

TOWN OF ROCKVILLE
2017-18 PROPOSED AMENDED BUDGET
October 11, 2017

	2017 AMENDED BUDGET	2017 ACTUALS	2018 APPROVED BUDGET	2018 TWO MONTHS ACTUAL	2018 ESTIMATED TEN MONTHS	2018 PROPOSED AMENDMENTS	AMENDED 2018 BUDGET	NOTES
GENERAL FUND REVENUES								
TAX REVENUE								
General Property Taxes - Current	77,131	77,327	79,251	7	79,308	64	79,315	Tax Year 2017 Budgeted Revenue - Wash Co
Prior Year's Taxes - Delinquent	4,950	4,854	2,000		4,500	2,500	4,500	Tax Year 2017 Budgeted Revenue - Wash Co
Fee-In-Lieu of Property Taxes	2,827	3,565	2,500	381	3,119	1,000	3,500	Tax Year 2017 Budgeted Revenue - Wash Co
General Sales and Use Taxes	25,492	29,270	25,000	5,587	19,413		25,000	
Transient Room Taxes	1,792	1,727	1,500	718	982	200	1,700	Increased to FY 2016-17 Level
Miscellaneous Tax Collections (County)							0	
Wash. County RAP Tax	2,532	2,968	2,400	489	2,411	500	2,900	Increased to FY 2016-17 Level
TOTAL TAX REVENUE	114,724	119,711	112,651	7,181	109,734	4,264	116,915	
LICENSES AND PERMITS REVENUE								
Animal Licenses	130	135	100		100		100	
Building Permit Fees	4,134	2,255	2,400	1,879	2,021	1,500	3,900	Anticipate Increase in Bldg Permit Fees
Habitat Conservation Plan	979	463	480	516	400	436	916	*Pass-thru Revenue to Washington County
State Building Permit Surcharge	41	23	24	19	20	15	39	*Pass-thru Revenue to Utah State
Simple Building Permits			125	75	50		125	
Zoning and Subdivision Fees	1,000	1,000					0	
Building Inspector Inspections				60	120	180	180	Anticipate increase in Bldg Insp. Fees
Business License Fees	1,080	1,120	960	85	960		960	
Business Licenses - Fire Inspection Fee	225	180	270		185		270	
Business Licenses - Late Penalty Fee	40	40					0	
Temporary Use/Special Event Permits	50	50	50		50		50	
Utility Permits	100	100					0	
TOTAL LICENSES AND PERMITS REVENUE	7,780	5,366	4,409	2,633	3,907	2,131	6,540	
CHARGES FOR SERVICES								
Application Fees	1,510	2,010	1,400	875	525		1,400	
BluCan Recycling Fees	3,027	3,029	3,016	781	2,236		3,016	* Pass-thru Revenue to WCSW
Cemetery Sales	450	450					0	
Fire Marshal Reviews - Building Permits			275		275		275	*Pass-thru Revenue to RSFPD
Solid Waste Collection Fees	21,337	21,400	20,959	5,390	15,568		20,959	*Pass-thru Revenue to WCSW
TOTAL CHARGES FOR SERVICES	26,324	26,890	25,650	7,046	18,604	0	25,650	
INTERGOVERNMENTAL REVENUE								
Class "C" Road Fund Distribution	27,863	29,578	20,000		20,000		20,000	Six Payments Received Every Other Month
State Grant - CLG Grafton Heritage Partnership Project (GHPP)			7,500		15,000	7,500	15,000	GHPP must match the State Grant
Refund of Exp from GHPP 50% Match for CLG Grant			7,500		7,500	7,500	15,000	GHPP must match the State Grant
State Grant - Tree Project			1,000		4,000	3,000	4,000	Awarded a \$4000 Grant
TOTAL INTERGOVERNMENTAL REVENUE	27,863	29,578	36,000	15,000	39,000	18,000	54,000	
BRIDGE ROAD PROPERTY REVENUE								
Bridge Rd - Rental Deposit - First & Last Month's Rent			3,090	1,048	500	500	500	Deposits due to new renter
Bridge Rd - Rental of Property	5,590	6,045		175	2,042	175	3,090	Rental through December, 2017
Bridge Rd - Rental Security & Pet Deposits				1,223	2,542	675	3,765	Deposits due to new renter
TOTAL BRIDGE ROAD PROPERTY REVENUE	5,590	6,045	3,090	1,223	2,542	675	3,765	

