

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
September 7, 2011

Called to order by Chairman Walker at 6:40 p.m.

Commissioners Present: Chairman Dianne Walker, Commissioner Jim Bacon, Commissioner Robbie Beck, and Commissioner Michael Howard.

Fire District Personnel Present: Chief Paul Hewitt, AC/FM Scott Adams, AC Frank Heumann, AC Bob Zanetti, BC Bob Evans, BC Ray Huntzinger, Patti Berry, and Traci Madson.

Public Present: None.

I. Approval of Previous Meeting Minutes: Chairman Walker called for a motion to approve the minutes of August 3, 2011. Chief Hewitt noted one correction to the minutes: Carol Potter applied for a \$5,000 grant for the Pink Heals program, but it was turned down. With that correction, Commissioner Howard moved to approve the minutes, seconded by Commissioner Bacon, passed by all.

II. Public Input: None.

III. Commission Reports:

A. **Correspondence:** The Fire District has received several thank-you notes both from ambulance patients as well as for a summer camp that the crews were involved in. Chief Hewitt also reported that he receives many verbal compliments and commendations from the community regarding the crews.

B. **Financials:** All of the bills have been reviewed and signed.

C. **Other:**

IV. Old Business: None.

V. New Business: None.

VI. Closed Executive Session: Chairman Walker moved to go into a Closed Executive Session, seconded by Commissioner Howard, passed by all. A Closed Executive Session was held, after which Chairman Walker moved to go back into the Public Meeting, seconded by Commissioner Beck, passed by all.

VII. Staff Reports and Input:

A. Chief Hewitt reported on a first responder appreciation event put on by Newpark. Chief Hewitt shared a YouTube link related to the event.

B. Chief Hewitt reported on a summer camp at UOP that the crews participated in and received a nice thank-you note for. The Fire District has participated in other summer camps as well.

C. Chief Hewitt reported on a Lebanese law enforcement group that came in. BC Zwirn led a discussion on incident command.

D. Chief Hewitt reported on the recent Elk's BBQ in which Pete Emery was awarded firefighter of the year.

E. Chief Hewitt reported that he and Chief Wade Carpenter recently participated in a fundraiser with KPCW.

F. Chief Hewitt reported on a recent leadership symposium that he and others from the Fire District attended.

G. Chief Hewitt reported that several staff members attended the funeral of Steve Cox, South Davis Metro Fire District Fire Marshal.

H. Chief Hewitt reported that Captain Hales put together and hosted the annual North Summit Ambulance appreciation BBQ at the end of August.

I. Chief Hewitt reported that Joe Knight has been volunteering his time to drive one of the engines for the Pink Heals Tour through approximately five states.

VIII. Other: None.

IX. Adjournment: With no further business to come before the board, Chairman Walker called for a motion to adjourn, moved by Commissioner Bacon, seconded by Commissioner Beck, adjourned at 7:10 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held October 5, 2011, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson