed on to a bill that would eliminate the Economic Development Administration (EDA), and Congressman Chaffetz is a co-sponsor of this legislation. AOG directors will be meeting in St. George next week and have asked that the Congressman meet with them to discuss this proposal. The AOG receives a $61,000 planning grant from EDA. Commissioner Chad Johnson noted that everyone talks about reducing government but complains when a proposal is introduced.

Mr. Sizemore mentioned that AOG staff is working to address issues regarding the Weatherization Program in Beaver and Iron counties that were discussed by this Board. He also congratulated Mr. Alan Adams who has been elected to serve on the Parowan City Council.

E. OTHER BUSINESS

Mr. Sizemore explained that two items are presented for Board discussion and direction.

1. CHIEF FINANCIAL OFFICER (CFO) - HIRING PROCESS

Mr. Sizemore referenced information contained on page 15 outlining a proposed recruiting process for replacing Bob Rasmussen, who has announced that he will be retiring after 33 years of service on March 30,

2012. The proposal calls for recruiting to begin in early January 2012 in order to provide some overlap for training purposes. Internal and external recruitment will occur simultaneously. Board members complimented Bob for the integrity and strength that he has provided to the organization over the years. Mr. Sizemore reviewed the recommended search/screening committee members and asked if Board members had any concerns with the proposed committee and/or recruitment process. Commissioner Denny Drake expressed some concern regarding the requirement for five to seven years of financial and administrative experience. He noted that it will be difficult to recruit a candidate with this type of experience for the salary range that is being offered. It was the consensus of the Board that three to five years of experience would be a more realistic range. Staff was instructed to proceed with recruiting as outlined. Page 16 contains a position announcement for the CFO.

2. FUTURE MEETING AGENDAS

Commissioner Dale Brinkerhoff explained that he asked for this agenda item to discuss upcoming meeting agendas that will accommodate presentations from program directors to better acquaint Steering Committee members with programs administered by the AOG. It is proposed that program directors develop a one page written assessment and provide a short presentation to the Board outlining their specific programs. This will assist in providing some accountability in the budget process. Commissioner Johnson agreed that this would be a good idea as the Board composition does change quite often. Future meeting agendas will include two presentations each month.

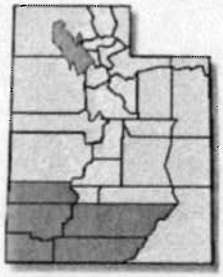
XIV. AREAWIDE CLEARINGHOUSE REVIEWS

Chairman Johnson reported that no A-95 reviews were submitted for consideration.

The next meeting is scheduled for Wednesday, January 18, 2012 in St. George. This meeting is scheduled for the third Wednesday in order to avoid conflict with the Washington County Economic Summit which is scheduled for the second Wednesday.

Meeting adjourned at 3:05 p.m.

AGENDA ITEM # III.



Five County Association of Governments

Home Energy Assistance Target Program (HEAT)

Purpose

Assist eligible households meet the rising costs of home energy. Benefits are calculated based upon family size and income; energy burden (high heating/cooling costs); and at-risk groups, including children under age 5, elderly (over 60), and persons with disabilities. Eligible households are required to be at least partly responsible to pay for home energy costs, and can qualify for only one payment per program year.

Source of Funding

U.S. Department of Health and Human Services, Low Income Home Energy Assistance Program (LIHEAP) through Utah Department of Community and Culture, State Energy Assistance and Lifeline (SEAL) Programs.

Current Contract for Services Amount

$487,784.00 for the period of 1 October 2011 through 30 September 2013 (subject to change).

This amount covers staff salaries, benefits, travel, and current expense costs, as well as energy crisis intervention. Payments made to utility providers are not included. Such payments are made directly by the state of Utah to utility providers.

$100,000 of the contract is identified for energy crisis intervention, where the Association of Governments pays utility providers directly. Direct payments to households rather than utility providers, while possible, is extremely rare.

Qualifications

Household income must be less than 150 percent of the federal poverty level (currently $3,271/month for a family of five). Deductions of 20 percent of earned income and paid medical, child support and alimony expenses are made before calculating eligibility.

