Provo-Orem Transportation Improvement Project  
Executive Committee Meeting Notes

Thursday, November 9, 2017  
4 – 5 p.m.

Mountainland Association of Governments  
Conference Room  
586 East 800 North, Orem, Utah 84057

EXECUTIVE COMMITTEE MEMBERS:  
Teri Newell, Utah Department of Transportation, Region 3 Director  
Jerry Benson, Utah Transit Authority, President/CEO  
Jamie Davidson, Orem City Manager  
John Curtis, Provo City Mayor  
Andrew Jackson, Mountainland Association of Governments, Executive Director  
Bill Lee, Utah County Commission, Chairman

IN ATTENDANCE:  
Brent Schvaneveldt for Teri Newell  
Todd Provost for Jerry Benson  
Mayor Richard Brunst for Jamie Davidson  
Wayne Parker for Mayor John Curtis  
Andrew Jackson  
Bill Lee (arrived at 4:36 pm )

Other Attendees:  
Steve Meyer, UTA  
Janelle Robertson, UTA  
Mary Delamare-Schaefer, UTA  
Andrea Packer, UTA  
Karen Ritchie, WSP USA Inc.

Meeting called to order at 4:05 pm

1. Safety First Minute  
Think about what you post on social media  

Janelle Robertson

2. Information Items  

a. Change Order Summary  

1. Business light relocations  
2. FYI Items  
   a. Provo City Betterment Agreement for additional conduit on 700 North  
   c. Remaining contract money will go back to BYU.

b. Budget Update  

1. No notable changes since last meeting  
2. Board approval will be required for budget approved at the last meeting

Janelle Robertson
3. Need acknowledgement from the community that these items have been received
4. UTA budget hearing at the November 2017 meeting
5. Final approval of the 2018 UTA budget in the December 2017 meeting
6. Jamie Davidson and Orem City staff have been great to work with
7. 22 of the 25 new buses have been received between Meadowbrook and the Timpanogos facility
8. Utah Transportation Commission will be taking a ride on the new bus next week as they tour the corridor
9. $81M of the budget has been spent

c. **Schedule Update**
   Janelle Robertson
   1. Paving through the end of next week
   2. Approaches to the bridge
   3. University Parkway area business access
   4. 700 North striping; 700 North should be open soon
   5. Fun note: 700 North Halloween costume won BYU’s best costume
   6. Construction on BYU campus should start in December; weekly coordination is taking place now

4. **Naming of the Provo Orem BRT Line**
   Andrea Packer
   a. Reviewed the process guidelines for submitting entries
   b. Suggestion window was from October 23 through November 6
   c. There were 350 total submissions
   d. Submissions that did not meet guidelines, were duplicated, were vulgar or ridiculous have been eliminated
   e. 38 submissions presented today
   f. Narrow down to top 3 with 2 alternates for copyright/trademark search
      o PORT
      o Bee Line
      o Quick Connect (QC)
      o TimpRunner (alternate 1)
      o Utah Valley Express (alternate 2)

5. **Action Items**
   a. Motion to approve October 12, 2017 minutes, with stated edits, made by Todd Provost and seconded by Andrew Jackson; motion passes unanimously.
   b. Motion to approve Change Order for business lighting relocation made by Brent Schvaneveldt for Teri Newell of UDOT and seconded by Todd Provost for Jerry Benson of UTA; motion passes unanimously.

   Stated edits are:
   1. Remove Jayme Blakesley as he was not in attendance
   2. Add John Higgins, Marc Bowman, Brent Schvaneveldt and Teri McCabe to the list of attendees
   3. Add the word “and” between running and would on 4.a.
   4. Meeting time changed to 4 pm instead of 4:30 pm on 4.c.

6. **Input for Next Meeting**
   Steve Meyer
   a. UVTC Year End Summary
   b. Naming the line update
   c. December 14, 2017; 4:30 pm at UDOT Region 3 office; 658 N 1500 W, Orem; Conference Rooms A, B & C

7. **Other Business**
   a. When does the landscaping start? Landscaping is happening now on 700 North and east of UVU
   b. UVTC has requested an extended planting season. Landscaping material is covered by a warranty so the landscape companies are excepted the risk on continuing planting.

Provo-Orem TRIP Executive Committee
8. **Adjourn**
   a. Meeting adjourned at 5:05 pm