

USDC GOVERNING BOARD MEETING MINUTES

Meeting Location:

Utah State Developmental Center
895 N. 900 E. American Fork, Utah

Meeting Date: May 17, 2017

Governing Board Present:

Angella Pinna, Director DSPD
Guy Thompson, USDC Superintendent
Carmen Pingree, Pingree Autism Center
Dr. Scott L. Smith, MD.
RaFawn Rogers, USDC Executive Secretary

Lana Stohl, DHS Deputy Director
Manuel Smiley, Consumer Advocate
J. Fred Jex, Project Mgr. Craig Construction
Don Gordon, USDC Parent Advocate

Excused:

Laura Anderson, Autism Council of Utah

Andrew Jackson, Exec. Dir. MAG

Public / Presenters Present:

William H. Exeter, USDC Project Manager
Lesa Howell, QA / Unit Director
Jordon DeHaan, Compliance Officer
Jennifer Peterson, Dental

Charles Goodman, DHS Prog. Administrator
Mark Forbes, Financial Manager
Andrew Jackson, Executive Director MAG

Business / Minutes Review: (Angella Pinna)

Governing Board Minutes Draft / March 16, 2017: Review & Approval: Dr. Scott L. Smith made a motion to approve the March 16, 2017 Governing Board Meeting Minutes as amended by Carmen Pingree. J. Fred Jex seconded the motion, approval was unanimous.

USDC Partnership / Buildings and Land:

Report USDC Northern Development / Hamilton Partners: (William Exeter)

Hamilton Partners requested an additional 14 acres of land to develop. Per the Attorney General's Office, there are legal and procurement issues.

1. Additional land development above the 7.7 acres requires a reissuance of the Request For Proposal (RFP).
2. If the legislature approves, a new Request For Proposal (RFP) will be released.

Project Update / Infrastructure request / Highland City Report: (William Exeter)

Per the Master Plan Development, Highland City requested significant impact fees. The city request ended negotiations with Hamilton Partners.

1. The USDC Project Manager is exploring options with Highland City, as well as working with other cities.

UDOT Traffic Study: (Governing Board):

Decisions per the UDOT Traffic Study show the need for a Central/Murdock Connector. All Board decisions are made for the people supported on this campus and for other people with disabilities.

1. As a Board it has been agreed to allow road access across USDC land. (Pending legislative approval) It is the Boards responsibility per input as to the location. The traffic study is a helpful tool and will be used as part of that process, but only as it applies to USDC.

Motion per Resolution: Carmen Pingree requested a motion; that the USDC Governing Board make a resolution to the Utah State Legislature. Request that the Legislature authorize the USDC Governing Board permission to move forward with development of the entire 143 Master Plan Acreage. Stipulate, that as the design process moves forward, that design proposals will be brought back to the Governing Board for review and approval.

1. As a part of that resolution, that the noted Central Connector Road (also known as the Murdock Connector Road) be approved with the following request:
 - a. Limit the speed to 25 mph.
 - b. Central Connector Road will have 2 lanes, with no center turn lane.
 - c. Bike lanes will be added along both sides of the road.
 - d. No roadside parking.

Second & Vote: J. Fred Jex seconded the motion. Angella Pinna requested a vote from USDC Governing Board Members. The resolution was unanimously approved by each.

USDC People and Culture:

Featherstone Ridge Dental Clinic / Fund Request: (Mark Forbes)

Motion /Closed Meeting: Guy Thompson, Superintendent requested that the Governing Board Meeting be closed to the public per discussion of fiduciary information. Carmen Pingree second, remaining Governing Board members voted in favor.

Open Public Meeting: Governing Board meeting was reopened to the public.

Motion / Funding Featherstone Dental Clinic: Lana Stohl made a motion; “To request approval to use funds from the DSPD Trust Account for startup costs pertaining to the Featherstone Dental Clinic Work Station. People with disabilities do not have adequate dental care. Featherstone Dental Clinic is a most valuable service. The pilot program has proven that this program is valuable and needed.”

Second and Vote: Dr. Scott L. Smith seconded the motion. Approval was unanimous per approval to appropriate funds.

Parent Satisfaction Survey: (Lesa Howell)

The USDC Parent Satisfaction Survey received 40 returned surveys from the approximately 200 requests.

1. High approval ratings were received in the following areas; work and job wages, home, family, Qualified Intellectual Disabilities Professional (QIDP) services and general overall wellbeing.

USDC Self-Reliance / Quality Services:

Exclusion Room / Policy 30.11.03 USE OF LEVEL II OR III BEHAVIORAL INTERVENTION: (Lesa Howell)

Policy 30.11.03 received review from the Governing Board. Careful consideration per page 4, and use of restraints were discussed:

1. If a restraint is used, a Restraint Review will take place with the USDC Interdisciplinary Team. The Review then moves to a higher level with assessment from the Human Rights Committee.
 - a. The Human Rights Committee has the ability to confer per emergency restraints if/when needed.
 - b. All restraints and their protocol per use must be written into the Individual’s Behavior Support Plan.
 - c. The Human Rights Committee does not have USDC employees as members.

- Review is from an outside source, providing complete and unbiased appraisal.

Motion / # Policy 30.11.03 USE OF LEVEL II OR III BEHAVIORAL INTERVENTION:

Lana Stohl made a motion to accept policy 30.11.03 as written.

Second and Vote: Carmen Pingree seconded the motion. Voting was unanimous to approve, no one opposed.

Therapies Building: (Guy Thompson)

Guy Thompson, Superintendent requested that a USDC Therapies Building be the next building presented to the State Building Board and the Utah State Legislature.

1. Currently Physical Therapy is held in four different locations across the USDC Campus. The old Recreation Building was built in 1942 and it houses a small gym.
 - a. The request includes demolition of the old Recreation Building, as well as a location inside the new building for each needed therapy.
2. The cost would be estimated at approximately 4 million dollars, not including furnishings.
 - a. Most therapy furnishings and equipment are already in use at the Center and would be moved to the new location upon completion.
3. Board members were receptive. Guy Thompson noted that once a Therapies Building proposal is in place, the request would then be presented to the State Building Board.

Energy Upgrades: (Charles Goodman)

1. Energy upgrade funds have been approved and several jobs completed. The study and survey process will provide a background for filling additional needs as they come up.

HVAC System Quailrun: (Charles Goodman)

1. **Quailrun HVAC:** The Quailrun HVAC upgrade bid has been awarded. The bid come in at 140 thousand dollars more than previously budgeted. Part of the work per controls and automation will be completed by the Utah State Developmental Center.
 - a. The Division of Facilities Construction and Management (DFCM) will finish the project.
2. **Admission Safe House (ASH):** Completion has been granted and the building has been turned over to the Developmental Center. ASH is occupied. Individuals like it and are excited to live there.
 - a. Demolition of the Woodland Building is on hold as may be used for other service needs.

USDC Operational Excellence:

Preventive Maintenance Audit: (Charles Goodman);

1. A Preventive Maintenance Audit was requested, however the Building Board declined. The regular audit will take place in the fall.

Dates to Remember:

June 8, 2017 Hill Celebration
 July 13, 2017 / 10:00 AM – Governing Body Meeting
 September 14, USDC Fall Conference
 September 27, 2017 / 9:00 AM – Note new date and time for Governing Board Meeting