HEAT program eligibility also qualifies households for other energy assistance programs such as Weatherization, the Questar Gas Energy Assistance Fund (EAF - a one-time $37 credit), the Rocky Mountain Power Home Electric Lifeline Program (HELP - an $11.00 monthly discount), and the Utah Telephone Assistance Program (UTAP - a $13.00 monthly discount).

Applications are taken at various locations in each of the five counties. Hours vary. It is best to schedule an appointment at the following telephone numbers:

Five County HEAT Staff

Program Supervisor	Susan Long **168 North 100 East, Suite 255** **St. George**	435.652.9643 slong@fivecounty.utah.gov
Beaver County - *Part Time/Seasonal* *1 Nov-30 Apr*	Carol Thomas, Intake Worker **85 East Center** **Beaver (Senior Center)**	435.438.5315
Garfield County - *Part Time/Seasonal* *1 Nov-30 Apr*	Katie Crosier, Intake Worker **23 West Main Street** **Escalante**	435.467.8597
Iron County - *Part Time/Seasonal* *1 Nov-30 Apr*	Charmayne Holdeman, Intake Worker Connie Oshley, Intake Worker Vacant Position, Receptionist **88 East Fiddler Canyon Road, Suite F** **Cedar City**	435.586.0858
Kane County - *Part Time/Seasonal* *1 Nov-30 Apr*	LeAnn Barnhurst, Intake Worker **445 North Main Street** **Kanab (Behavioral/Public Health Bldg)**	435.644.3803
Washington County - *Full Time/Year Round*	Gayla Brann, part time Outreach Worker Lili Daiss, Intake Worker Andrea Escobar, Intake Worker Jody Matavao, Receptionist Rosanne Tietjen, part time Outreach Worker **168 North 100 East, Suite 255** **St. George**	435.652.9653

Program Statistics (1 Nov 2010 - 31 Oct 2011)

5,496 Applications Processed

10,172	Household Members Served	54	Pacific Islander	237	Beaver Co.
1,293	Over 59 years of age	41	Black	217	Garfield Co.
1,884	Disabled	449	Hispanic	1,446	Iron Co.
2,279	With Children Under 6	4,530	White	175	Kane Co.
3,859	Female Head of Household	108	American Indian	3,208	Washington Co.
4,148	Employed	35	Asian	213	Denied

AGENDA ITEM # IV.

Five County Association of Governments
Custodial Credit Risk Review

During the November 2011 Steering Committee review of the FY 2011 Independent Auditor's Report, it was noted that at June 30, 2011, the carrying amount of the Association's deposits was $556,628 and the bank balances were $559,462. Of the bank balances, $340,423 was covered by FDIC and $219,039 was uninsured and uncollateralized. Deposits are not collateralized nor are they required to be by State statute.

Commissioner Drake expressed concern that a substantial amount of Association deposits are at risk. Senior staff at the Association of Governments have initiated on-going discussions regarding this concern with Wells Fargo Bank over the years. Bank officials have pointed to the strength of Wells Fargo, and have assured staff that current account structures are as secure as can be expected in the current economic environment.

At the request of the Steering Committee, Suzanne Moore, Senior Industry Specialist with Wells Fargo Bank, has been invited to the January meeting to review Association accounts structure at Wells Fargo Bank, and to review options that will protect all bank balances.

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540

SOUTHWEST UTAH

Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

January 18, 2012

Beverly Fischer, Project Officer
Denver Regional Office/EDA
U.S. Department of Commerce
410 17th Street, Suite 250
Denver, CO 80202

Dear Ms. Fischer:

The Steering Committee of the Five County Association of Governments has reviewed the proposed budget and scope of work for continued participation in the Economic Support for Planning Organization activities funded through the Economic Development Administration in the amount of $61,000.

Matching funds in the amount of $26,143.00 are in place. These funds consist of cash contributions from each of the five counties participating in the Association of Governments. Contributions were delivered to the Association of Governments in early 2011, and are unencumbered, readily available, and fully committed, as documented in the agency budget for the fiscal year beginning July 1, 2011. No specific conditions or restrictions are placed on the use of such funds. No in-kind contributions are anticipated or included in this program budget.

We look forward to continuing this long and fruitful partnership with the Economic Development Administration, and are confident that our staff will demonstrate solid outcomes that will benefit southwestern Utah.