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COMMUNITY CENTER REVENUE								
Post Office Lease	588	588	588	98	490		588	
Rental of Community Center Apartment	6,600	6,600	6,600	1,100	5,500		6,600	
Rental of Community Center Facility	1,010	1,060	600		600		600	
Rental of Community Center Security Deposit	770	820	600		600		600	
TOTAL COMMUNITY CENTER REVENUE	8,968	9,068	8,388	1,198	7,190	0	8,388	
INTEREST REVENUE								
Interest Earnings	1,943	2,306	950	258	692		950	
Property Tax Interest & Penalties	179	241	65		65		65	
TOTAL INTEREST REVENUE	2,122	2,546	1,015	258	757	0	1,015	
MISCELLANEOUS REVENUE								
Donations								
Cemetery Donations							0	
Cemetery - Memorial Plaque Donations	240	240					0	
Community Center Donations	200	200	200		200		200	
Fundraiser Proceeds - Office Sales/Town Events	480	828	400	28	373		400	
Key Deposits for Dumpsters	56	56	75	2	10	(63)	12	Adjustment
Misc. Revenue - Other (Rd Aband., Address Change, Ect.)	(6)	394	300	385	485	570	870	Adjustment
Photocopies and GRAMA Requests	16	17	25		25		25	
Sale of Land Use Code	30	30					0	
Recycling Revenue (Binnies)	75	-	75		75		75	Recycling Proceeds transfer to Tree Fund
Refund of Expenditure - Other	1,011	1,206					0	
Rockville Daze Proceeds	1,087	1,087	1,200		1,200		1,200	
TOTAL MISCELLANEOUS REVENUES	3,189	4,058	2,275	415	2,368	507	2,782	
CONTRIBUTIONS AND TRANSFERS								
Beg. Savings Acct/Fund Balances to be Appropriated	18,697	17,822	22,950	192	24,158	1,400	24,350	
Transfer from Bridge Matching Fund to Bridge Capital Project								
Loan from								
Loan from								
TOTAL CONTRIBUTIONS AND TRANSFERS	18,697	17,822	22,950	192	24,158	1,400	24,350	
TOTAL GENERAL FUND REVENUES	215,257	221,085	216,428	35,146	208,259	26,977	243,405	

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MEMO FOR SAVINGS ACCOUNT/FUND BALANCES TO BE APPROPRIATED								
Restricted Funds								
Backhoe Replacement Reserve (Class "C" Fund)								
Cemetery Fund	360	377	600		600		600	
Cemetery Water Project								
Class "C" Fund	15,687	10,070	20,000	192	21,208	1,400	21,400	
Wash County RAP Tax Fund								
Savings Accounts								
DeMille Trust Fund Account (General Fund)								
General Fund								
Rockville Bridge Maintenance (General Fund)								
Rockville Bridge Grant Matching (General Fund)								
Sidewalk Maintenance (General Fund)	350		350		350		350	
Special Events - Rockville Daze, etc. (Gen. Fund)	300	300	500		500		500	
Tree Project Account (General Fund)	2,000	3,015	1,500		1,500		1,500	
TOTAL TO BE APPROPRIATED	18,697	17,822	22,950	192.00	24,158	1,400	24,350	

