



**WORK/STUDY AGENDA
SPRINGVILLE CITY COUNCIL MEETING
MARCH 14, 2017 AT 5:15 P.M.**

Multipurpose Room
110 South Main Street
Springville, Utah 84663

CALL TO ORDER- 5:15 P.M.

COUNCIL BUSINESS

1. Calendar

- March 21 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- April 04 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- April 05-07 – ULCT Mid-Year Conference, St. George
- April 11 – Work/Study Meeting 5:15 p.m.

2. **DISCUSSION/PRESENTATIONS**

- a) Monthly Directors Reports – Troy Fitzgerald, City Administrator
- b) Rodeo Grounds – John Penrod, Assistant City Administrator/City Attorney

3. **MAYOR, COUNCIL, ADMINISTRATIVE REPORTS**

- c) Discussion with Department Directors
- d) Commission, Board, and Committee Minutes
 - i. Parks and Recreation Board minutes for July 28, September 22 and November 03, 2016 and January 26, 2017
 - ii. Power Board minutes for February 08, 2017
 - iii. Spanish Fork/Springville Airport Board minutes for February 02, 2017
 - iv. Water Advisory Board minutes for January 10, 2017
- e) Mayor and Council Reports

4. **CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION**

The Springville City Council may temporarily recess this meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah State Code Annotated Section 52-4-20

ADJOURNMENT

CERTIFICATE OF POSTING

This meeting was noticed in compliance with Utah Code 52-4-202 on March 10, 2017. Agendas and minutes are accessible through the Springville City website at www.springville.org/agendasminutes. Council Meeting agendas are available through the Utah Public Meeting Notice website at <http://www.utah.gov/pmn/index.html>. Email subscriptions to Utah Public Meeting Notices are available through their website.

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

Meetings of the Springville City Council may be conducted by electronic means pursuant to Utah Code Annotated Section 52-4-207. In such circumstances, contact will be established and maintained by telephone or other electronic means and the meeting will be conducted pursuant to Springville City Municipal Code 2-4-102(4) regarding electronic meetings.

s/s - Kim Rayburn, CMC, City Recorder



SPRINGVILLE CITY PARKS & RECREATION BOARD

Minutes of the meeting held on July 28, 2016

Rotary 1 Pavilion - Rotary Park

ANNUAL SUMMER BARBECUE: 6:30 p.m.

CALL TO ORDER: 7:43 p.m.

COMMENTS FROM CHAIRPERSON: Gary Hooper gave Alex Roylance a big "Thank You"! Alex has served the City of Springville for 34 years. We will miss you, Alex! You have served the City very well. Kim Francom presented some branding irons recovered at Wayne Bartholomew Family Park to Lynn Bartholomew.

APPROVAL OF THE MINUTES: Katie Sosa made a motion to approve the minutes from the June 23, 2016 meeting. Kristin Valdez seconded the motion. Vote was unanimous in the affirmative.

PUBLIC COMMENT: Lynn commented that the lights at Bartholomew Park are still shining in the neighbors windows. Kim will work on getting this resolved. There is still a lot of noise at the park with people being there late.

RECREATION UPDATE: Corey Merideth reported that the state baseball and softball tournaments just finished up. They went very well. We started forming fall soccer and flag football teams. This is our last year for tackle football with Greg Thorpe and Brian Smith. Old bleachers at Bird Park will be replaced. It could take three years to replace all the bleachers throughout the city parks. We are getting bids for county recreation grant expenditures.

PARKS UPDATE: Alex Roylance reported that MGB&A Architects are working on Bartholomew Park design. WP architecture will replace restrooms at Kelly's Grove. World Folkfest is going on now and is being very well attended. Worn sod in the community park has been replaced. We will need a top dresser and seeder.

AQUATICS CENTER: City hired a new geo tech firm to get better solution for soil. We can use topsoil from aquatic center site at Bartholomew Park. Ad hoc committee came to the City Council work session. They went over colors and finishes. Floor plan is still the same from last meeting, except for bleachers over competition pool. We are hoping to get the dirt work started soon. Contractors will start getting bids from sub-contractors soon. We are still on schedule for October 2017.

ATTENDANCE: Kristin Valdez, Lynn Bartholomew, Dave Goodman, Katie Sosa, Gary Hooper. (Marc Penrod, Julie Kappas excused)

CITY REPS: Alex Roylance, Corey Merideth, Teresa Tipton, Kim Francom, Chris Creer

VISITORS: guests of board members

ADJOURNMENT: 8:00 p.m.

NEXT MEETING: August 25, 2016



SPRINGVILLE CITY PARKS & RECREATION BOARD

Minutes of the meeting held on September 22, 2016
Community Services Building – 443 S 200 E– 6:30 p.m.

CALL TO ORDER: 6:40 p.m.

COMMENTS FROM CHAIRPERSON: Gary Hooper welcomed Bradley Neel, our new Buildings and Grounds Director. We all look forward to working with Brad!

APPROVAL OF THE MINUTES: Dave Goodman made a motion to approve minutes from the July 28, 2016 meeting. Gary Hooper seconded the motion. Vote was unanimous in the affirmative.

RECREATION UPDATE: Corey Merideth reported soccer is in full swing as well as football. City will take over tackle football next year. We started pre-kindergarten and kindergarten basketball league. Recreation will be doing wrestling program now and flyers were sent out to the schools. Basketball signups are coming up. We dropped the Jr Jazz program as it was getting expensive. There will be corporate sponsors for the league. This change will be more beneficial to us and the community.

COUNTY RECREATION GRANT UPDATE: Early in March we voted on distribution of the grant funds; food and beverage cart for golf course, fencing, portable goals, soft-toss nets and drain grating for splash pad. New food cart costs \$10,000. Homerun fencing is ordered. Portable goals are being used. Drain grating will be ordered soon. Soft-toss nets we may not need. Funds left over will be for dirt at rodeo grounds.

AQUATICS CENTER: Groundbreaking was last Tuesday! Site work bid package came back around \$500,000 under budget. The rest of the bid packages are going out next week.

PARKS UPDATE: Kim Francom reported that phase two of Bartholomew Park is on hold. Aquatics center grounds will need all of the soil there, so it won't be going to Bartholomew Park. Kim just found free sand at point of the mountain for Bartholomew Park. Only cost to the City is fuel to go pick it up. Kim will put barricades up when sand is distributed on the beach. Parks crew aerating and fertilizing parks.

2017 PARKS AND RECREATION BOARD MEETING SCHEDULE:

January 26

February 23

March 23

April 27

May 25

June 22

July 27

August 24 @ Jolley's Ranch

September 28

November 2

ACTION ITEM: Marc Penrod made motion to approve 2017 Parks and Recreation Board meeting schedule as proposed. Katie Sosa seconded the motion. Vote was unanimous in the affirmative.

ATTENDANCE: Gary Hooper, Dave Goodman, Katie Sosa, Marc Penrod (Kristin Valdez excused)

CITY REPS: Brad Neel, Corey Merideth, Teresa Tipton, Kim Francom, Chris Creer

VISITORS: None

ADJOURNMENT: 7:08 p.m.

NEXT MEETING: November 3, 2016



SPRINGVILLE CITY PARKS & RECREATION BOARD

Minutes of the meeting held on November 3, 2016
Community Services Building – 443 S 200 E – 6:30 p.m.

CALL TO ORDER: 6:47 p.m.

COMMENTS FROM CHAIRPERSON: Gary Hooper

There won't be a meeting in December since it is the end of the year, so the committee should look ahead to the items for next year's agendas. Budgets and such will be coming up, but the board can come up with ideas before January's meeting. Julie Kappas suggested finishing the book that lists the five and ten year goals. Gary agreed and noted that sometimes money is an issue and sometimes recommendations can't be made due to other restrictions.

APPROVAL OF THE MINUTES: Marc Penrod made a motion to approve minutes from the September 22, 2016 meeting. Julie Kappas seconded the motion. Vote was unanimous in the affirmative.

Julie asked if there would be additional Christmas lights this year. Kim Francom responded that additional lights and snowflakes were purchased. There are more new light poles so more snowflakes were needed to hang on them. The Chamber of Commerce hasn't pitched in for lights yet, but said that they would. Next year we should be able to get more. There has been talk of decorating with additional lights to create a winter wonderland in the splash pad area to draw foot traffic through the park. Kristin Valdez and Julie Kappas both mentioned that the lights last year were awesome.

Brad Neel reported that a citizen has emailed him to suggest a "Welcome to Springville" sign be placed on the north end of Springville, similar to the one that is on the highway before going under the railroad tracks south of Main Street. The citizen also asked what can be done to improve the land and appearance on both of the freeway exits. Brad asked the committee for feedback. The problem might be that the city doesn't own property where a welcome sign could be placed, and the city doesn't own the area by the freeway.

Brad also discussed another citizen, Dee Bradford, which owns property on the Mapleton bench and wants to put a fence on the creek bed to prevent deer from entering his orchard. He wants the fence to be on the trail property. Marc Penrod said that Dee doesn't live in Springville. Kim added that the area has already been cleared of vegetation and the fence will ultimately go on the side of his property. Brad mentioned that there is only 20 feet of land between where access is needed for trail maintenance.

Brad also wanted the committee to be aware that Jake Smith, Greg Smith's son, wants 2-3 acres of city area to rebuild a Springville fort in order to reenact the pioneer days. This is part of his idea to form a Sons of Utah Pioneers program similar to the existing DUP in order to honor Springville pioneers. Gary said this idea has come to the committee previously, and the area at Jolley's Ranch near the barn had been discussed. Julie said that Dr. Ken Creer had done a lot of cleanup there, and Kim confirmed that it has been cleared. Julie said that bringing in a log cabin was their plan. Brad said that when Jake spoke to him he had suggested doing it at Community Park. An area for log cabins isn't in the Community Park plan. Kim said that there are plans for two future pavilions at Jolley's Ranch. Gary noted that this discussion will definitely come up again. Kim is bothered that they want two to three acres that are open and not fenced, just open browsing area. He said that the park doesn't have that much area to spare. Brad added that it might be possible to consider putting cabins at Dry Creek, but parking could be an issue. Marc suggested that maybe a place could be found down by the rodeo arena. Brad said that this could be presented to City Council if necessary. Gary said that the maintenance, access, parking, and so forth are all considerations and that Jake needs to have a specific program in mind. There would eventually be more than a couple of cabins. He asked what the committee suggests, or whether they want to just see if it

goes further. Julie said she likes the idea of using the area near the rodeo grounds better than other places because there is room for parking already. It would be easier to monitor rather than the up in canyon.

RECREATION UPDATE: Corey Merideth reported that Flag Football and Soccer seasons have finished. A new basketball league for pre-K and Kindergarten age children has been started and has been quite successful. Registration for basketball is currently going for 3rd through 12th grades. Wrestling is a new program and there are over 40 kids signed up, which is great for a first year program. It is basically just organized chaos. There were eight mats going at one time, and one kid won 7 matches. The program will grow each year, there are good coaches but next year we need to find a way to get more parental help. Springville hosts matches on Wednesday nights at 5:30 pm. The Pre-K through 1st graders are divided to different areas for the meets. Meets are held with other south county wrestling programs from Santaquin, Payson, Salem and Spanish Fork. Several parents have personally thanked Corey for bringing the wrestling program to Springville Recreation. Basketball placements are coming up and schedules will soon be finished for those leagues to begin playing.

COUNTY RECREATION GRANT UPDATE: Corey reported that with the remodeling and new golf course contract, the money for a used food/beverage cart was approved. Alpine Country Club decided not to sell their old cart, and Finance Director Bruce Riddle and city staff decided that a new cart was not within the budget. The grant money would be lost if not used, so from last year's capital improvement plans it was decided that two batting cages could be purchased with that money. Approval was received from Bruce, then the bids were taken, and two batting cages will be placed at Bird Park where the playground used to be. Julie asked if there would be a fence around it. Corey answered that it would be open without a fence and available for all teams to use. It should be installed by next spring. This will make a big improvement to the park, and eventually there could also be batting cages at Memorial Park. An extra \$1600 from the grant paid for dirt at the rodeo grounds and the riding club picked up the balance.