Sincerely,

Chad W. Johnson
Chairman

BEAR RIVER ASSOCIATION OF GOVERNMENTS
170 N. Main, Logan, Utah 84321 ◆ (435) 752-7242 ◆ Fax (435) 752-6962 ◆ www.brag.utah.gov

November 21, 2011

The Honorable Gary R. Herbert
Governor of Utah
Utah State Capitol
Salt Lake City, Utah 84114

Dear Governor Herbert:

We appreciate the opportunity to express our concerns on alternatives being considered related to the State Department of Community and Culture (DCC). With Utah's distinction of being the best managed state in the nation, we recognize the need to continually search for opportunities for greater efficiencies. However, the implications and consequences of dismantling DCC should be fully evaluated not only at the state level but at the local government level, critically considering the impacts on communities and Utah's low-income citizens.

For more than four decades, Utah's local elected city and county officials have managed the delivery of many state and federally funded services through their shared regional associations of governments (AOG) staff. A substantial amount of the funding for these services has flowed from the Division of Housing and Community Development located within DCC and its predecessor departments—Department of Community and Economic Development and Department of Community Affairs—dating back over forty years. In our judgment DCC has served the State and it diverse regions and communities well!

As you know from your extensive local government experience, Utah has espoused and practiced the time-honored adage that "government closest to the people works best." An extensive performance audit of Utah's AOGs conducted by the State Office of Legislative Auditor General in 2001 concluded that "many of Utah State governments' services, including planning, are provided by seven associations of governments (AOG). The AOGs fill an important service-delivery function at the local and regional level within Utah." Other benefits of the local government administered AOGs cited in the report are efficiency achieved through economies of scale and services tailored to meet local needs.

Avoiding unforeseen and unintended consequences such as loss of local government control and the elimination of face to face client services is of vital importance in this reorganization discussion. Removing some or all of the DCC funded service delivery from the AOGs will certainly make it difficult, if not impossible, for these locally based organizations to efficiently continue providing other planning and important service delivery functions to their respective regions of the state. We appreciate your thoughtful consideration of these concerns and for your support of local governments.

Respectfully,

Roger C. Jones, Executive Director
Bear River Association of Governments

Kenneth Sizemore, Executive Director
Five County Association of Governments

Andrew Jackson, Executive Director
Mountainland Association of Governments

Russell Cowley, Executive Director
Six County Association of Governments

Debbie Hatt, Executive Director
Southeastern Utah Association of Local Governments

Laurie Brummond, Executive Director
Uintah Basin Association of Governments

Andrew Gruber, Executive Director
Wasatch Front Regional Council

cc Mike Mower
Julie Fisher
Representative Wayne Harper
Senator Stuart Reid

Ken Sizemore

From: Terney, Karen -FS [kterney@fs.fed.us]
Sent: Thursday, January 05, 2012 11:19 AM
Subject: Forest Service Seeks Nominations for Planning Rule FACA Committee

Applications to serve on a newly-formed advisory committee to guide management of our national forests and grasslands are now available. Members selected to serve on the National Advisory Committee for Implementation of the National Forest System Land Management Planning Rule will advise and give recommendations to the Secretary of Agriculture and the Chief of the U.S. Forest Service.

The 45-day nomination period closes Feb. 21, 2012. Additional details on the committee and the application form are available at the U.S Forest Service website or by calling 202-205-0830. Further information is also available in the Federal Register Notice calling for nominations. Note that the nomination period has since been extended to Feb. 21, 2012.)

The committee will be comprised of up to 21 members with diverse backgrounds, who represent the full range of public interests in management of the National Forest System lands and who represent geographically diverse locations and communities, within each of the following three categories of interests:

1. Up to seven members who represent one or more of the following:
    a. Represent the affected public at-large
    b. Hold State-elected office (or designee)
    c. Hold county or local elected office
    d. Represent American Indian Tribes
    e. Represent Youth

2. Up to seven members who represent one or more of the following:
    a. National, regional, or local environmental organizations
    b. Conservation organizations or watershed associations
    c. Dispersed recreation interests
    d. Archaeological or historical interests
    e. Scientific Community

3. Up to seven members who represent one or more of the following:
    a. Timber Industry
    b. Grazing or other land use permit holders or other private forest landowners
    c. Energy and mineral development
    d. Commercial or recreational hunting and fishing interests
    e. Developed outdoor recreation, off-highway vehicle users, or commercial recreation interests

The committee will provide advice and recommendations on issues such as planning rule directives for implementation, best practices, effective monitoring practices and ongoing collaboration efforts. The announcement of this committee builds on the Agency's efforts to develop a new Land Management Planning Rule for the National Forest System.