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GENERAL FUND EXPENDITURES								
GENERAL GOVERNMENT EXPENSE								
Elections	95		1,050			(1,050)	0	
Planning Commission	53	53	1,000		1,000		1,000	
Statutory Officer Compensation	5	5	1,200		1,200		1,200	
TOTAL GENERAL GOVERNMENT	153	58	3,250	-	2,200	(1,050)	2,200	
ADMINISTRATIVE EXPENSES								
Attorney Fees	6,139	6,293	5,000	891	4,109		5,000	
Accountant Fees - AUP (2016 & 2018)/Audit (2017)	2,558	2,558	5,000		2,500	(2,500)	2,500	Only required to have AUP for FY 2016-17
Bank Charges	363	331	300		300		300	
Books and Subscriptions	150	-	150		150		150	
Clerk Wages	35,920	29,070	37,716	5,486	32,230		37,716	
Deputy Clerk Wages	14,300	9,977	7,400	275	11,550	4,425	11,825	Beginning Salary Raised to \$11.00/hr.
Dues and Memberships	345	120	225	322	103	200	425	Adjustment
Employee Benefits	1,200	967	-	26	87	113	113	Adjustment due to Wage Increase
Internet and Website Expense	685	698	685	112	573		685	
Administration - Miscellaneous Expense			20		20		20	
Office Equipment	1,059	1,059	1,200		1,200		1,200	
Office Equipment - Supplies and Maintenance	1,194	894	600		600		600	
Office Supplies and Expense	2,515	1,897	2,609	28	2,581		2,609	
Outsourcing of Minutes	3,000	2,685	3,000	368	2,633		3,000	
Payroll Tax Expense - Administration	3,842	2,995	3,367	449	3,341	423	3,790	Adjustment due to Wage Increase
Postage/Shipping	1,192	1,290	735	105	630		735	
Public Notices	1,221	623	725		725		725	
Reconciliation Discrepancies					-		0	
Telephone	550	635	550	93	457		550	
Training and Education	520	808	600		600		600	
Travel & Per Diem	445	445	500	516	816	832	1,332	CIB & Transportation Meetings
TOTAL ADMINISTRATIVE EXPENSES	77,197	63,345	70,382	8,670	65,205	3,493	73,875	
CONTRIBUTIONS/DONATIONS EXPENSES								
Donations for Senior Lunch Program	300	300	300		300		300	
Donations for Grafton Heritage Partnership							0	
Donations for RSFPD Feasibility Study							0	
TOTAL CONTRIBUTIONS/DONATIONS EXPENSES	300	300	300	-	300	0	300	
INSURANCE EXPENSES								
Bond Insurance	300	300	300	100	200		300	
Liability Insurance	4,360	4,360	4,360	4,360	-		4,360	
Property Insurance	1,706	1,706	1,706	1,706			1,706	
Workers Compensation Insurance	492	492	492	492	492		492	
TOTAL INSURANCE EXPENSES	6,858	6,858	6,858	6,166	692	0	6,858	

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WASTE MANAGEMENT EXPENSES								
BluCan Recycling Services	3,017	2,761	3,069	512	2,557		3,069	
Dumpster Locks and Keys	55	55	-	93	7	100	100	Adjustment
Solid Waste Services	19,634	17,807	21,159	3,238	17,921		21,159	
TOTAL WASTE MANAGEMENT EXPENSES	22,706	20,622	24,228	3,842	20,486	100	24,328	
PUBLIC SAFETY EXPENSES								
Building Inspector Fees - Agreement w/Springdale				149	2,351	2,500	2,500	Contractual Fees for Bldg Inspector
Building Inspector Travel	450	-	450		-	(450)	0	Adjustment
Building Inspector Wages	2,500	748	2,500		-	(2,500)	0	Adjustment
Emergency Preparedness - CERT	300	161	1,200		1,200		1,200	
Fire Marshal Reviews for Building Permits	550	-	300		300		300	
Fire Marshal Reviews - Other	490	390	275		275		275	
Fire Inspections for Business Licenses	210	165	270	70	200		270	
Payroll Tax Expense - Public Safety	191	41	191		191		191	
Zion Canyon Police Allocation	15,000	12,983	20,000		20,000		20,000	
TOTAL PUBLIC SAFETY EXPENSES	19,691	14,488	25,186	219	24,517	(450)	24,736	
HIGHWAY AND PUBLIC IMPROVEMENTS								
Class "C" Road Maintenance	13,687	8,501	20,000		20,000		20,000	Class "C" Roads Fund
Class "C" Road Maintenance - Vehicle Expense	500	1,460	600	192	408		600	Class "C" Roads Fund
Class "C" Wash County Roads - Eagle Crags Maint	1,500	200	800		800		800	Class "C" Roads Fund
Rockville Bridge Maintenance	-	-	5,000		5,000		5,000	
Flood Drainage Maintenance	1,500	992	1,500		1,500		1,500	
Wildland Fire Mitigation	500			103	692	1,500	1,500	Adjustment
Utilities - Streetlights, Radar Speed Sign and Maint Contract	675	574	795		795		795	
TOTAL HIGHWAY AND PUBLIC IMPROVEMENTS	18,362	11,727	28,695	295	29,900	1,500	30,195	
PARKS, RECREATION AND PUBLIC PROPERTY EXPENSES								
Bridge Road Property - Miscellaneous Expenses	1,000	791	300		300		300	
Bridge Road Property - Utilities	407	307		92	93	185	185	Adjustment
Cemetery Maintenance	360	377	600		600		600	Cemetery Fund
Community Center - Maintenance	5,000	3,736	5,000	338	4,662		5,000	
Community Center - Major Repairs & Improvements	10,000	9,875	10,610		10,610		10,610	
Community Center - Utilities	4,500	4,518	4,500	846	3,654		4,500	
Groundskeeper Wages	2,500	1,230	2,677	305	2,372		2,677	
Janitorial Wages	718	648	683	137	547		683	
Payroll Tax Expense - Bldgs & Grounds	536	144	549	34	515		549	
Return of Community Center Rental Deposit	600	820	600		600		600	
Town Office Maintenance	300	147	150		150		150	
TOTAL PARKS, RECREATION AND PUBLIC PROPERTY	25,921	22,592	25,669	1,751	24,103	185	25,854	