AQUATICS CENTER: The final price of the project was approved at last Tuesday's City Council meeting. The city is just over a million dollars short of the projected cost. The additional balance will possibly be covered by city reserves and power revenue. Construction is approved and the contracts are being signed. Once the groundbreaking had taken place the utilities and water lines were put in place. Kim asked when it should be finished, and Corey said that the projected finish date is December 8, 2017.

PARKS UPDATE:

1. Bartholomew Park phase II – Brad reported that it is moving forward. Plans were reviewed with the city attorney, city administrator, and the new community development director. The original plan was to keep Bartholomew Park consistent with other parks, but will actually be more of an outdoor venue. Gary mentioned that parking lot is too small. Brad acknowledged the issue could be remedied by perhaps creating some drop off spots. Corey added that the new reservoir in American Fork will probably take pressure off our park once it is completed. Brad mentioned that park admission fees for non-residents is being reviewed, but it creates more restrictions to prove water quality and such if there is a charge for admission. Gary mentioned that Herriman City has struggled with parking issues at their reservoir. The main problem is because the location is in the middle of a residential area. Julie said that there's not much at the reservoir in Spanish Fork. Marc likes that the parking for Bartholomew is away from the neighborhood, and he hopes that the design isn't majorly changed. Brad responded that the west area might be expanded from the previous plans with the idea of protecting neighbors. Kim noted that the gravel area on the east side can't be paved because of underground springs. Brad said that perhaps there will be a day use area with trails and a canopy for shade. He admits that it is not a high priority since there are so many other projects, but the issue is being discussed within parks staff. Another possibility is a nature area with wood chips on the ground.
2. Community Park repairs and future - Kim reported that this item will be done tomorrow. Staff has spent the past few days putting on the finishing touches and it looks good and very smooth. In the spring they will be able to tell whether more grass seed will be needed. The Bureau of Reclamation has been busy rechanneling the creek

as part of the June Sucker project, and is supposed to be finished by the end of November. They wanted to leave some beaver ponds, and they seem happy with the project. The wood shreds need to be hauled away. Their grinder was different than ours, so the wood chips are too long and thick and can't be used. Restrooms are all closed and the systems will be blown out. Some citizens have expressed that restrooms should still be open, but staff needs to adhere to the winterizing schedule. Christmas lights are already going up on Main Street.

3. Bird Park playground equipment – Brad said that Springville families miss having playground equipment at Bird Park, and parents would like to have that feature again in the park for younger children to keep busy while they are watching ball games. Corey and Brad discussed ideas about where to place equipment, either west of the shack or preferably east of the shack (due to vandalism). Funding would be necessary, but are subject to budgeting issues from the new aquatic center. If there are extra funds then playground equipment should be considered. Kristin said she likes that idea. Brad added that there would be safety nets and such. Julie asked if there's enough room between the bleachers and the softball field to put the playground. Kim said that new equipment should be geared toward younger kids since older ones should be watching games. In the past there has been a problem with high school aged kids doing graffiti and vandalism. Marc asked if the high school kids might make trouble there during their lunch time. Kim noted that the vandalism at the skate park has gone down considerably since they built the new junior high school. Kids are no longer at school right next to the skate park.
4. Updates for park winter preparations: Kim already reported regarding installation of Christmas lights and winterizing restrooms.
5. Tree planting memorial at Big Hollow Park: Kim reported about a memorial for Jack Dyal who was killed by a car on his bicycle. The family was able to take part, it was very nice. Gary DeHeer and Cameron Hardman were key in putting together the memorial. The Dyal family has much appreciation and said that it was very healing for them.

ACTION ITEM:

- There are no action items.

Brad mentioned that the Smiths Marketplace construction is planned to be done in December, but the opening will be in June. With a new operating budget, stocking the shelves, and other considerations, Smiths wants to have the opening in the next fiscal year.

ATTENDANCE: (Dave Goodman excused) Gary Hooper, Julie Kappas, Kristin Valdez, Marc Penrod

CITY REPS: Brad Neel, Corey Merideth, Kim Francom, Chris Creer, Shirley Green

VISITORS: None

ADJOURNMENT: 7:28 p.m.

NEXT MEETING: January 26, 2017



SPRINGVILLE CITY PARKS & RECREATION BOARD

Minutes of the meeting held on January 26, 2017
Community Services Building – 443 S 200 E – 6:30 p.m.

CALL TO ORDER: Katie Sosa called meeting to order at 6:34 p.m.

Kim Francom welcomed Paul Defa to the board meeting. He is the new Cemetery Sexton/Parks Supervisor in the Buildings and Grounds department.

APPROVAL OF THE MINUTES: Kristin Valdez made a motion to approve minutes from the November 3, 2016 meeting. Katie seconded the motion. Vote was unanimous in the affirmative.

PUBLIC COMMENT: The Sons of the Utah Pioneers started in 1933. In 1935 Springville was one of the first chapters. In 1952 the chapter went missing. Jake Smith reinstated the Springville chapter. He wants to have an active, skills chapter. Last week, they had a meeting where Jake taught how to tap maple trees. He teaches old pioneer skills. There are some old pioneer cabins and relics that may be destroyed or lost if something isn't done with them. He would like to re-create Fort Springville. Kristin asked how much area would be needed to do this. About two acres would be needed. The pioneer village in Provo is on a half-acre. Kim Francom thinks there may be space at the community park. He also mentioned Cherrington Park and rodeo grounds area could be considered also. Jake's brother told him that the state may have some funds for a project like this. The old fort covered area of 400 North to 400 South and 400 East to 400 West. Journey could provide labor for the project.

RECREATION UPDATE: Corey Merideth reported that they have started basketball. They are also doing adult volleyball and the number of participants has grown. Recreation department is working on budget for next year.

POLICIES: Most of the policies that the City has were never recorded. Policies need to be updated and recorded. Corey wants the Parks and Recreation Board to make recommendations for the major ones. Corey will prepare them for the board to review. Let Teresa know which policies need to be discussed.

AQUATICS CENTER: Construction meeting was held today. Citizens were asking questions which led Corey to realize that progress reports need to be conveyed to them. Springville City's GIS person, Michael Philp, flies a drone over the construction site every week and posts it to the City website and Facebook page. New automated pump system was just set. Contract was originally set for occupancy by December, but project is behind because of weather. Brick mason will begin work on February 6th. Gym footings will be poured tomorrow. Bruce Riddle (Finance Director) and Corey are working on coming up with fees for the center. Revenue looks better than expenditures. There will be a difference between resident fees and non-resident fees. Provo's non-resident pass is \$125 higher than resident pass.

PARKS UPDATE: Kim Francom commented that the parks staff has been moving snow for a month. Parks department is over snow removal for City facilities (parking lots and sidewalks). Kim commented that people are getting stuck in Bartholomew Park. Restoration project at the community park is awesome. Someday we should name the community park. City has suspended outside (super leagues, club leagues) play at the community park.

HERITAGE TREES AT THE CIVIC CENTER: Brad Neel led the discussion on our heritage trees. Four heritage trees reside at Civic Center Park. The oldest trees were planted by the Pioneers. These trees are getting deadfall. We have safety concerns because of amount of people that use the park at the splash-pad and playground. Some of the trees may need to be removed. It is recommended that we remove and replant seven trees around Liberty Fountain. City personnel will go by standards of removal before any trees are removed.

Springville City owns the street trees and city arborists are the only ones who can plant, remove, trim, etc. City ordinance states the rules for these trees.

BARTHOLOMEW PARK PHASE II: Brad Neel reported that the original plan for Bartholomew Park is gone and there is a new plan now. Berm will be placed on southwest corner of park for sound barrier. Hopefully, construction will start before our busy season. Fence and fees for parking has been discussed. If we charge an entrance fee to the park, water would need to be chlorinated and lifeguards provided. Parking fee for non-residents could be charged. Snack shack operation is going out for bid.

SNOW REMOVAL FOR JOLLEY'S PARKING LOT: Kim said there are a lot of requests for parking at Jolley's Ranch to be available for snowmobilers to park their vehicles. We are caught between making citizens happy and cost of maintenance to keep it plowed. Public Works department would have to help with their larger vehicles to remove the massive amount of snow that is there now. Concern is the possibility of vandalism when gates are open. Lynn Bartholomew suggested people get a sticker to be able to park up there, and then their license plates would be on record.

ACTION ITEM:

- There are no action items.

ATTENDANCE: Kristin Valdez, Katie Sosa, Lynn Bartholomew, Marc Penrod (Julie Kappas and Gary Hooper excused)

CITY REPS: Brad Neel, Corey Merideth, Kim Francom, Chris Creer, Teresa Tipton, Paul Defa

VISITORS: Jake Smith

ADJOURNMENT: 7:36 p.m.

NEXT MEETING: February 23, 2017



**MINUTES FOR THE REGULAR MEETING
OF THE POWER BOARD
OF THE CITY OF SPRINGVILLE, UTAH
WHITEHEAD POWER PLANT
FEBRUARY 8, 2017 – 6:30 A.M.**

MEMBERS PRESENT: Councilman Craig Conover, Chairman Clair Anderson, Travis Ball, Patrick Monney, Liz Crandall, Mark Lamoureaux, Rod Andrew

MEMBERS ABSENT: None

DEPARTMENT STAFF: Leon Fredrickson, Brandon Graham, Shawn Black

Minutes were transcribed from recording by Kami Ashby, Power Board Secretary.

CALL TO ORDER

The meeting was called to order at 6:30 a.m. by Chairman Anderson. The members were in attendance as listed with Rod Andrew joining the meeting as shown in the minutes.

APPROVAL OF THE MINUTES

A motion to approve the December 14, 2016 meeting minutes as transcribed was made by Mark Lamoreaux. The motion was seconded by Liz Crandall, with the motion being passed by unanimous vote.

BUSINESS

1. RESOURCE AND RATE FINANCIAL REPORT

- a. RATE REVENUE SUMMARY – FY17, AS OF JANUARY 31, 2017:** Mr. Fredrickson reported that, with 58% of the fiscal year elapsed, kWh sales are at 65.2% of budgeted amounts and revenues are at 62.8% of budget. The residential and large commercial rate classes are showing growth, which has been expected. The January 2016 to January 2017 comparison shows a 2.95% kWh growth and a 2.67% revenue growth, with an additional 160 customers added to the system.

Rod Andrew joined the meeting.

- b. RESOURCE COST REPORT – FY 17, AS OF DECEMBER 31, 2016:** The handout provided by Mr. Black showed that the blended resource costs were up for the month in comparison to November 2016. The WHPP CAT engines produced 800,000 kWh for December. The month was in line with budget predictions. The City's baseload energy needs have been holding steady for the last few years. It is possible that the baseload will continue with minimal growth due to solar projections and customer conservation.

REPORTS

- 1. DISTRIBUTION:** Mr. Graham reported that crews have started work on the 2017 schedule of Capital Projects. The Compound Substation circuit 601 is being upgraded with larger conductor, with crews working on 200 N. from 400 E. to 900 E. Three (3) existing live front switches will be changed to dead front switches in the Industrial Park for improved reliability. This has been decreasing the number of outages for the Industrial Park customers due to damage caused by vermin and snakes.
A list of new development projects was provided for the Board members to review at their convenience. There were four (4) outages for January. None of the outages were caused by the recent heavy snow storms.
- 2. GENERATION:** Mr. Black reported that the crews have replaced the twenty (20) year old natural gas flow meters that were reporting incorrectly due to the pulse timer. This affected the actual emission output from the engines. Mr. Black is also working on completing the Air Permit for the new CAT engines. Springville is currently shown as a major source producer with a maximum NOX, etc., output of 230 ton of emission. The permit was put in place when the Plant was running on a consistent basis during the Enron scandal in 2001 – 2002. Currently the plant output is less than the 70 ton which could make it a minor producer designation. If the Wasatch Front area maxes the Federal NOX output requirements the commercial producers will need to

implement stringent management techniques. Mr. Black is working with Administration to determine if a move to minor producer may benefit the City. A requirement to increase the height of the CAT emission stacks along with the other four (4) engines was also noted.