Sincerely,

/s/ Tony Tooke

Signed on December 22, 2011.

Carolyn B. Cooksie,

Acting Administrator, Farm Service Agency.

[FR Doc. 2011–33443 Filed 12–28–11; 8:45 am]

BILLING CODE 3410–05–P

DEPARTMENT OF AGRICULTURE

Forest Service

National Advisory Committee for Implementation of the National Forest System Land Management Planning Rule

AGENCY: USDA Forest Service.

ACTION: Notice of intent to establish an advisory committee and call for nominations.

SUMMARY: The Secretary of Agriculture intends to establish the National Advisory Committee for Implementation of the National Forest System Land Management Planning Rule (Committee). In accordance with provisions of the Federal Advisory Committee Act (FACA), the Committee is being established to provide advice and recommendations on the implementation of the National Forest System Land Management Planning Rule (Planning Rule). The Committee is necessary and in the public interest. Therefore, the Secretary of Agriculture is seeking nominations for individuals to be considered as committee members. The public is invited to submit nominations for membership.

DATES: Written nominations must be received by February 13, 2012. Nominations must contain a completed application packet that includes the nominee's name, resume, and completed form AD–755 (Advisory Committee Membership Background Information). The form AD–755 may be obtained from Forest Service contact person or from the following Web site: *http://www.fs.usda.gov/Internet/FSE_DOCUMENTS/stelprdb5203568.pdf.* The package must be sent to the address below.

ADDRESSES: Send nominations and applications to Angela Gee, USDA Forest Service, National Forest System, Mail Stop 1106, 201 14th Street SW., Washington, DC 20025 by express mail or overnight courier service. If sent via the U.S. Postal Service, they must be sent to the following address: U.S. Department of Agriculture, Forest Service, National Forest System, Mail Stop 1106, 1400 Independence Avenue SW., Washington, DC 20250–1106.

FOR FURTHER INFORMATION CONTACT: Tony Tooke, U.S. Department of Agriculture, Forest Service, National Forest System, Ecosystem Management Coordination; telephone: (202) 205–0830, fax: (202) 205–1758, or email: *ttooke@fs.fed.us.* Individuals who use telecommunication devices for the deaf (TDD) may call the Federal Information Relay Service (FIRS) at 1–(800) 877–8339 between 8 a.m. and 8 p.m., Eastern Standard Time, Monday through Friday.

SUPPLEMENTARY INFORMATION:

Background

In accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended (5 U.S.C. App. 2) and with the concurrence of the General Services Administration (GSA), the Secretary of Agriculture intends to establish the National Advisory Committee for Implementation of the National Forest System Land Management Planning Rule. The Committee will be a discretionary advisory committee. The Committee will operate under the provisions of FACA and will report to the Secretary of Agriculture through the Chief of the Forest Service.

The purpose of the Committee is to provide advice and recommendations on implementation of the planning rule. The Committee will be asked to perform the following duties or other requests made by the Secretary of Agriculture or the Chief of the Forest Service:

1. Review the content of and provide recommendations on directives related to implementation of the planning rule;

2. Offer recommendations on implementation of the planning rule, based on lessons learned and best practices from on-going or completed assessments, revisions, and monitoring strategies;

3. Offer recommendations on new best practices that could be implemented based on lessons learned;

4. Offer recommendations for consistent interpretation of the rule where ambiguities cause difficulty in implementation of the rule;

5. Offer recommendations for effective ongoing monitoring and evaluation, including broadscale monitoring, for implementation of the planning rule;

6. Offer recommendations on how to foster an effective ongoing collaborative framework to ensure engagement of Federal, State, local and Tribal governments; private organizations and affected interests; the scientific community; and other stakeholders; and

7. Offer recommendations for integrating the land management planning process with landscape scale restoration activities through implementation of the planning rule.

