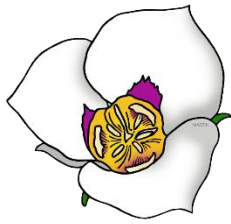


Disabilities Advisory Council Minutes



Meeting: Disabilities Advisory Council
Date: 8/29/2017
Start Time: 2:00 P.M.
End Time: 4:00 P.M.
Location: **Conference Room**
Services for Blind and
Visually Impaired
 250 North 1950 West
 Salt Lake City, UT 84116
Type of Meeting: Public Input Meeting

Members:	Present:	Absent:	Members:	Present:	Absent:
Peggy Augustine	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Shane Sadler	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ann Stephens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Angella Pinna	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jon Westling	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dustin Erektion	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Deborah Bowman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Krissie Summerhays	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kate McConaughy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Amber Foster	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Welcome and introduction:

Meeting began at 2:21 pm

Motion to accept minutes:

Could not vote on minutes, not a full quorum.

Meeting Agenda Items:

Public Input:

- Joyce from Coalition for People with Disabilities. Budget priorities for fiscal year 2019 include remainder of direct care staff salary increase and customized employment.
- Phone question: How is the Division doing with transitioning people off the waiting list? Answer: We have been steadily moving the 144 individuals off the waiting list that were recently selected. Additional temporary staff were hired to help expedite the process, which has helped everything go quickly and smoothly.

Department's Integrated Service Delivery: Angie Pinna

- Department of Human services is beginning a series of workgroups aimed at improving service delivery as a department, making services between divisions more integrated. It includes workgroups on training, evaluations, research, service delivery, and a few others. Most of the workgroups will go through the end of the calendar year, then they will present their findings/conclusions to Department leadership. Includes staff, providers, and representatives from the communities being impacted.

Caps and overtime funds with SAS: Bob Downing

- Department of Labor issued new standards/clarifications on minimum wage and overtime. This required us to do a better job tracking people and how many hours they spend working. One of the issues that arose was the six and a half hour day for SAS daily codes, which makes it tricky to track how long someone is actually working. We had to convert SAS daily codes to quarter hour codes. Any SAS employees working over 40 hours per week should be paid time and a half, which could deplete a budget. So either people absorb the overtime into their budget or request additional funds. In FY17, we had 549 people that had overtime billings, a total of \$55,435 in general fund. Respite was the most common service to experience overtime, 258 times. Right now, \$55,000 is something the Division is able to absorb, but it could potentially become more of an issue going forward. If this increases, the Division may have to explore other options to reduce this cost.

MySteps Demo: Ravi Darbhamulla

- The Division has been working on MySteps, a front facing client management system, for a while now. The software is really coming around now and will likely be deployed in the next year or so. It is currently focused on online intake, where people can fill out applications, upload documents, and track the status of their application. It will save progress and allow you to come back to your work if you need to stop at any time. (Finished with visual demonstration of the software).

Items for Next Month:

Meeting Adjourned at 3:48 pm

Next meeting is Scheduled for November 28, 2017 at 2pm.