Crews are also working on installing a generation protection relay on the CAT's in order to close in Springville's generation for Black Start capability.

BUSINESS

- 2. DISTRIBUTED GENERATION RATE POLICY DISCUSSION:** Mr. Monney presented a rough draft of a possible utility bill adjustment that would detail the breakout of electrical charges, i.e.: connection fee, monthly service fee, and energy fee. A more detailed description of what is included in the electrical service to a home would provide better customer service and increased customer knowledge of their usage, especially in the growing solar customer base. Any solar over generation would be applied to the customer's usage fees with the balance being zeroed out to the City's benefit once a year. Mr. Conover would like to see how a change of the utility bill format would affect the citizens.

Craig Conover and Travis Ball were excused from the meeting.

The Board was in agreement that, at the least, a utility bill adjustment needs to be done as soon as possible with a long term goal in mind to have a correct Distributed Generation Rate Policy in place. Staff was instructed to assess the utility bills and determine if it would be possible to make the change and show more transparency in the cost of power, with the findings due at the next meeting. Staff was also instructed to re-present a proposal already on the table for an initial Distributed Generation Rate Policy. The item was tabled until the March 2017 meeting.

OTHER

There were no additional items brought to the table.

ADJOURN

The meeting was adjourned at 8:00 a.m. by Chairman Anderson. The meeting was adjourned without a motion or vote.

Spanish Fork/Springville Airport Board Meeting Minutes

Held Springville City Council Work Room

February 2, 2017 4:00 pm

Board Members in Attendance:

Doug Ford - Spanish Fork
Jason Miller - Springville Councilman (phone)
Brandon Gordon – Sp.Fk. Councilman
Matt Taylor – Chairman - Spanish Fork
Brian Park - Springville

Staff:

Bruce Riddle – Springville City Finance
Cris Child – Airport Manager
Dave Anderson – SF City Planner
Jason Sant - SF City Assistant Attorney
Jared Johnson – SF City Engineering Dept.
Dave Bradford - Airport Facilities Manager

Absent/Excused:

Clair Anderson – Springville

Public Attendees:

Steve Wilson - Utah Aviation Services

Mike Bond

Public Comment. A Motion was made by Brian Park and seconded by Brandon Gordon to use the funds raised by public donations to build the “Maureen Robinson Memorial Pavilion” replacing the existing canopy pavilion near the mailboxes at the Airport. The vote was unanimous in favor.

A motion was made by Brandon Gordon to waive the 2017 Ground Lease payment on the 6 hangars that have been impacted by the failure to complete the South Gate ramp paving prior to Winter. The motion was seconded by Doug Ford. The vote was unanimous in favor.

Item 1. Minutes from the January 5th meeting. A motion to approve the minutes was made by Brian Park and seconded by Brandon Gordon. The vote was unanimous in favor.

Item 2. Facilities Report. Dave Bradford reported on efforts to keep the snow cleared which has been extremely taxing due to record snowfall this year. Fuel use is way up. Hamilton Brothers Electric came and repaired the PAPI lights. Dave also expressed gratitude to Springville City’s maintenance department for all their help in keeping our equipment running.

Item 3. Financial Report. The monthly Financial Report was presented by Bruce Riddle. A motion to approve the report was made by Doug Ford and seconded by Brian Park. The vote was unanimous in favor.

Item 4. Airport Design Standards. Continued.

Item 5. Airport Manager Salary. Continued.

Item 6. ImSar Addendum. An addendum extending the time for construction of the ImSar manufacturing facility was presented to the Airport Board. A motion recommending that the Councils approve the ImSar addendum was made by by Brandon Gordon and seconded by Doug Ford. The vote was unanimous in favor.

Item 7. Fundraiser Request. Hadley Estepp requested to hold a fundraiser on the Airport for a Police Dog Vest. The board expressed their support of the idea with a tentative date for the fundraiser of June 17th, 2017. Hadley agreed to investigate insurance availability and then update the Board with more details.

Other Items: None

The meeting was adjourned at 5:50 pm. The next meeting will be held at 4pm on March 2, 2017.

1 **MINUTES OF THE SPRINGVILLE CITY WATER BOARD**

2
3 Tuesday, January 10, 2017

4 6:30 a.m.

5 110 South Main Street

6 Springville, Utah 84663

7

8
9 **ATTENDANCE**

10
11 Councilmember

12 Richard Child

11 Secretary

12 Marcie Clark

13
14 Board Members

15 Alton Beck

16 Nile Hatch

17 Calvin Crandall

18 Rollin Hotchkiss

19 Rod Andrew

20 Bryan Boshell

21 John Clemons

14 City Staff

15 Brad Stapley – Public Works Director

16 Shawn Barker – Water Superintendent

22
23 The minutes from the December 13, 2016 meetings were reviewed. Mr. Beck made a motion to approve. Mr.
24 Clemons seconded. All were in favor.

25
26 Mr. Barker gave an update on the recent avalanche up Bartholomew Canyon, which has impeded access to the
27 Bartholomew tank. It was just below the tank, about 100 feet long. His crews have made it about half way through
28 the snow with their equipment. The County has given some assistance. That tank is at the end of its life cycle.

29
30 Mr. Stapley stated that we've done fairly well with the water situation. The rain is melting the snow and the ground
31 is soaking it up. Hobble Creek hasn't gone up much, maybe 10-15 cfs. We'll continue to watch the storms and
32 prepare. Avalanches become a problem after rain and ice builds up. Crews went out last week before the rain to
33 clear out critical storm drains. We had help from other divisions and departments clearing cul-de-sacs with
34 backhoes. We also had an incident with a backhoe tipping over while clearing the road up to Spring Creek Tank.

35
36 Mr. Hotchkiss opened the discussion on Culinary Water Tiered Rates. Mr. Hatch showed the group what he came up
37 with. He displayed a graph that shows monthly summer consumption for years 2012-14, by tier. There are a lot of
38 people in tier 0, with no consumption, but they are still paying the base rate. Tier 1 is getting a bargain because their
39 rate is lower than what it used to be (\$0.95/thousand gallons). Tier 2 is where most of the consumption is.
40 Springville water is cheap and the tiered system has worked.

41
42 Mr. Hotchkiss displayed a companion graph (histogram) that revenues coming into the City because of water (fee
43 structure). It shows a revenue profile. We're getting almost \$4,000 out of people that don't use any water; they're
44 just paying the base fee. The biggest tier in terms of consumption (number of users) is tier 2. Tier 3 has fewer users,
45 but it generates more revenue. Mr. Hatch figured the baseline (average monthly revenue) is \$2.4 million per month
46 per summer. Mr. Hotchkiss asked if he had a graph that showed volume of water. Yes - the first graph titled
47 Monthly Summer Water Consumption by Tier shows volume.

48
49 Mr. Hotchkiss mentioned that any time we move the boundaries of tiers, we start with those near the edge.

50
51 Mr. Hotchkiss stated that there are an infinite number of ways to accomplish an increase in revenue. What
52 philosophy do we like and what sensitivities are we thinking of? If we change the rates themselves, then some of the
53 people within an existing tier are going to bear some of the cost, even if they're not close to a boundary. Who should
54 bear this?
55

January 10, 2017

Draft

1 Mr. Stapley reviewed the water revenue from 2014-15, from the budget documents. They don't seem to match up
2 with Mr. Hatch's numbers. Mr. Hatch would like to look at that and calibrate the data.
3

4 Mr. Hotchkiss stated that we can continue to go over the analytics, or we can go to City Council. What would the
5 City Council tolerate? Mr. Stapley mentioned that the City's first budget retreat is January 24th, where the City
6 Council will get a snapshot of what each department in the City needs and is asking for. Mr. Barker stated that he is
7 looking at doubling his budget this year, based on what he needs (Bartholomew Tank, Lower Spring Creek Tank,
8 aging pipelines, etc.). We will have a better direction from City Council next month. Mr. Stapley anticipates
9 bonding for some of this infrastructure. Mr. Hatch stated that bonding is just a different way of getting residents to
10 pay for it. Mr. Stapley mentioned that the debt service in our water budget is \$182,000 a year. The debt service for
11 the sewer department is almost a million dollars, because we had to upgrade the treatment plant. Where the water
12 department sits in regard to debt is very good. We have about \$12 million dollars in pipeline repairs just in the first
13 phase of Plat A, in a 4-phase program to get these pipelines up to date. What we have is not complete, but we'll have
14 better direction in February.
15

16 Mr. Hatch presented two core questions:

- 17 1. How much revenue annually do we want to increase?
- 18 2. Who should bear it? Should it be individuals that we shift to other tiers, or everybody, or high end users?
19

20 Cl. Child stated that City Council likes to be competitive with our neighbors. Mr. Hatch showed with another table
21 that Springville water is a bargain. Cl. Child doesn't think City Council will go for a 25% increase.
22

23 Mr. Hotchkiss stated that bond issues show that we made a mistake. Infrastructure should be paid for out of rates and
24 revenues. We need to know how much the water department needs.
25

26 Mr. Stapley and Mr. Barker are working on a long term plan and next month we'll have a better idea of what is
27 needed.
28

29 Cl. Child thanked everyone on the Water Board for their work. The work that is done here is invaluable.
30

31 Mr. Hotchkiss asked if we have a contract with Mr. Hatch yet. Mr. Barker is working on it.
32

33 Mr. Stapley gave an update on the 400 S. Well #2. We're looking to award that job by Feb 21, 2017. The bid
34 opening will be Feb 7th. They should be starting the project in early March. It will be done with a cable tool.
35

36 Mr. Stapley will work on a graph and get it out to the Water Board before the February meeting.
37

38 Mr. Beck asked what percent of the general fund money comes from enterprise funds. Mr. Stapley said it is 5%
39 across the board. If the water department gets \$100, \$5.00 goes to the general fund.
40

41 Mr. Stapley mentioned that he will be encouraging City Council to form a streets utility to help pay for street use.
42

43 Mr. Hatch asked a clarifying question – are the tier boundaries too generous and should we move them back a bit?
44 He thinks tiers 1 and 2 should be adjusted, since 95% of the users fall in those tiers. Everyone agreed.
45

46 Mr. Andrew moved to adjourn. Mr. Hatch seconded. All were in favor.
47

48 **Adjourn** – This meeting adjourned at 7:32 a.m.
49
50

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7

MINUTES OF THE SPRINGVILLE CITY WATER BOARD

Tuesday, February 14, 2017
6:30 a.m.
110 South Main Street
Springville, Utah 84663

8
9 **ATTENDANCE**

10
11 Councilmember
12 Richard Child

Secretary
Marcie Clark

13
14 Board Members
15 Alton Beck
16 Nile Hatch
17 Calvin Crandall - excused
18 Rollin Hotchkiss - excused
19 Rod Andrew
20 Bryan Boshell
21 John Clemons

City Staff
Brad Stapley – Public Works Director
Shawn Barker – Water Superintendent

22
23 The minutes from the January 10, 2017 meeting were reviewed. Mr. Hatch stated that some of his quotes were
24 credited to Mr. Hotchkiss. He will let Ms. Clark know what they are later. Mr. Clemons made a motion to approve.
25 Mr. Hatch seconded. All were in favor.

26
27 Mr. Hatch displayed his presentation, which showed a new way to represent what has been shown in the past. It
28 contains more information, but is easier to consume the information faster. The first slide showed average water
29 consumption of all households for summer months 2012 through 2014. A large number of households, around 500,
30 are consuming 0 gallons of water and just paying the base rate. The vast majority of users pay the base rate and no
31 fee for the first 5,000 gallons. The next group pays \$0.95/1,000 gallons, which is less than what it used to be before
32 the tiered rates were established. A really large fraction of households are paying a discount compared to where we
33 were in 2003. The Baseline: Consumption slide shows that that the top 1% of the households consume about 10% of
34 the water. Baseline: Revenue slide shows the fee for each tier growing, the more you use.