Advisory Committee Organization

This Committee will be comprised of not more than 21 members who provide balanced and broad representation within each of the following three categories of interests:

1. Up to 7 members who represent one or more of the following:
   a. Represent the affected public at-large
   b. Hold State-elected office (or designee)
   c. Hold county or local elected office
   d. Represent American Indian Tribes
   e. Represent Youth
2. Up to 7 members who represent one or more of the following:
   a. National, regional, or local environmental organizations
   b. Conservation organizations or watershed associations
   c. Dispersed recreation interests
   d. Archaeological or historical interests
   e. Scientific Community
3. Up to 7 members who represent one or more of the following:
   a. Timber Industry
   b. Grazing or other land use permit holders or other private forest landowners
   c. Energy and mineral development
   d. Commercial or recreational hunting and fishing interests
   e. Developed outdoor recreation, off-highway vehicle users, or commercial recreation interests

No individual who is currently registered as a Federal lobbyist is elegible to serve as a member of the Committee.

The Committee will meet three to four times annually or as often as necessary and at such times as designated by the Designated Federal Official (DFO).

The appointment of members to the Committee will be made by the Secretary of Agriculture. Any individual or organization may nominate one or more qualified persons to serve on the National Advisory Committee for Implementation of the Planning Rule. Individuals may also nominate themselves. To be considered for membership, nominees must submit a:

1. Resume describing qualifications for membership to the Committee;

2. Cover letter with a rationale for serving on the committee and what you can contribute; and

3. Complete form AD–755, Advisory Committee Membership Background Information.

Letters of recommendation are welcome. The form AD–755 may be obtained from Forest Service contact person or from the following Web site: *http://www.fs.usda.gov/Internet/*

FSE_DOCUMENTS/stelprdb5203568.pdf. All nominations will be vetted by USDA. The Secretary of Agriculture will appoint committee members to the National Advisory Committee for Implementation of the National Forest System Land Management Planning Rule from the list of qualified applicants.

Members of the Committee will serve without compensation, but may be reimbursed for travel expenses while performing duties on behalf of the Committee, subject to approval by the DFO.

Equal opportunity practices in accordance with U.S. Department of Agriculture (USDA) policies will be followed in all appointments to the committee. To ensure that the recommendations of the Committee have taken into account the needs of the diverse groups served by USDA, membership shall include to the extent possible, individuals with demonstrated ability to represent minorities, women, and persons with disabilities.

Dated: December 23, 2011.

Pearlie S. Reed,

Assistant Secretary of Administration.

[FR Doc. 2011–33535 Filed 12–27–11; 11:15 am]

BILLING CODE 3410–11–P

DEPARTMENT OF COMMERCE

Economic Development Administration

Notice of Petitions by Firms for Determination of Eligibility To Apply for Trade Adjustment Assistance

AGENCY: Economic Development Administration, Department of Commerce.

ACTION: Notice and Opportunity for Public Comment.

Pursuant to Section 251 of the Trade Act of 1974, as amended (19 U.S.C. 2341 *et seq.*), the Economic Development Administration (EDA) has received petitions for certification of eligibility to apply for Trade Adjustment Assistance from the firms listed below. Accordingly, EDA has initiated investigations to determine whether increased imports into the United States of articles like or directly competitive with those produced by each of these firms contributed importantly to the total or partial separation of the firm's workers, or threat thereof, and to a decrease in sales or production of each petitioning firm.

LIST OF PETITIONS RECEIVED BY EDA FOR CERTIFICATION OF ELIGIBILITY TO APPLY FOR TRADE ADJUSTMENT ASSISTANCE

[11/18/2011 through 12/21/2011]

