



## *Stansbury Service Agency of Tooele County*

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The Regular Meeting of the Stansbury Service Agency of Tooele County was held Wednesday, August 9, 2017, at 7:00 pm, at the Stansbury Park Clubhouse, 1 Country Club, Stansbury Park, UT 84074. The agenda was published in the Tooele Transcript Bulletin and on Utah's Public Meeting Notice Website.

### **Business Meeting:**

**Call to Order:** The meeting was called to order by Chairman, Neil Smart.

**Pledge of Allegiance:** Gary Jensen led the Pledge of Allegiance.

#### **Roll Call:**

Gary Jensen - present  
Cassandra Arnell - present  
Rod Thompson - present  
Neil Smart - present  
Glenn Oscarson - present  
Mike Johnson - present

#### **Staff:**

Randall Flynn - present  
Miriam Alsup - present

### **Review and Adopt Minutes:**

**Rod moved to adopt the minutes of the Regular Meeting held on Wednesday, July 12, 2017, with no changes. Gary seconded the motion and the vote was as follows:**

<b>Gary - yes</b>	<b>Neil - yes</b>
<b>Cassandra - yes</b>	<b>Glenn - yes</b>
<b>Rod - yes</b>	<b>Mike - yes</b>

**The motion passed.**

### **Public Comment:**

**Jared Hamner, 469 Wheat Drive.** Jared, with Tooele County Chamber of Commerce, announced that the Chamber is hosting a Business Expo and Taste of Tooele County event on the 6th of September at the Benson Grist Mill. He requested that the Agency help get the word out.

**Gary Allen, 228 Lakeview.** Gary shared his concern with the lake weed mower not weeding close enough to the shoreline. He asked that the mower spend more time in the inlet near his home. Randall informed Gary that the mower is in his area every Wednesday and the mower had just cut a full boat load of weeds that day. Gary mentioned that they were away from home in the morning and didn't know if the mower was there or not.

Neil added that since the mower is new to the position, it will take him a while to learn the process better and possibly be able to mow closer to the shoreline. Neil thanked Gary for his input.

**Aaron Spilker, 6739 Old Mill.** Aaron reminded Randall to make sure the middle of the lake was weed-free for the triathlon taking place on the 19th, and Randall stated that that is part of the prepping plan for Stansbury Days.

**Tooele County Sheriff's Report :**

As there was not a Tooele County Sheriff Officer present at the meeting, Gary took the opportunity to praise the Sheriff's Department for their response and diligent work regarding the break-in of a personal vehicle, arrest of the individual, and return of stolen property.

**Possible Vote Items:**

**Sale of Ice Shack Lease:**

Ryan Struthwolf, owner of the Ice Shack, introduced the possible new owner, Nate Green. Ryan reported that with Board approval, Nate will purchase the business and take over the current lease.

**Gary made the motion to approve the transfer of the lease. Glenn seconded the motion and the vote was as follows:**

<b>Gary - yes</b>	<b>Neil - yes</b>
<b>Cassandra - yes</b>	<b>Glenn - yes</b>
<b>Rod - yes</b>	<b>Mike - yes</b>

**The motion passed with Mike adding that the lease will be transferred when confirmation of the sale has taken place.**

**Cell Tower Lease:**

Randall reported that the cell tower leasing company contacted him to discuss the expansion of users for the tower and a 30% increase in rental fees paid to the Agency. Mike suggested that Randall check with Roger Baker, Tooele City Attorney, to see what the city receives for property leased to cell tower owners. Neil encouraged Randall to move ahead with the negotiations after checking with Roger Baker, and then report back to the Board.

**Golf Pond Engineering Contract:**

Randall stated that since time was a concern for the engineering of the pond relining on Fairway #2, he talked with each Board Member, prior to the meeting, and received a unanimous vote to approve Ward Engineering for the project. Ward Engineering agreed to provide the engineering, survey and bid management for the same cost as the last relining project of \$6900. Rod questioned who would handle the construction management and Randall answered that he and Brett, with SPID, would oversee the construction management.