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INTERGOVERNMENTAL EXPENDITURES								
1% Building Permit Surcharge	55	32			39	39	39	Due to Increase in Bldg Permits
Habitat Conservation Plan	1,265	818			916	916	916	Due to Increase in Bldg Permits
Utah Sales and Use Tax Expense	691					0	0	Moved to Capital Projects Fund
State Grant - CLG Grafton Heritage Partnership Project			7,500	15,000		7,500	15,000	GHPP must match the State Grant
Pass-Thru of CLG State Grant to GHPP			7,500	15,000		7,500	15,000	GHPP must match the State Grant
TOTAL INTERGOVERNMENTAL EXPENDITURES	2,011	850	15,000	15,000	15,955	15,955	30,955	
DESIGNATED ACCOUNT EXPENDITURES								
Sidewalk Maintenance	350	350	350	350	350		350	Sidewalk Repair Account
Rockville Daze Expenses	300	300	500	500	500		500	Social Events Account
Tree Project Expenses	3,000	3,015	1,500	104	5,397	4,000	5,500	Awarded a \$4,000 Grant; Tree Project Acct.
TOTAL SAVING ACCOUNTS EXPENDITURES	3,650	3,665	2,350	104	6,247	4,000	6,350	
MISCELLANEOUS EXPENDITURES								
Flag Project	75						0	
Fundraiser Expenses - Town Events	2,000	1,309	800		800		800	
Holiday Decorations - Grounds/Streets	473	473	250		250		250	
Miscellaneous Expenses	323	563	250	688	(303)	135	385	Adjustment
Town Social Events to Include Holiday Décor	884	638	400	121	279		400	
TOTAL MISCELLANEOUS EXPENDITURES	3,755	2,983	1,700	809	1,026	135	1,835	
TRANSFERS AND OTHER USES								
Transfer to: CLB Payment Reserve Fund	877	877	877	146	73	(658)	219	Adjustment
Transfer to: CLB Debt Service Fund	4,060	4,082	4,015	677	3,293	(45)	3,970	Adjustment
Transfer to: Bridge Capital Project				333	6,667	4,000	7,000	Incr. to Bridge Maint Acct.
Contribution to: Account Balances (Savings)	8,000	8,000	3,000				0	
Use of Restricted/Reserve Balance - Class "C" Road Funds							0	
TOTAL TRANSFERS AND OTHER USES	12,937	12,959	7,892	1,155	10,033	3,297	11,189	
APPROPRIATED INCREASE IN FUND BALANCE	21,715	60,637	4,918	38,013	4,030	(888)	4,030	
TOTAL EXPENDITURES	215,256	221,085	216,428	38,013	204,693	26,277	242,706	
							700	
MEMO FOR SAVINGS ACCOUNTS CONTRIBUTIONS								
Bridge Maint Matching Grant Account (Class "C")								
Bridge Maint Matching Grant Account (General Fund)								
Rockville Bridge Maintenance (General Fund)	5,000	5,000	1,000		5,000	4,000	5,000	Incr. to Bridge Maint Acct.
Capital Project - Rockville Bridge Project								
Sidewalk Maintenance Account (General Fund)	3,000	3,000	2,000	333	1,667		2,000	
Tree Project Account (General Fund)								
TOTAL CONTRIBUTIONS	8,000	8,000	3,000	333	6,667	4,000	7,000	