35
36 Mr. Hatch explained the impact of boundary changes on revenue. If you're near the boundary, then you're going to
37 move to a higher block. If average revenue is about \$2.8 million, and we move all the blocks back 10%, then we end
38 up at about \$2.86 million. If we move the blocks back 50%, then we get \$3.32 million. It doesn't move the revenue
39 dial very much because most of the consumers are already in the lower tiers. These figures are assuming the same
40 consumption of water as we've seen in the past.

41
42 Impact of Tier Fee Changes in Revenue slide showed that raising the fees by a percentage will increase the revenues.
43 It's really direct.

44
45 Mr. Hatch tested a couple of things. He proposed a 25% increase in revenue and showed what happens to the
46 consumer. The tier boundaries weren't changed, but the fee was. The first third was in the lowest tier, then the next
47 third in the second tier, etc. He showed the percentage change in cost of water by usage level at 33%, 67%, and 95%.
48 A lot of people would be angry. Mr. Stapley predicted anarchy with that kind of change. Mr. Hatch stated this
49 representation does a good job at showing what we face if we impose this on people.

50
51 Mr. Hatch met a couple of times with City staff; one of which was with Administrator Troy Fitzgerald. Mr.
52 Fitzgerald suggested he look at a new tier block at 40,000 and raise the fees a little – 5% on lower tiers, 10% on
53 middle section, and 10% on higher tiers. From a revenue perspective, it generates about 5.6% incremental revenue.
54 Not much. We've been protecting the low users. The question is, who's going to bear the cost?
55

1 Mr. Fitzgerald gave Mr. Hatch some data from neighboring communities. Mr. Hatch figures the data is old, from
2 around 2011 or 2012. He's pretty sure everyone has raised their rates. If we were to implement Spanish Fork's old
3 model, we would have a 22.4% decrease in revenue. If we went with Provo's old model, we would see a 21.5%
4 increase in revenue. We would charge less to high end users and more to low end users. It wouldn't encourage
5 conservation. Mapleton's water fees are high. Their model would give us a 29.2% increase in revenue. They charge
6 about \$42.00 for base and low end use, where Springville charges \$12.00. Mr. Andrew added that Mapleton doesn't
7 have a lot of high density housing; they have larger lots and they probably need the revenue.
8

9 Mr. Beck explained that this exercise is to try to figure out which scenario will help us best pay for infrastructure.
10 Mr. Hatch stated that we need to figure out how much we need in total, how are we going to spread it over time,
11 therefore what do we need per year, then we can generate a variety of choices for who pays what and they can be
12 discussed in more detail.
13

14 Mr. Stapley distributed a spreadsheet titled Project Schedule, Budget, and 5-Year CIP Plan. He explained the
15 different Projects. He also added inflation figures and anticipated growth factors. The growth will include impact
16 fees. As we grow, our base gets bigger. The expenses will also go up because we will have more to take care of. It's
17 a difficult thing to do. The hard part is deciding where to stick the projects.
18

19 Mr. Stapley discussed Hobble Creek Tank #2. It's in red on the spreadsheet, because that tank was constructed in
20 1956. It has a 50-year life, which is standard for a tank. That tank should have been replaced 10 years ago. We are
21 in the process of getting quotes to study each tank and determine how much life they have left in them. The Lower
22 Spring Creek Tank was built in 1948 and should have been replaced in 1998. We know based on our growth, we
23 need a new tank. The cost of that tank is figured with inflation costs, which can be changed. The spreadsheet also
24 includes pipelines that were installed in 1920's, 1940's, 1950's and 1960's. Most of the 1920 pipelines are in the Plat
25 A area. He displayed a graph that showed the trend of water leaks. According to the graph, in 2024 we should only
26 have about 10 leaks per year in that area. That's not very bad. So we could probably place those 1920 replacements
27 out further.
28

29 Mr. Andrew mentioned that the pipes around Nestle didn't even last 30 years because of the soil out there. They
30 have jockey pumps to keep the pressure right for fire protection and now the pumps started running all the time. He
31 wonders if we have more leaks in the City and don't even know it. Mr. Barker stated he does leak detection every
32 year, but it's not the whole City.
33

34 Mr. Stapley explained that the spreadsheet is an overall picture of CIP projects and how the money moves from year
35 to year. By the year 2021, we will have a \$2 million problem because of the projects the previous year. If we move
36 the projects back, we can help the budget. The spreadsheet is very fluid, depending on what rates are and what
37 projects are in each year. The revenue schedule is very aggressive. Mr. Stapley distributed a handout that shows
38 Springville's water rates compared to Spanish Fork, Provo, and Mapleton. It shows that residential rates are 48.08%
39 of our neighbor's, which is terrible. We're not charging enough money to keep our water system going. Commercial
40 rates are 80.55%.
41

42 Mr. Stapley went back to the 5-Year CIP Spreadsheet. Starting in next budget year, which starts in July, he has put in
43 a \$2.00 increase in base rate for the next four years (that is 8.83% equivalent). He also added a 4.5% increase to the
44 tiers per year. In those four years, Mr. Stapley is adding a 50% total increase, which will bring us up to almost what
45 we should be and what surrounding communities are charging. Without raising the base rate or increasing the tiered
46 rates, we will be millions of dollars in the hole in just a few years. This is not "doomsday". It is manageable, but it's
47 going to take a lot of manipulation. Mr. Stapley wants to keep Springville at about 1% below our neighbors overall.
48 By next month we will have tank answers and more information on aging pipelines. We will complete our multi-year
49 plan on what we want to do.
50

51 Mr. Beck added that citizens don't understand why we raise rates. We need to explain it well. Mr. Andrew
52 suggested we think 50 years out, not just 20 years. We may not have enough water in 50 years to maintain
53 landscaping as we know it today.
54

55 Mr. Stapley mentioned that the 400 S Well #2 Project bid came in last week. Only two contractors bid on it. The
56 low bidder is a reputable contractor out of Rexburg, Idaho. It will be awarded next week. We will be going with a

1 30" diameter well and a 24" casing, which if it works, and there's enough water, we can go up to 5-6,000 gpm.
2 Between the 20" casing that would get us 3-4,000 gpm and the 24" casing, it's only a \$10,000 difference.
3
4 Mr. Boshell moved to adjourn. Mr. Clemons seconded. All were in favor.
5
6 ***Adjourn*** – This meeting adjourned at 7:36 a.m.
7
8

DRAFT

Monthly Department Reports

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1) Administrative Services
Community/Public Relations
Economic Development
Information Technology
Volunteer Coordinator
Human Resources
Recorder
Justice Court</p> <p>2) Assistant City Administrator
Finance Department
Accounting
Treasury
Utility Billing</p> <p>Springville Library</p> <p>Hobble Creek Golf Course
Golf
Restaurant</p> <p>Recreation & Community Events Department
Community Events
Pool
Recreation
Senior Citizens</p> <p>3) Assistant City Administrator
Legal Department
Legal
Risk Management
CTC Coordinator
Victim Advocate</p> | <p>Department of Buildings and Grounds
Cemetery
Facilities
Canyon Parks
City Parks
Urban Forest</p> <p>Community Development Department
Building
Code Enforcement
Planning
Business Licensing</p> <p>4) Springville Museum of Art</p> <p>5) Power Department
Distribution
Electrical Operations
Generation
Metering</p> <p>6) Department of Public Safety
Ambulance/EMT
Emergency Preparedness
Fire
Police</p> <p>7) Department of Public Works
Engineering
Streets
Water
Water Reclamation</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Human Resource Report

February 2017

Kathy Hansen, PHR

Department	Position	Status	Notes
Golf	<i>Seasonal Workers</i> <i>Greens Superintendent</i>	Part-time Full-time	in-process 1 new hire
Public Safety	<i>Police Officers (3)</i>	Full-time	in process
Storm Water	<i>Compost Attendant</i>	Part-time	2 new hires
Recreation	<i>Referee</i>	Part-time	5 new hires
Water	<i>Maintenance Worker</i>	Full-time	in-process
Power	Utility Planner	Full-time	in-process

Total number full time hires in February: 1

Total number part time hires in February: 7

Springville City Monthly Department Report
City Recorders Office – March 2017

Goal #1 – Compliance with Federal and State Statute and Springville City Code				
Strategy – To maintain compliance with all postings and notices.				
Measures	February		FY2016	FY2017 (Target)
Percentage of City Council, Boards & Commissions Agenda's posted within 24 hours of meeting on the States website	Council	Boards	100%	100%
	100%	100%		
Percentage of City Council minutes presented to the Council for approval no later than two meetings after the meeting date	90%		90%	100%
Percentage of Boards and Commissions completing annual training	0%		0%	100%
Percentage of GRAMA requests responded to within ten business days	#Total Received 6	#Complete 6	100%	100%
	Received Electronic 6	#Pending 0		
Goal #2 – Implement an updated electronic document management system and contract work flow approval process to track records more efficiently.				
Strategy – Provide an efficient filing system for ease of access to records. Maintain current system to the best of ability until updated software can be implemented.				
Measures			2016	2017 (Target)
Number of fully executed documents, ordinances, resolutions, contracts and agreements received	# Completed		Total	n/a
	8		160	
Percentage of fully executed documents scanned and filed within 30 days	100%		100%	100%
Goal #3 – Management of Electronic Media				
Strategy – Develop a policy and procedure to preserve and maintain email and social media postings to meet State Records requirements.				
Measures			2016	2017 (Target)
Percentage of electronic media segregated and stored by State retention schedule	0%		0%	100%
PASSPORTS				
Passport New Applications Received	150		446	
Passport Photo's Processed	79		249	
Execution Fees/Overnight Fees	\$3575.00		\$11252.95	YTD Rev.
Photos	\$1027.00		\$3236.00	\$14,488.95

Significant Events:

Springville City Monthly Department Report

Justice Court – JANUARY 2017

Performance Management Statistics

Compliance & Clearance Rates – Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.

Strategy – Compare reports monthly to determine if court is keeping up with collections, dismissals, probation compliance and closing of cases.

Measures -Review reports monthly to maintain compliance.

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
%	1.19											
Filed	251											
Disp	301											

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
%	1.21	.90	1.22	1.32	.97	.97	1.16	1.47	1.03	.82	1.20	.98
Filed	240	294	272	217	251	274	263	215	273	253	248	240
Disp	292	265	333	287	243	282	304	315	281	206	299	236

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
%	1.34	1.07	1.35	1.21	.98	1.22	1.12	1.25	.98	1.02	.80	1.21
Filed	268	255	196	179	265	232	240	226	249	210	356	272
Disp	361	274	265	216	261	283	268	284	243	216	285	329

Case Flow Management - Ensure accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.

Strategy - Schedule appointments as quickly as. Prepare and monitor cases, manage court processes, requests for information, motions, and compliance.

Measures – Track number of appointments scheduled monthly.

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	411											

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	446	311	401	373	277	352	322	427	275	253	351	234

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	505	460	428	336	365	361	351	522	423	256	391	332

Council Discussion Items

Springville City Monthly Department Report

Justice Court FEBRUARY 2017

Performance Management Statistics

COMPLIANCE & CLEARANCE RATES – Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.

Strategy – Compare reports monthly to determine if court is keeping up with collections, dismissals, probation compliance and closing of cases.

Measures -Review reports monthly to maintain compliance.

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
%	1.19	.83										
Filed	251	414										
Disp	301	344										

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
%	1.21	.90	1.22	1.32	.97	.97	1.16	1.47	1.03	.82	1.20	.98
Filed	240	294	272	217	251	274	263	215	273	253	248	240
Disp	292	265	333	287	243	282	304	315	281	206	299	236

CASE FLOW MANAGEMENT - Ensure accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.

Strategy - Schedule appointments as quickly as. Prepare and monitor cases, manage court processes, requests for information, motions, and compliance.

Measures – Track number of appointments scheduled monthly.

