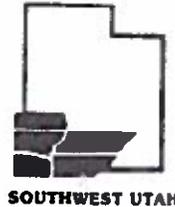


AGENDA ITEM # X-C.

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

M E M O R A N D U M

To: County Commissioners, County Clerks, County Administrators, City and Town Mayors, Clerks and Managers, Special Service District Representatives, Engineering and Architectural Firms and other interested individuals

From: *AOZ*
Gary O. Zabriskie, Director of Community & Economic Development

Date: September 20, 2011

Subject: Tutorial Workshop for the Utah Permanent Community Impact Fund Program

The Five County Association of Governments has scheduled a tutorial workshop/presentation for an important source of funding for community facilities, infrastructure and equipment in your jurisdiction. This workshop will take place in the conference room of the Association's Tonaquint Center High-Tech Business Park office in St. George. The address of our office building is 1070 West 1600 South, Building B.

The workshop is the "CIB 101 Tutorial Workshop" and will be conducted by staff of the Utah Permanent Community Impact Fund Board, known to most simply as the "CIB". It will be held on **Wednesday, October 19, 2011 starting promptly at 9:30 a.m. and will conclude by 11:30 a.m.** This tutorial will provide important information on "who can apply", "when you can apply", "how you apply" and "what comes next" after you are funded, such as the reimbursement procedures. Very recent changes in the CIB program will be explained.

Our Five County Association of Governments' Community Development program staff will also be at the workshop to discuss the Capital Improvement Lists that we solicit each year from your jurisdiction and later collectively, with your representatives, prioritize in your respective county so that applications on the list can be made in the following three CIB funding cycles.

Besides the representatives of our local jurisdictions, civil engineering and architectural firms in our region are also encouraged to send a representative who is directly involved in CIB grant/loan application preparation to this workshop. Any entity anticipating applying for CIB funding in 2012 is strongly encouraged to have a representative in attendance at this workshop.

If the date this workshop is being held is not convenient, the attached announcement flyer lists other dates it will be held elsewhere in Utah that you may also attend. Please do not confuse this CIB training workshop with the Community Development Block Grant (CDBG) "How to Apply" workshops which will be held in early November. These are separate funding sources.

A detailed map and driving directions to the CIB workshop is available online at: <http://www.fivecounty.utah.gov/contact/map.html>

Please RSVP your planned attendance at this workshop to me either via e-mail: gzabriskie@fivecounty.utah.gov or by phone (435) 673-3548, ext. 126. If you have any specific questions regarding the tutorial workshop you can contact me via the same.



APPLICATION TUTORIALS

TUTORIALS PROVIDE YOU WITH INFORMATION CONCERNING THE COMMUNITY IMPACT APPLICATION PROCESS:

- o WHO CAN APPLY
- o WHEN TO APPLY
- o HOW TO APPLY
- o AFTER THE AWARD - WHAT COMES NEXT
- o REIMBURSEMENT PROCEDURES

... 2011 UPCOMING DATES ...

THURSDAY, OCTOBER 13, 2011 @ 10:00 AM

Uintah Basin Association of Governments ~ 330 East 100 South ~ Roosevelt, Utah

WEDNESDAY, OCTOBER 19, 2011 @ 9:30 AM

Five County Association of Governments ~ 1070 W. 1600 South, Bldg. B ~ St. George, Utah

WEDNESDAY, OCTOBER 26, 2011 @ 2:00 PM

Six County Association of Governments ~ 250 North Main Street ~ Richfield, Utah

FRIDAY, OCTOBER 28, 2011 @ 3:00 PM

Bear River Association of Governments ~ 170 North Main Street ~ Logan, Utah

WEDNESDAY, NOVEMBER 2, 2011 @ 6:00 PM

Southeastern Utah Association of Local Governments ~ 125 East Center Street ~ Moab, Utah

... CONTACT ...

Candace Powers
Associate Fund Manager
Permanent Community Impact Fund
801-538-8765
e-mail: cpowers@utah.gov
<http://housing.utah.gov/cib/cib.html>