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DEBT SERVICE FUND								
DEBT SERVICE REVENUES								
Transfer from: General Fund for CIB Debt Service Fund	4,060	4,082	4,015	677	3,293	(45)	3,970	
Transfer from: General Fund for CIB Payment Reserve Fund	877	877	877	146	73	(658)	219	
Interest Earned on CIB Reserve Fund	27	48	60	6	54		60	
TOTAL DEBT SERVICE REVENUE	4,964	5,007	4,952	829	3,420	(703)	4,249	
DEBT SERVICE EXPENSES								
Beginning Fund Balance CIB Debt Service Fund	3,180	3,180	3,203	534	2,669		3,203	
Beginning Fund Balance CIB Payment Reserve Fund	4,165	4,165	3,567	297	3,270		3,567	
TOTAL AVAILABLE FOR APPROPRIATION	12,309	12,353	11,722	1,660	9,359	(703)	11,019	
DEBT SERVICE FUND								
DEBT SERVICE EXPENSES								
CIB Payment - Principal and Interest	4,060	4,060	4,060		4,015	(45)	4,015	
TOTAL DEBT SERVICE EXPENSES	4,060	4,060	4,060	-	4,015	(45)	4,015	
ENDING FUND BALANCE	8,249	8,293	7,662	1,660	5,344	(658)	7,004	

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CAPITAL PROJECTS FUND								
BRIDGE PROJECT REVENUES								
Transfer from: General Fund								
Matched Funds for Federal Highway	100,000	100,000						
Fundraiser Proceeds - Rockville Bridge Project	19,117	27,633		663	4,337	5,000	5,000	
Favrot Foundation - Phase II Bridge Engineering								
Favrot Foundation - Fundraising Expenses								
Hart Foundation - Phase I Bridge Engineering	50,556	56,524	25,000	98	24,902		25,000	Possible Donation from Eccles
Rockville Bridge Project Donations	575	735	440	116	324		440	
Interest Earned								
TOTAL BRIDGE PROJECT REVENUES	170,248	184,892	25,440	877	29,563	5,000	30,440	
Beginning Fund Balance								
Bridge Project - Fundraising/Donations	23,563	23,563	89,001	7,417	81,584		89,001	
Bridge Project - Transfer from Matching Grant Fund								
Total Beginning Fund Balance	23,563	23,563	89,001	7,417	81,584	0	89,001	
TOTAL AVAILABLE FOR APPROPRIATION	193,812	208,456	114,441	8,293	111,148	5,000	119,441	
CAPITAL PROJECTS FUND								
BRIDGE PROJECT EXPENSES								
Capital Project - Bridge Rehabilitation Match	100,625	100,625	69,250		69,250		69,250	
Bridge Rehabilitation Expenses							0	
Favrot Foundation Grant - Bridge Fundraising Expenses	2,281	2,281					0	
Utah Sales and Use Tax Expense					700	700	700	
Fundraiser Expenses - Bridge Project	2,614	12,020					0	
TOTAL BRIDGE PROJECT EXPENSES	105,521	114,927	69,250	-	69,950	700	69,950	
ENDING FUND BALANCE	88,291	93,530	45,191	8,293	41,198	4,300	49,491	

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BUDGET SUMMARY								
General Fund Revenues	215,257	221,085	216,428	35,146	208,259	26,977	243,405	
Debt Service Revenues	4,964	5,007	4,952	829	3,420	(703)	4,249	
Capital Project Revenues	170,248	184,892	25,440	877	29,563	5,000	30,440	
Total Revenues	390,469	410,984	246,820	36,852	241,242	31,274	278,094	
General Fund Expenses	215,256	221,085	216,428	38,013	204,693	26,277	242,706	
Debt Service Expenses	4,060	4,060	4,060	-	4,015	(45)	4,015	
Capital Project Expenses	105,521	114,927	69,250	-	69,950	700	69,950	
Total Expenses	324,837	340,071	289,738	38,013	278,658	26,932	316,671	