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	411	339										

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	446	311	401	373	277	352	322	427	275	253	351	234

Council Discussion Items

Springville City Monthly Department Report

Finance Department – March 2017

Performance Management Statistics (January 2017 vs. January 2016 Measures)

- **Number of Invoices Processed:** 1/17: 647 1/16: 647
- **% Paid on time:** 1/17: 98% 1/16: 95%
- **Number of POs opened:** 1/17: 13 1/16: 13
- **% Opened after Invoice date:** 1/17: 13% 1/16: 38%
- **Utility Accounts and Revenue Billed:**

<u>Utility</u>	<u>Customers</u>		<u>Revenue (\$)</u>	
	1/17	1/16	1/17	1/16
Water	8,549	8,356	152,415.05	125,270.79
Pressurized Irrigation	7	n/a	(229.68)	n/a
Sewer	9,230	8,877	309,226.88	267,971.96
Electric	11,493	10,966	2,087,732.61	1,973,633.69
Storm Water	8,764	8,572	90,513.34	78,120.07
Garbage	8,663	8,390	121,769.53	112,350.51
Recycling	1,898	1,217	11,957.12	7,097.16
Yard Light	91	94	2,035.06	2,035.06

- **Utility Delinquent Notices:** 1/17: 1,018 1/16: 960
- **Non-payment Disconnects:** 1/17: 58 1/16: 77
- **Transactions Processed*:** 1/17: 13,009 1/16: 11,212
 - By Cashiers:** 1/17: 5,912 (45 %) 1/16: 6,504 (58%)
 - Online:** 1/17: 7,097 (55 %) 1/16: 4,708 (42%)

Significant Events.

- Budget preparations for FY 2017 in progress.

Council Discussion Items

* Online payment line now includes online payments made to the Court

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAX REVENUE	1,134,246.01	8,282,076.41	11,928,267.00	3,646,190.59	69.4
LICENSE REVENUE	46,230.67	523,272.94	791,000.00	267,727.06	66.2
INTERGOVERNMENTAL REVENUE	210,307.51	666,613.30	1,595,512.00	928,898.70	41.8
CHARGES FOR SERVICES	120,710.50	539,863.37	769,477.00	229,613.63	70.2
FINES AND FORFEITURES	30,162.91	194,232.87	428,000.00	233,767.13	45.4
MISCELLANEOUS REVENUE	143,226.99	675,894.21	1,186,236.00	510,341.79	57.0
CONTRIBUTIONS & TRANSFERS	730,737.32	2,922,949.28	4,384,424.00	1,461,474.72	66.7
TRANSFERS & OTHER REVENUE SO	70.00	71,735.76	172,461.00	100,725.24	41.6
	<u>2,415,691.91</u>	<u>13,876,638.14</u>	<u>21,255,377.00</u>	<u>7,378,738.86</u>	<u>65.3</u>
<u>EXPENDITURES</u>					
LEGISLATIVE	10,626.31	91,734.89	145,079.00	53,344.11	63.2
RECREATION ADMIN AND EVENTS	19,653.58	127,117.48	352,201.00	225,083.52	36.1
ADMINISTRATION	75,759.83	440,320.37	908,912.00	468,591.63	48.4
INFORMATION SYSTEMS	26,976.46	184,170.96	383,917.00	199,746.04	48.0
LEGAL	31,071.30	251,689.51	489,195.00	237,505.49	51.5
FINANCE	41,761.99	325,855.97	531,859.00	206,003.03	61.3
TREASURY	26,344.72	212,957.43	415,408.00	202,450.57	51.3
ECONOMIC DEVELOPMENT	.00	2,044.24	.00	(2,044.24)	.0
BUILDING INSPECTIONS	19,122.77	151,083.65	312,011.00	160,927.35	48.4
PLANNING & ZONING	28,815.11	244,453.88	499,285.00	254,831.12	49.0
PUBLIC WORKS	20,184.08	154,721.55	324,440.00	169,718.45	47.7
FACILITIES MAINTENANCE	.00	83.98	.00	(83.98)	.0
CITY ENGINEER	58,010.85	436,400.31	808,781.00	372,380.69	54.0
POLICE EXPENDITURES	302,083.33	1,934,959.11	3,657,731.00	1,722,771.89	52.9
POLICE DISPATCH	83,407.78	398,179.16	663,733.00	265,553.84	60.0
FIRE DEPARTMENT	88,026.98	635,305.31	1,176,961.00	541,655.69	54.0
AMBULANCE EXPENDITURES	.00	4,504.38	.00	(4,504.38)	.0
MUNICIPAL COURT EXPENDITURES	19,929.27	159,342.78	302,296.00	142,953.22	52.7
STREETS EXPENDITURES	90,279.27	659,807.27	1,302,052.00	642,244.73	50.7
PARKS EXPENDITURES	95,947.49	627,158.13	1,067,646.00	440,487.87	58.7
CANYON PARKS	19,376.81	163,444.69	327,924.00	164,479.31	49.8
ART MUSEUM EXPENDITURES	49,898.59	340,897.61	806,817.00	465,919.39	42.3
SWIMMING POOL	19,711.73	188,841.16	309,860.00	121,018.84	60.9
RECREATION EXPENDITURES	35,536.33	269,896.44	472,308.00	202,411.56	57.1
CEMETERY	18,247.85	123,879.68	244,443.00	120,563.32	50.7
ARTS COMMISSION	(300.00)	10,535.00	28,000.00	17,465.00	37.6
LIBRARY EXPENDITURES	79,906.00	557,312.88	1,001,055.00	443,742.12	55.7
SENIOR CITIZENS	5,109.85	47,695.70	95,060.00	47,364.30	50.2
TRANSFERS, OTHER	832,810.34	3,331,241.36	5,866,951.00	2,535,709.64	56.8
	<u>2,098,298.62</u>	<u>12,075,634.88</u>	<u>22,493,925.00</u>	<u>10,418,290.12</u>	<u>53.7</u>
	<u>317,393.29</u>	<u>1,801,003.26</u>	<u>(1,238,548.00)</u>	<u>(3,039,551.26)</u>	<u>145.4</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

SPECIAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAX REVENUE	.00	78,551.52	84,250.00	5,698.48	93.2
MISCELLANEOUS REVENUE	43.89	919.44	20,500.00	19,580.56	4.5
	<u>43.89</u>	<u>79,470.96</u>	<u>104,750.00</u>	<u>25,279.04</u>	<u>75.9</u>
<u>EXPENDITURES</u>					
TRANSFERS, OTHER	2,547.91	161,684.80	104,750.00	(56,934.80)	154.4
	<u>2,547.91</u>	<u>161,684.80</u>	<u>104,750.00</u>	<u>(56,934.80)</u>	<u>154.4</u>
	<u>(2,504.02)</u>	<u>(82,213.84)</u>	<u>.00</u>	<u>82,213.84</u>	<u>.0</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

DEBT SERVICE & BOND REDEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	.00	22.56	.00	(22.56)	.0
CONTRIBUTIONS & TRANSFERS	262,729.50	1,050,918.00	2,036,377.00	985,459.00	51.6
	<u>262,729.50</u>	<u>1,050,940.56</u>	<u>2,036,377.00</u>	<u>985,436.44</u>	<u>51.6</u>
<u>EXPENDITURES</u>					
BOND EXPENDITURES	1,500.00	470,405.84	2,036,377.00	1,565,971.16	23.1
	<u>1,500.00</u>	<u>470,405.84</u>	<u>2,036,377.00</u>	<u>1,565,971.16</u>	<u>23.1</u>
	<u><u>261,229.50</u></u>	<u><u>580,534.72</u></u>	<u><u>.00</u></u>	<u><u>(580,534.72)</u></u>	<u><u>.0</u></u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

MUNICIPAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MBA REVENUE	62,848.00	251,392.00	377,088.00	125,696.00	66.7
	62,848.00	251,392.00	377,088.00	125,696.00	66.7
<u>EXPENDITURES</u>					
MBA DEBT SERVICE	.00	314,387.50	375,588.00	61,200.50	83.7
MBA MISC. EXPENSES	1,500.00	1,500.00	1,500.00	.00	100.0
	1,500.00	315,887.50	377,088.00	61,200.50	83.8
	61,348.00	(64,495.50)	.00	64,495.50	.0

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CAPITAL IMPROVEMENT REVENUES	457,466.41	1,895,001.12	6,458,589.00	4,563,587.88	29.3
CONTRIBUTIONS & TRANSFERS	.00	500.00	11,359,000.00	11,358,500.00	.0
	<u>457,466.41</u>	<u>1,895,501.12</u>	<u>17,817,589.00</u>	<u>15,922,087.88</u>	<u>10.6</u>
<u>EXPENDITURES</u>					
INFORMATION SYSTEMS	.00	35,077.15	48,000.00	12,922.85	73.1
BUILDING INSPECTIONS	.00	3,750.00	5,000.00	1,250.00	75.0
FACILITIES EXPENDITURES	.00	58,148.00	185,827.58	127,679.58	31.3
POLICE EXPENDITURES	.00	.00	68,000.00	68,000.00	.0
FIRE DEPARTMENT	.00	91,157.35	75,487.00	(15,670.35)	120.8
DEPARTMENT 4221	.00	10,447.10	180,000.00	169,552.90	5.8
STREETS EXPENDITURES	.00	1,088,462.65	2,151,375.51	1,062,912.86	50.6
PARKS EXPENDITURES	.00	8,344.68	95,932.46	87,587.78	8.7
CANYON PARKS	.00	1,770.15	76,691.00	74,920.85	2.3
ART MUSEUM EXPENDITURES	.00	.00	24,000.00	24,000.00	.0
RECREATION EXPENDITURES	867,178.80	2,402,251.14	15,916,520.00	13,514,268.86	15.1
CEMETERY EXPENDITURES	.00	59,940.00	61,033.00	1,093.00	98.2
	<u>867,178.80</u>	<u>3,759,348.22</u>	<u>18,887,866.55</u>	<u>15,128,518.33</u>	<u>19.9</u>
	<u>(409,712.39)</u>	<u>(1,863,847.10)</u>	<u>(1,070,277.55)</u>	<u>793,569.55</u>	<u>(174.2)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

SPECIAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SPECIAL REVENUES	21,728.20	659,327.96	2,590,038.00	1,930,710.04	25.5
	21,728.20	659,327.96	2,590,038.00	1,930,710.04	25.5
<u>EXPENDITURES</u>					
PARK IMPACT FEE PROJECTS	18,158.44	33,523.44	537,657.49	504,134.05	6.2
TRANSFERS	8,810.50	49,339.00	2,115,038.00	2,065,699.00	2.3
	26,968.94	82,862.44	2,652,695.49	2,569,833.05	3.1
	(5,240.74)	576,465.52	(62,657.49)	(639,123.01)	920.0

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

INTERNAL SERVICE FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	20,304.82	139,308.62	261,095.00	121,786.38	53.4
CONTRIBUTIONS & TRANSFERS	182,126.14	728,504.56	1,092,758.00	364,253.44	66.7
	<u>202,430.96</u>	<u>867,813.18</u>	<u>1,353,853.00</u>	<u>486,039.82</u>	<u>64.1</u>
<u>EXPENDITURES</u>					
CENTRAL SHOP	20,419.57	139,489.52	259,361.00	119,871.48	53.8
FACILITIES MAINTENANCE	76,685.89	373,990.97	680,136.00	306,145.03	55.0
FACIL MAINT - CAPITAL EXPENSE	109,396.78	144,619.32	547,737.18	403,117.86	26.4
TRANSFERS, OTHER	288.84	1,155.36	1,733.00	577.64	66.7
	<u>206,791.08</u>	<u>659,255.17</u>	<u>1,488,967.18</u>	<u>829,712.01</u>	<u>44.3</u>
	<u>(4,360.12)</u>	<u>208,558.01</u>	<u>(135,114.18)</u>	<u>(343,672.19)</u>	<u>154.4</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

