**Wasatch County Parks & Recreation**

**Minutes**

**August 8, 2017**

**Present:**

Danny Goode, Chairman

Spencer Park, Vice-Chair

Kendall Crittenden, Member

Steve Farrell, Member

Greg McPhie, Member

Mike Petersen, Member

Heath Coleman, Assistant Director

Amaria Scovil, Rec. Center Director

Brett Holmes, Rec. Center Maintenance

**Excused:**

Mark Nelson, Member

Tom Bonner, Director

Danny called the meeting to order at 4:02 p.m.

Danny opened with the minutes for July 11, 2017.

Greg made the motion to approve the July 11, 2017 minutes.

Steve Farrell 2nd the motion. Motion carries.

(Kendall abstained from voting since he was not present at the July 11th meeting.)

Danny asked if there were any public issues for future meetings – Sees none.

Danny asked if there was any other business for future meetings.

Greg McPhie commented that he spoke to Jamie regarding the meeting room conflict so that it won’t happen again. We met in the downstairs conference room today due to a scheduling conflict.

**Warrants:**

Heath presented the warrants from July 7th to August 2nd in the amount of $317,323.34.

Greg asked if we have started on the roof yet. Heath replied that the roof is not included in these warrants, but we have a bid that he will go over next on the agenda. The bulk of the warrants is Fair Days. Stirrin’ Dirt for the Derby is $129,000.00 and the Rodeo is about $100,000.00.

Heath reported that having the Derby two nights was a success. On Friday night there were only about 400 tickets left out of 6,000 and Saturday night was completely sold out. The Rodeo ticket sales were also very good and he believes that Friday night sales were up from last year. Heath said he will have final numbers next month.

Spencer asked if we help pay for the Charleston and Fourth of July Fireworks and Heath answered that we do not. The only fireworks we do are for Fair Days. We buy our fireworks for next year right now to get a 40 to 50% discount. The fireworks cost of $6,000. will probably go up next year because we added the 2nd night of the Derby. This year they spread out the 3 night show to 4 nights because when we bought them at this time last year we did not know we were adding a 2nd Derby night.

Spencer asked what the “Cowboy Money” was for and Heath explained that it is the money that is paid out to the contestants.

The Rodeo Specialty Act, Whiplash the Monkey, we pay for separately.

Greg made the motion to approve the warrants in the amount of $317,323.34.

Kendall 2nd the motion. Motion carries.

**Recreation Center Roof Repair RFP Opening:**

Heath reported that the Rec. Center roof leaks and said that this issue has been addressed a couple of times before. Heath asked Amaria, Rec. Center Director and Brett Holmes, Rec. Center Maintenance to attend this meeting, as they have been involved with the research on the different approaches we can take to repair the roof.

An RFP was sent out about a month ago to replace the whole roof with a membrane. In the RFP we specified to bid out a 45 mil and a 60 mil membrane. We would like to get that completed this Fall. We only received one bid, but did talk with two other companies and the prison. The two other companies did not offer a bid and the prison said they didn’t have enough time to even put a bid in for this Fall. We did advertise in the Deseret News, the Salt Lake Tribune and the Classified Website.

The current roof is metal and the main problem is that it expands and contracts with the hot and cold weather. Brett explained the various problems and the patching that has been done in the past. It has been recommended that everything south of the Rec. Center Hallway be covered. Heath explained that since the metal roof has ridges, they will put in foam to level it. Brett then explained the process that they put tongue in groove wood sheets over the top and screw those into the purling’s underneath, then put the TPO membrane over the top. The Rec. Center portion of the roof is 137,000 sq. ft.

Steve asked about the bid. Heath reviewed the bid we received from Red Roofing. The amount is $383,750.00 and that is for the 45 mil TPO membrane with a 2 year warranty from Red Roofing and a 15 year manufacturing warranty.

If we want to do the 60 mil TPO with a 20 year manufacturing warranty it will be an additional $22,677.00. Heath read through all the specifics of the bid and the consensus was that we should go with the 60 mil TPO with the 20 year manufacturing warranty.

Funding was discussed and Heath said that Tom had talked with Mike Davis and they will get a loan from the County and they will meet to come up with the terms of how the District can pay the County back.

Greg asked if this was our only qualified responsive bid and Heath said that it was. It was determined that since the agenda item stated, “Recreation Center Roofing RFP opening”, a decision could be made.

Steve made the motion to award the contract to Red Roofing and accept the 60 mil membrane as outlined in the bid.

Spencer 2nd the motion – Motion Passes

**Director’s Report:**

None at this time.

Greg expressed his thanks and appreciation to all of the Parks & Recreation staff for all of their unbelievably hard work in making Fair Days a success. He said everything went off without a hitch and praised them for a job well done.

Parade went well, even with the route change. Heath reported that the Parade entries were down from previous years. We had 80 entries this year compared to approximately 110 in the past. Parade lasted about an hour and 15 minutes and that the impact on the residents was good.

Mike Peterson brought up some comments and suggestions he had received. He asked if we had a Rodeo Queen this year. Heath responded that there is a plan in place and that Jon Provost will address that next month when we go over the rodeo.

Someone had asked him if we considered having the Parade on 1st West, from 5th North to 6th South.

Another concern raised by the public was that the Rodeo flow was a little slow with the advertisements between each event. He was told that the Program was just an advertisement and on Friday there was not a Day Sheet. The suggestion was to have a write up on the Announcer and to make it more informative and less commercialization.

Mike said that the bottom line was that the Rodeo and Fair Days were awesome and he just wanted to bring up the few suggestions he received.

Steve reported that he received a comment that the Dairy Ambassadors were not included. He also received a comment that maybe the auction should only be 1 night.

All in all, everyone agreed that all of the events and the entire Fair Days was a success. Heath said there will be a complete report at the next meeting when all the numbers are in.

Danny asked if anyone needed a closed session - none needed.

Greg made the motion to adjourn.

Spencer 2nd the motion – Meeting adjourned at 4:26 p.m.