Firm name	Address	Date accepted for investigation	Products
Anova, Inc	2400 Kerper Blvd. Ste. D90, Dubuque, IA 52001.	12/8/2011	The firm manufactures custom injection molded plastic parts and components such as plugs, clips, rings, handles and small doors.
Applied Engineering, Inc	2008 East Highway 50, Yankton, SD 57078.	12/7/2011	The firm manufactures aluminum precision machined components for commercial, aerospace, defense and medical markets.
Black Hills Nanosystems Corp	2445 Dyess Ave. Rapid City, SD 57701.	12/1/2011	The firm manufactures semiconductor devices, nanotechnology-based EFI devices to improve the safety and effectiveness of munitions.
My Music Machines, Inc	1038 Tomahawk Trail Scotia, NY 12302.	12/14/2011	The firm manufactures wind controlled musical instruments that are amplified electrically.
PJ Maxwell	700 East Park Avenue Libertyville, IL 60048.	11/15/2011	The firm manufactures kitchen utensils for the retail kitchen industry.
Poly Plastic Products, Inc	1751 S. Interstate Hwy 45, Ferris, TX 75125.	12/21/2011	The firm prints, laminates, and converts printed or plain plastics and specialty films into bags, rolls, pouches, and sheets.

Any party having a substantial interest in these proceedings may request a public hearing on the matter. A written request for a hearing must be submitted to the Trade Adjustment Assistance for Firms Division, Room 7106, Economic Development Administration, U.S. Department of Commerce, Washington, DC 20230, no later than ten (10) calendar days following publication of this notice.

Please follow the requirements set forth in EDA's regulations at 13 CFR 315.9 for procedures to request a public hearing. The Catalog of Federal Domestic Assistance official number and title for the program under which these petitions are submitted is 11.313, Trade Adjustment Assistance for Firms.

Dated: December 21, 2011.

Miriam Kearse,

Eligibility Certifier.

[FR Doc. 2011–33403 Filed 12–28–11; 8:45 am]

BILLING CODE 3510–WH–P

DEPARTMENT OF COMMERCE

Foreign-Trade Zones Board

[Docket 84–2011]

Foreign-Trade Zone 226—Merced, Madera, Fresno and Tulare Counties, CA; Application for Reorganization Under Alternative Site Framework

An application has been submitted to the Foreign-Trade Zones (FTZ) Board (the Board) by the County of Merced, California, grantee of FTZ 226, requesting authority to reorganize the zone under the alternative site framework (ASF) adopted by the Board (74 FR 1170, 01/12/2009 (correction 74 FR 3987, 01/22/2009); 75 FR 71069–71070, 11/22/2010). The ASF is an option for grantees for the establishment or reorganization of general-purpose zones and can permit significantly greater flexibility in the designation of new "usage-driven" FTZ sites for operators/users located within a grantee's "service area" in the context of the Board's standard 2,000-acre activation limit for a general-purpose zone project. The application was submitted pursuant to the Foreign-Trade Zones Act, as amended (19 U.S.C. 81a–81u), and the regulations of the Board (15 CFR part 400). It was formally filed on December 23, 2011.

The Second Annual Rural Legislative Day

scheduled Friday, January 27, 2012
From 9:00 a.m. – 2:00 p.m.

Cost is $40 per attendee
Which will cover the cost including lunch

Please share this information with Elected Officials, Businessmen, and others who would be interested in attending.

Fill out the attached registration form and mail to:

KIM BLANCHARD
UTAH ALLIANCE
PO BOX 95624
SOUTH JORDAN, UT 84095

UTAH LEGISLATIVE DAY
Friday, January 27, 2012
State Capitol Complex Rotunda

Registration Form

Name of Attendees _____
_____
_____
_____

Organization: _____
Mailing Address: _____
_____

Email: _____ **Phone:**_____

Amount Enclosed ($40/person): _____

Save the Date!
Milford Renewable Energy Fair
Hosted by
sutrec
southwest utah renewable energy center
April 26th, 2012 at Milford High School in Milford, UT
Student Contests:
Mini Wind Turbine design • Hydropower design
Electric Car Endurance Race
Displays from 40+ Industry Leaders
Want to participate?
Need more info?
Contact: Jake Hardman
jhardman@swatc.edu • 435-865-3943

AGENDA ITEM # XII-B.

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540

SOUTHWEST UTAH

Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

M E M O R A N D U M

TO: KENNETH L. SIZEMORE, EXECUTIVE DIRECTOR

FROM: GARY O. ZABRISKIE, DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT

SUBJECT: OUT OF STATE TRAVEL AUTHORIZATION

DATE: JANUARY 9, 2012

I have received the attached written request from our Senior Planner Darren Janes to attend the 2012 National Conference of the American Planning Association to be held in Los Angeles, California April 14-17.