VEHICLES AND EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3600	812.27	5,833.43	.00	(5,833.43)	.0
SOURCES OF REVENUES	150,091.52	600,366.08	900,549.00	300,182.92	66.7
SOURCE 3900	28,062.67	48,747.16	.00	(48,747.16)	.0
	<u>178,966.46</u>	<u>654,946.67</u>	<u>900,549.00</u>	<u>245,602.33</u>	<u>72.7</u>
<u>EXPENDITURES</u>					
POLICE	.00	.00	74,000.00	74,000.00	.0
PARKS	.00	16,175.00	60,000.00	43,825.00	27.0
CEMETERY	.00	10,697.84	12,000.00	1,302.16	89.2
ELECTRIC	.00	12,105.54	237,381.86	225,276.32	5.1
SOLID WASTE	.00	249,900.00	254,537.00	4,637.00	98.2
GOLF COURSE	.00	.00	45,408.18	45,408.18	.0
	<u>.00</u>	<u>288,878.38</u>	<u>683,327.04</u>	<u>394,448.66</u>	<u>42.3</u>
	<u>178,966.46</u>	<u>366,068.29</u>	<u>217,221.96</u>	<u>(148,846.33)</u>	<u>168.5</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	173,216.60	2,923,827.00	4,994,061.00	2,070,234.00	58.6
	<u>173,216.60</u>	<u>2,923,827.00</u>	<u>4,994,061.00</u>	<u>2,070,234.00</u>	<u>58.6</u>
<u>EXPENDITURES</u>					
WATER EXPENDITURES	83,014.56	979,057.12	1,816,528.00	837,470.88	53.9
DEPARTMENT 5150	11,285.93	78,869.27	202,945.00	124,075.73	38.9
VEHICLES & EQUIPMENT	20,978.06	20,978.06	21,000.00	21.94	99.9
PROJECTS	(4,268.96)	68,833.12	2,579,893.34	2,511,060.22	2.7
IMPACT FEE PROJECTS	.00	66,349.00	1,550,000.00	1,483,651.00	4.3
DEPARTMENT 6900	.00	48,112.49	263,341.20	215,228.71	18.3
PRINCIPAL	.00	.00	128,856.00	128,856.00	.0
TRANSFERS, OTHER	138,300.21	584,019.86	888,701.00	304,681.14	65.7
	<u>249,309.80</u>	<u>1,846,218.92</u>	<u>7,451,264.54</u>	<u>5,605,045.62</u>	<u>24.8</u>
	<u>(76,093.20)</u>	<u>1,077,608.08</u>	<u>(2,457,203.54)</u>	<u>(3,534,811.62)</u>	<u>43.9</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	346,759.65	2,485,434.57	4,389,874.00	1,904,439.43	56.6
	346,759.65	2,485,434.57	4,389,874.00	1,904,439.43	56.6
<u>EXPENDITURES</u>					
SEWER EXPENDITURES	42,905.73	218,004.40	441,311.00	223,306.60	49.4
WASTE WATER TREATMENT PLANT	91,886.61	579,659.18	1,044,695.00	465,035.82	55.5
VEHICLES & EQUIP-WASTE WATER	.00	49,841.44	250,000.00	200,158.56	19.9
PROJECTS	.00	.00	1,478,700.00	1,478,700.00	.0
IMPACT FEE PROJECTS	.00	.00	20,000.00	20,000.00	.0
BOND PRINCIPAL	.00	.00	776,144.00	776,144.00	.0
PRINCIPAL	.00	.00	101,000.00	101,000.00	.0
TRANSFERS, OTHER	120,088.54	606,149.83	995,789.00	389,639.17	60.9
	254,880.88	1,453,654.85	5,107,639.00	3,653,984.15	28.5
	91,878.77	1,031,779.72	(717,765.00)	(1,749,544.72)	143.8

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

ELECTRIC UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	2,313,165.83	17,323,768.62	27,294,958.00	9,971,189.38	63.5
	<u>2,313,165.83</u>	<u>17,323,768.62</u>	<u>27,294,958.00</u>	<u>9,971,189.38</u>	<u>63.5</u>
<u>EXPENDITURES</u>					
ELECTRIC DISTRIBUTION	146,620.78	1,215,212.88	2,151,515.00	936,302.12	56.5
ELECTRIC GENERATION	140,676.10	1,070,212.49	1,993,468.00	923,255.51	53.7
NEW DEVELOPMENT	69,463.42	243,864.80	878,918.92	635,054.12	27.8
GENERATION PROJECTS	22,028.49	4,495,767.60	5,949,906.58	1,454,138.98	75.6
IMPACT FEE PROJECTS	5,263.30	159,866.40	516,477.00	356,610.60	31.0
TRANSFERS, OTHER	2,100,201.05	11,496,906.47	20,617,846.00	9,120,939.53	55.8
	<u>2,484,253.14</u>	<u>18,681,830.64</u>	<u>32,108,131.50</u>	<u>13,426,300.86</u>	<u>58.2</u>
	<u>(171,087.31)</u>	<u>(1,358,062.02)</u>	<u>(4,813,173.50)</u>	<u>(3,455,111.48)</u>	<u>(28.2)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

STORM WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3700	97,910.23	867,679.46	1,281,822.00	414,142.54	67.7
	97,910.23	867,679.46	1,281,822.00	414,142.54	67.7
<u>EXPENDITURES</u>					
STORM DRAIN EXPENDITURES	24,490.16	207,232.77	596,838.00	389,605.23	34.7
DEPARTMENT 6050	.00	48,795.64	462,900.00	414,104.36	10.5
DEPARTMENT 6080	.00	81,273.07	.00	(81,273.07)	.0
DEPARTMENT 6800	.00	72,107.00	1,219,000.00	1,146,893.00	5.9
TRANSFERS, OTHER	65,561.37	262,474.57	395,407.00	132,932.43	66.4
	90,051.53	671,883.05	2,674,145.00	2,002,261.95	25.1
	7,858.70	195,796.41	(1,392,323.00)	(1,588,119.41)	14.1

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

WASTE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	134,213.53	932,837.11	1,582,360.00	649,522.89	59.0
	<u>134,213.53</u>	<u>932,837.11</u>	<u>1,582,360.00</u>	<u>649,522.89</u>	<u>59.0</u>
<u>EXPENDITURES</u>					
SOLID WASTE EXPENDITURES	113,677.75	625,851.13	1,009,081.00	383,229.87	62.0
SOLID WASTE RECYCLING	1,849.25	16,354.49	41,164.00	24,809.51	39.7
TOOLS & EQUIPMENT	.00	71,425.90	71,580.00	154.10	99.8
VEHICLES & EQUIPMENT	.00	18,536.74	50,000.00	31,463.26	37.1
TRANSFERS, OTHER	71,129.50	285,185.84	488,035.00	202,849.16	58.4
	<u>186,656.50</u>	<u>1,017,354.10</u>	<u>1,659,860.00</u>	<u>642,505.90</u>	<u>61.3</u>
	<u>(52,442.97)</u>	<u>(84,516.99)</u>	<u>(77,500.00)</u>	<u>7,016.99</u>	<u>(109.1)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

GOLF COURSE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	428.34	531,709.78	928,200.00	396,490.22	57.3
	428.34	531,709.78	928,200.00	396,490.22	57.3
<u>EXPENDITURES</u>					
GOLF COURSE EXPENDITURES	135,883.22	495,916.80	779,614.00	283,697.20	63.6
GOLF CART PROJECTS	.00	31,250.00	37,500.00	6,250.00	83.3
TRANSFERS, OTHER	24,634.00	98,536.00	142,804.00	44,268.00	69.0
	160,517.22	625,702.80	959,918.00	334,215.20	65.2
	(160,088.88)	(93,993.02)	(31,718.00)	62,275.02	(296.3)

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

REDEVELOPMENT AGENCY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	126,465.33	156,465.33	185,000.00	28,534.67	84.6
	126,465.33	156,465.33	185,000.00	28,534.67	84.6
<u>EXPENDITURES</u>					
WATER EXPENDITURES	.00	.00	76,000.00	76,000.00	.0
	.00	.00	76,000.00	76,000.00	.0
	126,465.33	156,465.33	109,000.00	(47,465.33)	143.6

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

CEMETERY TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	12,065.53	43,784.25	76,000.00	32,215.75	57.6
	12,065.53	43,784.25	76,000.00	32,215.75	57.6
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	12,065.53	43,784.25	76,000.00	32,215.75	57.6

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

AIRPORT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	22.43	127,096.06	125,300.00	(1,796.06)	101.4
CONTRIBUTIONS & TRANSFERS	.00	3,917.36	4,500.00	582.64	87.1
	<u>22.43</u>	<u>131,013.42</u>	<u>129,800.00</u>	<u>(1,213.42)</u>	<u>100.9</u>
<u>EXPENDITURES</u>					
EXPENDITURES	5,321.23	52,314.75	116,200.00	63,885.25	45.0
	<u>5,321.23</u>	<u>52,314.75</u>	<u>116,200.00</u>	<u>63,885.25</u>	<u>45.0</u>
	<u>(5,298.80)</u>	<u>78,698.67</u>	<u>13,600.00</u>	<u>(65,098.67)</u>	<u>578.7</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

SPECIAL TRUSTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL FUND REVENUE	.00	33.02	75.00	41.98	44.0
	.00	33.02	75.00	41.98	44.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	.00	33.02	75.00	41.98	44.0

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JANUARY 31, 2017

AIRPORT CIP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	8,750.00	65,846.66	525,677.00	459,830.34	12.5
	8,750.00	65,846.66	525,677.00	459,830.34	12.5
<u>EXPENDITURES</u>					
CAPITAL EXPENSE	66,951.08	113,445.08	1,090,299.12	976,854.04	10.4
	66,951.08	113,445.08	1,090,299.12	976,854.04	10.4
	(58,201.08)	(47,598.42)	(564,622.12)	(517,023.70)	(8.4)

Department Report February 2017

Library at a Glance:

-In the past year, 32% of the Springville population has checked out materials from the Library; that's over **10,500 active Library patrons!**

-An average of **1,000 people** visit the Library every day that we are open.

-Last fiscal year the Library circulated over **619,000** materials to patrons.

-Not including e-books, the Library has over **79,000 items** in their collection

Coming Soon...

- Online Fine Pay
 - Patrons will be able to pay all of their fines through our website
- Wireless Printing
 - Patrons will be able to send print jobs to the library and pick them up
- Discovery Kits
 - Kits will contain non-traditional items (such as ukuleles) along with instructional books and activities
- Community Bulletin Board

Did you Know...

the Library offers a variety of free online databases, digital materials and tutorials?

Look at the research bar on our website and choose **Mango**. All you need is your Library barcode number and you can start learning one of **72 languages!**



What's New:

- Bilingual-Spanish/English Storytime every Tuesday night
- English as a Second Language Classes
- Recycling now available for patrons



Events:

3rd Annual Valentine's Dance

- Attended by over 400 people
- 2 Live Bands
- Family Friendly
- Featured in the Daily Herald's *'Top 5 Things to Do In Utah Valley This Weekend'*



Springville City Monthly Department Report

Recreation Department – March - 2017

Performance Management Statistics

Senior Center –
306 Members

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Trips	2	1										
Trips – ave. attendance	9	17										
Lunches served	559	634										
Health related classes	23	31										
Average attendance	8	14										
Evening Presentations att	48	64										

- 2. Current Recreation/Sports Programs

Winter Programs

Adult	Jan	Feb	Mar
Pickleball	\$52.50	\$136.50	
Zumba	\$60.00	\$140.00	
Youth Volleyball	2015	2016	2017
5 th -6 th	67	95	100
7 th -8 th	45	45	56
9 th -12 th		36	38
Tiny Tots	Jan	Feb	Mar
	19	20	

- 3. Swimming Pool

Winter Programs

	Jan	Feb	Mar	June	July
Seals Swim Clinic	45	49			
Water Polo	16	19			
Aquatic Aerobics	17	23			
Scout Merit Badges	18	32			
Swim Lessons	52				

Springville City Monthly Department Report

Legal Department – February 2017

Performance Management Statistics

Charge Types	New Charges this Month	Cases Dismissed this Month	Total Yearly Charges	Annual Conviction Percentage
DUI	14	0	19	100%
DV Assault/Simple Assault	8	0	10	79%
Child Abuse	1	0	1	100%
Drug Paraphernalia/Drug Possession	17	1	41	99%
Theft/Retail Theft	15	1	28%	96%
Total Open Court Cases	861			
	Monthly Hearings		Monthly Average	
Review Hearings/OSC	86/59		107/47	
Pretrial/Arraignments	116/163		100/143	
Sentencing	17		20	
Bench Trial/Jury Trial	6/0		5/0	
Preliminary	1		1	
Other	18		29	
Total	469		449	

- Victim Advocate helped approximately 20 new victims and approximately 10 ongoing victims and provided approximately 300 services to victims.
- Number of claims filed against the City and amount spent on claims:
 - February 2017 – 2 claims submitted. Total 2017 = 4 claims (\$4,703).
 - 2016 total – 21 claims (\$31,458).
 - 2015 total – 28 claims (\$36,247).
 - 2014 total – 25 claims (\$51,656).
 - 2013 total – 22 claims (\$21,528).