**Mike made the motion to ratify the granting of the contract to Ward Engineering for \$6900 for engineering, surveying and bid management for the Fairway #2 Pond Project noting that SPID is responsible for half of the cost. Gary seconded the motion and the vote was as follows:**

<b>Gary - yes</b>	<b>Neil - yes</b>
<b>Cassandra - yes</b>	<b>Glenn - yes</b>
<b>Rod - yes</b>	<b>Mike - yes</b>

**The motion passed.**



**Whistleblower Policy:**

Mike mentioned that discussion was needed regarding our current "open door" policy in the Personnel Policy & Procedures since it wasn't using actual wording addressing a whistleblower policy. Cassandra will draft a revision of the "open door" policy and present it when the policy is reviewed again by the Board.

Miriam added that she had corrected many typing errors in the policy and asked the Board if they wanted to address needed changes throughout the policy, or just the whistleblower policy. Neil suggested that Miriam present sections of the policy, several at a time, for the Board's review until the entire policy is reviewed.

**Pet Waste Station Bags:**

Neil reported that Charles Prows, owner of Backstage Grooming, had contacted him regarding providing doggie waste bags at the pet stations located throughout Stansbury Park. Charles would like to advertise his business on the bags he provides, and the Board will allow that upon approval of the advertisement.

**Manager's Report:**

Rod questioned Randall regarding dialogue with Ivory Homes and Randall responded that he has not actually met with Ivory Homes, but in his denial of approving a plat until the retention basin at Schooner Park was resolved, Ivory Homes is now interested in working with Randall and doing what they need to do to be compliant in finishing their development.

Glenn asked about the cemetery fence and Randall said that it is about 4 weeks out.

Mike mentioned that Steve West, with Tooele County Schools, informed him that the school district will not be helping in financing the cemetery fence.

Gary asked about Randall's meeting with the County Commissioners regarding ownership of the Millpond Bridge. Randall reported that after the commissioners and attorney reviewed the paperwork, they claimed ownership of the bridge and asked for a little bit of time in deciding how to handle the bridge maintenance and the center of Stansbury Parkway.

Randall asked that the Board approve the Manager's Report as part of Meeting Minutes so that it can be posted on Utah's Public Meeting Notice Website.

**Mike made the motion that from henceforth, the Manager's Report be part of the official Meeting Minutes. Gary seconded the motion and the vote was as follows:**

- |                        |                    |
|------------------------|--------------------|
| <b>Gary - yes</b>      | <b>Neil - yes</b>  |
| <b>Cassandra - yes</b> | <b>Glenn - yes</b> |
| <b>Rod - yes</b>       | <b>Mike - yes</b>  |

**The motion passed.**

Randall handed out a picture of a drinking fountain and asked the Board if this type of fountain was acceptable in placing one at Parkview Park, one at Village Park, and a wall-mounted version at Porter Way Park. Neil asked that Randall match the colors accordingly and Randall stated that he would, adding that each fountain is about \$810 and we will be receiving a \$3,000 grant from the county. Neil suggested that Randall go ahead and order, and install the drinking fountains.

**Board Members' Reports and Requests:**

**Gary Jensen** - Gary asked Randall who was responsible for changing out the garbage bags on the weekends around the clubhouse. Randall stated that the pool employees were responsible, along with Ryan, and now it will be Nate. Randall will talk with Nate so that he is aware that



garbage cleanup is part of his lease.

**Cassandra Arnell** - Cassandra asked for a short explanation of each agenda item on the agenda as it will help anyone to better understand what will be discussed. Neil suggested to Randall that a short explanation be added to the agenda items. Cassandra reported that in speaking with Randall about the lake report that he is going to generate, she has offered an outline to assist in understanding where the lake's health stands in relation to other lakes. She also asked Randall about replacing the US Flag in front of the clubhouse, and Randall answered that he had just done that.

Cassandra asked where the Agency's website stood as far as completion. Randall explained that he has pretty much given all the written information to the designer and we are now waiting on two volunteers to provide pictures. Discussion took place as to once Randall feels he has done all he can to provide information and pictures to the designer, then the Board can review the site and make suggestions and changes so everyone has some input. Neil added that since we are so near completion that once it is finished, then is the time for changes and redefining.

**Rod Thompson** - Rod stated that he hasn't had the opportunity to review the fuel statements from the past six months, but will look at them more closely. He added that he hasn't seen any improprieties, but will look into more of the details before next month.

**Glenn Oscarson** - Glenn mentioned that there will be a burial this Friday.

**Mike Johnson** - Mike asked Randall to include in next year's budget funds to hire an enforcement officer to work weekends. He feels that the Agency can legally charge non-residents a lake usage fee, but doesn't expect Randall to be the enforcer.