I have also contacted our Circuit Rider Planner in Garfield County, Justin Fischer, about attending the conference. I am strongly encouraging both of these key members of our planning staff to attend this year's conference. The conference will provide a multitude of specialized training sessions for planners and provides professional level sessions in community and economic development issues that are just not available locally or in Utah. Justin has not yet confirmed his schedule or committed to the conference at this time, but I would like to receive authorization for both Darren and Justin at this time.

I last attended an APA National Conference in 2010 and found it invaluable to my professional development and gave me an opportunity for networking with other planners. I am not requesting to attend this year but would like to see these planners on our staff have the opportunity to attend this year's National Conference.

I am requesting that you ask the Steering Committee at the earliest opportunity for "Out of State Travel Authorization" for both Darren and Justin to attend this year's APA National Conference. This conference has the added advantage that it is within easy driving distance from southern Utah. We have budgeted travel funding sufficient for them to attend this conference.

Thank you for your attention to this matter and the ongoing support shown by the Five County AOG's Senior Management Team for our Community and Economic Development Program staff's professional education advancement which is furthered through participation in conferences such as this.

Please let me know of any concerns you may have with this request.

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540

SOUTHWEST UTAH

Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

Memorandum

To: Gary O. Zabriskie, Community and Economic Development Planning Manager

From: Darren Janes, Senior Planner

Date: January 9, 2012

Re: American Planning Association National Conference Registration and Out-of-State Travel Authorization

---

I am requesting your approval to attend the 2012 National Conference of the American Planning Association which will be held April 14-17, 2012 in Los Angeles, California.

I believe that the training sessions and peer networking provided at this conference will be of great benefit to my professional development and assist me in my position as Senior Planner at the Association. It should be noted that a significant focus of the conference will be on economic development, revitalization, regional economies, zoning and ordinances.

As my attendance will require out-of-state travel authorization, I ask that you present this request to the Steering Committee at its January meeting for their approval so that I can complete the conference registration process.

Thank you for your consideration of this request and assistance.

AGENDA ITEM # XIII.

STEERING COMMITTEE

REVIEWS

AREAWIDE CLEARINGHOUSE REVIEWS
FOR PLANNING DISTRICT V

NOTIFICATIONS - Supportive January 18, 2012

1. Title: MP 502 - BIG WATER SAND AND GRAVEL PIT

Applicant: Trust Lands Administration

Description: Staker Parson Companies, dba Western Rock Products has submitted an application for Materials Permit for common snad and gravel located within Sections 3 and 11 of T43S, R2E, SLB&M in Kane County. The gravel pit is known as the Big Water Pit and is located immediately North of the town of Big Water. Stake Parson Companies has proposed on their application to expand the mining area to the Northwest into Section 3. This additional area will be required to be reviewed by the RDCC. The permit area is approximately 128 acres. The term will be for 5 years.

Funding:	Amount	Agency	SAI #
	N/A	N/A	Received 12/5/2011

Comments: The Utah State School and Institutional Trust Lands Administration proposes to authorize the expansion of sand and gravel extraction operations on lands located northeast of Big Water. The expansion will occur on the north and east sides of the road which accesses the fish hatchery properties. Local officials in Big Water and Kane County support the project. Expansion plans must receive county land use approvals. (Ken Sizemore)

AGENDA ITEM # XIII. (Continued)

STEERING COMMITTEE

REVIEWS

AREAWIDE CLEARINGHOUSE REVIEWS
FOR PLANNING DISTRICT V

NOTIFICATIONS - Supportive January 18, 2012

2. Title: PS 8512 ESCALANTE VALLEY SALE PARCEL

Applicant: Trust Lands Administration

Description: The Trust Lands Administration is proposing that the following described land be offered for sale at public auction. Interest has been expressed in this land which would support a sale of this property. Township 35 South, Range 17 West, Section 17: ALL 640 Acres.

Funding:	Amount	Agency	SAI #
	N/A	N/A	(Received 01/06/2012)

Comments: The Utah State School and Institutional Trust Lands Administration proposes to sell 640 acres of land located in the Escalante Valley of Iron County. The parcel is under lease for agricultural purposes. Any future land uses will be subject to county land use authority. Regional policies support sales of trust lands because the local tax base will be increased. (Ken Sizemore)