Significant Events – Youth Court/CTC

1. Currently Calendared Events for 2017.

April and September: Community QPR Class partnered with Utah County. September 10th is World Suicide Prevention Day. April –May are the highest months for adolescent suicide.

April: Begin recruiting for new Youth Court Members

May: New YC members chosen

May: Citywide Drug Take Back Event

June: Youth Court Training

June: Art City Days Teen Night

July: State Youth Court Conference: Executive Committee

2. Statewide Annual Youth Court Training Conference. This year Springville is responsible for planning and carrying out the Statewide Annual Youth Court Training Conference, which lasts for three to four days.

3. More Youth Court Cases. The legislature has amended the youth court statutes to allow youth court to handle all class B misdemeanors without exception. This could potential increase youth court cases by a large number.

**Springville City Buildings and Grounds Department
Monthly Department Report FY 2017**

Month: February, 2017

Performance Management Statistics

CANYON PARKS/CITY PARKS: RESERVATIONS & REVENUE						
	FYTD 2017	FY 2016	FY 2015	FY 2014	FY 2013	5 Yr. Average
Canyon Pavillions	407	506	452	435	411	451
Campsites	486	741	714	638	603	674
City Pavillions	23	75	59	33	49	54
Bartholomew Park Pavillions	132	261	87	0	0	174
Pavillion and Campsite Revenue	\$ 85,166.00	\$ 127,416.00	\$ 123,674.00	\$ 107,060.00	\$ 101,106.00	\$ 114,814.00
Bartholomew Park Pavillion Revenue	\$ 4,030.00	\$ 6,862.00	\$ 2,287.00	\$ -	\$ -	\$ 4,574.50
Field Rental Revenue	\$ -	\$ 8,508.00	\$ -	\$ -	\$ -	\$ 8,508.00

CEMETERIES						
	FYTD 2017	FY 2016	FY 2015	FY 2014	FY 2013	5 Yr. Average
Burials	120	177	179	182	199	184.25
Cremation Burials	10	19	18	21	17	18.75
Plots Sold	83	143	145	142	137	141.75
Revenues	\$ 169,597.00	\$ 270,212.34	\$ 255,889.00	\$ 268,346.00	\$ 232,140.00	\$ 256,646.84
Total # of Plots	25,298.00					
Total Plots Sold	21,367.00					
Total Plots Unsold	3,931.00					
Total Plots Occupied	13,858.00					

URBAN FORESTRY						
	FYTD 2017	FY 2016	FY 2015	FY 2014	FY 2013	5 Yr. Average
Trees Planted	112					
Trees Removed	169					
Trees Pruned	277					
Stumps Removed	34					
Years as Tree City USA	37	36	35	34	33	

FACILITIES MAINTENANCE						
	FYTD 2017	FY 2016	FY 2015	FY 2014	FY 2013	5 Yr. Average
Work Orders Completed	935					
Total # Work Orders	1287					
Total % Of Work Orders Complete	73%					
Maintenance & Cleanliness Call Backs	13					
Down Time (Days)	8					

February, 2017

Work Orders Derived From:	Inspections 156	Scheduled Maintenance 0	Work Requests 105	
Current Work Orders:	In Progress 34	Pending 74	Completed 140	Canceled 13
Work Orders Completed	140			
Down Time (Days)	1			
Cleanliness Call Backs	0			
Total % Of Work Orders Complete	56%			
New Work Orders This Month	153			

STANDARDS & METRICS: Maintenance	Actual	Goal	Total	% Complete	Goal Met
Work Orders Completed on Schedule	112	90%	190	59%	NO
Work Orders Generated Via Inspection	156	50%	261	60%	YES
3 or Less Maint. Call Backs Per Month	4	3	N/A	N/A	NO
Completion of PM's	222	100%	257	86%	NO
Special Projects Completed	15	5%	56	27%	YES

NOTES FOR THE MONTH:

We had one day of down time at the swimming pool due to high chlorine levels. The pool was shocked and Utah County removed their signs and allowed us to open our door once again. The Facilities Maintenance team is looking into root causes. There are many trees damaged in our canyon parks due to the February storms. Plans are being made for clean up by the canyon parks team and the urban forestry team. Three of the City Parks staff assisted the Public Works Dept. with high creek levels and debris near Community Park on February 4th.

Springville City Community Development
 Monthly Department Report
 February 2017



Planning Commission

No Planning Commission meetings were held in February.

Planning Division

Type of Action	Month of February	Year to Date
Pre-Application Meetings	15	22
Development Review Committee Items	6	8
Planning Commission Items	0	0
Administrative Approvals	1	4

Building Division

New Permits			
February 2017	26	permits issued for a valuation of	\$ 1,251,215
February 2016	38	permits issued for a valuation of	\$ 12,006,957
YTD 2017	57	permits issued for a valuation of	\$ 3,094,912
YTD 2016	72	permits issued for a valuation of	\$ 15,471,503

Business Licensing Division

Type of License	Number Issued
Commercial	2
Home Office	3
Total Licenses for February 2017	5
February 2016 Total	16

Code Enforcement Division

Categories of Majority Cases:	Number of Cases	Total Violations Investigated: 410
Signs, Prohibited Signs and Devices	36	
Nuisance, Accumulation of Junk	31	
Nuisance, Garbage Can	31	
Nuisance, Improper Accumulations	24	

Report Criteria:

Business.License Status = ACTIVE

License.Approval date = 02/01/2017-02/28/2017

Bus Name	Description	Location	License Description	Bus Phone	Name
24 HOUR TOWING	COMMERCIAL	350 W 700 S	TOW YARD	801-427-5294	JACOB SCARDINO
4K CARS INC DBA AUTOMAXX	COMMERCIAL	1460 N MAIN	USED CAR SALES	801-224-3933	CLINT MARTIN
AIC DEVELOPMENT, INC	HOME OFFICE	1065 E 150 N	PROPERTY DEVELOPMENT	801-489-0329	ANDRADE CHRISTENSE
ANGIE CLAYSON PHOTOGRAPHY	COMMERCIAL	138 N MAIN	COMMERCIAL LICENSE	801-735-5758	ANGIE CLAYSON
ASHLEE FACRELL PHOTOGRAPHY	COMMERCIAL	138 N MAIN	PHOTOGRAPHY	801-427-2395	FACKRELL, ASHLEE
BERWICK LANE PROPERTIES, LLC	HOME OFFICE	843 E 900 S	REAL ESTATE PROPERTY MANAGEM	801-368-0476	PAUL A & MARY L
BLUE CATTLE TRUCK TRADING	COMMERCIAL	1555 HOBBLE CREEK DRIVE	MEXICAN IMPORT	801-491-8506	ANDERSON, MOLLY S.
CHRIS BUNKER PHOTOGRAPHY	HOME OFFICE	44 S 300 E	PHOTOGRAPHY	801-885-0537	CHRISTOPHER
CRS CONSULTING	HOME OFFICE	1106 S 750 W	CONSULTING SERVICES	801-921-0902	CHRIS STERN
CS INTELLIGENCE, LLC/NAVAJO BOUTIQUE	HOME OCCUPATION	687 SOUTH 850 WEST	LANGUAGE TRANSLATION	801-448-7754	SHAELA ANN AVERY
DELAWARE DIPPED	COMMERCIAL	151 S MAIN	MAKING CHOCOLATE COVERED PRE	801-372-0397	CAITLYN BUHLER
DOLLFACE PHOTOGRAPHY & GRAPHIC DESIGN	COMMERCIAL	138 N MAIN	PHOTOGRAPHY	801.473.6039	BRANDY DIAL
ELEVATED PHOTOGRAPHY	COMMERCIAL	138 N MAIN	PHOTOGRAPHY	801-477-6755	JOCELYN COOLEY
EUPHORIA LUXURY SOAPS & LOTIONS	HOME OCCUPATION	1096 S 1760 W	MANUFACTURE & SALE OF SOAPS &	801-735-1520	JILL ZEGARRA
HEALING HAVEN COUNSELING	COMMERCIAL	1220 N MAIN ST #11	MENTAL HEALTH COUNSELING		MARILYN T SOTO
JENIFER'S FURNITURE	COMMERCIAL	1460 N MAIN	COMMERCIAL LICENSE	801-830-3527	JENI MARTIN
LADY BUG AUTO SALES	COMMERCIAL	1320 S 2000 W #3	AUTO SALES	801-709-5300	ERIC NICOL
LAURA WOOTEN/GRASSHOPPER YARD CARE	HOME OFFICE	1293 NORTH 150 EAST	HOME OFFICE- TYPING/LAWN CARE	801-704-9219	JOSEPH ROY WOOTEN
LIZZIE HANDMADE APPAREL LLC	HOME OFFICE	348 N 450 E	BABY MOCCASIN SHOE SALES	801-717-7444	STEPHANIE LEWIS; STE
MELODY DRANEY	HOME OFFICE	28 S 800 E	BOOKKEEPING/VIDEO TRANSFER	802-283-3997	MELODY DRANEY
OAK & IVORY STUDIO	COMMERCIAL	138 N MAIN	PHOTOGRAPHY STUDIO	801.473.6039	BRANDY DIAL
PRACTICUT	HOME OFFICE	968 EAST 440 NORTH	LAWN & LANDSCAPE CARE & MAINTEN	801-319-1785	LOGAN DANIEL JONES
QUICK QUACK CAR WASH	COMMERCIAL	942 W 450 S	CAR WASH	888-772-2792	DALLAS HAKES
REAL EMACITY	HOME OFFICE	732 W 750 S	INTERNET RETAIL SALES	480-635-6881	ADAM & BRITTNEY
SEAGLI	HOME OFFICE	448 NORTH 450 EAST	INVESTMENT HOLDING COMPANY	801-885-1267	DANA LIPARI
TREKKER OUTDOOR GEAR	HOME OFFICE	191 E 1400 N	OUTDOOR GEAR FOR HUNTING, HIKING	801-678-4147	SEAN A. MORGAN

Grand Totals:

COMMERCIAL	13
HOME OFFICE	11
HOME OCCUPATION	2
TOTAL	26

SPRINGVILLE MUSEUM OF ART FEBRUARY 2017 DIRECTOR'S REPORT

Group Visits and Tours:

	2016 Indiv	2017 Indiv	2016 Docent Tour	2017 Docent Tours	2016 Self guided tours	2017 self guided tours	2016 Total groups	2017 Total groups
VISITORS								
Total Church	27	94	21	23	6	71	4	9
Total Community	27	117	14	62	13	55	4	10
Total School Groups	1184	998	1177	978	7	20	31	24
Total All	1238	1209	1212	1063	26	146	39	43

Volunteer Hours:

February	2016 #	2016 hours	2017 #	2017 hours
Docents	11	68	11	45.5
Interns	9	325	8	254.75
Board	0	0	4	17
Art Royalty	0	0	8	35
JAG	0	0	6	22
Volunteers	35	215.5	4	16
Other	0	0	1	4
Total	64	608.5	42	394.25

ATTENDANCE & VISITATION	2016	2017
Open Hours Adults	3,188	2270
Open Hours Children	1,061	2198
After Hours Adults	416	284
After Hours Children	61	66
Total Attendance	4,726	4,818

Museum Exhibitions

<Current>

Voices: People, Places and Ideas in Utah Art
through July 2017

Russian Stories, Soviet Ideas
January 21, 2015– May 2017

Sanctuaries of Mind
September 1, 2015 –2018

The Classical Tradition: Serenity, Simplicity & Harmony
November 16-August 5, 2017

45th Annual Utah All-State High School Art Show
February 4– March 24, 2017

From the Studio of Arnold Friberg
February 15–May 13, 2017

<Upcoming>

93rd Annual Spring Salon
April 26–July 8, 2017

Round Up: Icons of the American West
July 2017-Summer 2021

45th Annual Utah All-State High School Art Show



The photo above shows Dr. Rita Wright with award winning student artists at the State Capitol on February 22nd. The Utah All-State High School Art Show is one of the largest exhibitions of its kind in the nation. ***This year 989 works from 98 schools were entered.*** Of these, entries, 345 were selected for display in the exhibition. Now in its 45th year, this show continues to serve the very important purpose of fostering and showcasing the talent, creativity and efforts of Utah's young artists. The exhibition is also a tribute to the dedication of professional art teachers throughout the State of Utah.