Mike asked about a more accurate cost estimate for the underpass, and Randall reported that it should be available by next week.

Mike asked about the progress at Sandhill Park, and Randall reported that there is not a specific completion date as the grass can't be planted during the hot weather, but they hope to have grass planted within the next two weeks.

**Neil Smart** - Neil asked Randall if he and Brett had made any plans regarding both Boards meeting to discuss the cost of watering at the golf course. Randall answered not as of yet.

### **Correspondence:**

Miriam stated that the only correspondence received was the email from Brian Jones that she forwarded to all Board Members last week. Neil mentioned that Randall addressed the issue with the low level on the 13th hole pond and explained the levels between the lake and the golf ponds. Randall explained that SPID has a deep well in Erda that affects the free flow of Rabbit Ditch and when the weather gets really hot, SPID will pump from that well limiting the flow of Rabbit Ditch and in turn, affecting the flow into the golf ponds.

**Financials and Bills:** checks were signed and the bills paid.

### **Work Session:**

Randall said that Stansbury Days was on the agenda in case anyone wanted to man a booth at Stansbury Days, and it was decided to think about it for the next year. Randall mentioned that it would be a good idea if Tooele Transcript ran an article on the regatta being open to

all watercraft this year, not limiting the entries to sail boats as in the past.  
Neil stated that he would like to move the Master Plan further up on the agenda as we near the last several months in the year.

**Mike made the motion to move into a Closed Meeting to discuss a personnel issue. Gary seconded the motion and the vote was as follows:**

<b>Gary - yes</b>	<b>Neil - yes</b>
<b>Cassandra - yes</b>	<b>Glenn - yes</b>
<b>Rod- yes</b>	<b>Mike - yes</b>

**The motion passed.**

**Following the end of the Closed Meeting, Glenn made the motion to adjourn the Regular Meeting of August 9, 2017. Cassandra seconded the motion and the vote was as follows:**

<b>Gary - yes</b>	<b>Neil - yes</b>
<b>Cassandra - yes</b>	<b>Glenn - yes</b>
<b>Rod - yes</b>	<b>Mike - yes</b>

**The motion passed and the Regular Meeting was closed.**



## Manager's Report

08/023/2017

1. Stansbury Days was a success. We had four participants in the Stansbury Cup Regatta and the Fireworks were well attended. Hundreds of people took advantage of the free swimming at the pool. Thanks goes to our fulltime employees who were here all day, keeping bathrooms in shape and garbage picked up. Our efforts to clear the triathlon route of lake weeds was also a success.
2. With the start of school, the pool will have different hours of operation. We will be open on school days from 4:00 pm to 7:00 pm. Holidays and Weekends, we will be open from 12:30 pm to 6:00 pm. Our last day of operation will be Labor Day.
3. I just got off the phone with a representative from UDOT and unfortunately, we did not receive any funding for the underpass project. We will be able to apply next year if we so choose. The representative indicated that there were requests for 6X more money than they had to spend. He also indicated that this had never happened before. Usually they have money left over at the end of the year.
4. I will be meeting with Triton Engineering this afternoon, to discuss the underpass project. I will report on that meeting in the Board Meeting tonight.
5. The revamp of the flower beds at the Gazebo is complete.
6. Pictures of our parks and facilities have been submitted by several residents. We are in the process of picking the pictures we would like to use for the website. We are still hoping to have the website completed, for review, by the end of the month.
7. The lake level is rising at a rate of about 1" per week. When the weather cools down that rate should speed up.
8. We have been experimenting with ways to make our lake weed mowing more efficient. We have been able to increase our loads and cut down on travel time, but we still have a lot of weeds to cut. I will give a full report on the conveyor system in the meeting tonight.
9. I am working with Gary to secure replacement trees for the dead sycamores on Stansbury Parkway. Once we have determined how many need to be replaced, we will order them. We hope to have them installed this fall.
10. I have asked Brett Palmer to put the golf course on the next SPID meeting agenda, which will be Sept. 19, 2017. I am going to invite Jeff Green to be there, as well. The intent is to discuss what needs to be done to improve the conditions at the Golf Course.
11. I am currently gathering data for a report on the Lake, which I hope to present to the Board in September.