Springville City Monthly Department Report **Electric – MARCH – 2017**

Customer		Nov	Dec	Jan	Feb	Benchmark	Units
1	Total Active Retail Meter Count	11,395	11,387	11,366	11,389	11,502	Single meters
2	Customer Average Interruption Duration	75.80	75.80	75.67	56.45	149.52	Minutes
3	Loss of Power Events	2	2	2	2	0	Loss of Power Events
4	Average Time for Crew Response	20	25	25	25	25	Minutes
Power Supply		Nov	Dec	Jan	Feb	Benchmark	Units
5	System Monthly Energy Consumption	20,140,400	22,910,272	23,027,946	19,872,781		Kilowatt-hr
6	System Monthly Energy Growth (from Previous Year)	-0.77%	2.74%	5.19%	2.08%	2.00%	Percentage
7	System Peak Demand	36,172	38,341	41,285	39,294		Kilowatt
8	Resource Cost	\$ 0.059	\$ 0.051	\$ 0.061		\$ 0.065	\$/kilowatt-hr
9	System Load Factor	76.90%	72.57%	74.63%		56.10%	Percentage
Internal Business Processes		Nov	Dec	Jan	Feb	Benchmark	Units
10	Meter Connections per Distribution Employee	760	759	758	759	399	Meter Counts
11	Hours worked without a lost Workday injury	217,080	237,168	257,256	275,400	1,000,000	Hours
12	Credit Disconnects	85	55	58	61	65	Meter Disconnects
13	YTD Rate Revenue as compared to Budget	38.59%	46.41%	54.31%	70.99%	66.67%	Percentage
		Good	In Progress	Needs Improvement			

▪ **Generation Division – Whitehead Power Plant**

- ✓ **Nebo Power** plant provided 7,085,000 kWh for the month of February. Most of the fuel burned was hedged fuel with a mix of market fuel. LLH scheduled include low market power that was priced very low all month.
- ✓ **WHPP Staff:** Most of the mechanical work centered on fuel pumps on K4 and K2. Many of the main fuel pumps were removed on K4 for cleaning. K1 keep warm pump was replaced; cleaned the gas delivery system on K1. The Main breaker on the old plant switchgear was replaced after failing last September; completed operational training with Wheeler on the CAT engine and generator systems.
- ✓ **Environmental Engineering:** CEM: Both CEM machines are working properly. All zero and span functions are performed daily for the CAT units. A Cylinder Gas Audit is scheduled for this month.
- ✓ **Instrumentation Staff:** Completed communication protocol with the Salient Engineer on the Schweitzer relays for K4 and K6. Continued work on the SEL RTAC program to bring additional operational information into the WHPP dispatch from all the substations. Continue to build the reporting function in SCADA.
- ✓ **Electrician Staff:** Completed testing of the new SEL-700G Generation Protection Relays for K4 and K7; assisted the Square D Technician with installation of the new MCC 480 VAC Main 1200 Amp Circuit Breaker; wired in Air Dump valves, GE OIT controller in K3 ECP and tested operations; completed testing of all substation battery banks; met with Stouffer personnel about the substation evaluation.

▪ **Distribution Division**

- ✓ **Metering and Customer Service Staff: -198-** Customer generated work orders (as compared to 161 last month); **50** service inspections (last month 41); **8 temporary** power residential meters set; **18** new meter set; **11,058** automated meters operating on the system; **61** customer shut off notices (Everbridge notification system called or texted **554** customers); **4** new **solar** net metering **customers** connected (90 active solar distribution generators); LED street lighting upgrades along 400 E. from 400 N. to 900 N.; 18 street light repairs completed.
- ✓ **Line Crews:** Continued work on the new larger overhead conductor for Circuit 601 originating from the Compound substation; Completed the new Service installation for Peterson Auto Body shop; installed new bore pipe and HV cable in the trailer court on 400 N.; installed security lighting at the new Aquatic Center project site; pole replacement on 500 N., 600 N. and 770 N. Main St.; removed Baxter Substation OCB 11 from service for replacement; completed several house drop replacements; removed old poles on 900 N. Main St.; fixed lights at Meadow Brook Elementary School; assisted in snow/wind outage restoration and infrastructure repairs; repaired underground vault lid damaged by equipment working on the avalanche snow removal from the road up to the Upper Bartholomew Hydro; replaced several live front switches as programmed.

Department of Public Safety – March 2017

	DEC	JAN	FEB
Citations issued per patrol officer	9.8	9.9	20.1
Property crimes per 1,000 population	2.39	1.71	1.61
Violent crimes per 1,000 population	.06	.13	.23
Average number of cases assigned per Detective (quarterly)		18	
Number of Adult arrests	75	38	56
Number of Juvenile arrests	10	9	19
Percentage of stolen property recovered (quarterly) (Utah State 2015= 31%)		33%	
Number of injuries to officers by criminal action (assault,etc.)	0	0	0
Average answer time 911 calls (seconds)	3	4	4
Average answer time non-911 calls (seconds)	3	3	4
Ambulance response to scene (goal under 8 min-day/14 min-night) (Springville City)	6:17/16:15	7:16/14:15	6:37/14:15
Total number of structure fires reported	0	2	1
Number of building inspections/plan reviews	39/4	40/8	36/8
Animals to Shelter/released to owner	24/4	19/10	25/11

Notable calls include: On Feb 13th, just after lunch, fire crews were on their way to perform some business inspections. While waiting at the red light at the 950 West 400 South intersection, one of the firefighters noticed an unattended child wandering about. Suddenly the child bolted into the street and into oncoming traffic. Shocked by the poor decision made by the child, the Engineer turned on the emergency lights and sounded the air horn in an attempt to alert oncoming traffic. The firefighter could see the vehicles in the far lanes could not see their warning lights or the child and that he was in imminent danger. Traffic didn't yield and the child was going to get hit by eastbound traffic. The firefighter, seeing no other options and without regard for his own safety, jumped from the fire engine, risked getting hit by traffic himself, and rescued the child. The Fire Chief was not told about the incident until the next day when a witness to the event called to express his gratitude for the firefighter's swift response. The witness said that he was still shaking and had to call and let the Fire Chief know what happened. He said from his vantage point he could not see how the firefighter and the child did not get struck by cars. He wanted to make it clear that the firefighter risked his own life for the safety of the child.

Detectives were asked to assist Agents from HSI (Homeland Security) with an investigation into an adult male soliciting sex online from a 13 year old girl. A meeting place was decided and the detectives and agents were able to arrest the suspect at a park in Provo. The suspect was armed with a handgun at the time of the arrest but due to the quick actions of all the officers no one was injured.

Dispatchers met with Fire Chief Clinton this month to be trained with regard to new response protocols. Some of these changes include Single Engine Response (when it is appropriate and when it is not) and also reestablishing 400 East as a dividing line for initial response from either Station 41 or Station 42.

Public Works – February 2017 Accomplishments

Performance Management Statistics

	DEC	JAN	FEB
• Administration - Customer Service Work Orders Received:	178	333	326
• Water - Leaks Repaired in the Water Distribution System	12	3	6
• Water - Stopped Meters (current #/#fixed this month)	1/1	1/0	1/0
• Wastewater Collection - Footage of Sewer Pipe Televised:	2,959	0	8,974
• Wastewater Treatment Plant - Sewage Treated (mgd*)	3.25	3.29	3.35
• Engineering - In-house design projects:	8	9	7
• Engineering – Pre-Application Meetings Held	-	-	15
• Engineering – Projects working through DRC	-	-	7
• Streets - <i>Citizen Work Orders Completed**</i>	6	168	36
• Streets – Outstanding Sidewalk Repairs	-	-	1,100
• Recycle Accounts	2,068	2,092	2,124
• % Households participating in Recycling	20.1	20.3	20.6
• Missed Garbage/Recycle cans	-	-	10

Significant Events

PW Administration: Worked closely with Public Works’ Division Heads developing strategies to increase effectiveness and efficiency in each Division. Working with MAG to secure engineering pre-funding for the Tintic Realignment Project.

Engineering Division:

- Drafting a new Floodplain ordinance to assist with development in the floodplain and to protect the city.
- FEMA contacted Engineering indicating new preliminary flood maps may be available in August 2017.
- Designing 1200 W south of the proposed Aquatic Center down to 900 S. Legal descriptions have been prepared and submitted to the LDS Church for property acquisition. Waiting on LDS Church response.

Streets Division: Crews continued snow removal duties throughout the City, as well as:

- Hobble Creek debris assessments in anticipation of large spring runoff
- Pre-filled 700 sandbags and loaded on to 14 pallets for quick flood response.

Water Division: Lost key pump motors at Burt Springs and 9th South Well – Replaced with previously purchased spare motors – resulted in minimal down-time.

Spring Flows (gpm):	Burt	Spring Creek	Konold	Bartholomew
January	918	1,048	168	701
February	431	960	154	746

Wastewater/Storm Water Division: Utah Local Governments Trust – Sewer Loss Performance

2011 – 2016	Trust Average	Springville City Performance
Claims per Year	.48	.60
Average Claim Cost	\$4,028	\$6,954
Claims per 100 Miles of Pipe	0.55	0.46
Claim Cost per Mile of Pipe	\$68	\$53
Claims per 1,000 Connections	0.10	0.07
Claim Cost per Connection	\$0.73	\$0.77
Pretreatment Program	38% (other Trust Communities)	Yes – Full Pretreatment Program

Sewer and Storm Water February 2017 Report

WWTF

- Total flow was 3.35 MGD average (last year 3.29) **rain fall for the month 2.58"**
- Compost yard closed until March 1, 2017.
- Primary digester mixer got re-build; Warren got 2 days training from Westech on how to put it together.
- Working with Provo City to figure out if we want to purchase the SUVSWD grinder together and share the costs.
- Hired back the same 2 compost attendants from last year.
- Average treatment cost **\$0.97/1000 gallons** (YTD have spent \$579,660 to treat 101.83 Million Gallons)

Sewer Collections

- Sewer back-ups YTD 1.
- Sewer main line cleaning goal 138,167'. YTD 62,285'. Month **21,680'** (highest ever recorded in one month). **45% of goal**
- CCTV goal 103,625'. YTD 73,695'. Month 8974'. **71% of goal**
- MH Cleaning/Inspection goal 650 MHs. YTD 585 MHs. Month cleaned 19 MHs, inspected 30 MHs. **90% of goal**
- 328 known problem spots /132.85 miles = **2.48 problem spots/mile**
- Challenged the sewer back-up numbers from the Trust and got them lowered. (see document on next page)

Storm Water

- Claims YTD 0.
- Storm water main line cleaning goal 29,000'. YTD 985'. Month 0'. **0.03% of goal**
- CCTV goal 29,000'. YTD 2,286. Month 75'. **0.08% of goal**
- Storm Water Structure Cleaning/Inspection goal 543 structures. YTD 142 structures. Month 22. **26% of goal**
- With snow upon us we spent 200 man hours cleaning storm drain grates by hand, helped Street Department with snow removal in cul-de-sacs, and other projects in-doors.
- Responded to Hobble Creek flooding 2/11/17 with backhoe to remove obstruction on Steve Sumssion diversion dam. Caused inflow to the 1500 West lift station.
- 6 days sweeping picked up 47.22 tons, **% of streets swept not known, working on getting a GPS tracker for sweeper.**